

## **PCS Board of Directors Meeting Minutes 5-13-2021**

**Location:** Park Christian School

**Board Members Present:** Matt Castagna, Brenda Richman, David Sigler, Luther Stueland, Nick Tunheim, Ryan Carlson, Sarah West, Dan Heckaman

**Board Members Absent:** Veronica Wyland

**Others Present:** PCS President Chris Nellermoe, Office Manager Melissa Evans

The regular meeting of the Park Christian School (PCS) Board of Directors was called to order by Sarah West at 4:06PM on 5/13/2021.

4:07 PM Chris Nellermoe shared a devotion using the following scriptures

- Daniel 3:18-19
- Exodus 14:14
- Matthew 5:13-15 Salt and Light
- Matthew 6:9-13 The Lord's Prayer

4:16 PM "Relationship of the Board with Faculty, Staff, Parents, and Students" Chapter 7 discussion

- Parents and the Board/ Using Matthew 18 with Parents and Teachers

4:28 PM Motion to approve agenda as presented. M/S/C

4:30 PM Motion to approve consent agenda as presented. M/S/C

- April Minutes
- Financial Report

4:30 PM Review of Policy 4.03

Discussion of Policy 4:03 "Board Job Description"

Something to ponder on was brought up: Looking at Ends statements; they are good, but broad and unspecific. In the future if need be, the board could look at the president's interpretation and "make the bowls smaller".

4:36 PM Motion to affirm policy 4.03 M/S/C

4:39 PM Recap of the Spring Member Church Meeting

- The board felt the church reps did see all the work that was put in
- There is a disparity between the churches with discussion on how to pull them in.
- Engagement: All the member churches should want to engage and be invested

5:06 PM Sub-committee was created to work with the member churches:

- Sarah West

- Luther Stueland
- Brenda Richman
- Chris Neller-moe

5:07 PM Dan went over the Board Member Succession Plan document. The need and cost effectiveness of doing at least one training a year, versus two was discussed.

5:11 PM The President's report was given. Chris briefly covered enrollment and the culture that comes with bringing in so many new students, the budget being in a good place, as well as staff transitions this year.

5:16 PM Motion to accept the presidents report as given. M/S/C

5:17 PM Chris talked about Phase 2 and thinking about timing. Chris presented the cost estimates, with a total cost estimate projected at \$6.475 million. We won't know the costs for sure until we actually go to bid.

5:41 PM Motion was made: **The Board of Directors affirm the president of the school to move forward with the construction of phase 2 of the expansion project, entering into contracts and executing delivery once 80% of the estimated costs for building are pledged or in cash reserve.**

Discussion continued regarding costs, timing, and future operating expenses related to HVAC, etc.... Enrollment growth will help cover operating costs and current HVAC should support phase 2.

5:59 PM Above motion: M/S/C

6:02PM Meeting adjourned. M/S/C

Executive Session

Respectfully submitted,  
Ryan Carlson  
Secretary