



ROSELLE PARK DISTRICT

555 W Bryn Mawr Ave
Roselle, IL 60172
630-894-4200
rparks.org

**Roselle Park District
Regular Meeting
June 14, 2023 6:30 PM
10 N. Roselle Rd Roselle, IL 60172**

MINUTES

- I. **Call to Order:** President Ellison called the meeting to order at 6:30 PM.
- II. **Roll Call:** Present were Commissioners Bob Furlin, Jeff Peto, John Brady, Katie Kilbridge and President Ellison. Also present were Director Lynn McAteer, Deputy Director Nicolette Orlandino, Superintendent of Recreation Mike Wold, Nick Leone Parks and Facilities Supervisor.
- III. **Pledge of Allegiance**
- IV. **Public Input** – Pam Re, Debbie DeChinistso, Trey McCallister and Kaylee Sye addressed the Park Board in regards to their organization Green Roselle and all the work and projects they have done around town and their need to acquire a meeting space for their organizational meetings. President Ellison thanked the group for attending the meeting and the work they do to beautify Roselle.
- V. **Consent Action:** President Ellison asked for a motion to approve the following consent action: Regular Meeting Minutes for 5/10/2023; Cash Investments Report as of 05/31/2023; Disbursements in the amount of \$471,950.78 as of 05/31/2023; and Budget to Actual Report through 05/31/2023. Commissioner Kilbridge moved, seconded by Commissioner Furlin. A roll call vote was taken with Commissioners Peto, Furlin, Brady, Kilbridge and President Ellison voting Aye. Motion carried.
- VI. **New Business – Items for Discussion**
 - A. **Turner Park Update – PARC Grant** - The PARC grant is ready to be submitted. Staff has pulled together all necessary components and Upland Design has created the proposal in the INDNR Amplifund portal. The complete application can be found in the correspondence in Dropbox. Grant awards are currently scheduled for the end of the year. Since our project is shovel ready, we could re-bid and move forward with the construction immediately following.
 - B. **Newcastle Park Update** - Staff had a final walk through with the Landscape Architect and the Contractor. The playground has been installed and the final landscape installation will be completed before the end of the month. Once some of the vegetation starts to grow and as built(s) are received we will work on closing out the permit. As stated previously the grand opening for the Park is scheduled for September 23rd in conjunction with the Parks tour from 9AM to 1PM.
 - C. **Clauss Park OSLAD Grant** - Upland Design is currently finalizing PARC and OSLAD submittals for several park districts. Staff will begin to solicit letters of support after the Board reviews some of the site amenities. The grant will need to be submitted with all components no later than August 14th, 2023 to the IDNR. A trip to Springfield will be required in late fall to discuss the project with a panel from the IDNR and we hope to receive a decision by early 2024.
 - D. **Special Meeting – Clauss Park Community Input Meeting** - Staff would like to propose a change to the Board meeting schedule for June 2023. In order to meet the requirements for the OSLAD grant staff will need to have a special meeting on Thursday June 22nd, 2023 at 6:30pm. The community will receive an invite to the meeting and survey and staff from Upland Design will facilitate the meeting to ensure the meeting meets the

specifications for grant processing. Special Meeting Thursday June 22, 2023 6:30 PM
Clauss Recreation Center Gym

- E. FY 2023 Preliminary Year End Report** – Staff presented and discussed with the Board the FY 2023 Preliminary Year End Report. This report includes pre-audit estimates for fiscal year 2023, including about \$134,000 in deferred revenue. Currently the annual audit is scheduled for the week of July 10th.

VII. Action Items

- A. Special Meeting – Clauss Park Community Input** – President Ellison called for a motion to approve update to the Board meeting schedule to include the Special Meeting for Clauss Park. Commissioner Furlin moved, seconded by Commissioner Peto to approve the special meeting on Thursday June 22, 2023, at 6:30 PM in the CRC gym for the purpose of a public input on Clauss Park updates. A roll call vote was taken with Commissioners Brady, Furlin, Kilbridge, Peto and President Ellison voting Aye. Motion carried.

VIII. Reports

- A. Director's Report:** Director McAteer presented report and answered questions from the Board.

Supervisor Nick Leone reported on the Parks Department projects. Maintenance garage roof has been replaced. Currently his department has been working on porta potty enclosures to help prevent vandalism and keep area looking great.

Superintendent Wold reported on Recreation Department program registration numbers, Kemmerling Pool attendance and also 5 star rating received from Star Guard Audit on June 14, 2023.

Deputy Director Orlandino reported on finance and marketing.

Director McAteer stated the Kemmerling Pool drop slide motor needs to be replaced, in the meantime 2 parts have been ordered to get slide operational asap for this summer.

Director McAteer informed the Board that there is an issue with storm water drainage at Engel Park. Director McAteer will continue to investigate and gather data.

- B. Reports from Commissioners** – none

- IX. Adjournment** President Ellison motioned to adjourn the meeting; a voice vote was taken with all in favor. Adjournment was at 7:54 PM.



President

Attest: 

Secretary

Approved 7/12/2023