



ROSELLE PARK DISTRICT

555 W Bryn Mawr Ave
Roselle, IL 60172
630-894-4200
rparks.org

**Roselle Park District
Regular Meeting
March 8, 2023 6:30 PM
10 N. Roselle Rd Roselle, IL 60172**

MINUTES

- I. **Call to Order:** President Ellison called the meeting to order at 6:32 PM.
- II. **Roll Call:** Present were Commissioners Bob Furlin, Jeff Peto, John Brady, Katie Kilbridge and President Ellison. Also present were Director Lynn McAteer, Superintendent of Finance Nicolette Orlandino, Superintendent of Recreation Mike Wold.
- III. **Pledge of Allegiance**
- IV. **Public Input - no public present**
- V. **Consent Action:** President Ellison asked for a motion to approve the following consent action: Cash Investments Report as of 02/28/2023; Disbursements in the amount of \$180,863.88 as of 02/28/2023; and Budget to Actual Report through 02/28/2023. Commissioner Kilbridge moved, seconded by Commissioner Furlin. A roll call vote was taken with Commissioners Peto, Furlin, Brady, Kilbridge and President Ellison voting Aye. Motion carried.
- VI. **New Business – Items for Discussion**
 - A. **FY 2023-2024 Budget Draft 1** – Superintendent Orlandino reviewed with the Board the Proposed FY 2023-2024 Budget Draft 1 and answered questions from the Board.
 - B. **2023 Uno Mas Landscape Contract** – The Board reviewed 2023 Mowing contract from Uno Mas Landscaping, Streamwood, Illinois. Staff recommends the Board approve the contract for Uno Mas in the amount of \$28,960. This contract will be in place from 4/22/2023-10/31/2023.
 - C. **Kemmerling Pool Pipe Evaluation - American Trenchless – oral report** Director McAteer presented and discussed with the Board proposal from American Trenchless Technologies, Cortland, Illinois for the pool pipe evaluation in the amount of \$1,117.00.
 - D. **Turner Building Support Proposal** - Staff discussed with the Board a few updates on the Turner project including correspondence from architect and final design. The final rendering is on display at Clauss Recreation Center for public viewing and will go on social media in the upcoming weeks. Building • DLA re-working bid doc and sprinkler system design • Staff presented a proposal from Bredehoeft Builders, Wheaton, Illinois, for the support re-enforcement of the building in the amount of \$19,654. We would like to move forward with this aspect of the project so when the re-worked bid documents are completed, we can move forward with placing the invitation to bid back out in hopes we can complete the project by the end of the year.
 - E. **Board Meeting Schedule for March** – Staff would like to propose a change to the Board meeting schedule for March 2023. Staff prepared all pertinent information for the first meeting and with the Spring Break holiday is recommending canceling the second meeting. March 22, 2023-Cancel; April 12-Review any changes to FY 2023/2023 Budget; April 26-Approve FY 2023/2024 Budget.
 - F. **Jamie Sabbach, 110% Inc., Service Proposal** – Director McAteer presented a Proposal for services that the company provides. Director McAteer asked that the Board review the Proposal and discuss at a later date possibly using these services.

VII. Action Items

- A. FY 2023-2024 Budget Draft 1** - Commissioner Brady moved, seconded by Commissioner Peto to approve putting the proposed first draft of the FY 2023-2024 budget on public display for 30 days prior to adopting the final budget and appropriation ordinance. A roll call vote was taken with Commissioners Peto, Furlin, Kilbridge, Brady and President Ellison voting Aye. Motion carried.
- B. 2023 Uno Mas Landscape Contract** - Commissioner Furlin moved, seconded by Commissioner Kilbridge to approve the 2023 Uno Mas Landscape Contract for contractual mowing as presented. A roll call vote was taken with Commissioners Peto, Furlin, Kilbridge, Brady and President Ellison voting Aye. Motion carried.
- C. Turner Building Support Proposal** - Commissioner Furlin moved, seconded by Commissioner Peto to approve the proposal from Bredehoeft Builders, Inc, in the amount of \$19,654. A roll call vote was taken with Commissioners Peto, Furlin, Kilbridge, Brady and President Ellison voting Aye. Motion carried.
- D. Board Meeting Schedule for March (cancel 2nd meeting)** – Commissioner Brady moved, seconded by Commissioner Furlin to approve cancellation of the March 22, 2023, regular meeting of the Board of Commissioners. A roll call vote was taken with Commissioners Peto, Furlin, Kilbridge, Brady and President Ellison voting Aye. Motion carried.

VIII. Reports

- A. Director's Report:**
Director McAteer presented the Director's Report and answered questions from the Board.
- B. WDSRA - verbal report**
- C. Reports from Commissioners** – Commissioner Brady reviewed the Strategic Plan summary he put together, briefly discussing the strategies and next steps.

IX. Other

- X. Closed Session 2 c (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

Commissioner Kilbridge moved, seconded by Commissioner Peto to enter Closed Session at 7:59 PM. A roll call vote was taken with Commissioners Brady, Furlin, Kilbridge, Peto and President Ellison voting voting Aye. Motion carried.

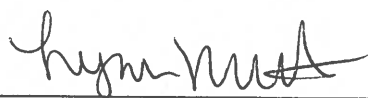
Adjourned from Closed Session 8:13pm

Action as a result of closed session: none

- XI. Adjournment** President Ellison motioned to adjourn the meeting; a voice vote was taken with all in favor. Adjournment was at 8:14 PM.



President

Attest: 

Secretary

Approved 4/12/23