



To register as a NEW USER or NEW CLIENT:

Step 1: Go to [gleanersfoodbank.link2feed.ca](https://gleanersfoodbank.link2feed.ca)

Step 2: Fill out all fields listed.

gleanersfoodbank.link2feed.ca

### Quinte Region Food Share Shelter - Gleaners - Belleville Client Enrollment

true

**First Name \***

First Name

**Last Name \***

Last Name

**Email and Phone \*** (At Least One Required)

Email

+1 ( ) -

**Province \***



Step 3: Click **Next** to continue.

Step 4: Create a new account by completing the next section that looks like this:

gleanersfoodbank.link2feed.ca/create-account

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### Create a New Account

**Password \***

Password

**Confirm Password \***

Confirm Password

**Date of Birth \***

YYYY-MM-DD

**Consent to Share Information**

true

☐ Consent to Share Information \*

**Consent to Contact**

true

☐ Consent to Contact via Email

☐ Consent to Contact via Text Message (SMS)

Next

### Step 5: Household Details.

- Enter the number of people in the household where the 0 currently sits. This will populate boxes to complete for EVERY member in the home if you scroll down.
- You will have to select an ethnicity and a “self-identifies as” option. You can choose undisclosed if you choose not to answer this question or are not comfortable. This is for statistical data only.
- Income type and amount can be entered, but are NOT required. They do help us again for statistical data and determining what income sources may be falling short.
- Please select any dietary restrictions/allergies you may have so that we can serve your household best.
- Enter the names and birthdates of all individuals in the appropriate fields. If you need to add a new household member, you can click the ADD button.

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Please enter the following household details to continue

true

Household Members: First and Last Names along with Date of Birth \*

Address

Address Line 1 \*

City \*

Province \*

Postal Code \*

☐ No Fixed Address / Undisclosed

**Ethnicity \***

- ☐ First Nations  
☐ Metis  
☐ Undisclosed

- ☐ Inuit  
☐ None

**Self-Identifies As \***

- ☐ In Canada 10 Years or Less  
☐ Other  
☐ Undisclosed

- ☐ None  
☐ Person with Disability

**Primary Income Type**

Income Type \*

Monthly Amount

**Other Income Sources**

- ☐ CERB (Canada Emergency  
Response Benefit)  
☐ Child Tax Benefit  
☐ EI  
☐ Employed: Part-Time  
☐ OAS  
☐ Pensions  
☐ Provincial Disability  
☐ Spouse/Family Support  
☐ Undisclosed  
☐ WSIB

- ☐ Child Support  
☐ CPP  
☐ Employed: Full-Time  
☐ No Income  
☐ Ontario Works (OW)  
☐ Private Disability  
☐ Scholarships  
☐ Student Loans  
☐ Universal Child Benefit

**Dietary Considerations**

- ☐ Diabetic  
☐ Fruit Allergy  
☐ Low Sodium Diets  
☐ Peanut Allergy  
☐ Sesame Allergy  
☐ Sulphite Sensitivity  
☐ Vegan  
☐ Wheat Allergy

- ☐ Egg Allergy  
☐ Gluten Allergy  
☐ Milk Allergy  
☐ Seafood Allergy  
☐ Soy Allergy  
☐ Tree Nuts Allergy  
☐ Vegetarian

Household Members

Household Member 1

First Name \*

First Name


Last Name \*

Last Name

Date of Birth \*

YYYY-MM-DD

☐ Is Date of Birth Estimated?



Step 6: Click Save and Next! You will then be given a client login and ID number. Keep this information, as you will need it to login each time for booking services.

Congratulations, you are now registered! You can continue on by clicking the Book Services button and you will be redirected.

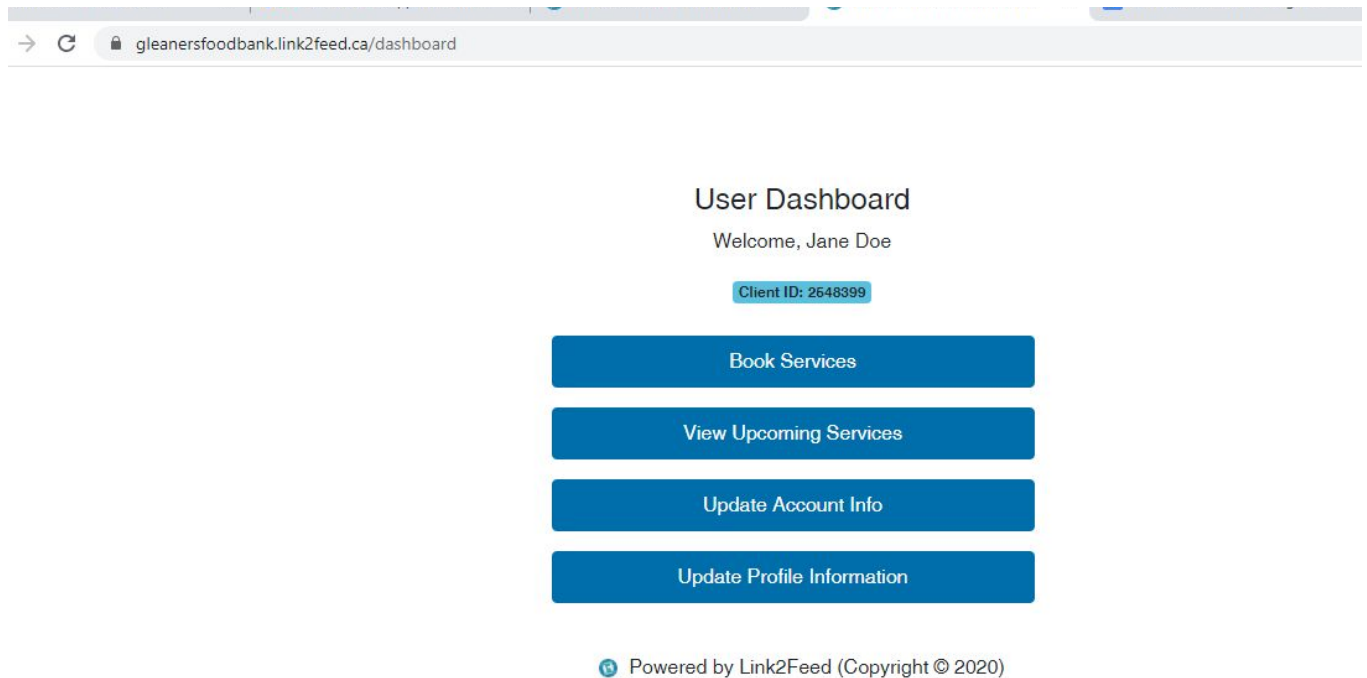
**I'm already a user, how do I book a new appointment?**

Step 1: Go to [gleanersfoodbank.link2feed.ca](https://gleanersfoodbank.link2feed.ca)

Step 2: Begin inputting your name, email address/phone number (that you used to create your account) and choose Ontario as the drop-down province. A pop-up will open if you're already a user.

Step 3: Pop-Up login. Enter your username and password then click on login.

Step 4: You will be redirected to a booking page that looks like this:



Step 5: Click on Book Services to book a new appointment. You can also view any upcoming services; update any of your account information such as your phone number; or update profile information.

When you get to the new page for Book Services, you can choose your dates and a list of appointment times will appear (like below)

## Book Services

Location \*

Gleaners Food Bank - Belleville (25 Wallbridge Crescent, Belleville, O) ▼

Book Services Between \*

and \*

2020-11-23

2020-11-27

Search

Please select a preferred time slot from the following. \*

Mon November 23rd 9:00 AM
Mon November 23rd 9:15 AM
Mon November 23rd 9:30 AM
Mon November 23rd 9:45 AM
Mon November 23rd 10:00 AM

Once you choose a timeslot, select it. The time will become green and a green book button will appear. Click it to book your appointment.

You're Finished!