

Emergency Planning Checklist

An All Hazards Preparedness Planning Checklist for those requiring assistance in an emergency.

Issue	Yes	No
Have you identified hazards/emergencies which could impact on you?		
Do you have a support team (Family/Neighbours/Friends) to assist you in an emergency?		
Do you have a written Emergency/Evacuation Plan?		
Does your support team know what your plan is?		
Have you practised your plan?		
If your plan is to evacuate, does your plan include: <ul style="list-style-type: none"> • Contact numbers for your support team? • Where you will go if you evacuate (Your Safer Place)? • How you will get there? Eg. Who will transport you? • What you need to take with you? • Notifying neighbour/friends that you have left your home? 		
Do you have an Emergency Bag packed and ready? (See reverse of this sheet)		
Do you need to take equipment/resources if you evacuate? (Wheelchair - manual or electric, Wheelie Walker, Oxygen, Dosette, etc.)		
Do you have a copy of your health information in your bag? <ul style="list-style-type: none"> • Health summary, including current medications/allergies? <i>(Can be obtained from your Doctor)</i> • Prescriptions? <i>(These can also be held at your chemist)</i> • Medicare card/Private Health Care information? 		
Additional equipment you may need? <ul style="list-style-type: none"> • Medications/dressings? • Clothing for 3 days, including toiletries • Battery charger for your mobile phone, electric wheelchair etc. • Additional equipment (Batteries for hearing aids, spare glasses, spare house keys) • Important documents (Insurance papers, passport, birth certificate etc.) • Personal items (Family photos, items that cannot be replaced) 		
If your plan is to remain at home during an emergency (Shelter in Place) do you have: <ul style="list-style-type: none"> • Enough food and water stored for 7 days? • A radio with spare batteries? • Torches with spare batteries? • Medications/dressings (First Aid Kit) etc. for 7 days? 		
Should a prolonged power outage occur would you have: <ul style="list-style-type: none"> • The ability to contact your support team or call for emergency assistance (Retain a plug in phone/have a fully charged mobile or portable phone)? • The ability to access your water supply and cooking facilities? • The ability to heat or cool your house? • Alternative lighting devices (Torches/solar lights)? 		
If you have a pet, do you have a plan for them in an emergency? If you plan to stay: <ul style="list-style-type: none"> • Do you have supplies of dog food for 7 days? • Do you have a cage and/or an area inside where they can be kept if needed? If you plan to leave: <ul style="list-style-type: none"> • Do you have an emergency kit for your pet (With pet food, water, bowls, lead (muzzle if needed), vaccination documents etc.)? • Is your Safer Place able to cater for your pets? 		

Emergency Bag

