



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Council Chambers - Wellington Centre

Foster Street, Sale

Tuesday 19 March 2019, commencing at 6pm

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ORDINARY MEETING OF COUNCIL – 19 MARCH 2019

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Youtube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

19 MARCH 2019

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 5 March 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 5 March 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

19 MARCH 2019

ITEM	FROM MEETING	COMMENTS	ACTION BY
Installation of street light Colville Street, Port Albert	5 February 2019	Item to lay on the table until further notice.	Manager Assets & Projects



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR AND COUNCILLOR ACTIVITY REPORT

ITEM A11(1)**MAYOR AND COUNCILLOR ACTIVITY REPORT**

OFFICER: COUNCILLOR ALAN HALL

DATE: 19 MARCH 2019

RECOMMENDATION***That the Mayor and Councillor Activity report be noted.***

9 February to 8 March

9 February	Country Basketball League Grand Final, Maffra	Cr Hole attended
10 February	Red Dirt 4x4 Club Donation: Eileen's Wishes Fundraiser, Heyfield	Cr Hole attended
11 February	AFL Gippsland – Collingwood Football Club Welcome to Wellington, Sale	Mayor Hall attended
	AFL Gippsland Community Camp Function with Collingwood Football Club, Sale	Mayor Hall and Cr Bye attended
12 February	HVP Plantations Forest Industry Discussion	Cr Hole attended
16 February	Sale RSL: Shepherds Australia PTSD Awareness Baton Ride, Sale.	Mayor Hall attended
	The Wedge Season Launch, Sale	Mayor Hall, Cr McCubbin, Cr Ripper and Cr Rossetti attended
17 February	WRT Annual Presidents Night, Sale	Mayor Hall, Cr Maher and Cr Ripper attended
20 February	Yarram Neighbourhood House: Men's Shed Unveiling, Yarram	Mayor Hall, Cr Stephens and Cr Maher attended
22 February	Ministerial Visit: Ms Jaclyn Symes MP, Giffard West	Mayor Hall attended
	Gippsland Local Government Mayors and CEO's Meeting, Sale	Mayor Hall and Chief Executive Officer, David Morcom attended
	MAV Strategic Planning Session, Sale	Mayor Hall, Cr Hole, Cr Crossley, Cr McCubbin, Cr Stephens, Cr Maher, Cr Ripper, Cr Bye and Chief Executive Officer, David Morcom attended

24 February	Funding Announcement and meeting with Prime Minister Scott Morrison , Mr David Littleproud MP, Ms Jaclyn Symes MP, Mr Darren Chester MP and Mr Danny O'Brien MP, Briagolong	Mayor Hall attended
	2019 NAB AFL Women's Competition, Morwell	Cr Crossley attended
25 February	Star of the South Visit, Yarram	Cr Stephens and Cr Maher attended
	30 th Anniversary of Heyfield Community Resource Centre, Heyfield	Cr Hole attended
26 February	Official Welcome of Sri Chinmoy Peace Run, Sale	Cr Hole, Cr Crossley, Cr McCubbin, Cr Stephens and Cr Maher attended
	Avalon Air Show, Melbourne	Mayor Hall attended
27 February	Wellington Schools Horse Carnival, Sale	Cr Hole attended
28 February	Councillor Community Conversation: Gippsland Vehicle Collection, Maffra	Cr Crossley, Cr McCubbin, Cr Ripper, Cr Bye and Cr Rossetti attended
	Round Table discussion with Senator Bridget McKenzie MP	Mayor Hall and Cr Hole attended
1 March	Gippsland Art Gallery Opening, Sale	Cr Crossley and Cr Rossetti attended
	Community Fire Report meeting, Heyfield	Cr Hole attended
2 March	Lions Club of Sale Kids Day, Sale	Cr McCubbin attended
3 March	Community Fire Report meeting, Valencia Creek	Cr Hole attended
6 March	Solar Bulk Buy Community Information Session, Sale	Cr McCubbin attended
6-8 March	2019 Australian Coastal Councils Association Conference	Mayor Hall attended

**COUNCILLOR ALAN HALL
MAYOR**



A - PROCEDURAL

A12 YOUTH COUNCIL REPORT

OFFICER: YOUTH MAYOR

DATE: 19 MARCH 2019

RECOMMENDATION***That Council receive the Youth Mayor's Quarterly Report.***

Good evening Councillors

I'd like to begin by acknowledging the Traditional Owners of this land, the Gunai Kurnai people, and pay respects to their elders past and present.

We last came to Council in November with a request for support in advocating to local MPs for existing Headspace centres in Bairnsdale and Morwell to include outreach services into Wellington as a part of their increased funding. We would like to acknowledge the letters sent on behalf of Council to MPs supporting our letters. Thank you – Youth Councillors all found this prompt show of support by Council affirming, and it was great to be able to share this action with the Youth Affairs Council of Victoria at our camp in January. Since those letters were sent, a local woman, Sharon Hall, whose children have accessed Headspace services, has begun a petition for an actual Headspace Centre in Wellington. We are very excited about this and are supporting this initiative by collecting signatures for the petition in our home towns, schools and at community events. Youth Councillor Charlee Vernon will be accompanying Sharon Hall, in Youth Council uniform, when she presents the petition to Darren Chester at a date to be confirmed in late March, early April.

And that leads me on to our now obvious news – our new uniforms are here! We love the fresh look and feel very proud wearing them. It was interesting that when the final vote came on the colour, the large majority voted to stay with the orange, believing it important to remain visible. I think we've achieved that!

March and April are busy months for us as we hold two major events: The Colours of the World Colour Run on 30 March celebrating both Youth Week and Harmony Day, and Victorian Youth Week which we are celebrating with a small festival surrounding the YMCA Skate Parks League competition on 7 April. The planning around these events has been keeping us busy.

In January this year Propellor members joined Youth Councillors at a Melbourne Camp. The purpose of this time was to get to know each other better and understand the different roles we play and how we can better work together to reach greater outcomes for the broader youth community. The bulk of the time was spent at a consultation into the response the Youth Affairs Council of Victoria would give to the Royal Commission into Mental Health, and a day workshop around the delivery of FReeZA events. We all gained something out of these opportunities, and without a doubt, Propellor and Youth Councillors have a greater understanding of how to better complement each other going forward.

As always, we welcome any Councillors who would like to attend our Youth Council meetings in part or whole to do so.

We thank you once again for your ongoing support!

Bek Hector
Youth Mayor



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 19 MARCH 2019

RECOMMENDATION***That the Chief Executive Officer's Report be received.***

- 20 February Meeting with the John Leslie Foundation Trust members, to discuss new community projects
- 22 February Hosted the Gippsland Local Government Network meeting, Sale. In attendance was Mayor Alan Hall.
- Hosted the Municipal Association of Victoria Planning Session, Sale. In attendance was Mayor Alan Hall.
- Met with Federation Training's Executive Director Strategic Engagement, Mr Tim Weight, Sale.
- 27 February – Attended the Local Government Chief Officers Group Meeting, Town of Victoria Park.
- 1 March
- 7 March Attended Rural Councils Victoria Strategic Planning Workshop, Melbourne.
- 8 March Attended Rural Councils Victoria Committee meeting, Melbourne.
- 11 March Attended the 2019 JLT Community Series Match: Collingwood vs Carlton, Morwell, as a guest ofn the Latrobe Valley Authority. In attendance was Cr Ian Bye.
- 12 March Met with Sale Police Inspector, Mr Scott Brennan, Sale.
- Met with Regional Development Victoria, Mr Tim McAuliffe, Sale.
- Attended Seaspray Ratepayers Association AGM and ordinary meeting, Seaspray. Issues discussed included foreshore toilets and dump points for caravans, traffic management and speed limits, ANZAC Day requirements, and a request for a path between the Honeysuckles and Seaspray.



- 13 March Attended Rural Councils Victoria meeting to discuss the delivery of services that contribute to liveability.
- Met with The Hon. Jane Garrett, Member for Eastern Victoria, to discuss Council specific issues including drought and fires. In attendance were Mayor Hall, and Crs Rossetti, Ripper, McCubbin, Hole and Crossley.
- 14 March Meeting with Latrobe City Council Chief Executive Officer, Mr. Stephen Piasente.
- Attended a Community meeting called by the Leongatha Business Association to discuss, in their own words, “..the ongoing dysfunction of the South Gippsland Shire Council”.
- 18 March Attending a Social Traders Event: Social Procurement in Regional Victoria, Traralgon.

ITEM C1.2**FEBRUARY 2019 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
ACTION OFFICER: CHIEF EXECUTIVE OFFICER
DATE: 19 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the February 2019 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the February 2019 Council Performance Report as attached.

BACKGROUND

The February 2019 Council Performance Report comprises key highlights towards achievement of the 2017-21 Council Plan together with an overview of Council finances including an Income Statement with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

OPTIONS

Following consideration of the attached February 2019 Performance Report, Council can resolve to either:

1. Receive and note the February 2019 Council Performance Report; or
2. Not receive and note the February 2019 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached February 2019 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The February 2019 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Strategic Objective 6.3 states that Council will:

"Maintain a well governed, transparent, high performing, ethical and accountable organisation"

Strategy 6.3.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"

Strategy 6.2.2 states that Council will:

"Actively engage with both internal and external stakeholders to appropriately inform about council business"

FEBRUARY 2019 PERFORMANCE REPORT

FEBRUARY 2019 COUNCIL PLAN HIGHLIGHTS

Child Safety Standards training

Recent legislative changes to the way that local government ensures the safety and wellbeing of children has resulted in significant new organisational compliance obligations. As a result, Child Safe Standards training was rolled out to the organisation which included an online course on Child Safety, Child Safe Standards Policy, and Code of Conduct amendments. Wellington Shire Council is committed to ensuring the safety of children that utilise council services, initiatives and programs.

Human Rights training

Under the *Charter of Human Rights and Responsibilities Act 2006* VIC (the Charter), local government has a legal obligation to act compatibly with human rights in the way we go about our work and deliver services. As a result, Human Rights training has been rolled out to the entire organisation via the online Learning & Development System to ensure that all council staff have a well-rounded knowledge of human rights and remain compliant with their understanding of the Charter.

Microwave Tower

Approval has been received to build a new microwave tower at Gippsland Regional Sports Complex to facilitate improved communications and business continuity.

Startup Gippsland

The Startup Gippsland program has commenced. The information session in Sale resulted in 21 Expression of Interests from Wellington based start-ups wishing to participate. Startup Gippsland is for anyone who wants to develop, launch or scale their business. It includes public events such as meetups, one-off masterclasses and a showcase of local start-ups. The initiative is funded by Launch Vic and Council is partnering with 3 other Gippsland Councils.

Macalister Irrigation District Modernisation Project

Prime Minister, Scott Morrison announced \$31 million to the second phase of the Macalister Irrigation District (MID) modernisation project which will complete the transformation of the MID's ageing assets into a highly automated, efficient, modern water delivery system. The Prime Minister announced the funding at Briagolong during a visit to Gippsland with Agriculture Minister David Littleproud.

Avalon Defence and Aerospace Exhibition

Council representatives participated at the Avalon Defence and Aerospace Exhibition as part of the Victorian Government Pavilion.

Staff promoted the partnerships established at West Sale Airport between Council, Airforce and Federation Training and engaged with a range of business and government organisations.

Amendment C103

Consultants have now been appointed to prepare technical studies to support the future development of 55Ha of land that is proposed to be rezoned through Planning Scheme Amendment C103, adjacent to the West Sale Airport. Matters including traffic, cultural heritage and drainage will be investigated in detail as part of the study, which will subsequently inform the preparation of a detailed Development Plan for the site.

Port of Sale East Bank Redevelopment Study

Detailed planning provisions are currently being prepared by Ratio Planning Consultants as part of the Port of Sale East Bank Redevelopment Study.

'Date Night'

On 14 February (Valentine's Day), the Gippsland Art Gallery staged 'Date Night', which attracted many first-time visitors to the gallery to celebrate our 'Fine Romance' exhibition. Guest speaker on the night was art collector and gallerist Sam Hill-Smith from Adelaide.

'First Fridays' public program

Gippsland Art Gallery introduced a new public program in February, 'First Fridays', which is a community conversation series with a different guest speaking with the Gallery Director or Curator each month. The first in the series was held on 1 February with artist Matthew Thomas in conversation with Simon Gregg. The session was attended by 40 visitors and followed by afternoon tea.

Centenary celebration of John Leslie OBE

Gippsland Art Gallery hosted an afternoon tea on 6 February to celebrate the centenary of the birth of John Leslie OBE. The afternoon tea was attended by many of John's closest friends and family. Our new exhibition 'The John Leslie Gift' celebrates John's life and his legacy to the gallery.

Improving library collection

Library branches at Yarram, Sale and Rosedale have commenced the process of identifying missing and underused items. This process will detect and discard titles which are missing, damaged, or have had little or no use recorded over several years. Overall, it will improve the standard and relevance of our collection.

All time high Swim School enrolments

Leisure Services - Swim School enrolments reached an all-time high of 856 students this month, compared to around 650 in 2016. The increase has been predominantly attributed to the implementation of a fortnightly payment option over the last two years which has enabled more families to access the program.

School Carnival Season

Aqua Energy kicked off its School Carnival Season in early February, with all Sale and district schools hosting their annual events at the Sale Outdoor Pool. Favourable weather conditions for the month ensured each school enjoyed a fun and productive day.

New timber floor well received

Gippsland Regional Sporting Complex stadium resumed expanded indoor programming and activities with the new stadium floor project completed. Approximately 1000 junior basketballers, plus their families totalling approximately 4000 people, attended the annual Sale Amateur Basketball Association junior tournament on the weekend of Saturday 23 February. This tournament was the first time a competition tournament was played on the new FIBA (international basketball federation) accredited surface. The upgrade to the timber sprung floor has been well received, with teams travelling from Waverley and Eltham to play in the tournament.

Community facilities project update

February saw the completion of the following Community Facilities projects: Oval Lighting at Yarram Recreation Reserve; Oval Lighting at Gordon Street Recreation Reserve in Heyfield; and Oval and Netball Lighting at Gormandale Recreation Reserve and commencement of works to the netball courts at Gordon Street Recreation Reserve, Heyfield.

New process for community managed facility maintenance

A new process and guidelines to ensure fair and transparent decision-making regarding investment in facility maintenance on community-managed facilities was introduced in February. The data about decisions and works will also be tracked fully against an asset using a corporate information management system for the first time.

Community assistance grant information sessions

54 people attended Community Assistance Grant Scheme information sessions held across Heyfield, Sale and Yarram as part of an enhanced program of Wellington staff actively facilitating the application process for community groups.

Facility audits complete

Maintenance and accessibility audits have now been completed for community facilities. The data is being verified and when returned it will provide a comprehensive understanding of the needs of all facilities Wellington Shire Council manages or supports. This is the first time such a strong swathe of data has been provided and it is already being utilised in a range of ways to ensure our decision making and future capital planning is more rigorous.

Youth activities

Youth Councillors and members of 'Propellor', Wellington's FReeZA group which arranges drug and alcohol-free music, cultural and recreational events, represented regional young people at the Youth Affairs Council of Victoria's workshop on the Royal Commission into Mental Health in February. They also attended a workshop with The Push (Victorian non-profit youth music organisation) to find out more about FReeZA funding and opportunities.

Bushfire recovery support

Following the Rosedale and Walhalla bushfires in January, Wellington Shire Council moved into the recovery phase of emergency management and has negotiated several multi-agency issues to support the community's recovery. Shire staff are supporting community meetings and information provision as well as coordinating a state-government funded program of cleaning water tanks contaminated during the fires.

Dargo complex and Licola bushfires started in February and are not yet under control nor contained. Despite losses and impacts not yet quantified or assessed, recovery arrangements are being put in place at municipal and regional level.

Capacity building in Emergency Management

Development of internal capacity was improved by Wellington hosting a regional CrisisWorks training session. CrisisWorks is the software program that handles all emergency management activity during an emergency and has been used extensively for the January and February bushfires.

Several internal and external debriefs were held during February to learn from the experience of summer bushfires to date and management of the Emergency Relief Centre activations.

Roadside vegetation management

The strategic roadside vegetation management pilot program in Briagolong commenced on-ground feasibility work as part of Council's ongoing fire prevention program.

Preserving a piece of history in Yarram

As part of the new Integrated Health Care Centre development at the Yarram and District Health Service, a well-loved 80-year-old horse chestnut tree had to be removed. The Park Services team worked with the local health service to propagate seedlings from the tree and provide them to staff members who wanted to plant them in their own gardens.



FEBRUARY 2019

FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

OPERATING RESULT
For the period ending 28 February 2019

	YEAR TO DATE			FULL YEAR 2018-19		
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget	Variance
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Income						
Rates and charges	61,400	60,635	765	61,956	61,411	545
Statutory fees & fines	561	481	80	792	811	(19)
User fees	4,294	4,373	(79)	7,331	7,525	(194)
Grants - operating	7,543	5,767	1,776	10,046	8,580	1,466
Contributions - monetary	455	76	379	478	317	161
Other income	2,010	1,164	846	2,742	2,135	607
Total Income	76,263	72,496	3,767	83,345	80,779	2,566
Expenditure						
Employee costs	16,943	17,907	964	26,516	26,927	411
Contractors, materials and services	17,036	17,182	146	31,759	32,297	538
Bad and doubtful debts	-	-	-	92	86	(6)
Depreciation and amortisation	13,153	13,018	(135)	23,477	24,130	653
Borrowing costs	198	261	63	391	391	-
Other expenses	392	403	11	717	2,453	1,736
Total Expenditure	47,722	48,771	1,049	82,952	86,284	3,332
OPERATING RESULT	28,541	23,725	4,816	393	(5,505)	5,898
Grants - capital recurrent	1,748	1,236	512	3,289	1,617	1,672
Grants - capital non recurrent	8,643	4,852	3,791	14,610	12,219	2,391
Contributions - monetary - capital	707	530	177	1,524	1,229	295
Contributions - non monetary	283	-	283	283	-	283
Recognition of assets	237	-	237	237	-	237
Assets written off	(381)	-	(381)	(381)	-	(381)
Derecognition of assets	(206)	-	(206)	(206)	-	(206)
Net gain/loss on disposal of property, infrastructure, plant & equipment	(319)	(65)	(254)	(840)	151	(991)
Other Income - capital	46	-	46	579	153	426
Surplus/(Deficit)	39,299	30,278	9,021	19,488	9,864	9,624

The forecast figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an forecast budget sense enables Council to more accurately monitor financial performance during the year and predict the end of year position.

Adopted Budget to YTD Actuals

The result at the end of February 2019 reflects a surplus of \$39.3 million against an adopted budget surplus of \$30.3 million. This variance of \$9.0 million is a combination of operating result (operating income less operating expense) of \$4.8M and the impact of additional capital income of \$4.2M.

A summary of major operating variances that have occurred to date include:

Operating Income

- **\$0.76 million** Additional rates struck since 2018/19 budget adoption.
- **\$1.78 million** New grant funding for 2018/19 includes drought community resilience programs of \$468k, Stratford Recreation Reserve Netball changerooms upgrade of \$200k and funds for a number of other projects including West Sale industrial growth initiative, improvements for property valuation processes and extra funding for school crossing supervisors. Additional 2018/19 Victoria Grant Commission instalments of \$577k have been received to date which will result an overall increase of \$768k for the year.
- **\$0.38 million** The bulk relates to monetary contribution received towards various community projects such as Sale Memorial Hall upgrade, Safety Together and public open space developments.
- **\$0.85 million** Other income primarily represents higher than expected interest on investments of \$826k due to level of cash held, but slightly offset by lower than projected rent and sponsorship revenue.

Operating Expenditure

- **\$0.96 million** Employee costs are lower than budget due to staff vacancies throughout the organisation but slightly offset by the use of casual and agency staff and \$310k workcover premium savings for 2018/19.
- **\$0.14 million** Contractors, materials and services variance includes:
 - a. **\$219k** - Consultant and legal expenditure yet to be incurred for some leisure services, strategic planning and community wellbeing projects.
 - b. **\$109k** - Underspends in expenditure associated with major plant such as parts, tyres and other adhoc maintenance items.
 - c. **\$105k** - Overall building and general expenses across the organisation are below budget and expected to generate a slight saving at the year end based on forecast.
 - d. **\$93k** - Drought conditions have delayed some road maintenance works with service reallocation to other areas such as Urban drainage.
 - e. **(\$234k)** - Various parks and services seasonal works have been carried out mainly for landscaping, urban coastal vegetation management and proactive tree maintenance.
 - f. **(\$136k)** - Allocation of new funding received for drought, e-waste initiative and community events is continuing, with the majority to be spent by year end.
- **(\$0.13 million)** Depreciation and amortisation is slightly higher than budget mainly due to capitalisation of open space, drainage and landfill improvements.

A summary of major capital variances that have occurred to date include:

Capital Income

• **\$4.30 million**

The final claims of \$2.2 million for Port of Sale Redevelopment project was completed in early 2018/19. Funding for Cameron Sporting Complex Stadium Redevelopment of \$1.2 million, West Sale Airport Runway Extension project of \$500k have been received earlier than anticipated. Advanced Roads to Recovery funding of \$512k has been received for works to be completed in the next quarter. Under the E-Waste Infrastructure support program first instalment funding of \$150k has been received to upgrade e-waste collection and storage facilities across Gippsland to support the upcoming ban on e-waste in landfills in mid 2019.

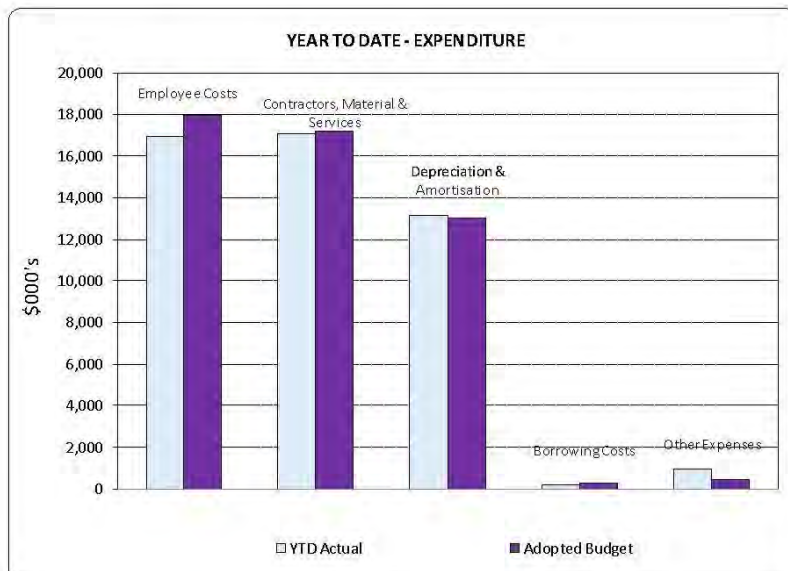
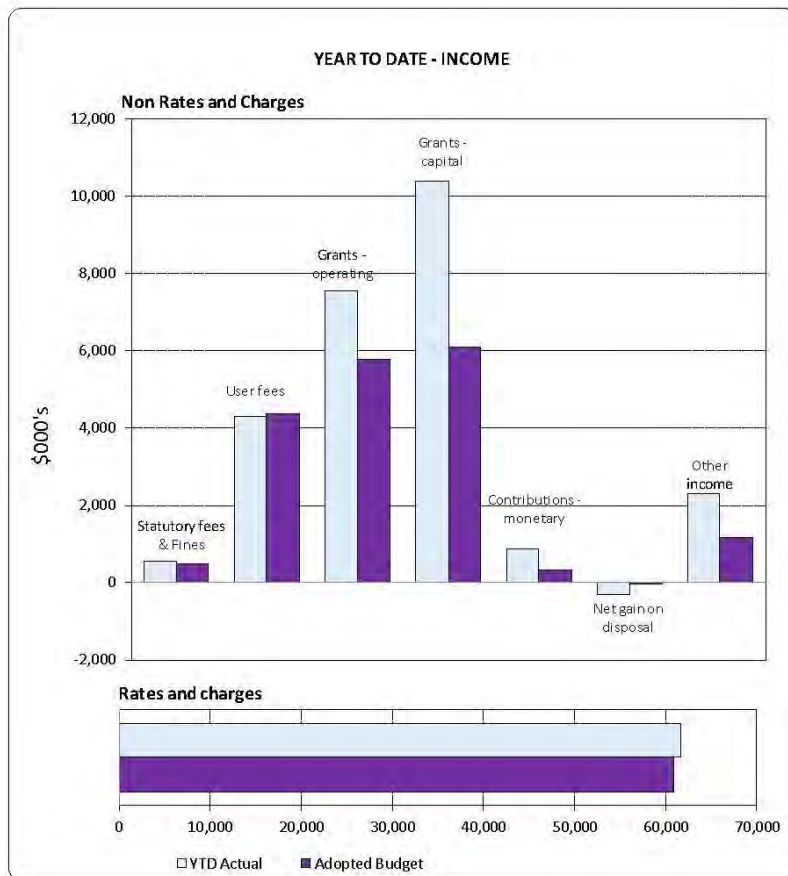
• **(\$0.38 million)**

Assets written off during the year mainly for roads and footpaths.

Full Year Forecast to Adopted Budget

The full year forecast surplus is predicted to increase by \$9.6 million. This includes capital funding of \$3.1 million deferred from 2017/18 for Port of Sale Redevelopment and Rosedale Revitalisation; new capital funding of \$500k for E-Waste sheds at Council's waste management facilities and \$468k for drought community related projects. Increase in operating grants includes additional \$768k for 18/19 Victoria Grant Commission allocation and new grant funding of \$618k relating to drought community/resilience programs. The deferral of the 18/19 landfill rehabilitation expense provision of \$1.75 million which was taken as part of the 2017/18 financials has also contributed to the expected increased surplus.

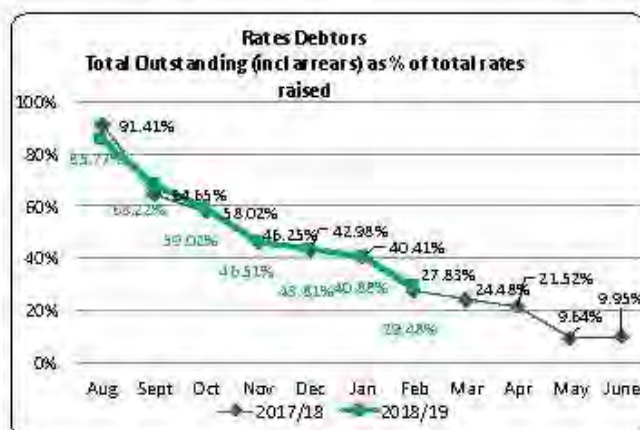
FEBRUARY 2019 COMPONENTS AT A GLANCE



BALANCE SHEET

As at 28 February 2019

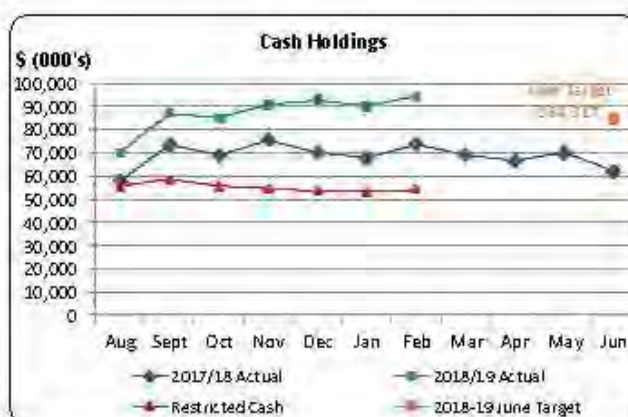
Actual		Actual	Forecast	Adopted Budget
February 18		February 19	June 19	June 19
\$000's		\$000's	\$000's	\$000's
Assets				
91,392	Total Current Assets	112,463	89,921	71,698
854,743	Total Non Current Assets	899,580	910,294	893,201
946,135	Total Assets	1,012,043	1,000,215	964,899
Liabilities				
13,465	Total Current Liabilities	16,035	23,212	24,019
12,449	Total Non Current Liabilities	18,395	18,322	11,869
25,914	Total Liabilities	34,430	41,534	35,888
920,221	Net Assets	977,613	958,681	929,011



The rate debtors outstanding at the end of February 2019 were \$20.2 million (29.5%) compared to February 2018 of \$18.3 million (27.8%).

The third rate instalments notices were due on 28 February 2019.

Final notices for outstanding balances will be issued in March 2019.



Council cash holdings at the end of February 2019 are \$94.2 million and higher than February 2018 of \$73.7 million due to advance funds and lower than expected expenditure.

The current cash holdings includes restricted funds of \$9.4 million to reserves, \$22.8 million to cover provisions, and \$16.7 million associated with the operating and capital carried forwards.

The balance is generally working capital for ongoing operations coming into a heavy payments period prior to 30th June 2019.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

For the period ending 28 February 2019

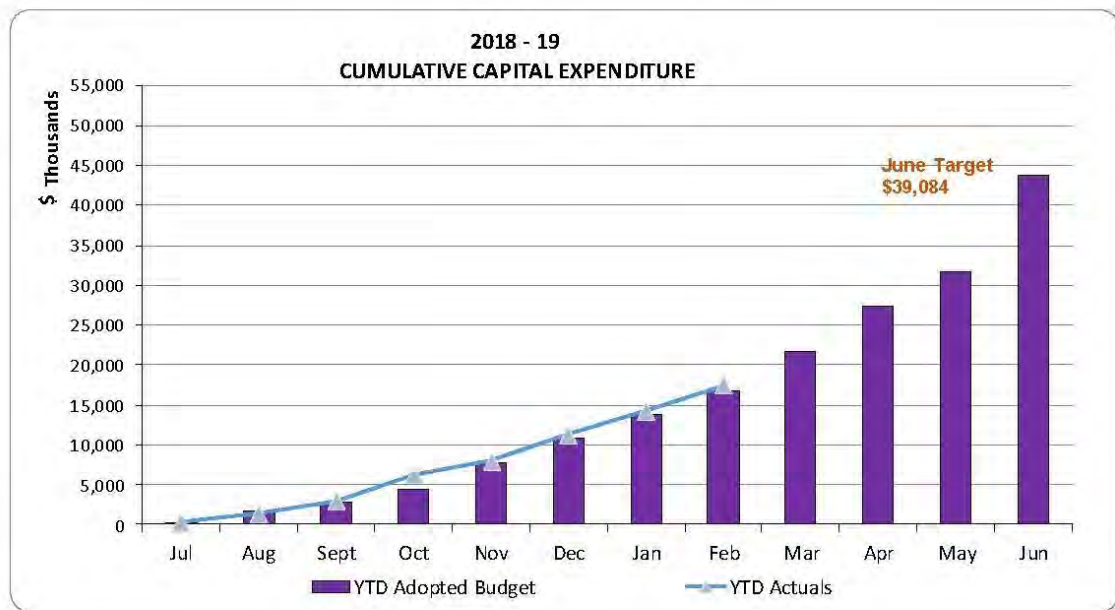
	YEAR TO DATE 2018-19			FULL YEAR 2018-19	
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's
Property	3,569	1,533	(2,036)	4,930	6,982
Infrastructure	12,632	12,917	285	30,788	33,209
Plant and Equipment	1,181	2,212	1,031	3,084	2,821
Intangibles	13	-	(13)	282	664
Grand Total	17,395	16,662	(733)	39,084	43,676

	YEAR TO DATE 2018-19			FULL YEAR 2018-19	
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's
Renewal	9,660	9,668	8	23,040	26,596
Upgrade	4,227	5,347	1,120	10,410	12,784
Expansion	1,389	1,617	228	2,765	3,961
New Assets	2,119	30	(2,089)	2,869	335
Grand Total	17,395	16,662	(733)	39,084	43,676

- * There is a forecast of \$4.59 million underspend compared to the 2018/19 adopted budget. Commencement of a number of projects have been deferred to 2019/20 awaiting approvals from other government authorities, or resourcing of alternative funding. Efforts to complete projects carried into the year and to meet the anticipated pattern of expenditure continues to be a focus.

Capital works summary for the period ending 28 February 2019

- Overall 62 projects are at practical completion, 53 more projects are underway and 7 project have had contracts awarded but not yet commenced. 20 projects are in PRE-PLANNING (development of the concept design, the detail design, community consultation and seeking quotes or tenders).
- The Annual reseal program has been completed.
- Riverview Road Wurruk works have commenced and are expected to be completed in April 2019.
- The West Sale Airport - Runway Extension construction work is progressing well and is expected to be completed by April 2019.
- Kerb and Channelling works are well underway and expected to be completed in March 2019.
- Baldwin Reserve Change Room Development work is progressing well and is expected to be completed in March 2019.





C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES
ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
DATE: 19 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received for the period 27 February 2019 to 13 March 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 27 February 2019 to 13 March 2019.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 27 February 2019 to 13 March 2019.

Assembly of Councillors summary of reports received for the period 27 February 2019 to 13 March 2019.

Date	Matters considered	Councillors and officers in attendance
4 March 2019	Art Gallery Advisory Group Proposed art acquisitions Planning & monitoring of programs Expansion & encouragement of volunteer program Cultural and artistic matters relating to Gallery and other services of council Friends of the Gallery report Directors Report	Councillor Rossetti Stephen Dempsey, Manager Arts & Culture Simon Gregg, Director, Art Gallery Sale
5 March 2019	IT / Diary Meeting	Councillor Bye, Councillor Crossley, Councillor Hole, Councillor McCubbin, Councillor Maher, Councillor Ripper, Councillor Rossetti, Councillor Stephens David Morcom, Chief Executive Officer Leah Carubia, Executive Assistant CEO Unit Damian Norkus, ICT Operations Officer
5 March 2019	Corporate Management Team Verbal Updates Annual Review 2017-21 Council Plan Fingerboards Mineral Sands Mine Environmental Effects Statement Budget Overview – Operations / Capital West Sale Airport Freehold EOI Amendment C99 – Update Flood Mapping Great Southern Rail Trail – COM	Councillor Bye, Councillor Crossley, Councillor Hole, Councillor McCubbin, Councillor Maher, Councillor Ripper, Councillor Rossetti, Councillor Stephens David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Chris Hastie, General Manager Built & Natural Environment John Websdale, General Manager Development Sharon Houlihan, General Manager Community & Culture Andrew Wolstenholme, Environmental Planner (Item 2) Dean Morahan, Manager Assets & Projects (Item 3) Ian Carroll, Manager Corporate Finance (Item 3) Paul Johnson, Manager Business Development (Item 4 & 6) Daniel Gall, Coordinator Commercial Properties (Item 4) Barry Hearsey, Acting Manager Land Use Planning (Item 5)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 27 February 2019 to 13 March 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 4 March 2019

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley		✓	Cr McCubbin		✓
Cr Hall		✓	Cr Bye		✓
Cr Maher		✓	Cr Rossetti	✓	
Cr Stephens		✓	Cr Hole		✓
Cr Ripper		✓			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	S Houlihan, GMC&C		✓
C Hastie, GMB&NE		✓	J Websdale , GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Stephen Dempsey	All		
Simon Gregg	All		

3. Matters/Items considered at the meeting (list):

- | | |
|-----------------------------------------------------|------------------------------------------------------------------------------------|
| 1. Proposed art acquisitions | 2. Planning and monitoring of programs |
| 3. Expansion and encouragement of volunteer program | 4. Cultural and artistic matters relating to Gallery and other services of council |
| 5. Friends of the Gallery report | 6. Director's Report |

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING: 5 March 2019

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall		✓	Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMC&C		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)	Item No.
Leah Carubia, Damian Norkus	1

3. Matters/Items considered at the meeting (list):

1. IT / Diary Meeting

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING: 5 March 2019

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall		✓	Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMC&C	✓	
C Hastie, GMB&NE	✓		J Websdale, GMD	✓	
A Skipitaris, GMCS	✓				

Others in attendance: (list names and item in attendance for)	Item No.
Arthur Skipitaris,	1
Andrew Wolstenholme, <i>External Presenters Martin Richardson, Chris Cook (Kalbar Resources)</i>	2
Ian Carroll, Dean Morahan	3
Paul Johnson, Daniel Gall	4
Barry Hearsey <i>External Presenters Adam Dunn (WGCMA)</i>	5
Paul Johnson, <i>External Presenters Stephen Chapple (DELWP)</i>	6

3. Matters/Items considered at the meeting (list):

1. Annual Review 2017-21 Council Plan
2. Fingerboards Mineral Sands Mine Environmental Effects Statement – Update from Kalbar Resources
3. Budget Overview Operations/Capital
4. West Sale Airport Freehold EOI
5. Amendment C99 – Update Flood Mapping
6. Great Southern Rail Trail - COM

4. Conflict of Interest disclosures made by Councillors:

Nil

ITEM C2.2**AUDIT & RISK COMMITTEE MINUTES**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 19 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					✓

OBJECTIVE

To receive and note the minutes of the Audit & Risk Committee meeting held on 18 February 2019.

RECOMMENDATION

That:

- 1. Council receive and note the minutes in brief (Attachment 1) and the confidential attachment at Item F1.1 Audit & Risk Committee Minutes of 18 February 2019; and***
- 2. The information contained in the confidential attachment Item F1.1 Audit & Risk Committee Minutes of 18 February 2019 of this Council meeting agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Corporate Services on 21 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: f) legal advice; and h) any other matter which the Council considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

BACKGROUND

Council maintains an Audit & Risk Committee in accordance with Section 139 of the *Local Government Act 1989*. The Audit & Risk Committee is an independent advisory Committee to Council and its primary objective is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development. Minutes of the Audit & Risk Committee are reported direct to Council.

A copy of the minutes in brief from the Audit & Risk Committee meeting of 18 February 2019 can be found at Attachment 1 of this report and is provided for the information of Council and the public in general.

OPTIONS

Council has the following options:

- To receive and note the minutes from the Audit & Risk Committee meeting of 18 February 2019; or
- To seek further information and consider the minutes at a future meeting.

PROPOSAL

To receive and note the minutes of the Audit & Risk Committee meeting held on 18 February 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The *Local Government Act 1989*, section 139(1) requires Council to establish an audit committee. Council's Audit & Risk Committee is an Advisory Committee to Council and operates within the Terms of Reference and Charter adopted by Council.

The Audit & Risk Committee Terms of Reference require the minutes of the Audit & Risk Committee to be forwarded to an ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes. The Audit & Risk Committee is also required to report annually to the Council summarising the activities of the Committee during the previous financial year.

This report complies with the legislative requirements and the Audit & Risk Committee Terms of Reference requirements.

COUNCIL PLAN IMPACT

The Council Plan 2017–2021 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

RISK MANAGEMENT IMPACT

The Audit & Risk Committee Charter identifies the management of risk as one of the primary objectives of the Audit & Risk Committee. The Audit & Risk Committee monitors the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems in place.

AUDIT & RISK COMMITTEE MEETING MINUTES IN BRIEF – 18 FEBRUARY 2019

Present: Mr Peter Craighead
Ms Michelle Dowsett
Mr Chris Badger
Councillor Alan Hall
Councillor Garry Stephens

In attendance: Mr David Morcom (Chief Executive Officer)
Mr Arthur Skipitaris (General Manager Corporate Services)
Mr Ian Carroll (Manager Corporate Finance)
Sharon Houlihan (General Manager Community & Culture)
Mrs Sheryl Saynor (Executive Support Officer)

1. Welcome

2. Apologies - Nil

3. Closure of Meeting to Public:-

***Michelle Dowsett/Councillor Stephens
That the meeting be closed to the public under Section 89(2) of the Local Government Act 1989 to discuss legal advice and any other matter which the Council or special committee considers would prejudice the Council or any person.***

CARRIED

**4. Declaration of Conflict(s) of Interest:-
Nil**

5. Adoption of Previous Minutes – 28 November 2018:-

***Councillor Stephens/Chris Badger
That the Committee adopt the minutes of the previous meeting held on 28 November 2018.***

CARRIED

It was agreed to consider Item 8 Port of Sale Redevelopment Project Evaluation at this point of the meeting.

8. Port of Sale Redevelopment Project Evaluation

Councillor Stephens/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report and note the Committee's appreciation for the presentation.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

*(h) any other matter which the Council or special committee considers would prejudice the Council or any person.
be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.*

CARRIED

6. Action Items from Previous Minutes

Councillor Hall/Michelle Dowsett

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

7. Status of Audit Recommendations

Michelle Dowsett/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

9. VAGO Performance Audit: Fraud and Corruption Control – Part 2

Chris Badger/Michelle Dowsett

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

10. VAGO Report: Results of 2017-18 Audits: Local Government

Councillor Hall/Michelle Dowsett

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

11. Ombudsman's Request for Information – Ninety Mile Beach Subdivision

Councillor Stephens/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

12. Credit Card Expenditure – Chief Executive Officer

Chris Badger/Councillor Stephens

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

13. Related Party Transactions

Councillor Hall/Chris Badger

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

14. Information Services Update

Michelle Dowsett/Councillor Stephens

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

15. Financials, Council Plan Highlights and Progress of Major Initiatives and Initiatives

Chris Badger/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the Report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

16. Fraud Report

Michelle Dowsett/Councillor Stephens

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

17. Excessive Staff Leave

Councillor Hall/Councillor Stephens

That the Audit & Risk Committee recommend to Council that it receive the Report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

18. Current Key Risk Matters

Michelle Dowsett/Councillor Stephens

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

f) legal advice;

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

19. Insurance Report

Councillor Hall/Councillor Stephens

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Act:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

20. Register of Commissioned Reports

Michelle Dowsett/Councillor Hall

That the Audit & Risk Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 11 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

21. General Business

22. Rotating Assessment of and Feedback on Meeting

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.59AM.

ITEM C2.3**REMUNERATION COMMITTEE MINUTES**

DIVISION: CORPORATE SERVICES
ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
DATE: 5 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
			✓	✓					

OBJECTIVE

For Council to note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 19 February 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council note and receive the minutes from the Remuneration Committee meeting held on 19 February 2019 as attached; and***
- 2. Council endorse the actions from the Remuneration Committee meeting held on 19 February 2019 as detailed in the attached minutes.***

OPTIONS

Council has the following options:

1. Note and receive the minutes from the Remuneration Committee meeting held on 19 February 2019 and endorse the actions from the meeting; or
2. Not note and receive the minutes from the Remuneration Committee meeting held on 19 February 2019 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

PROPOSAL

It is proposed that Council:

1. Note and receive the minutes from the Remuneration Committee meeting held on 19 February 2019 as attached; and
2. Endorse the actions from the Remuneration Committee meeting held on 19 February 2019 as detailed in the attached minutes.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”

Strategy 6.3.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.



REMUNERATION COMMITTEE MINUTES

Tuesday 18 February 2019 – 9am Barkly River room, Desailly Street

MINUTES

PRESENT: Councillor Malcolm Hole (Chair)
Councillor Garry Stephens
Councillor Carolyn Crossley
David Morcom (Chief Executive Officer)
Arthur Skipitaris (General Manager Corporate Services)

APOLOGIES: Nil

1. Declaration of Conflicts of Interest:
No Conflicts of Interest were declared.

2. Minutes of Previous Meeting:

*Moved Councillor Stephens Seconded Councillor Crossley
That the minutes of the previous meeting on 16 October 2018 be accepted.*

CARRIED

3. Actions from previous minutes

- It was agreed that, at the next meeting, the Committee review travel costs in light of the increase in the price of petrol and reconsider the findings of the Councillor Provided Car versus Motor Vehicle Reimbursement review that has been previously conducted.

Action: Arthur to investigate if there are any insurance options for Coastal Ward Councillor's cars, given their location and the risk of hitting wildlife if travelling for an evening Council meeting.

4. Councillor Costs and Reimbursements

Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.

- Councillor Expense Summary Report YTD – 31 January 2019 (Attachment 1)

4. General Business

Nil

The meeting closed at 9.30am .

Attachment 1 - Councillor Expense Summary Report YTD – 31 January 2019

Wellington Shire Council					
Councillors					
01100. Councillors Master Account					
Activity Details					
Councillor Expenses and Reimbursements - Period 1 July 2018 to 31 January 2019					
	YTD Actuals (incl oncosts)	Commitments	Left to spend/ receive after commitments	2018/ 19 Adopted Budget	2018/ 19 Adjusted Budget
Councillor and Mayoral Allowances	205,523.17	-	104,472.83	309,996.00	309,996.00
Other Councillor expenses	57,784.43	10,009.00	45,140.57	112,934.00	112,934.00
Grand Total	263,307.60	10,009.00	149,613.40	422,930.00	422,930.00



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

19 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of January 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the Report on recent Planning Permit trends and Planning Application determinations between 1 January and 31 January 2019.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 January and 31 January 2019 is included in **Attachment 1**.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 January and 31 January 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.3

'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'

This Report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/01/2019 AND 31/01/2019

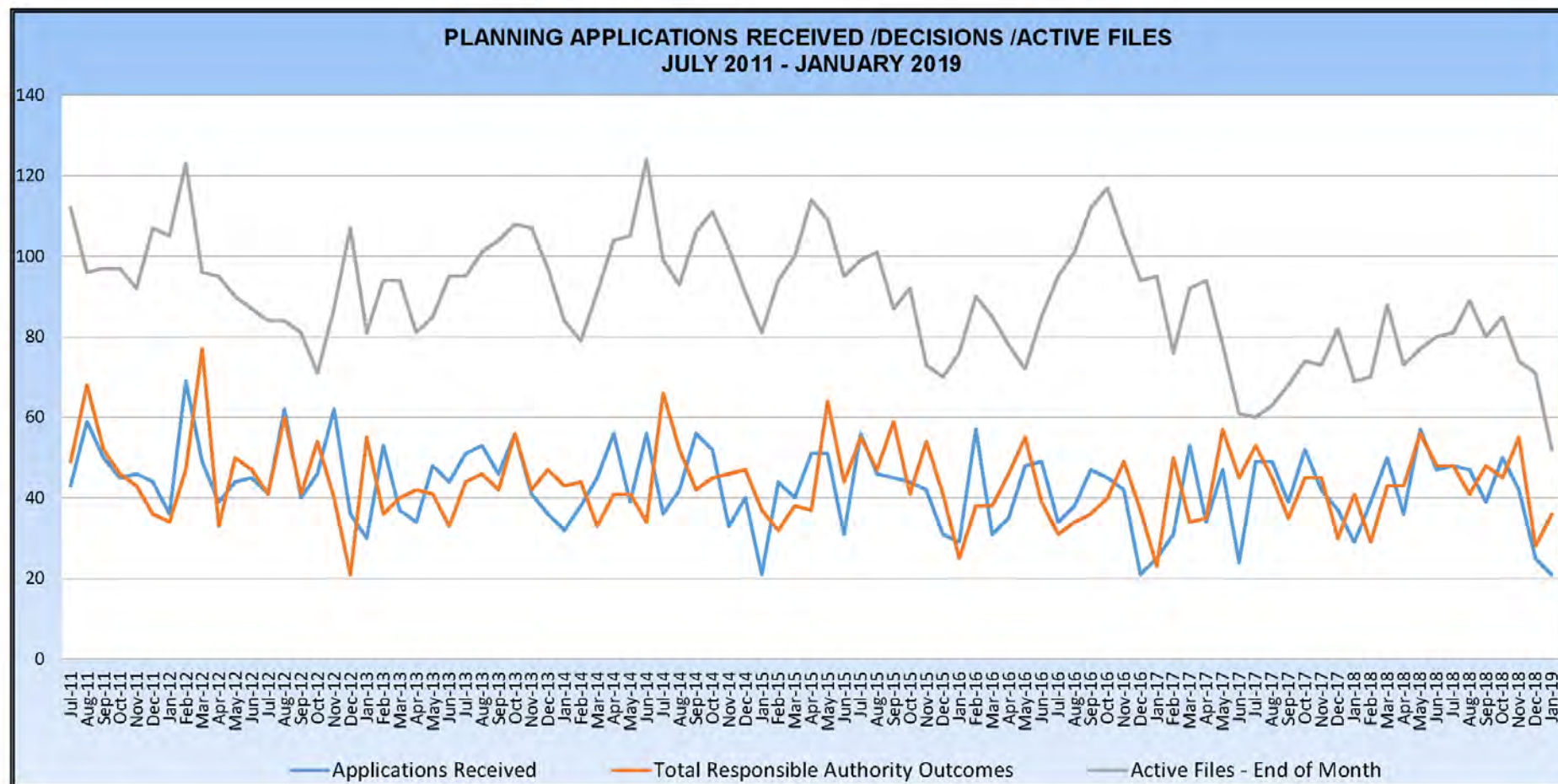
Application No/Year	Date Received	Property Title & Address	Proposal	Status
378-3/2015	20/11/2018	Assessment No. 41210 LOT: 1 LP: 137843 80 INGLIS ST SALE	Development of the land (2) dwellings and subdivision (3) lots.	Permit Issued by Delegate of Resp/Auth 16/01/2019
6-2/2016	5/12/2018	Assessment No. 90274 CA: 55A SEC: B BLUES RD STOCKDALE	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 4/01/2019
64-2/2016	8/10/2018	Assessment No. 34231 LOT: 1 TP: 761429X 9 ALAMEDA DVE SALE	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 15/01/2019
233-2/2017	19/10/2018	Assessment No. 258863 LOT: 1 TP: 187051X 194 THE BOULEVARD PARADISE BEACH	Buildings & works associated with development of a single dwelling.	Permit Issued by Delegate of Resp/Auth 9/01/2019
392-1/2017	16/11/2017	Assessment No. 344127 CA: 31B 132 VICTORIA ST BRIAGOLONG	Staged subdivision of the land into 5 lots.	Permit Issued by Delegate of Resp/Auth 17/01/2019
224-1/2018	26/06/2018	Assessment No. 73817 CA: 1 SEC: 48 23 CARTER ST STRATFORD	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 10/01/2019
229-1/2018	4/07/2018	Assessment No. 245514 LOT: 1120 LP: 54791 39 VICTORIA ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	NOD issued by Delegate of Respon/Auth 16/01/2019
242-1/2018	12/07/2018	Assessment No. 356949 CA: 4 SEC: 5 66-68 MAIN ST NEWRY	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 22/01/2019
261-1/2018	25/07/2018	Assessment No. 313510 PC: 104553 2-6 KATRINA CRES GLENMAGGIE	Building and works associated with extensions to second dwelling.	Permit Issued by Delegate of Resp/Auth 22/01/2019
270-2/2018	12/12/2018	Assessment No. 221861 LOT: 1165 LP: 52648 67 SUNBURST AVE GOLDEN BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 30/01/2019
274-1/2018	1/08/2018	Assessment No. 355859 LOT: 4 PS: 317024U 141 POWERSCOURT ST MAFFRA	Subdivision of the land into 56 lots.	Withdrawn 23/01/2019

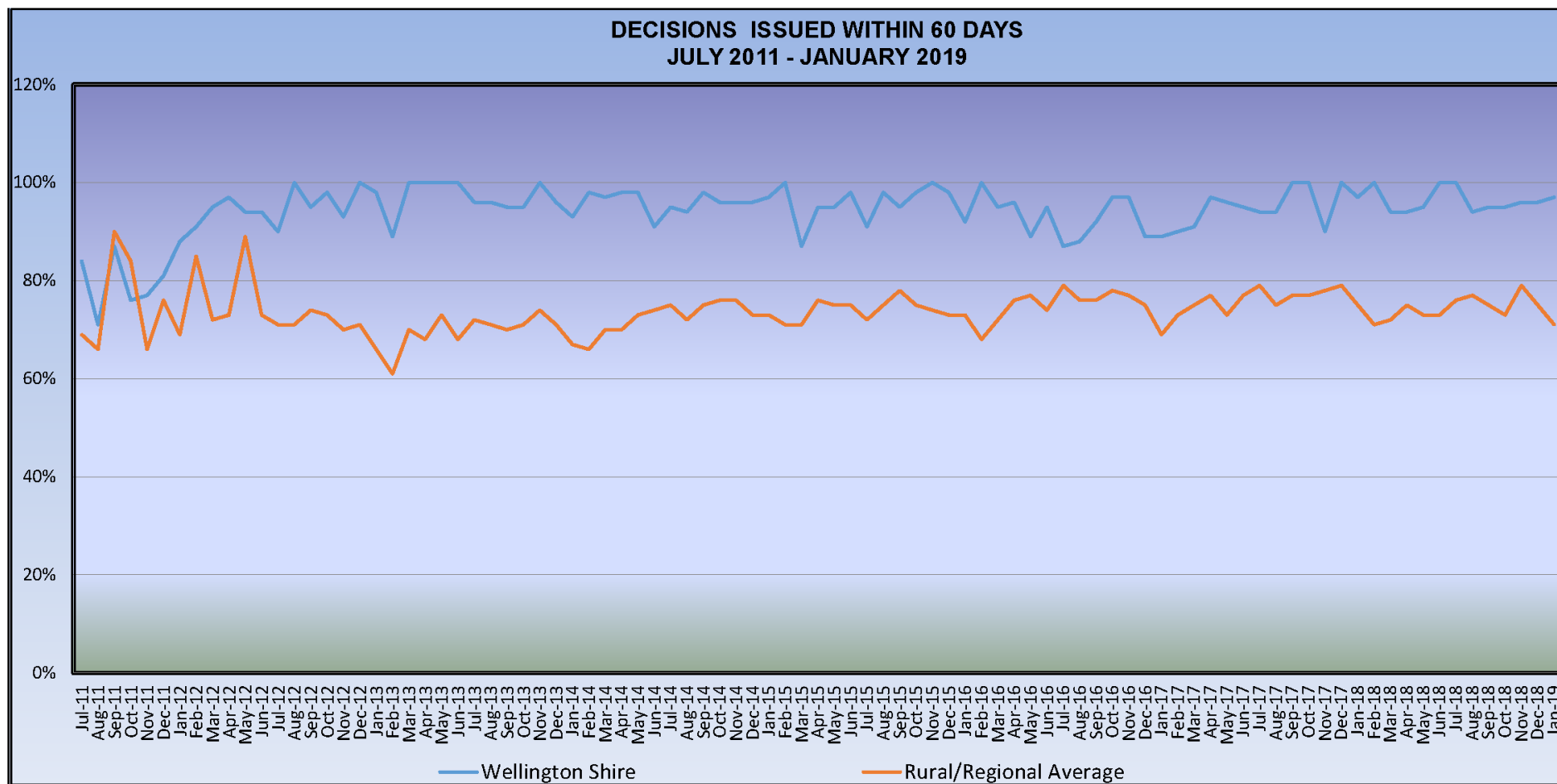
Application No/Year	Date Received	Property Title & Address	Proposal	Status
286-1/2018	14/08/2018	Assessment No. 263426 LOT: 1 PS: 641979T TURPINS RD MADALYA	Use & development of the land for dwelling associated with an orchard.	Permit Issued by Delegate of Resp/Auth 21/01/2019
311-2/2018	14/11/2018	Assessment No. 403006 PTL: 8 PS: 532285N 1/10 WADE CRT SALE	Use of the land/dance school & reduction in car parking (3 parks).	Permit Issued by Delegate of Resp/Auth 21/01/2019
321-1/2018	11/09/2018	Assessment No. 242669 LOT: RES LP: 58872 THE BOULEVARD LOCH SPORT	Use and development of the land for a storage shed.	Withdrawn 31/01/2019
363-1/2018	8/10/2018	Assessment No. 206391 LOT: A PS: 748257P 234 SEASPRAY RD LONGFORD	Four lot subdivision and creation of access to road zone category 1.	Permit Issued by Delegate of Resp/Auth 15/01/2019
374-1/2018	18/10/2018	Assessment No. 239814 LOT: 181 LP: 44537 6 SANCTUARY RD LOCH SPORT	Removal of native vegetation.	Withdrawn 31/01/2019
392-1/2018	5/11/2018	Assessment No. 200469 LOT: 17 LP: 201995 75 GERRAND DVE LONGFORD	Two lot subdivision.	Permit Issued by Delegate of Resp/Auth 11/01/2019
394-1/2018	5/11/2018	Assessment No. 290833 LOT: 2 TP: 809583 279A COMMERCIAL RD YARRAM	Use of the building for a dance studio/dispensation of car parking.	Permit Issued by Delegate of Resp/Auth 2/01/2019
398-1/2018	6/11/2018	Assessment No. 98327 CA: 2A SEC: A 320 STOCKDALE-FERNBANK STOCKDALE	Two lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth 22/01/2019
400-1/2018	7/11/2018	Assessment No. 204149 LOT: 2 PS: 147538 45 NEWNHAM RD LONGFORD	Subdivision of the land into 4 lots.	Permit Issued by Delegate of Resp/Auth 15/01/2019
403-1/2018	8/11/2018	Assessment No. 402826 LOT: 13 PS: 536611F 4 RIVERSIDE DVE WURRUK	Use and development of the land for a concrete batching plant.	Permit Issued by Delegate of Resp/Auth 15/01/2019
405-1/2018	9/11/2018	Assessment No. 399717 LOT: 1 PS: 536470W 21 HAMPTON CRT LONGFORD	Subdivision of two lots to create four new lots.	Permit Issued by Delegate of Resp/Auth 3/01/2019
406-1/2018	13/11/2018	Assessment No. 358085 CA: 12B 86 BROWNS RD TINAMBA	Two lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth 23/01/2019

Application No/Year	Date Received	Property Title & Address	Proposal	Status
409-1/2018	16/11/2018	Assessment No. 345397 LOT: 1 PS: 616512N 18 FOOTBALL LANE BOISDALE	Two lot re-subdivision (boundary realignment).	Permit Issued by Delegate of Resp/Auth 10/01/2019
413-1/2018	19/11/2018	Assessment No. 327791 LOT: 2 PS: 302143 99 LICOLA RD HEYFIELD	Subdivision of the land into four lots.	Permit Issued by Delegate of Resp/Auth 16/01/2019
419-1/2018	27/11/2018	Assessment No. 238469 PC: 377388D 43-45 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 23/01/2019
422-1/2018	28/11/2018	Assessment No. 402628 LOT: 1 TP: 851394P 25 WHARF ST PORT ALBERT	Buildings and works/extensions to existing bed & breakfast.	No Permit Required 2/01/2019
434-1/2018	13/12/2018	Assessment No. 352591 LOT: 1 TP: 200238N 115 TAMBORITHA TCE COONGULLA	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 16/01/2019
435-1/2018	13/12/2018	Assessment No. 347047 LOT: 2 PS: 729757A 446 STRATFORD-MAFFRA MAFFRA	On premises liquor licence.	Permit Issued by Delegate of Resp/Auth 9/01/2019
436-1/2018	14/12/2018	Assessment No. 43349 LOT: 1 TP: 440167 45 MARLEY ST SALE	Buildings and works associated with extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 30/01/2019
437-1/2018	17/12/2018	Assessment No. 45674 CA: 4 SEC: 9 29-41 PEARSON ST SALE	Buildings and works associated with extension of a school building.	Permit Issued by Delegate of Resp/Auth 14/01/2019
440-1/2018	20/12/2018	Assessment No. 436881 LOT: 2 PS: 725234G 91 HUFFERS LANE ROSEDALE	Buildings and works/extension to an existing industrial building.	Permit Issued by Delegate of Resp/Auth 21/01/2019
442-1/2018	21/12/2018	Assessment No. 278895 LOT: 6 BLK: 3 LP: 3222 20 WELLINGTON ST PORT ALBERT	Buildings and works associated with construction of a carport.	Permit Issued by Delegate of Resp/Auth 2/01/2019
443-1/2018	24/12/2018	Assessment No. 211433 PC: 377395G 46-48 SUNGLOW CRES GOLDEN BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 2/01/2019
4-1/2019	10/01/2019	Assessment No. 354407 PC: 370158K 6-10 BUNDALAGUAH RD MAFFRA	Buildings and works associated with the development of a building.	Permit Issued by Delegate of Resp/Auth 22/01/2019

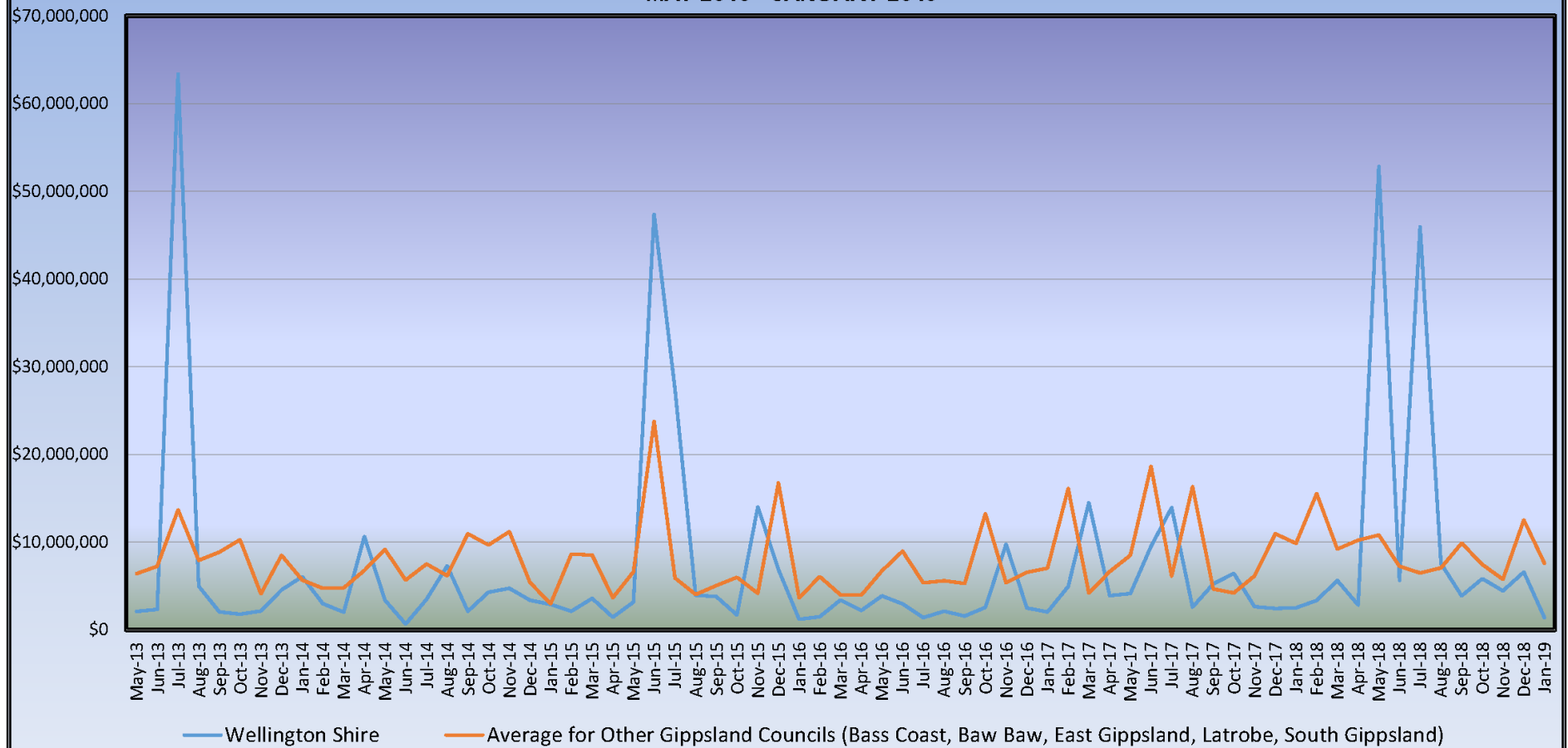
Application No/Year	Date Received	Property Title & Address	Proposal	Status
6-1/2019	16/01/2019	Assessment No. 327965 LOT: 9 LP: 221081 148 JOHNSON LANE SEATON	Buildings and works associated with an outbuilding.	Permit Issued by Delegate of Resp/Auth 24/01/2019

Total No of Decisions Made: 36





ESTIMATED VALUE OF WORKS MAY 2013 - JANUARY 2019





C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**CONTRACT 2019-022 - BRIAGOLONG RECREATION RESERVE PAVILION REDEVELOPMENT**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 19 MARCH 2019

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the redevelopment of the Briagolong Recreation Reserve Pavilion.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.2 Contract 2019-022 Briagolong Recreation Reserve – Pavilion Redevelopment; and***
- 2. The information contained in the confidential document Item F1.2 Contract 2019-022 Briagolong Recreation Reserve – Pavilion Redevelopment of this Council Meeting agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 12 March 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The current infrastructure at the Briagolong Recreation Reserve is not accessible to all members of the community. The current facilities are not structured to cater for people with disabilities and/or female participants and officials and this presents a significant barrier to participation for a number of traditionally disadvantaged groups within the local area. In order to maintain and receive greater participation, the provision of accessible, family facilities are essential.

Works under this contract include the construction of new social and meeting rooms on the north end of the existing change rooms at the Briagolong Reserve. Refurbish the existing changeroom in line with current AFL Female Friendly Standards for the level of the reserve including demolition of existing shedding and rotunda.

OPTIONS

Council have the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-022 Briagolong Recreation Reserve – Pavilion Redevelopment; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-022 Briagolong Recreation Reserve – Pavilion Redevelopment.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed construction works are funded by

Federal Government - Community Sport Infrastructure Grant Program	\$250,000
State Government - Cricket Facilities Fund	\$100,000
Wellington Shire Council	\$402,755
Committee of Management	\$ 40,000

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with new Female Friendly change rooms and improved social facilities at the Briagolong Recreation Reserve.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

CONSULTATION IMPACT

This project has been discussed at length with the Committee of Management who endorse these works. Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.2**PLACE NAMES COMMITTEE - MINUTES**

DIVISION: BUILT & NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS & PROJECTS
DATE: 19 MARCH 2019

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓				✓			

OBJECTIVE

The purpose of this report is for Council to receive the minutes from the Place Names Committee meeting held on 26 February 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the minutes of the Place Names Committee meeting held on 26 February 2019.

BACKGROUND

The Place Names Committee is an advisory committee that meets quarterly to make recommendations to Council on geographical place name issues. The minutes of the Place Names Committee meeting of 26 February 2019 are attached.

OPTIONS

Council have the following options available:

- To receive the minutes of the Place Names Committee; or
- Seek further information and consider at a future meeting.

PROPOSAL

That Council receive and note the minutes of the Place Names Committee meeting held on 26 February 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The *Local Government Act 1989* provides Council the power to approve, assign or change the name of a road. Council in exercising this power must act in accordance with the guidelines provided for under the *Geographical Place Names Act 1998*.

COMMUNITY IMPACT

The process for the naming or changing of a road name will be followed by contacting the Office of Geographic Names where emergency services are notified and relevant databases are updated.

PLACE NAMES COMMITTEE (PNC) MEETING

26 FEBRUARY 2019 AT 2.00 PM

MACALISTER RIVER ROOM

AGENDA

ATTENDEES:

**Councillor Darren McCubbin
Councillor Gayle Maher
Councillor Scott Rossetti
Dean Morahan (Manager Assets & Projects)
Sandra Rech (Coordinator Asset Management)
James Blythe (GIS Officer)
Leah Hepworth (Asset Management Systems Officer)**

MEETING OPENING: 2:00 pm

CONFLICT OF INTEREST: Nil

APOLOGIES:

1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:

Councillor Rosetti and Councillor Maher
That the minutes of the previous Place Names Committee meeting on
27 November 2018 be accepted.

CARRIED

2.0 CURRENT ISSUES

2.1 Street addressing issues, Earl Street, Woodside

There are several issues regarding Earl Street, Woodside (see attached). The street numbering is not consistent and the constructed road segments are not contiguous.

It was moved at the May 2016 Place Names Committee meeting that a letter be sent to the Yarram Historical Society, Woodside Cemetery Trust and Woodside Primary School asking for road name submissions with a connection to the Woodside area and that Councillors arrange a road trip to visit the area.

Suggested names:

- Brennan – large property owner in Woodside
- Collins – large property owner in Woodside and local hotelier
- Buntine – prominent settler in the district. His wife gave birth to the first child born in Gippsland.

It was moved at 8 August 2017 Place Names Committee meeting that the proposed names BRENNAN, COLLINS and BUNTINE be considered, along with the name LEAR from the ANZAC Commemorative Project; and
That the Committee visit the Woodside area to view the roads.

It was moved at 14 November 2017 Place Names Committee meeting that the section of Earl Street east of High Street and ending at Queen Street, remain named as EARL STREET; and
That the trafficable section of Earl Street west of High Street, Woodside, be renamed BUNTINE ROAD after a prominent settler in the district; and
That the section of Earl Street north of Victoria Street be renamed LEAR LANE after Eric Nightingale Lear, who died in France during the First World War and is commemorated on the Won Wron State School honour roll; and
That all properties accessing these sections of road be advised of this proposal and that it be advertised and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise these names.

Letters were sent to the affected residents and one letter of objection has been received.
See attachment.

It was moved at 27 February 2018 Place Names Committee meeting that

- (i) Apply to the Registrar of Geographic Names for the trafficable section of Earl Street west of High Street to be renamed Buntine Road; and
- (ii) The section of Earl Street north of Victoria Street be renamed Lear Lane; and
- (iii) Letters be sent to affected property owners outlining the history behind the names selected.

On 20 March 2018, Council endorsed the above and the names were submitted to the Office of Geographic Names and are awaiting approval.

It was moved at 8 May 2018 Place Names Committee meeting that
a letter be sent to the objector advising of the appeals process of the Office of Geographic Names as outlined in the Naming Rules for Places in Victoria and that this item remains open.

A letter was sent to the objector advising of the appeals process. The Office of Geographic Names have received a letter of appeal and no further advice has been received.

It was moved at 14 August 2018 Place Names Committee meeting
that this item remains open.

Correspondence has been received from Geographic Names Victoria.

It was moved at the November 2018 Place Names Committee meeting
that Councillor McCubbin and Councillor Maher make contact with local historians for further information.

It was moved:
Councillor Maher and Councillor Rosetti
That this item remains open.

CARRIED

2.2 REQUEST TO NAME AN UNNAMED ROAD OFF BENGWORDEN ROAD, PERRY BRIDGE

An unnamed road off the Bengworden Road, Perry Bridge, has been listed on the Wellington Shire Register of Public Roads.



It was moved at the May 2016 Place Names Committee meeting that a letter be sent to all affected property owners with the view to select a road name at the next Place Names Committee meeting. Several names were suggested by the community; however, none were acceptable to the Office of Geographic Names.

At the 2 August 2016 meeting it was resolved that a letter be sent to all affected property owners that the unnamed road off the Bengworden Road be named Akoonah Lane and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

The Office of Geographic Names requested that GLAWAC endorse the proposed name which is still pending.

It was moved at the November 2017 meeting that the road off Bengworden Road, Perry Bridge, be named STONE ROAD, in commemoration of ANZAC soldier Archibald Stephen Stone, who died of illness whilst serving in the First World War and is commemorated on the Perry Bridge School Honour Roll; and

That all properties accessing this road be advised of this proposal and that it be advertised and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

Letters were sent to the affected residents and one submission for an alternative name was received. The name Bedggood Road has been proposed however it may not be accepted by VicNames as it does not strictly meet duplicate/similar name criteria as there is a Bedggood & Richardsons Road in Briagolong a distance of approximately 28km away.

It was moved at 27 February 2018 Place Names Committee meeting that the Office of Geographic Names be contacted to determine whether the proximity of Bedggood & Richardsons Road is acceptable and if so then Council advertise the name Bedggood Road and if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

On 20 March 2018, Council endorsed the above and the name was submitted to the Office of Geographic Names for in principle support, but to date no response has been received. A response from the Office of Geographic Names was received on the day of the meeting advising that Ambulance Victoria declined the requested name.

It was moved at 8 May 2018 Place Names Committee meeting that

a letter be written to the submitter advising of the decision of the Registrar regarding the name BEDGGOOD and advising that the last advertised name of STONE ROAD will be presented to the Registrar of Geographic Names to formalise the name of this road and that there is an appeals process of the Office of Geographic Names as outlined in the Naming Rules for Places in Victoria.

OGN do not support the naming proposal as the proposed road name Stone Road is duplicated by the existing Stoney Road, Cobbannah, Stoney Road, Moornapa, Stoney No One Road, Moornapa and Stoney No 1 Road, Moornapa. all within 26km. The defaulting radius is 30km in the Naming rules. The explanation provided by Council as to the duplication and the other roads being located within the State Forest, is not acceptable. The duplicated road names are within close proximity to the same feature Perry River, as the proposed road name, hence there is the possibility of confusion. OGN has consulted with emergency services who do not support this request. The Naming rules were written in consultation with emergency services and represent best practice with respect to Public Safety; this naming proposal contravenes Principle (D) Ensuring names are not duplicated. This request has been declined.

It was moved at 14 August 2018 Place Names Committee meeting that letters be sent out to owners of properties abutting the unnamed road and that it be advertised that the road is proposed to be named after Charles Edward Marriott, who was lost and did not return to Perry Bridge after he served in the First World War. If no negative response is received, then apply to the Office of Geographic Names to gazette the name MARRIOTT LANE.

Letters were sent to affected property owners as there were no objections an application has been made to Geographic Names Victoria to register the name Marriott Lane.

It was moved at the November 2018 Place Names Committee meeting that this item remains open.

Geographic Names Victoria gazetted Marriott Lane Perry on 6 December 2018.

**It was moved:
Councillor Maher and Councillor Rosetti
That this item be closed.**

CARRIED

2.3 RENAMING A SECTION OF DESAILLY STREET, SALE

With the closure of a section of Desailly Street, Sale, to vehicular traffic it is appropriate to investigate the option of renaming the section of Desailly Street between Canal Road and McMillan Street.

It is proposed to extend Canal Road through to McMillan Street (see attachment).

It was moved at the August 2017 Place Names Committee meeting that the section of Desailly Street between Canal Road and McMillan Street and the section of McMillan Street between Desailly Street and Raymond Street become part of Canal Road; and that a letter be sent to affected property owners and others directly affected and that the proposed renaming is advertised and if there are no negative responses received within 30 days, apply to the Office of Geographic Names to formalise the road renaming. One objection was received (attached).

It was moved at the November 2017 meeting that the Sale Historical Society be contacted to confirm whether the Canal was officially known by any other name; and that following feedback, Canal Road be renamed Canal Drive and that it extend from Foster Street through to Raymond Street/Punt Lane. This requires:

- That the section of Park Street from Foster Street to Canal Road become part of Canal Drive; and
- That the section of Desailly Street between Canal Road and McMillan Street and the section of McMillan Street between Desailly Street and Raymond Street/Punt Lane become part of Canal Drive.

At the 5 December 2017 Council Meeting the above resolution was carried with the exception of naming Canal Road, Grand Canal Drive. This name was then advertised and several objections have been received including one letter with 106 signatures that is going to be presented to Council at the 6 March 2018 meeting for consideration. See attachments.

It was moved at 27 February 2018 Place Names Committee meeting that the road(s) from Foster Street (Princes Highway) through to Raymond Street, namely the northern section of Park Street, Canal Road and the western section of McMillan Street, have one single name being Grand Canal Drive.

On 20 March 2018, Council endorsed the above and the name was submitted to the Office of Geographic Names.

It was moved at 8 May 2018 Place Names Committee meeting that a letter be sent to the objector advising of the appeals process of the Office of Geographic Names as outlined in the Naming Rules for Places in Victoria and that this item remains open.

A letter was sent to the objector advising of the appeals process. The Office of Geographic Names have received a letter of appeal and are currently reviewing the appeal and no further advice has been received.

It was moved at 14 August 2018 Place Names Committee meeting that this item remains open.

Correspondence has been received from Geographic Names Victoria and additional letters have been sent.

It was moved at the November 2018 Place Names Committee meeting that this item remains open.

Geographic Names Victoria gazetted Grand Canal Drive Sale on 17 January 2019

**It was moved:
Councillor Rosetti and Councillor Maher
That this item be closed**

CARRIED

2.4 Request to name a proposed service road into Kilmany following the highway duplication.

A request has been received from VicRoads to rename the section of the highway which will become a service road into Kilmany following the duplication of the highway.



Suggestions from VicRoads are Kilmany Way, McCann Way and Soldier Settlement Way. Some ANZAC names associated with Kilmany area:

- Francis OAKLEY – a returned soldier; occupation was a labourer and address recorded as Kilmany South when he enlisted
- Walter Patrick O'KEEFFE – lost soldier; worked at Kilmany sawmill when he enlisted.

Other names that may not meet duplicate/similar name criteria:

- John Thomas CRICK – lost soldier (similar name CRICKET in Rosedale and Cowwarr, and similar name CROOKS in Kilmany); occupation was a labourer and address recorded as Kilmany South when he enlisted
- George WEST – returned soldier (numerous existing road names containing WEST); was a gardener at Kilmany Park

It was moved at 27 February 2018 Place Names Committee meeting that this item remains open and that further historical information be collected regarding the ANZAC names and other local naming suggestions.

It was moved at 8 May 2018 Place Names Committee meeting that a letter be sent to Tom Wallis outlining this rare opportunity to name a road in Kilmany and seek comments on an appropriate name.

It was moved at 14 August 2018 Place Names Committee meeting that this item remains open.

It was moved at the November 2018 Place Names Committee meeting that further information be obtained for proposed naming suggestions.

It was moved:

Councillor Rosetti and Councillor Maher

That this item remains open.

CARRIED

2.5 Request to name the unnamed road off Glenmaggie Road Ext.

A request has been received to name the unnamed road off Glenmaggie Road Ext.

It was moved at 14 August 2018 Place Names Committee meeting that letters be sent out to owners of properties abutting the road and that it be advertised that the road is proposed to be named after the four brothers Alexander, David, Robert (who did not return) and Thomas Langlands who came from Glenmaggie and served in the First World War. If no

negative response is received, then apply to the Office of Geographic Names to gazette the name LANGLANDS LANE.

Application has been made to Geographic Names Victoria to register the name Langlands Lane.

It was moved at the November 2018 Place Names Committee meeting that a letter be written to the local RSL office for a letter of support for the proposed name Langlands.

Geographic Names Victoria gazetted Langlands Lane Glenmaggie on 6 December 2018

It was moved:

Councillor Maher and Councillor Rosetti

That this item be closed.

CARRIED

2.6 Request to rename Tip Road Seaspray

A request has been received again to rename Tip Road Seaspray (see attachment).

It was moved at the November 2018 Place Names Committee meeting that this item remain open.

It was moved:

Councillor McCubbin and Councillor Maher

That this item be closed.

CARRIED

2.7 Request to name a new road in a subdivision in Heyfield

A request has been received to name a new road in a subdivision in Heyfield



The developer has nominated the name Bella after Bella Clarke.

"Bella Clark was the last person to live in the old house that was on site. She was a very passionate supporter of the Heyfield Football Club, and I was a Pall bearer at her funeral. My brother Peter used to mow her lawns and he was her favourite. The Clark brothers Jack and Reg kept their horses on this site when they weren't droving cattle all over the place. From what I can determine the Clark house was here for 100 years".

It was moved at the November 2018 Place Names Committee meeting that a letter be written to the proponent with a list of suggested names for the proposed subdivision from Councils Approved Road Name Register for consideration.

Further information has been provided to support the name Bella (see attached).

It was moved:

Councillor McCubbin and Councillor Maher

That a letter be sent to the Developer, along with a copy of the naming guidelines from Geographic Names Victoria and Council's Approved Road Name Register, requesting that a suitable name be proposed in accordance with naming guidelines. If a suitable name is not proposed by the Developer, then the Place Names Committee will nominate a name from the Approved Road Name Register.

CARRIED

2.8 Update from Aboriginal Naming Workshop

Actions from the day.

- By National Reconciliation week 2019 have one road, feature or locality named using Aboriginal language.
- Add naming to Reconciliation Action Plan
- Approach Traditional Owners - write to them and ask for a list of:
 - Offensive names
 - Generic use names
 - Important sites for traditional owners that could be assigned an Aboriginal language

It was moved at the November 2018 Place Names Committee meeting that a letter be written to the Registered Aboriginal Parties asking for suggested names to be considered for Councils Approved Names Register. A response has not yet been received.

It was moved:

Councillor McCubbin and Councillor Rosetti

That this item remains open.

CARRIED

GENERAL BUSINESS

3.1 Request to rename Redbank Court Stratford

A request was submitted to rename Redbank Court Stratford. Letters were sent to property owners in the Redbank Court regarding the proposed renaming. Place Names Committee received 2 objections.

The proponent has since withdrawn the request and this item has only been included for information.

It was moved:

Councillor Rosetti and Councillor Maher

That this item be closed.

CARRIED

3.2 Request to name a road after family name Olsson

A request has been submitted to name a road after the family name Olsson (see attached).
It was moved:

Councillor McCubbin and Councillor Rosetti

That a letter be sent to the Sale and District Historical Society to validate the information submitted by proponent.

CARRIED

3.3 Request to investigate the spelling of the name Polocross Lane, Fulham

A request has been received regarding the spelling of Polocross Lane, Fulham (see attached).

Polocross Lane is spelt without an 'e' in VicNames, however, the sport is spelt 'polocrosse'. There are 4 properties in Polocross Lane.

It was moved:

That a letter be sent to the property owners in Polocross Lane stating that if there are no objections to the proposal then the Committee will follow up on the process to change the spelling.

CARRIED

3.4 Change Lawrence Street sign/name to Port Albert -Tarraville Road all the way through

A request has been submitted to change the Lawrence Street sign/name to Port Albert – Tarraville Road all the way through, with the requestor advising that people are getting lost looking for Port Albert Tarraville road because of the signage.

A request was received in 2013 to consider changing the name of Lawrence Street along with some other streets in the Port Albert area and after consideration it was decided to leave the road names as they currently stand.

It was moved:

Councillor Maher and Councillor McCubbin

That Geographic Names Victoria is consulted regarding the renaming of the road extension and approval sought for the road name duplication.

CARRIED

3.5 Request to change locality boundary of Cowa

A request has been received to change the locality boundary to include the original township site of Cowa (see attached). A response was sent to the proponent advising of the process required to change the boundary alignment and it appears that no further action will be required.

It was moved:

Councillor McCubbin and Councillor Maher

That this item be closed.

CARRIED

4.0 NEXT MEETING

7 May 2019 at 2.00 pm, Macalister Room

5.0 CLOSE

Meeting closed at 2:40pm.

Attachment for Item 2.1

Earl Street, Woodside

History:

- A submission was made to NES on 10th December 2014 to add to VicMap Transport the extra segments of Earl Street to the South-East of High Street.
- DELWP requested further information for Emergency Services and navigation purposes and noted that there are some addresses assigned are on both sides of South Gippsland Hwy.
- The current addressing/naming scenario does not conform to standards.

Options:

- Do nothing, the potential risk to residents and emergency services will remain.
- Rename the segment to the North-West of High Street and designate as Earl Street one of the two identified segments to the South-East of High Street. The other segment would need to be given a different name.
- Rename the two segments to the South-East of High Street and retain the existing Earl Street in VicMap Transport. This option would appear to be minimise confusion resulting from the change. While four properties will require new addresses, the other options would have required five properties to be readdressed.



Recommendations as follows:



Follow up. Start by Wednesday, 26 July 2017. Due by Wednesday, 26 July 2017.
You replied to this message on 28/07/2017 10:21 AM.

Dear Leah,

Yarram & District Historical Society thought that these three names should be considered for use in naming roads at Woodside.

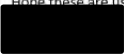
Brennan- Patrick owned big property in the Woodside district and the Brennan gates still stand on the property, he also gave money to build the catholic church in Woodside.

Collins- The Collins family owned a lot of property in the Woodside District and had the licence for the Sir Henry Barkly hotel a two storied brick building which alas burnt down.

Buntine- Hugh Buntine was a prominent settler in the district and ran a hotel on the Bruthen Creek. His second wife Agnes became a bullock driver and is renowned for her strength and courage. She gave birth to the first child born in Gippsland.

We probably have some others to consider.

Hope these are useful.



19th January 2018

Leah Hepworth
Asset Management Systems Officer
Wellington Shire Council
PO BOX 506,
Sale
VIC 3850

placenames@wellington.vic.gov.au

Dear Leah,

I am vehemently opposed to the renaming of the section of Earl Street to the North West of High Street.

The street addressing is an issue mainly because the sections east of High street and north of Victoria Street are not visible on any map. They are not in any Melways, in UBD Gregory's, Google maps, or try finding it on 'Whereis' on line. The section to the northwest of High Street is the only section visible on any of these maps, causing all deliveries or, as you state in your letter of the 8th December 2017, emergency vehicles, to head to the northwest of High Street. If the other sections of Earl Street were to be identified on maps, with street numbers, the locating of addresses would be simplified. Was this solution investigated?

It is also contentious that you have decided that a majority of residents will be required to have a changed address. On the map that you sent with the letter previously mentioned, there are 4 residences in the section northwest of High Street. What was the rationale in deciding to change the street name of that section? There are only two residences that, according to your letter, will retain the Earl Street name.

The new name is another point with which I disagree. There is, and was in the original planning, a theme for naming the streets in the immediate vicinity of Woodside. Buntine does not fit the theme and is connected more with Rosedale and Walhalla than Woodside. It is through Rosedale and to Walhalla that Agnes Buntine drove the bullocks and to quote the Latrobe Valley Express 19/1/18, "she's now a proud fixture in Rosedale's identity". There is not much written about her husband who ran the 'Bush Inn' and minded the 11 children.

There is also the personal attack in the letter of the 8th December 2018. The 3rd paragraph begins "As your property is on the northwest side of High Street it is proposed to rename this section... Buntine Road. This reads as if it is my fault that the Street is to be renamed.


I hope that Council will reconsider the renaming of Earl Street and perhaps look to the original town planning documents during the reconsiderations.

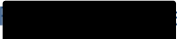

Yours sincerely,



Hi all,

Weird that I have chased this up reasonably quickly....

 .. (and messenger is a wonderful thing) *"If you mean Agnes, there is one story around in Blood on the Wattle (not a highly regarded book academically) that she horsewhipped Indigenous people into the sea. It may come from Dunderdale, which is not a true history, rather "faction" That one needs a lot more work. I am not sure I have seen Hugh Buntine linked to massacres - I think he was a little lazy."*

Then I messaged  and asked him how I can check. "Sorry  I'm not aware of anywhere you can check but he was in the area fairly soon afterwards as he established his inn near Woodside. Try a few local (ie Seaspray / Darriman / Woodside) historians. I met a historian from down there recently with Libby Balderstone of Warrigal Creek Station"

The historical record regarding the Buntine name is pretty extensive with a note in the ANU database see <http://adb.anu.edu.au/biography/buntine-agnes-12828> and another one with citations <http://www.oddhistory.com.au/gippsland/the-colourful-life-of-mother-buntine/> It mentions she (Agnes) had a run on the Bruthen creek and was a significant local settler and of course a woman which deserves attention. There is nothing I can find which suggests she was part of any massacres and none of these records mentions her involvement.

Frankly I would be happy to send these citations through to the Office of Geographic place names along with the insistence we have checked with local historians and there is no evidence to suggest that she was connected to the massacres.

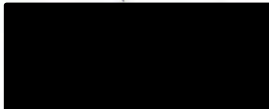
Cheers

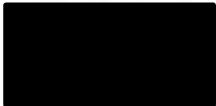


Attachment for item 2.7

Request to name a new road in a subdivision in Heyfield



Letter of support for naming of
Bella Court from 

 are long time settlers in
the Heyfield District

Thanks 

[REDACTED]
21/11/18

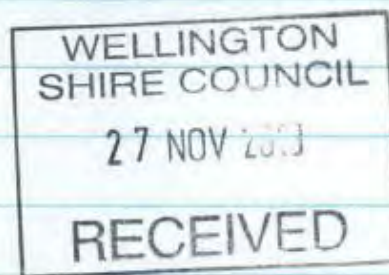
To Whom it may Concern.

The nameing River St. sub
Bella Clark. lived on this block.
most of her life

She milked a few cows sold milk
around the town

I feel it would be fitting to
name it in her memory.

Yours A.
[REDACTED]



[REDACTED]

19 November 2018

The Chief Executive Officer
Wellington Shire Council
PO Box 506
SALE VIC 3850

[REDACTED]

Dear Sir

**RE: REQUEST FOR APPROVAL OF NAMING FOR NEW ROAD
"BELLA COURT", LOCATED OFF RIVER STREET IN HEYFIELD**

I refer to the above matter and confirm that we act for [REDACTED]

Our clients are in the process of subdividing their property at 32 River Street, Heyfield. Stage 2 of the subdivision – Plan of Subdivision 823975P – is currently awaiting certification.

The subdivision will create a new road and our clients request that it be named "Bella Court" after Isabella ("Bella") Clarke, a well-known local Heyfield identity and descendent of one of the town's pioneer families. A summary of the known history of Bella Clarke is as follows:

- The Clarke family arrived and settled in Heyfield in the 1860s.
- Arthur Clarke established himself as a local grazier. In 1916, Arthur purchased from the Crown the land now known as 32 River Street which comprises the abovementioned Wojcinski property. The Clarke family house was constructed on this land and existed there until only recently, when it was demolished to facilitate the proposed subdivision.
- Arthur Clarke had 15 children, one of whom was Isabella (known as "Bella"). Bella was born in 1888 and died in 1978. She is buried in the Heyfield Cemetery.
- Bella lived in the abovementioned former dwelling on the subject property and was the last person to reside in it (the dwelling remained unoccupied following her death).
- Bella raised many children during her lifetime in Heyfield and was very active in the local community. Descendants of Bella still reside in the region to this day.

The following documents are attached as supporting evidence:

- Register of Title in Arthur Clarke's name.
- Descendants of Arthur Clarke – First Generation.
- Photograph of Bella Clarke, dated approximately 1900-1905.
- Photographs of the former Clarke house on the subject land now known as 32 River Street.
- Letter of endorsement from Laurie Cox of Heyfield.

We trust that this is sufficient information to prove that the name has local significance to the town of Heyfield and respectfully request approval of the name "Bella Court" for the new road created through Plan of Subdivision 823975P.

[REDACTED]

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Descendants of Arthur Clarke

Generation 1

1. ARTHUR¹ CLARKE was born in 1838 in Intrim Northan Ireland. He died in 1903 (Heyfield Cemetery). He married Mary Goostrey, daughter of John Goostrey and Alice Mainwaring in 1865 in Melbourne Australia. She was born in 1848 in Manchester Lancshire England. She died in 1903 in Sale Hospital (Heyfield Cemetery).

Arthur Clarke and Mary Goostrey had the following children:

- i. ARTHUR² CLARKE was born in 1866. He died in 1927 (Heyfield Cemetery).
- old ii. HELEN CLARKE was born in 1868. She died in 1888 (Heyfield Cemetery).
- iii. EMMA CLARKE was born in 1869. *IRIS JAMES, Wally (CHILDREN OF E)*
- iv. THOMAS ALBERT CLARKE was born in 1871. He died in 1951 (Heyfield Cemetery).
- v. BENJAMIN CLARKE was born in 1873. He died in 1942 (Heyfield Cemetery).
- vi. FRANCIS CLARKE was born in 1876. He died in 1931 (Heyfield Cemetery). *HFC Boat 41*
- Henry?* vii. HENRY CLARKE was born in 1878. He died in 1956 (Heyfield Cemetery).
- viii. WILLIAM WALTER CLARKE was born in 1881. He died in 1881.
- Sunny* ix. MARION CLARKE was born in 1882. She died in 1953. *Banks Smith Sentia*
- x. WILLIAM WALTER CLARKE was born in 1883. He died in 1884 (Heyfield Cemetery).
- xi. ELIZABETH CLARKE was born in 1884. *AIF Bates*
- xii. ISABELLA CLARKE was born in 1888. She died in 1978 (Heyfield Cemetery).
- xiii. JACK CLARKE was born in 1888. He died in 1969. *Son of Emma*
- xiv. MINNIE CLARKE was born in 1890. She died in 1973. *maybe Dot*
- xv. CHRISTINA CLARKE was born in 1895. She died in 1975. *Sellers*

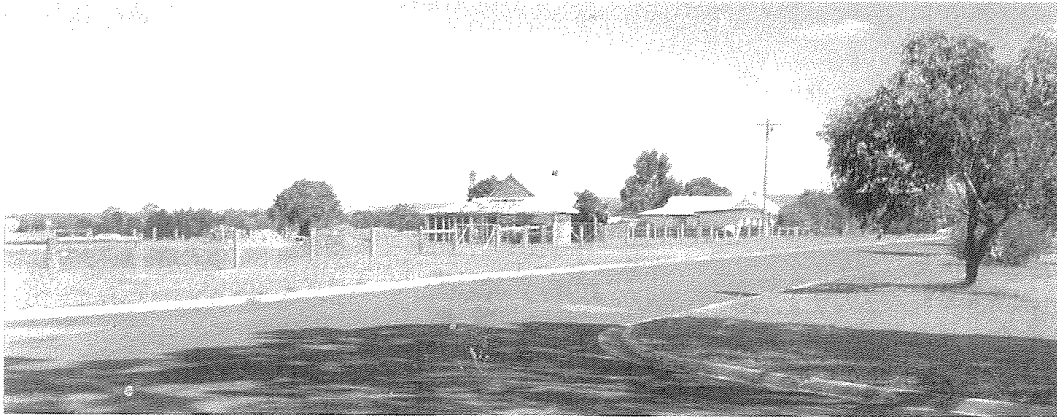


HEYFIELD METHODIST CHRISTIAN ENDEAVOUR, about 1900 - 1905.

In our previous edition we published a selection of photographs by Con Gleeson, taken around the Heyfield and Licola area from about 1890 to 1930. We are indebted to Mrs Gladys McDonald of Maffra who allowed us access to her more complete photograph of the Methodist Christian Endeavour, shown above, and provided the names of a number of those pictured. Back row (left to right): an Evans (possibly Joss), second and third unknown, Ida Mills, Mr Stone (Home Missionary), Ethel Mills (later Mrs Crawford), possibly the Anglican minister Rev. Prentice, Nell Evans (later Mrs Trevor Harvey), Jim Fitzpatrick. Middle row: First two unknown, Mrs Stone, Mrs Fred Stagg (nee Harriet Johns), Miss Stone, Lily Fitzpatrick, Bella Clarke.

Front row: Frank Pearson, second unknown, Ida Pearson, fourth unknown.

PHOTOS OF OLD DWELLING AT 32 RIVER STREET, HEYFIELD



[REDACTED]

10 CONSIDERATION OF NAME: BELLA COURT HEYFIELD

OUR FAMILY HISTORY GOES BACK TO 1860'S WHEN THE CLARKE FAMILY ARRIVED IN HEYFIELD.

THE COURT "BELLA COURT" (ISABELLA CLARKE) IS A MEMBER OF THAT FAMILY.

A STaunch SUPPORTER OF THE HEYFIELD FOOTBALL CLUB. HER BROTHER FRANK WON THE BEST & FAIREST MEDAL ISSUED IN 1894-95. FRANK SERVED IN THE FIRST WORLD WAR.

BELLA RAISED MANY CHILDREN IN THE AREA AS CONDITIONS AND TIMES WERE TOUGH. BESS, BELLA'S SISTER WAS A MISSIONARY IN ST. KILDA.

THEIR EXTENDED FAMILY HAS SUPPORTED THE TOWN OF HEYFIELD: [REDACTED] FOOTBALL PLAYER FOR HEYFIELD AND [REDACTED] WAS AN AMBULANCE OFFICER FOR 27 YEARS. THE FAMILY IS STILL VOLUNTEERING IN THE COMMUNITY TODAY.

WE APPRECIATE WHAT [REDACTED] IS ENDEAVOURING TO ACHIEVE AND WE SUPPORT HIM WHOLE HEARTEDLY, [REDACTED]

Attachment for item 2.6
Request to rename Tip Road - Seaspray



To whom it may concern.

I am writing this letter to see if you would reconsider the renaming of Tip Rd Seaspray to McKenzie Rd, this was unsuccessful in 2016 as it was not unanimously agreed by all the residents living on Tip Road, as far as I am aware there was only one resident against this proposal.

Next year 2019 will be 100 years since Soldier Settler blocks were allocated at Prospect Estate.

I am the [REDACTED] one of the first Soldier Settlers allocated blocks at Prospect Estate, Seaspray in 1919 along with two of his brothers [REDACTED]

William although living in the Morwell district prior to WW1 had worked at Seaspray for 2 years prior to the Soldier Settlement blocks being allocated.

[REDACTED] lived with his family on top of the hill as you come into the Seaspray township, with part of his farm boundary being the road now known as Tip Rd, his brother Robert McKenzie's farm boundary also joining Tip Rd.

William was heavily involved in the Community, he was Secretary of the Seaspray Public Hall, Chairman of the School Committee and enlisted in the Volunteer Defence Corps at Seaspray during WW2.

He was highly regarded within the Community and the Volunteer Defence Corps where he led operations and was appointed to represent the Soldier Settlers in Melbourne.

William also helped out on various Country Road Board projects and was one of the two guides who travelled by car (where there was no road) with the Country Road Board members to see if a road would be viable between Seaspray and Lett's Beach.

Although the farm is no longer owned by the McKenzie family some of William's descendants still live and/or own property in Seaspray and many others including his son [REDACTED] my Grandfather, now 94 years old and the last surviving of seven children) enjoy visiting the town and regularly attend Anzac Day Ceremonies at Seaspray.

I have attached documents to confirm the above and these can be verified from the Victorian Public Record Office and the following websites –

<http://trove.nla.gov.au/newspaper> and www.ww2roll.gov.au.





15 November 2018



PROPOSED NAME MCKENZIE FOR RENAMING TIP ROAD SEASPRAY

I refer to your letter received by Council on 13 November 2018.

Wellington Shire Council in September 2015 received a request to change the name of Tip Road, Seaspray to McKenzie Road. This request was considered by Council at the meeting on 15 December 2015 at which time they resolved to seek affected property owners support for the request as well as to advertise the proposed road name change locally and report back to a future meeting.

Further discussions were tabled for the Place Names Committee Meeting on 2 August 2016. At Council's meeting on 20 September 2016 the following was resolved.

That a letter be sent to all property owners abutting Tip Road that no further action will be taken regarding this matter until an alternate road name is nominated that has been agreed to by all abutting property owners that is acceptable to the Office of Geographic Names.



Until now Council has not received any further alternative proposed names.

Several years earlier in 2008 a request was received to change the name of the road to McLeod Road. At that time Council determined to keep the name Tip Road as several submissions were received both for and against. The submissions against objected to the name change as the road was originally known as the tip of the fertile flats of Merrimans Creek with the land to the east considered unproductive, hence the name Tip Road. Both the Macleod and McKenzie names are on the Council Approved Roads Name register. The Register may be downloaded from the Wellington Shire Council website at: <http://www.wellington.vic.gov.au/Developing-Wellington/Built-Environment/Roads>

Your letter will be tabled at the next meeting of Council's Place Name Committee which is on 27 November 2018, however in accordance with the resolution of 2 August 2016, unless all property owners have agreed on the name they may be reluctant to revisit this issue. Do you intend to contact property owners in Tip Road to seek their opinion and if so, if this was done prior to the Place Names Committee meeting then your request may be more successful? In any case, I will advise you of the outcome following the meeting.

Sale Service Centre
16 Desailly Street (PO Box 506), Sale Victoria 3850
Telephone 1300 366 244

Yarram Service Centre
156 Grant Street, Yarram Victoria 3977
Telephone 03 5162 5100

Contact Us Online
Web www.wellington.vic.gov.au
Email enquiries@wellington.vic.gov.au  



The Heart of Gippsland

If you have any further questions, please feel free to contact me by phone 51423084 or email placenames@wellington.vic.gov.au

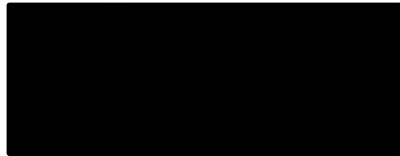
Yours sincerely

A handwritten signature in black ink, appearing to read 'Leah Hepworth', written in a cursive style.

LEAH HEPWORTH
Asset Management Systems Officer

Attachment for item 3.2

Request to name a road after family name Olsson



Would you please
pass this info
on.

Could I have the
photos back when
the info is collected

Regards



* Many Thanks

[REDACTED]

Wellington Shire - Sale.

To - whom it may Concern.

Reference to Street names in Sale.

I would like to enquire as to what the criteria is needed to address the "References" above.

As residence and rate payers for many years in Sale I would like to see or have a Street, Drive, Aven etc.. in the name of "OLSSON" as a legacy to the whole family.

I myself has lived in Sale as rate payers for approx 59 Years.
My Brother [REDACTED] for approx 45 Years
& his son for 25 Years.

Brother [REDACTED] for approx 20 Years.

My 2 Boys (i) [REDACTED] 19 years,
(ii) [REDACTED] 26 years.

Keep in mind 3 of the OLSSON girls
married & lived in Sale for approx
~~many years~~ 40 Years.

Having said the above the OLSSON'S
have been rate payers for approx 200 Year
all up.

If I may say that the whole
family and grand kids have played
in many sports at Sale - Golf, Cricket,
K. Bowls, Tennis, Swimming and much
more. If I may say again at
this moment that none of us have
been involved with major things
or infringements with the Law.

My Father served in the 1st
World War and I myself have
served in the National Army Training
in 1952. Enclosed are a few
document of proof.

In closing I feel it would be
a great honor to have our name mentioned
& thank you for addressing this
request -

Yours

[REDACTED]

[REDACTED] was born at Williamstown on 26th January 1889. Not knowing most of his early days before WW1 there is little to reflect on except that he lived at Boort working around the shearing sheds as a 'Rouseabout'. We believe he was a wool classer, later on working for the government classing wool to be ready for overseas shipments to other countries around the world.

Before [REDACTED] enlisted in the Army he served nine months in the Navy as a cadet. He had an accident and was invalided out as unfit to serve any longer. Three months later he enlisted in the Army for World War One and was accepted even though he was discharged from the Navy.

SERVICE [REDACTED] arrived at Gallipoli on 20th May 1915. His stay was short-lived and he was admitted to hospital on 1st July 1915, then transferred to a hospital in Malta later in that month, then to England with an injury to the jaw. He was transferred back to Gallipoli in early December where the plans for evacuation were well under way, and they left the Peninsula a short time later. He transferred to the Camel Corps on 25th January 1916. This was a newly formed Corps for the desert fighting in the Middle East. Poor health continued and he was admitted to hospital on 4 more occasions before he was diagnosed with deafness and returned to Australia aboard the HT "Port Sydney" arriving in Melbourne on 22nd July 1916. Further medical treatment took place in Melbourne and he was discharged due to his medical condition on 23rd December 1916.

When [REDACTED] was discharged from the War in 1916 he was granted a "Soldier Settlement Farm". The farm was located at Fernbank but unfortunately he was burnt out twice by bush fires. After that he decided to walk away from the farm. [REDACTED] name is still on the original Parish Plans. Of recent times the farm was owned by a person named [REDACTED]

[REDACTED]

[REDACTED] was always a business man and ran his business as a general carrier around Stratford. He cut firewood and supplied various places such as Government Contracts to Post Offices, the Sale Jail, to the West Sale Aerodrome in WW2 and to the general public around Stratford, Maffra, Sale and districts.

As time progressed, [REDACTED] among other things spread super, carted wool to the station for surrounding well known farmers such as the [REDACTED] to name just a few, as well as for [REDACTED] from the property [REDACTED]

[REDACTED]

[REDACTED] Leisure days he loved to have a beer but he was warned not to because it would impact on his war injuries and cause poor reflection on his character among and around the general public.

[REDACTED]

[REDACTED]

Footnote [REDACTED] received 2 penalties during his service. His first offence resulted in 14 days loss of pay because he fell asleep while on sentry duty. The second resulted in a fine of 2 shillings and 6 pence for being absent for a regulation bed check during his hospital stay.



SERVING THE NATION

Certificate of Service

Served with

National Service
Citizen Military Forces

From

21 August 1952
26 November 1952

To

25 November 1952
21 August 1957

30 August 1999

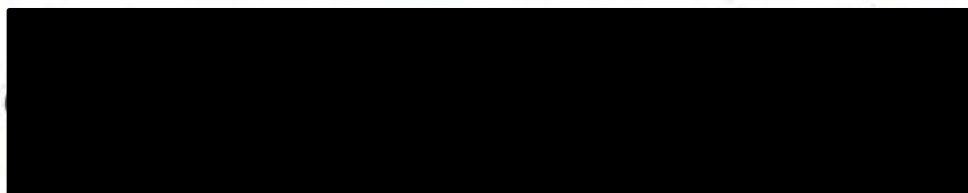


*A grateful nation
expresses its thanks to*



*for contributing to
Australia's effort during the
Malayan Emergency*

* ABOVE SHOULD BE VIETNAM.



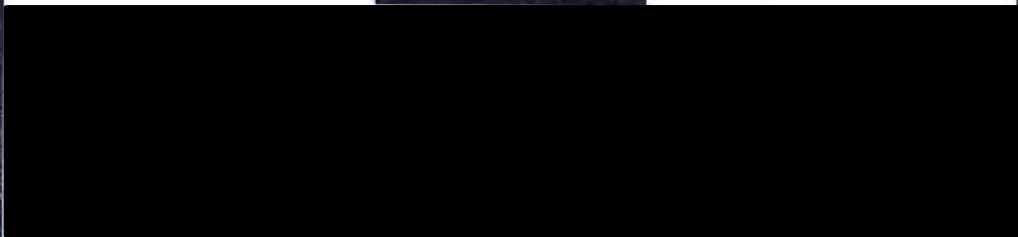


*A grateful nation
expresses its thanks to*



*for contributing to
Australia's effort during the
Malayan Emergency*

* ABOVE SHOULD BE VIETNAM.





For Service

to

Australia

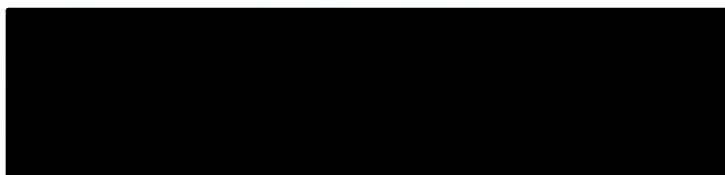
in the

Great War

1914 - 1918

1434

Private



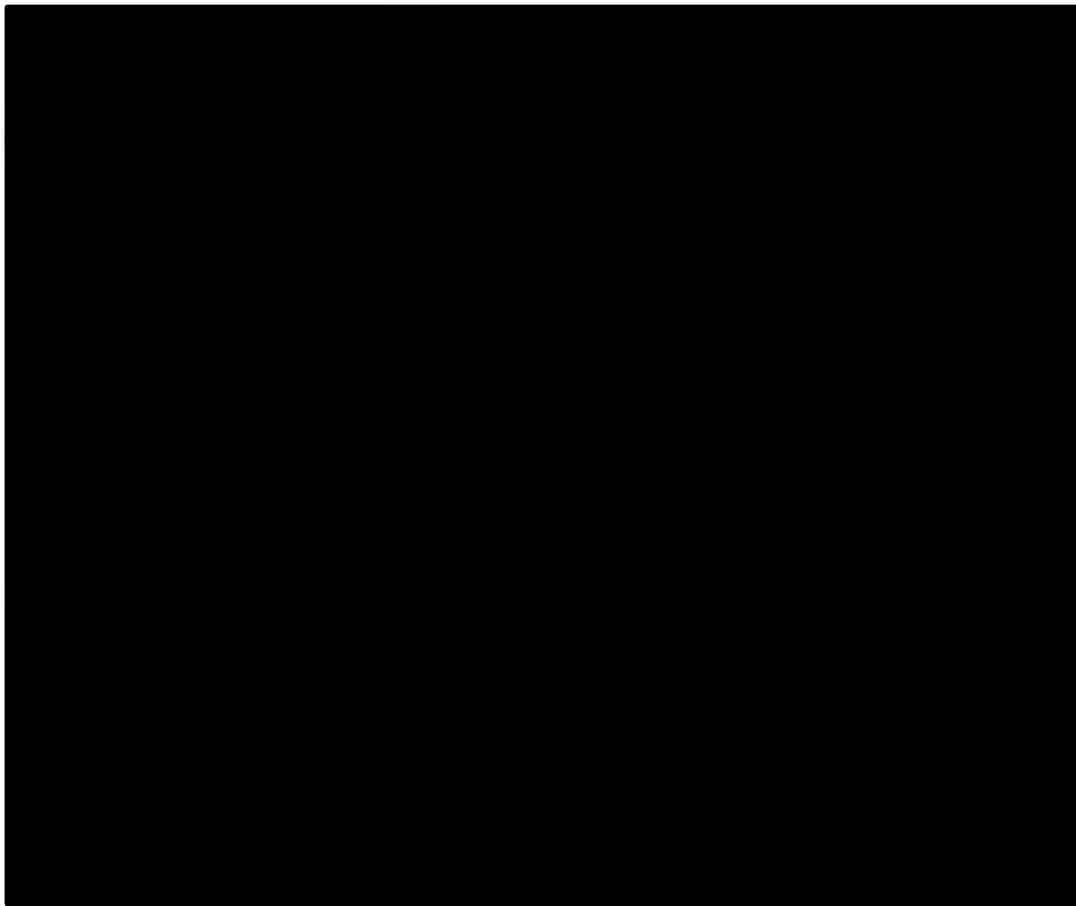
Camel Corps

late 15th Battalion

1st A.I.F.



798





P 99

Summary of Service

[REDACTED]
[REDACTED] enlisted in the 1st Australian Imperial Force at Boort, Victoria on 18 September 1914. He was 23 years of age and was considered fit for active service.

[REDACTED] was duly appointed to the 1st Reinforcements to the 15th Battalion (Qld, Tas).

[REDACTED] embarked for Active Service on 22 December 1914 and duly arrived in the Middle East. He eventually embarked for service on Gallipoli from Malta per 'Commodore' on 20 May 1915. Almost four weeks after the landing on 25 April.

His stay on the peninsular (Gallipoli) was to be short lived. [REDACTED] was admitted to 26th Casualty Clearing Station with defective teeth on 1 July 1915.

It was also noted from the members personal file that he was initially sick to hospital on 29 June 1915.

[REDACTED] was landed at Malta per 'Ansonia' on 16 July and was eventually admitted to St David's Hospital on 25 July with dental problems.

On 22 August 1915 [REDACTED] was transferred to the Convalescent Centre at St Laurence, Malta. Four days later he embarked for England on board the 'Franconia'.

[REDACTED] was admitted to the Military Hospital, Hamstead in London on 9 September 1915. Condition was stated as injury to the jaw.

Early December saw [REDACTED] arrive at Mudros from England per 'Olympic' and from there was transferred to ANZAC on 7 December rejoining the Battalion the next day.

Plans for the evacuation of Gallipoli were well underway. By the morning of the 20 December 1915 not a living ANZAC was left on the peninsular. At last the evacuation was complete.

On 29 December 1915 [REDACTED] disembarked at Alexandria from the 'Ascanius' after the voyage from Mudros.

Once again he was admitted sick to hospital at Ismalia on 11 January 1916 but rejoined the Battalion the next day.

[REDACTED] transferred to the Camel Corps on 25 January 1916. This was a newly formed Corps for the desert fighting in the Middle East.

He was taken on strength of the Corps at Abbassia the same day.

Four days later he was admitted to No 1 Australian General Hospital, Heliopolis. His medical condition was not stated. On recovery he returned to duty with his unit.

He was again admitted to No 1 Australian General Hospital on 6 March 1916, this time with a bout of the dreaded influenza.

While stationed at Assuit he was charged with an offence. While on sentry duty on 6 March he did fall asleep. For this he was charged and was deprived of 14 days pay.

[REDACTED] was finally discharged from hospital and rejoined his unit on 20 March 1916.

Yet again on 12 May 1916 [REDACTED] was admitted to the 3rd Australian General Hospital at Abbassia. His condition was not yet diagnosed.

Three days later he was transferred to the 1st Auxiliary Hospital at Heliopolis diagnosed with Chronic Suppurative Otitis.

[REDACTED] was eventually discharged from hospital in Cairo on 23 June 1916 and the following day embarked at Suez for return to Australia per HT 'Port Sydney'. Cause of return was noted as deafness.

The 'Port Sydney' duly arrived in Australia and [REDACTED] disembarked at Melbourne on 22 July 1916.

Further medical treatment was warranted prior to the member being discharged. [REDACTED] was admitted to No 11 Australian General Hospital.

On 24 August 1916 [REDACTED] was fined 2/-6p for being absent for a regulation bed check during his stay.

During this stay in hospital [REDACTED] was assessed for a disability pension due to his medical condition.

[REDACTED] was eventually discharged from the 1st A.I.F. at Melbourne on 23 December 1916 as Medically Unfit. His disability was stated as - Deafness with Otorrhoea. His pension was granted the following day.

For his services to Australia [REDACTED] was awarded the following medals;

1914/15 Star
British War Medal
Victory Medal

[REDACTED] died on 9 August 1958 aged 68 and is buried at Stratford Cemetery, Victoria.

His duty done



Attachments for item 3.4

Change Lawrence Street sign/name to Port Albert -Tarraville Road all the way through

Document	
ECM Doc Set Number	2415416 *
Version	1 *
Document Precs	CHANGE LAWRENCE STREET SIGN/NAME TO PORT ALBERT -TARRAVILLE ROAD ALL THE WA *
Request Details	CHANGE LAWRENCE STREET SIGN/NAME TO PORT ALBERT - TARRAVILLE ROAD ALL THE WAY THROUGH CC People get lost looking for Port Albert
Class Name	CR - Customer Request *
Internal Reference	2596093
External Reference	2018-003242
Document Date	06 / 12 / 2018 Time 14 : 33
Date Registered	06 / 12 / 2018 Time 14 : 33
Date Received	06 / 12 / 2018 Time 14 : 33
Registration Officer	
Responsible Officer	
Revision Officer	
Author	
Location	Sale
Via	Phone
Document Number	2596093 *

Attachments for item 3.5

Request to change locality boundary of Cowa

[REDACTED]

[REDACTED] It was a pleasure to meet you at the flag raising ceremony at Dargo last week. Thank you for taking an interest in this.

Our property is situated at 339 Dargo High Plains Rd DARGO 3862 and is the original township of COWA as surveyed in the 1880's. The property is approximately 5k north of Dargo. The township of Cowa was never developed and existing buildings are the original ones. My grandparents moved there in 1947 and always referred to the property as COWA VALLEY. Locally it is known as Cowa.

Since the advent of Google Maps and any other modern maps, CFA included, Cowa has been sited in multiple locations including up on the Hibernia Track quite some distance north of us. If it is meant as a location site, it is inaccurate and if it is meant as a general area it does not seem to include us. This becomes particularly important with the good work of the CFA and Firefighters in the bush fire season. Accuracy I fell is important.

You will see in the attached email from Rafe at Geographic Names relevant information regarding the process. Also that it is dated Jan 2017. To this point he has been the most helpful contact of all the correspondents I have made with this issue. I must admit I have put it in the 'too hard' basket. I know that East Gippsland Catchment Management Authority have the exact Lat/Long coordinates, which I have been unable to locate in my notes. I hope this is not a too perplexing issue..

[REDACTED]

Sent from Mail for Windows 10

[REDACTED]

[REDACTED] was forwarded me your enquiry regarding the location of Cowa. I understand that Rafe Benli from Geographic Names Victoria has already provided you with some advice. I can provide you with further details on Council's process for proposing a locality boundary change. I've had a quick glance at the State Government map and see that the current locality boundary of Cowa follows more or less the Cowa Parish boundary, other than the small area circled in the image below (I assume this area contains what you refer to as the Cowa township?)

Any naming proposals are to be submitted to Council's Place Names Committee (via email to placenames@wellington.vic.gov.au or in writing to Place Names Committee, Wellington Shire Council, PO Box 506, Sale VIC 3850). A submission must be accompanied by sufficient supporting evidence (such as maps, historical or other information) explaining the need for the change and what the resulting benefits are.

In considering a naming proposal, Council must undertake public consultation with affected communities. A successful outcome would require majority community support. The whole process often takes 6 to 12 months, sometimes more if there are objections. Such a request may be treated as low priority by Council if the outcome is considered to have little or no long term public benefit to the wider community, or the benefit does not outweigh the short-term effects the change.

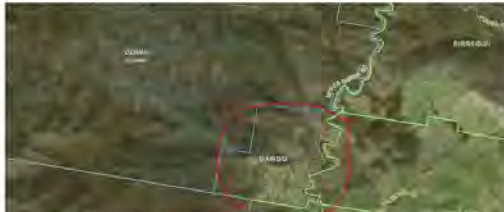
Should the proposal be successful, any affected properties will require an address change, so the resident will need to notify all relevant authorities of the update.

Council only provides input into the State Government Vicmap/Vicnames datasets, which are considered authoritative. Therefore, even if the boundary is realigned and gazetted, there is no guarantee that Google Maps or other mapping sites will amend their data. Council has no control over what Google Maps or other sites display.

The Place Names Committee meets quarterly. The next meeting will be held on Tuesday 26 February and the following meeting in May.

I hope this information is helpful. Please contact me if you require any further clarification of the process.

[REDACTED]



[REDACTED]

Thankyou for your detailed reply.

The 'township of Cowa' is indeed located in the red circle on the map at about 4 o'clock.

My interest in pursuing an accurate map location was mostly to benefit those who come to the area for fire fighting purposes.

As you correctly point out, even if a change is made map sites may not amend their data.

The process seems lengthy and without broad benefit as you describe.

Thankyou for taking the time to have a look at the suggestion.

Regards

[REDACTED]

Sent from [Mail](#) for Windows 10

ITEM C4.3**APPLICATION FOR UNUSED ROAD LICENCE IN PARISH OF WONNANGATTA – CROOKED RIVER**

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS AND PROJECTS
DATE: 19 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓		✓	✓	✓		✓		✓	

OBJECTIVE

The objective of this report is for Council to consider an application that the Government Road between CA2 and CA13 Section 15 in the Parish of Wonnangatta is not required for public traffic and is therefore an unused road.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That pursuant to section 400 of the Land Act 1958, Council give notice that the government road between CA2 and CA13 Section 15, Parish of Wonnangatta is not required for public traffic and is therefore an unused road.

BACKGROUND

The owner of the property abutting the Government Road known as CA2 and CA13 Section 15 in the Parish of Wonnangatta has made application to Council on behalf of the Department of Environment, Land, Water and Planning (DELWP) to obtain an unused road licence for this section of unused government road in Crooked River.

Located on the government road is a non-maintained track which is used by the applicant for access between the properties owned on either side of this section of government road. The owners of CA15 (4498 Wonnangatta Road) access their property via Moroka Junction Track.

An agreement between the property owners of CA2 and CA13 and the property owners of CA15 allows for access over the non-maintained track for emergency vehicle use in accordance with the Planning Permit issued for the dwelling on CA15. DELWP is seeking advice from Council if this section of Government Road is required for public traffic.

DELWP require an application for an unused road licence to be advertised and the applicant duly placed a notice in the Bairnsdale Advertiser newspaper on 26 November 2018. DEWLP have advised that no submissions were received.

Road licences for unused roads are issued by DELWP on either an annual, triennial or a 99 year lease or licence and they may be revoked (fully or in part) on written request from Council to DELWP.

OPTIONS

Council has the following options available:

1. Pursuant to *Section 400 of the Land Act 1958*, advise the Department of Environment Land Water and Planning its approval of issuing the licence as this section of Government Road is not required for public traffic, or;
2. Not agree to the issuing of the licence as the Government Road is required for public traffic.

PROPOSAL

That pursuant to section 400 of the *Land Act 1958*, Council give notice that the government road between CA2 and CA13 Section 15, Parish of Wonnangatta is not required for public traffic and is therefore an unused road.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

There is no financial impact for Council as the road is a Government Road and any licence fees will be paid to DELWP

LEGISLATIVE IMPACT

Application for issue of the licence(s) has been made pursuant to Section 400 of the *Land Act 1958*.

COUNCIL POLICY IMPACT

There is no Council policy on the closure of unused roads to public traffic. Each application is treated on merit.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme “Service and Infrastructure” states the following strategic objective and related strategy:

Strategic Objective 2.2

“Council assets are responsibly, socially, economically and sustainably managed.”

Strategy 2.2.2

“Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.”

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY IMPACT

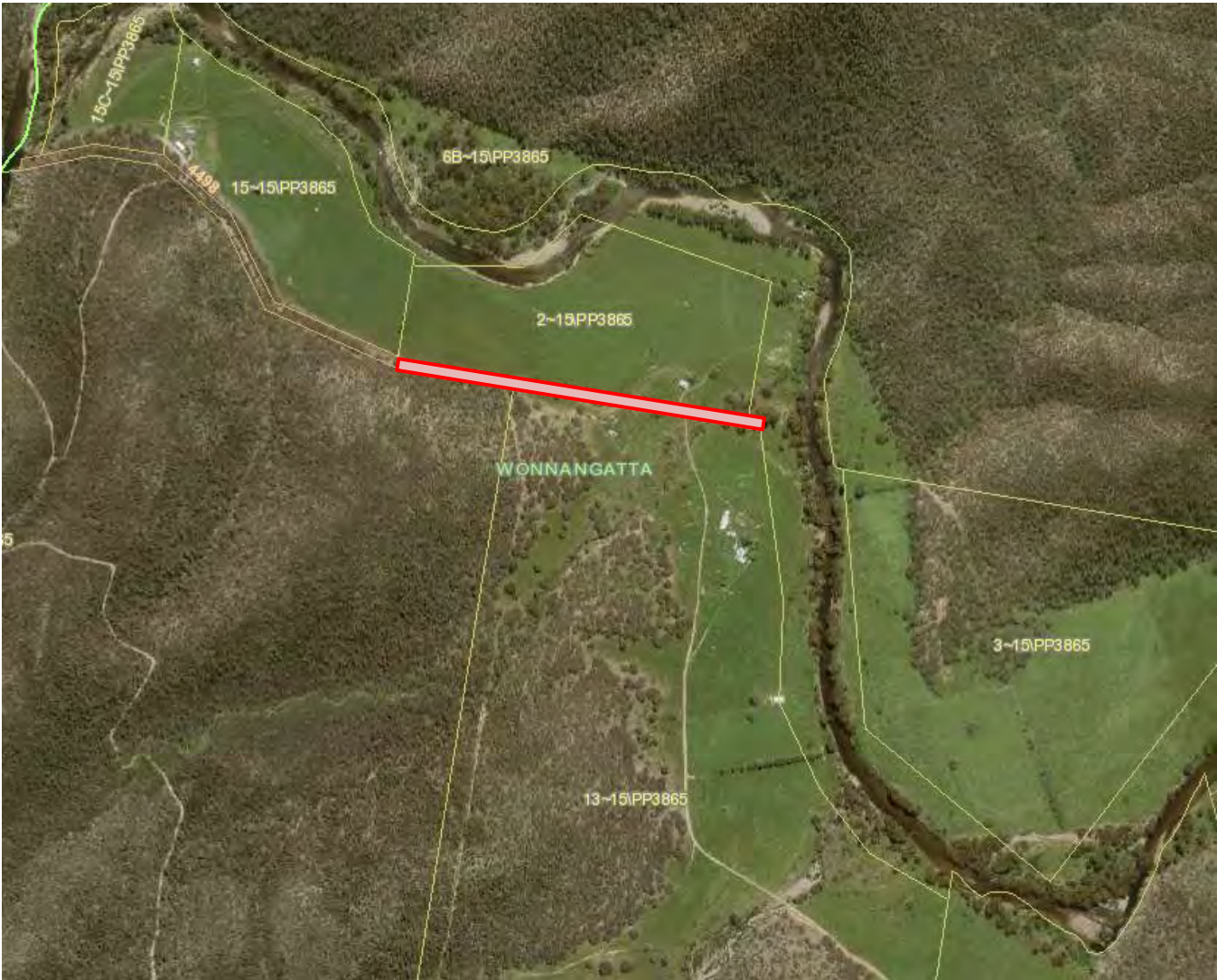
The properties on either side of the government road are owned by the same property owner and as emergency management vehicle use is protected with an agreement between the adjacent property owners there will be no identifiable community impact.

ENGAGEMENT IMPACT

A public notice in the prescribed format was printed in the Bairnsdale Advertiser on Monday 26 November 2018 as required. DELWP have advised that no submissions or objections were received.

Attachment 1.

PROPOSED UNUSED GOVERNMENT ROAD LICENCE
PARISH OF WONNANGATTA



PROPOSED UNUSED ROAD GRAZING LICENCE



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**QUICK RESPONSE GRANT SCHEME**

DIVISION: COMMUNITY & CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 19 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

For Council to note the information regarding applications received under the Quick Response Grant Scheme (QRGS) for the period November 2018 to February 2019 as at Attachment A.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the information regarding applications received under the Quick Response Grant Scheme for the period November 2018 to February 2019 as at Attachment A.

BACKGROUND

The QRGS aims to fulfil community need by providing a quick turnaround for funding and provides an opportunity for the community to access funding outside the community grants timeline. The QRGS supports the delivery of projects that demonstrate positive impacts on the wider Wellington community. Eligible projects submitted under this program are assessed within two weeks.

Individuals can apply for a Quick Response Grant (QRG) of up to \$500 under the Individual Sponsorship category. Not-for-profit community groups operating in Wellington Shire can apply for up to \$2,000 from the three minor community funding categories (Events, Projects and Facilities).

Applications included in this Council report were assessed between November 2018 to February 2019.

Applications are assessed by an internal assessment panel. Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The panel allocates funding based on assessment criteria and funding guidelines.

In 2018/19, Council is trialling allocation of Community Newsletter Contribution Grants through the QRGS process. Newsletter grants have been allocated by Council for over 10 years and provide financial support for communities wanting to establish or maintain a community newsletter.

OPTIONS

Council has the following options:

1. Note the information regarding successful and unsuccessful applications received under the Quick Response Grant Scheme for the period November 2018 to February 2019 as at Attachment A.; or
2. Request further information and reconsider at a future Council meeting.

PROPOSAL

For Council to receive the information regarding successful and unsuccessful applications under the Quick Response Grant Scheme for the period November 2018 to February 2019 as at Attachment A.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

These applications have been funded through the QRGS within the Community Wellbeing budget. The total available budget for the 2018/2019 QRGS is \$130,000. A total of \$40,302.11 was allocated to successful applications for the period November 2018 to February 2019; the year to date total of successful 2018/2019 QRG applications is \$95,260.00.

The table below is a summary of the funding allocation, detailed list at Attachment A.

Applications received and assessed	
• Minor Community Events	14 totalling \$25,240.00
• Minor Community Projects	10 totalling \$15,213.81
• Minor Community Facilities	2 totalling \$2,340.30
• Individual Sponsorship	4 totalling \$2,000
Successful Applications	
• Minor Community Events*	14 totalling \$24,170.00
• Minor Community Projects*	8 totalling \$11,791.81
• Minor Community Facilities	2 totalling \$2,340.30
• Individual Sponsorship	4 totalling \$2,000
Unsuccessful Applications	
• Minor Community Events	Nil
• Minor Community Projects	2 totalling \$2,790
• Minor Community Facilities	Nil
• Individual Sponsorship	Nil

* Part funding allocated to 1 Event & 1 Project

COMMUNICATION IMPACT

The funding of these grants facilitates positive community relationships for Wellington Shire Council, highlighting Council's commitment to supporting not-for-profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

Strategic Objective 1.2

Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.

Strategy 1.2.1

Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility.

COMMUNITY IMPACT

The funding of these grants will have a significant positive effect on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

ENVIRONMENTAL IMPACT

All events and projects are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste. Assistance from Council is offered to all events to minimise landfill waste through the use of recycle bins.

ENGAGEMENT IMPACT

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

RISK MANAGEMENT IMPACT

The events industry is strongly legislated, and all events are encouraged to comply with current OH&S and best practice safety standards. It is the responsibility of applicants to ensure that their project complies with all current rules and regulations.

Quick Response Grant Scheme - Successful Applications – November 2018 to February 2019.

Organisation		Project Title	Amount	Description
Successful Minor Community Events				
1	The Women of Wellington Factor	The WOW Factor's Annual Fundraising Ball	\$2,000	The ball includes a dinner, live music, silent auctions and raffles with all proceeds to be donated to A Better life For Foster Kids.
2	Rotary Club of Maffra	Maffra Mardi Gras 2019	\$2,000	An evening street festival with a market & food stalls, children's entertainment and a street parade.
3	Lions Club of Sale	Sale Carols by Candlelight	\$2,000	Community Christmas carols event for Wellington Shire residents including community choir, local artists, dance schools, and bands.
4	Marley Street Community Hub	Marley Street Community Christmas Party	\$500	An inclusive celebration for Christmas and a year of achievements, showcasing recently completed art and garden projects catering to all ages and abilities.
5	Maffra Business & Tourism Assoc	Christmas Festival 2018	\$2,000	A community Christmas event; involving local businesses, local charity groups and schools.
6	Heyfield Wetlands CoM	Kids Activity Day	\$2,000	Activity day and mini market to entertain the kids over the holidays.
7	Veronica Maybury Memorial Rec Reserve Inc	Australia Day Weekend Surf Fishing Carnival	\$2,000	A long weekend with fishing competition, community markets, cent night, lawn bowls, golf competition and children's activities.
8	Sale Vintage Tractor Club	Annual Longford Vintage Rally	\$2,000	The Vintage Rally is in it's 35th year in 2019. Vintage tractors, cars, engines, motorcycles will be displayed. The highlight is the vintage tractor pull event.
9	Yarram & District Traders and Tourism Inc	Hero Round Table Yarram 2019	\$2,000	A dynamic event filled conference with short, twelve minute talks from people from all walks of life, giving audience members practical strategies to find meaning, belonging and inspiration.
10	Lake Wellington Yacht Club Inc	Marlay Point Family Fair	\$2,000	A Family Fair Day for all the community to enjoy fun activities & live music at Marley Point.
11	Heyfield Community Resource Centre	Pedal 2 Parks 2019	\$1,570	Pedal to Parks encourages kids to get outdoors, get active and make the most of the Gippsland Plains Rail Trail and Heyfield Wetlands.
12	Wellington (Disability) Transitions Network	What's Next Forum 2019 - 'Let's have a chat about the future'	\$800	Preparing for life after school, this event will enable effective post school transition planning for young people with learning barriers, their families and educators.
13	Historic Port Albert Boat Club Inc	2019 Seaside Festival	\$1,800	The Seaside Festival is a fun day of activities, showcasing the diverse opportunities that Port Albert has to offer.
14	Yarram Early Learning Inc	Our Kids, Our Community, Our Park	\$1,500	To celebrate all things Parks with lots of fun kids activities and BBQ in the Park.
Total			\$24,170.00	
Successful Minor Community Projects				
1	Charles Street Reserve Committee of Management Inc	Maintenance storage shed	\$2,000	To provide a container / shed for storage of maintenance items for the Charles Street Recreation Reserve.
2	Tarra Territory Tourism Inc	Yarram Public Art Project	\$2,000	To provide interactive three dimensional art in Yarram for all to use and enjoy.

Organisation		Project Title	Amount	Description
3	Manns Beach Improvement Committee	Projector for Manns Beach Community Hall	\$1,785.95	Enable Manns Beach to run movie nights and community events to strengthen the community and social connections.
4	Hyland Community Kindergarten	Urgent replacement of play equipment and soft fall bark	\$2,000	A safety audit identified outdoor play equipment and soft fall bark as a necessity to comply with safety regulations.
5	Maffra Municipal Band Inc	Purchase of new music stands for the band	\$1,333	To be a more mobile band lighter more flexible music stands are needed to replace the current 30 year old handmade stands that are difficult to transport and stack.
6	Loch Sport Bowls Club	Into the Future - Loch Sport Bowls Club	\$1,272.86	Clubroom interior improvements to freshen, modernise and protect.
7	Sale Football Netball Club Inc	Replace First Aid Ice Machine	\$1,050	Replace broken first aid machine in trainers' medical room - to continue the treatment for player recovery and welfare.
8	Gormandale Community House	Get Gormandale Up and Baking	\$350	A series of workshops throughout 2019 where participants will learn how to bake bread, buns, cakes and deserts. Not only will they be able to save money and enjoy their efforts but they will warm their homes in winter while doing so.
Total			\$11,791.81	

Successful Minor Community Facilities

1	Gumnuts Early Learning Centre	New Shade Structure	\$2,000	To provide the children with adequate shade and further protection from the sun's harmful rays.
2	Nambrok Tennis Club	Upgrade Alarm System	\$340.30	Upgrade of existing faulty alarm system, which includes installing a new alarm key pad, dialler and remove existing phone line.
Total			\$2,340.30	

Successful Individual Sponsorship

Individual's Name		Supporting Organisation	Activity Title	Amount
1	Matilda Pendergast	School Sport Victoria	12 Years & under National Cricket Championships	\$500
2	Meika King	Cricket Victoria	Under 18's Girls Cricket National Championships	\$500
3	Joy Reid	The Red Room	2018 Red Room Poetry Object	\$500
4	Harrison Singer	Northern Regional Parks, Auckland Council	Partners for Parks Programme	\$500
Total				\$2,000.00

Quick Response Grant Scheme - Unsuccessful Applications – November 2018 to February 2019.

Organisation		Project Title	Description	Comment
Unsuccessful Minor Community Events				
	Nil			
Unsuccessful Minor Community Projects				
1	Golden Beach Surf Life Saving Club Inc	Breathe Life into the Community	Community education in CPR and defibrillator	Appropriate certification, insurances and all liability issues had not been investigated or presented prior to the training event.
2	Yarram Early Learning Centre	Ipads for different learning needs	To fill a gap of technological learning and connect our early learners to the wider learning community.	Alternative funding options were recommended.
Unsuccessful Minor Community Facilities				
	Nil			
Unsuccessful Individual Sponsorship				
	Nil			

ITEM C5.2**CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 19 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Cameron Sporting Complex Committee of Management's General Meeting held on 14 November 2018 including financial statements.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's General Meeting held on 14 November 2018 including financial statements.

BACKGROUND

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Cameron Sporting Complex by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Cameron Sporting Complex's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Cameron Sporting Complex.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee. Meetings held by the Cameron Sporting Complex Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Cameron Sporting Complex Committee of Management's Annual General Meeting held on 14 November 2018 including financial statements; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's General Meeting held on 14 November 2018 including financial statements.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

CAMERON SPORTING COMPLEX

Special Committee of Council

MINUTES

MEETING DATE 14th November 2018, 6:00pm
Cameron Sporting Complex

Meeting Opened Time: 6:00pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		*
Peter Anderson	Chairperson	Community	*
Justin Henderson		Maffra Gymnastics	*
Pat Weatherley	Secretary	Maffra Junior Football	*
Anna Gaw	Treasurer	Community	*
Brad Spinner		Community	*
Tracy Cameron		Community	*
Timothy Kemp		Community	*
Craig Sellings		Maffra Cricket	*
Yvonne Higgins		Maffra Basketball	*
Bronwyn Hillbrich		Maffra Hockey	*

Quorum Achieved? Yes

Guests: Nil.

Declaration of Conflicts of Interest: Nil

2. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: A.Gaw Seconded: B.Spinner CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

3. Business Arising from Previous Minutes:
Nil

4. Correspondence In:

Memorandum of Understanding regarding the new irrigation system.

Motion: That the CSC committee of management write a letter to council seeking an increase in their maintenance grant as the MOU in relation to the current irrigation system will increase costs in maintaining the new irrigation system and in addition that, we are also losing a user group (Maffra Hockey Club) as part of the CSC

Moved: T.Kemp Seconded: Y.Higgins CARRIED

5. Correspondence Out :
NIL

6. Reports

6.1 Chairperson's Report: Nil

6.2 Treasurer's Report: As tabled

Moved A. Gaw 2nd: B.Spunner

6.3 User Group Reports

Gymnastics

- Summer Camp in January
- Rebecca Considine preparing a strategic plan

Basketball

- CBL going well
- Courts were resealed at a cost of \$10,000

Hockey

- Nil

Junior Football

- Season completed, all went well
- AGM November 26th 2018

Cricket

- Season started 3 junior sides, 4 senior sides

7. Volunteers

8. OHS / Risk / Facility Fault Report ~ Brad reported this was completed/Darren Bennett to complete lighting

9. New Rules of the Committee to be endorsed by Council

10. General Business:

- Essential Services Manual needs to be updated

11. Next Meeting:

Motion: Next meeting to be advised by the Secretary (if one is required in December) if required otherwise will return to our normal bi-monthly meeting schedule in 2019.

Moved: B.Spunner Seconded: P.Weatherley CARRIED

Meeting Closed Time: 6:20pm

These minutes are:

Confirmed as true and correct on 2nd February 2019
Date

Or

Corrections have been made and noted at the meeting on ✓
Date

Chairperson Signature..... 

NB: The meeting then went into closed session opening at 6.20 and finishing at 6.27pm

CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT **FINANCIAL STATEMENT - MONTH ENDED 31st JANUARY 2019**

CHEQUE ACCOUNT **RECEIPTS**

	JANUARY	Y.T.D.
Wellington Shire:		
Maintenance Grant		\$ 47,462.01
Audit Works		\$ 1,782.09
Reimburse Water	\$ 2,217.17	\$ 2,217.17
Reimbursements:		
Basketball Association		\$ 11,970.88
Gymnastics	\$ 1,862.57	\$ 7,576.25
Rentals:		
Maffra Junior Football Club		
Maffra Hockey Club		
Maffra Cricket Club		\$ 6,615.00
Schools		
Miscellaneous Rentals		
Other Income:		
Miscellaneous		
GST Reimbursement		\$ 3,387.84
G Collected on Receipts	\$ 186.26	\$ 2,616.18
Bank Interest		
Transfers:		
From Investment Acc		\$ 7,000.00
From Term Deposit		

PAYMENTS

	JANUARY	Y.T.D.
Electricity -	\$ 1,145.45	\$ 11,607.30
Reserve:		
Gippsland Water	\$ 3,408.49	\$ 3,408.49
Origin		\$ 276.92
Stadium:		
Origin		\$ 1,202.52
Mowing Contract:	\$ 1,881.57	\$ 13,079.21
Contract Cleaning:	\$ 1,930.31	\$ 14,282.33
Maintenance:		
Stadium		\$ 3,554.65
Reserve/Pavilion		\$ 10,636.50
Miscellaneous:		
Rubbish Collection	\$ 315.00	\$ 2,467.64
Toilet Supplies		\$ 792.44
Audit Costs		\$ 300.00
Sundries:		
PO Box Rental		
Postage	\$ 45.45	\$ 81.81
Materials		
Equipment		
Bank Charges		\$ 0.70
Other Expenses:		
GST on Expenses	\$ 531.79	\$ 5,803.17
GST to Shire		\$ 299.69
Transfer:		
To Investment Account		\$ 20,000.00
Term Deposit		

Total Receipts	\$ 4,266.00	\$ 90,627.42
Balance 1st July 2018		\$ 1,225.51
Total		\$ 91,852.93

Total Payments	\$ 9,258.06	\$ 87,793.37
Balance 31st January 2019		\$ 4,059.56
Total		\$ 91,852.93

Bank Reconciliation

Balance as per Bank Statement (copy attached)	\$ 4,791.06
Less unpresented cheques	
Cheque No. 1815	\$ 77.00
1845	\$ 308.00
1855	\$ 346.50

Balance as at 31st January 2019	\$ 731.50
	\$ 4,059.56

SAVINGS ACCOUNT
RECEIPTS

	JANUARY	Y.T.D.
Interest	\$ 0.85	\$ 2.63
Transfers In		\$ 20,000.00
Total Receipts	\$ 0.85	\$ 20,002.63
Balance 1st July 2018		\$ 7,080.23
Total		\$ 27,082.86

Bank Reconciliation

Passbook Balance as at 31st January 2019

PAYMENTS

	JANUARY	Y.T.D.
Bank Charges		\$ 7,000.00
Transfers Out		
Total Payments	\$ -	\$ 7,000.00
Balance 31st January 2019		\$ 20,082.86
Total		\$ 27,082.86

\$ 20,082.86

TERM DEPOSIT
RECEIPTS

	JANUARY	Y.T.D.
Interest		\$ 311.80
Transfers In		
Total Receipts	\$ -	\$ 311.80
Balance 1st July 2018		\$ 61,851.23
Total		\$ 62,163.03

Bank Reconciliation

Term Deposit Balance as at 31st January 2019

\$ -

PAYMENTS

	JANUARY	Y.T.D.
Bank Charges		
Transfers Out		
Total Payments	\$ -	\$ -
Balance 31st January 2019		\$ 62,163.03
Total		\$ 62,163.03

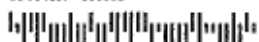
\$ 62,163.03

ACCOUNT SUMMARY

Cheque Account	\$ 4,059.56
Savings Passbook	\$ 20,082.86
Term Deposit	\$ 62,163.03
TOTAL 31st January 2019	<u>\$ 86,305.45</u>



03404697 036035

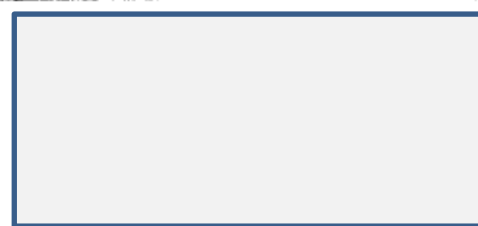


WELLINGTON SHIRE COUNCIL
PO BOX 618
MAFFRA VIC 3860

Thank you
for banking with Australia's
5th biggest retail bank.



Your details at a glance



Account summary

Statement period	1 Jan 2019 - 31 Jan 2019
Statement number	239
Opening balance on 1 Jan 2019	\$9,783.27
Deposits & credits	\$4,266.00
Withdrawals & debits	\$9,258.21
Closing Balance on 31 Jan 2019	\$4,791.06

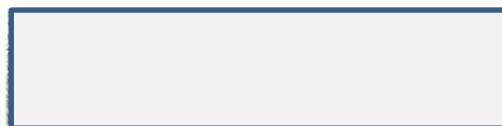
Any questions?

Contact Renee Vidler at 146 Johnson Street, Maffra 3860
on **03 5141 1999**, or call **1300 BENDIGO**
(1300 236 344).

Bendigo Club Account

Date	Transaction	Withdrawals	Deposits	Balance
	Opening balance			\$9,783.27
1 Jan 19	Monthly Transaction Summary			
	CHEQUE WITHDRAWALS (4 @ 0.70)	2.80		
	Total Transaction Fees	2.80		
	ACCOUNT REBATE		2.80	
	Total Rebates		2.80	
	Net Transaction Fees for December 18	0.00		9,783.27
3 Jan 19	CHEQUE 1849	346.65		9,436.62
16 Jan 19	CHEQUE 1856	50.00		9,386.62
23 Jan 19	CHEQUE 1852	1,260.00		8,126.62
24 Jan 19	DIRECT CREDIT 4430 Wellington Shire 0873178200		2,217.17	10,343.79
24 Jan 19	CHEQUE 1854	2,123.34		8,220.45
29 Jan 19	CHEQUE 1853	2,069.73		6,150.72
30 Jan 19	CHEQUE 1857	3,408.49		2,742.23

...continued overleaf >


Bendigo Club Account Statement

Date	Transaction	Withdrawals	Deposits	Balance
31 Jan 19	DIRECT CREDIT GYMNASTICS CLUB Maffra Gymnastic 0874347227		2,048.83	4,791.06
Transaction totals / Closing balance		\$9,258.21	\$4,266.00	\$4,791.06

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/cardssecurity

442BH104 / E-1697 / 5-6114 / 1-16228 / 000658600001477

**Our 1.6 million
customers**



ITEM C5.3**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 19 MARCH 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 11 February 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That

- 1. Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 11 February 2019.***
- 2. The information contained in the confidential document Item F1.3 Briagolong Recreation Reserve Committee of Management Minutes of this Council Meeting Agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community & Culture on 28 February 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989.***

BACKGROUND

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Briagolong Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.

- To ensure that the Briagolong Recreation Reserve's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Briagolong Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee. Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Briagolong Recreation Reserve Committee of Management are open to the public.

Note: Treasurers Report incorrectly records year as 2018 in two places, errors highlighted.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 11 February 2019; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 11 February 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

BRIAGOLONG RECREATION RESERVE

Special Committee of Council

MINUTES

11 February 2019
Briagolong Recreation Reserve

Meeting Opened Time:

1. Present / Apologies

Name	Title	Representing	Present / Apology
Carmel Ripper	Councillor	Wellington Shire	Present
Denis Murphy	Chairperson	Cricket Club	Present
Melissa Conway	Secretary	Football Club	Present
Vanessa Randle	Treasurer	Tennis Club	Present
Darren Randle		Community	Present
Josh Harry		Community	Present
Tracie Binger		Tennis Club	Present
Tracey Ryan		Pony Club	Present
Briony Padman		Cricket Club	Present
Sharnelle Anlezark		Community	Apology
Mark Wagstaff		Pony Club	Present
Rosie Davidson		Football Club	Present
Boyde Darvill		Wellington Shire	Present
Karen McLennan		Wellington Shire	Present

Quorum Achieved?

Yes

2. Declaration of Conflicts of Interest.

Nil

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Month of minutes are wrong, should be January

Moved: Melissa

Seconded: Darren

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

Arborist hasn't given a quote as yet to finish the CFA request.

Shed has been ordered and deposit paid, should arrive in about 2/3 weeks. Tender closes end of May – works commence end of March.

Contractor will put cable in and put power to shed – second conduit for footy lighting.

5. Correspondence In

Ausnet power outage Thursday 23rd Feb for approx 2 hrs.

Pony Club response regarding Masterchef.

Brian Gibson – commercial range-hood. Is only two years old. Tender out to have installed separately through roof. All in favor to have contractor dispose of current range-hood.

Council correspondence regarding discussion at tonight's meeting.

6. Correspondence Out – date previous minutes sent to Council

Nil

7. Reports

7.1 Chairperson's Report

7.2 Treasurer's Report

As tabled.

Tennis reimbursement cheque \$50 for Johns visa.

Masterchef \$4000 has come in.

Bendigo Bank sitting at \$250 – still need to transfer \$10,000 over – Denis to sign cheque.

Still awaiting

- Arborist work approx \$1400

- Shed deposit \$3100

- Gibson Groundspread for top dressing

7.3 User Group Reports

Pony Club

Sunday 10 Feb – good turn out for rally with 5 groups.

Pony Club Dates:

- Sunday 3 March – cricket may be hosting a finals on top oval but bottom one will be free.
- Rally Sunday 14 April
- Sunday 3 May
- Navigation Ride - Sunday 12 or Sunday 24 May
- Sunday 2 June
- Sunday 14 July

Have noticed an increase in wasps – make up own traps for time being.

Breakdown of all user groups use for the refurb time was discussed. Was decided to keep previously minuted costing as stated for 2019

- Tennis club 8 hrs a month
- Pony Club 8 hrs a month
- Football 4 hrs a month
- Cricket 0 hrs a month

Football

AGM this coming Monday

Reminder about the need for a toilet for football training. Will also be used by tennis club and pony club.

Cricket

Two teams in finals.

GLC game held last Sunday.

Problem with drinks fridge – May need replacing. Cricket Club to send correspondence to footy club and also gather quotes for replacement.

Gas ran out during cricket season. Get new gas bottles. Darren to check.

Sponsors Day Saturday week during game.

Tennis

Tennis Club congratulate Darren on his recent Australia Day Citizen of the Year award.
LVA has been very successful. Will pay for new shade areas, concreting/paving and fencing.
Juniors are going well.
Tennis need a rubbing bin down their side if the club rooms. Will wait for the refurb to be completed.

Community

School in process of obtaining new playground. Have purchased interactive televisions and built new fence around top oval.
Briagolong Community Proposal – footpath, roads, boating

8. Volunteers-

Nil

9. OHS / Risk / Facility Fault Report

Whipper Snipper in with Andrew Cherie – service and new parts.
Irrigation box has been covered – others need raising up.
Mower still needs to be moved.
Bottom oval needs going over as a few diverts since pony club use on 10 Feb.
Door has been taken off pump shed – needs ventilation.
Letter to Council to get refurb of path from rec reserve to pub – very uneven etc.

10. New Rules of the Committee to be endorsed by Council- No update

11. General Business

Discussion had with Wellington Shire reps Boyde Darvill and Karen McLennan.
See attached notes taken by Wellington Shire Representatives.
See attached notes taken by Rec Reserve Secretary.

\$100 visa purchased for Matt Clarke.

Old irrigator is running well. Sprinkler head to be changed to other one then try to sell for \$5500.
Send email to Boyce and Sale Cricket Association before advertising elsewhere.

Moved: Briony Seconded: Vanessa

12. Next Meeting

Monday 11 March 7:30pm 2019

Meeting Closed Time:

9:05pm

These minutes are:

**Confirmed as true and correct on
Date**

Or

**Corrections have been made and noted at the meeting on
Date**

Chairperson Signature.....

Treasurers Report for meeting held February 11 2018

Reconciled Statement for January 31 2018

Cash at Bank as at 31/12/2018 **59,673.10**

Income:

January

Endemol (Masterchef) repair to oval surface	1430.00
WSC reimbursement of site clean	4730.00
WSC reimbursement of dishwasher	583.10

6,743.10

Payments:

January

Briag Farm Services - site cleanup & spreading mulch	4730.00
BCC - Drinks for working bee	122.00
V Randle - keys, WB food & cleaning supplies, voucher for John	252.05
BCC - Xmas Festival top oval bond reimburse	1000.00
Riviera - new shed permit	1575.00

7,679.05

Reconciled Bank Balance to date **58,737.15**

unpresented chq's & deposits

CFA inspection	133.55
G Condon - tip fee (working bee)	20.00
Abicor - hand towel, toilet rolls	89.95

243.50

closing balance of accounts to date **58,493.65**

Cheques to be authorised

0.00

Balance Remaining to date... **58,493.65**

correspondence:

<u>BENDIGO ACCOUNT - Balance at 31/12/2018</u>	250.00
------------------------------------------------	--------

Balance as at 31/01/2019	\$250.00
---------------------------------	-----------------



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that the Mayor will respond to you in writing within one week if required, and a copy of that response will be circulated to all councillors.

This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING
19 MARCH 2019

On this 21st day of February 2019, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Arthur Skipitaris (Delegate) declare that the information contained in the attached document **AUDIT & RISK COMMITTEE MINUTES 18 FEBRUARY 2019** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- f) legal advice
- h) any other matter which the Council or special committee considers would prejudice the Council or any person.

.....
General Manager Corporate Services (Delegate)



**ORDINARY COUNCIL MEETING
19 MARCH 2019**

On this day of 12th March 2019 , in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.2 CONTRACT 2019-022 BRIAGOLONG RECREATION RESERVE PAVILION REDEVELOPMENT** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters



.....
Chris Hastie General Manager Built and Natural Environment (Delegate)



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

ORDINARY COUNCIL MEETING
19 MARCH 2019

On this 28TH day of February 2019, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan declare that the information contained in the attached document **ITEM F1.3 BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person;***



.....
General Manager Community & Culture (Delegate)



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.