

# PCS Board of Directors Meeting Minutes

**8-17-2023**

**Present:** Luther Stueland, David Sigler, Seth Anderson, Sarah West, Tom Scheid, Dean Tomlinson, Lindsay Truax, Chad Gunderson

**Board Members Absent:** Tracy Ziebarth

**Others:** PCS President Chris Nellermoe, Office Manager Melissa Evans, Principal Amanda Schouweiler

The regular meeting of the Park Christian School “PCS” Board of Directors was called to order by Luther Stueland at 4:00 PM on August 17, 2023.

4:00 PM Motion to approve the agenda (M/S/C)

Discussion: The board welcomed Lindsay Truax and each board member introduced themselves.

4:07 PM Seth Anderson shared devotions from “Something’s Got to Change” by David Platt: Approaching God in prayer (Hebrews 4:16/James 4:8/Ephesians 2:13)

- Passage in Luke about praying to God with shameless boldness
- Encouragement to cover PCS in prayer

4:23 PM Chapter 8 discussion of “Serving on a Christian Board”

- External threats of competition, sharpening each other, staying focused on the mission
- Comparison is the thief of joy
- “Boards of a more mature school usually meets less frequently” What would this look like? Policy and Operational boards could differ with the number of meetings necessary.

4:32 PM Video Discussion: PCS Governance Training 3.2 and 3.3

- Knowing what the policy is as to speak with one voice
- Discussion on what a governance board looks like vs. other boards which people may be more familiar with
- Advice from a previous board member: The most important thing you can do is to know the policy

4:39 PM Motion to approve consent agenda (M/S)

- June Minutes
- June/July Financial Reports

Discussion: Praise to God that the line of credit has not had to be used yet

4:40 PM Motion to approve consent agenda (C)

4:41 PM Motion to approve Monitoring Report 2.7 “Succession” (M/S/C)

4:44 PM Motion to approve Policy 4.6 “Board Members’ Code of Conduct” (M/S)

Discussion: Question for the seasoned board members asking for wise counsel for newer members:

- Encouraging others to go to the correct person when they have an issue to be addressed.
- Reminding others it is a policy board not an operational board

4:50 PM Motion to approve Policy 4.6 “Board Members’ Code of Conduct” (C)

4:51 PM Motion to receive “audit report” on Policy 2.8

- The audit affirms that Chris is in compliance

5:15 PM ACSI Letter was shared with the board in appreciation of Chris

5:16 PM Motion to receive the Presidents Report

- Construction, onboarding, new staff and teachers
- Herzog event with the team
- Intentionality of bringing Jesus into everything
- Monitoring report 1.0 update Iowa basics assessments
- Development: Herzog Foundation grant application
- Audit Date: Tuesday, October 17

5:37 PM Melissa stepped out

5:40 PM Review strategic plan

- Discussed Herzog Foundation Grant Opportunity

6:12 PM Motion to approve strategic plan as presented by PCS President (M/S/C)

- Discussed what approval of this plan means

-Plan was approved. Any specific items that require normal board approval will still need to go through appropriate paths, ie capital campaigns

Board Position Nominations

6:15 PM Motion to nominate Luther Stueland at Board Chair (M/S/C)

6:20 Motion to nominate David Sigler as Board Vice-Chair (M/S/C)

6:21 Motion to nominate Chad Gunderson as Board Secretary (M/S/C)

6:22 Motion to nominate Sarah West as Board Treasurer (M/S/C)

6:24 PM Closing prayer by Seth Anderson

6:28 PM It was discussed that Eide Baily would like to meet in October to present to the Board. Due to the school break schedule, the October meeting was proposed for Tuesday, October 17.

6:31 Motion to adjourn (M/S/C)

Respectfully Submitted

Chad Gunderson

Board Secretary