## Harborough Magna Parish Council

## Virtual Meeting of the Parish Council 30 November 2020

## ONLINE

Cllr Elizabeth Biggs-Poyner (EB-P) Cllr Toby France (TF) Cllr John Brady (JB) Cllr Paul Skidmore (PS) Cllr Rob Clark (RC)

Cllr Adrian Warwick (AW) - online until end of item 4.

In attendance:

Clerk: Leona Bendall Parishioner: Harriet Hart

1.30.12.20	- Cllr Elizabeth Biggs-Poyner welcomed all to the meeting and		
	confirmed this would be her last meeting as in line with her plans from September 2019, would be stepping down. Cllr		
	Adrian Warwick expressed his personal thanks and appreciation of her contribution to the village.		
2.30.12.20	Apologies for absence Cllr Gillias of RBC sent his apologies as he has a Pailton meeting but Cllr Warwick will speak for him		
3.30.12.20	Declarations of Interest		
	None made.		
	Update from County Councillors		
4.30.12.20			
	<ul> <li>Cllr Adrian Warwick gave an update on some of the work that Warwick are doing to support people in Warwickshire</li> </ul>		
	Warwick are doing to support people in Warwickshire     He commented on the disappointing/harsh Tier 3		
	decision		
	<ul> <li>They have a programme to support young people</li> </ul>		
	leaving care, up to the age of 25 for vulnerable adults,		
	move into independent living and WCC are asking for any surplus Christmas decorations for their first		
	homes. He will supply a link on who to contact for		
	gifting.		
	<ul> <li>In addition to the help with holiday and free school</li> </ul>		
	meals, WCC making emergency payments and		
	helping to fund utility bills for those in need		
	give to households where children have no access to		
	online learning etc		
	<ul> <li>In response to questions from Councillor Brady, AW</li> </ul>		
	advised that in all cases of mental health needs,		

11.30.12.20	RBC/WCC Fosse Community Forum and Walc update	
	- In response to a question from JB EB-P advised that the Trust has sufficient funding it to see it over the current Covid crisis and is eagerly awaiting the time when it can open its doors to visitors.	
•	- EB-P again commended Mrs France who has turned her 100 Club idea to support the Hall into reality and the funds raised will make a difference	
10.30.12.20	have been damaged by motorists and we should keep an eye on this.  Parish Plan/OSCR Project	, wi
	<ul> <li>Two issues were raised – the first was wet leaves that are both unsightly and dangerous on the pathway outside the Manor House. Clerk was to seek support from RBC's street cleaning team to clear this.</li> <li>EB-P also pointed out that the new bollards on The Green</li> </ul>	Clerk
9.30.12.20	- There were no matters arising from the minutes  New Village Issues	
8.30.12.20	The minutes and financial papers from 26 October 2020 were approved and will be signed by EB-P after the meeting.  Matters arising from the minutes	
7.30.12.20	Approval of minutes and financial papers from July meeting	
6.30.12.20	Standing orders were resumed	
5.30.12.20	Suspension of standing orders to allow parishioners of Harborough Magna to address the meeting  No matters were raised	
	contact should first be made with our local GPs – not WCC as this was an NHS provision.  He also advised that he had raised the issue of cobbles for the hardstanding but instead the PC will get a choice of tarmac or grasscrete – he has also added the dropped kerb outside the new village hall to the project - that he hoped would go ahead as he champions the effort the community put into getting this built.  He again warned of the stark financial liabilities for local authorities that are building up – and in response to JB he said that it would be dealt with in a professional way that meets all legislation.	

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	<ul> <li>Nothing to report – Clerk continues to send the online notifications to all councillors and EB-P urged members to read them as there are good training opportunities and ideas from other PCs that might be helpful for us.</li> </ul>	
12.30.12.20	Diaming applications and specific	
12.30.12.20	5 11	
	- Nothing new to report	
13.30.12.20	Neighbourhood Watch	
10.00.12.20	- After a mix up when a new Police Community Support Officer was believed to be behaving suspiciously by a resident – it was agreed that the clerk should ask the Police team for a new poster showing the support team	Clerk
14.30.12.20	Financial and Governance issues	
	a. The cashbook and bank reconciliation forecast to the end of December were reviewed and accepted. It was noted that the clerk did not claim for her contracted hours or take the NALC rise in April – this was corrected. It was agreed that the financial regulations will be amended to state 'the clerk will automatically receive the relevant scale increase – up to scale point 20 - and any NALC increases. The only exceptions to this would be if the Council was concerned by clerk's performance or had serious financial issues. This was proposed by EB-P and seconded by TF.	Clerk
	<ul> <li>b. The new three year budget was reviewed and will be revisited in January when a final decision is made on the precept as in her calculation the clerk had assumed income level and precept would be unchanged. The meeting reviewed the draft precept paper, prepared for an initial discussion. The clerk pointed out that the precept is worked out on the Parish's tax base which will not be available until 12 December, so the Council's income could fall or rise if this changes. She also presented two further options for the precept, the first for a 2.5% increase and the second for a 5% increase. The cost per band D household would be around £1.328 a year or £2.656 a year. EB-P and JB both argued that the PC should ensure its income keeps pace with rising costs.</li> <li>c. A payment of £840 was made to Lakeside as the final payment for 2020 grass cuts. Meeting also approved the</li> </ul>	Clerk
	<ul> <li>payment for 2020 grass cuts. Meeting also approved the clerk's Q3 salary and the payment to HMRC of £696 and £174, which included back pay. Approval was also given to renew and pay the playpark lease at £55 for the year and the purchase of a usb memory stick to provide further back up for Council documents at £34.99.</li> <li>d. Governance framework – work continues on further policies/procedures and the meeting was asked to approve the Transparency Policy which is in line with legislation. This</li> </ul>	

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	was approved.	
	The clerk had also circulated the draft Resilience: Community Plan for an initial discussion. She pointed out that this would always be a 'live' document, in effect a directory of contacts, to ensure it is kept up to date so people know who to contact in an emergency. The meeting agreed that this should be taken forward by a small team to secure buy-in from parishioners who would be asked to supply contact details (either landline, mobile or email) so that in an event of an emergency no one is left unaware. Councillors agreed to consider suitable names to go in as contact details for emergency support – until such time as regional or national support agencies might help. This will be discussed further at the next meeting.	
15.30.12.20	Correspondence	
	- None received.	
16.30.12.20	Other ongoing village matters	
	<ul> <li>EB-P suggested that the election of a new chair could be taken at the start of the next meeting and in the meantime the vice chair will act as chairman. This was agreed.</li> <li>Clerk advised that the Casual Vacancy process would start at</li> </ul>	All
	once, which means that unless 10 parishioners request an election by 16 December, the Council can proceed to co-opt a parishioner who has shown an interest in the work of the council. That person to become a member of the Council at the January meeting.	
	<ul> <li>At this point EB-P was presented with flowers and a gift voucher as a personal thank you from members of the Council and Clerk. TF advised that the remaining councillors were keen to undertake some sort of community tree planting and would like EB-P to join them and plant the first tree as public recognition of her unparalleled contribution to the village.</li> </ul>	
17.30.12.20	Items for next agenda	
	- Election of new chair	
	- Decision on precept and budget	All
	- Review of Asset Register	
	- Playpark monitoring and upgrading	
	- Resilience: Community Plan	

18.30.12.20	Date of next meetings	A II	
	11 January 2021 and 22 February 2021.	All	
	Meeting closed at 21.27pm		

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Toby France	Date
Chairman	