

PCS Board of Directors Meeting Minutes 1-21-2021

Location: Park Christian School

Board Members Present: Sarah West, Matt Castagna, Brenda Richman, Veronica Wyland, Dan Heckaman, David Sigler, Ryan Carlson, Luther Stueland

Board Members Absent: Nick Tunheim

Others Present: PCS President Chris Nellermoe, Office Manager Melissa Evans, Elementary Principal Amanda Schouweiler

4:05 PM The regular meeting of the Park Christian School (PCS) Board of Directors was called to order by Board Chair Sarah West on 1/21/2021.

4:05 PM Luther Stueland shared devotions from Matthew 1:1-6. Rahab and Uriah's wife are included in the genealogy of Jesus. They were human and it didn't prevent them from being a part of what God had planned. None of us are perfect, yet we can have impact on generations. Luther shared a passage from Psalms.

4:16 PM Chapter 4 on Organizational Structure from "Serving God on a Christian School Board" was discussed.

4:28 PM Motion to approve the agenda as presented. M/S/C

4:29 PM Motion to approve consent agenda as presented. M/S/C

4:32 PM Review of Policy 3.4.

4:35 PM Ryan Carlson entered the Board Meeting.

Discussion on Policy 3.4: It was mentioned that policies should include all that the head of school should be evaluated on. This policy (3.4) clearly states the president's role and the reaction of the board. It was asked how this is made clear for future boards. Carver Training is so vital in a board understanding how to carry out their role. Does the board ever need to ask itself "Are we in compliance?" Regular refreshers could be good. A review of the school President in December may be more ideal. All policies should be reviewed annually. Timing of monitoring reports and policies should align with each other.

4:58 PM Motion to table Policy 3.4 M/S/C

4:58 PM The President's report was given

- COVID & Vaccines
- Admissions: 1% increase tuition, K exploration (board is welcome)
- Development: Donors, Giving Hearts
- Sheet of contacts given out, thanks and encourage to give again
- Phase 2 Deserts: Brenda: 2.22.21 (board will email with dates)

5:18 PM Governance was discussed and reviewed. Discussion included:

- Clear roles
 - President, Board, Member Churches
- Communication
- Policy
 - Does it need to change?
 - Was it not followed closely in the past?
- Training for new board members

Ultimately the board agrees that Carver works.

Action List:

- All board members should read over and become familiar with the constitution and bylaws. It will be on the agenda next month to discuss any minor tweaks.
- Best practices for onboarding draft: Sarah
- Monitoring report/policy calendar: Sarah, Luther, Chris, and Melissa
- Escape valve draft: Luther
- “Model/chart/visual” draft communicating the role of the board to families: Dan Heckaman

6:49 PM Luther closed in prayer.

Next month’s devotions will be shared by Ryan Carlson on February 18, 2021.

Executive session: President’s Review

Respectfully submitted,
Ryan Carlson
Secretary