

McAlpine PTO General Assembly MEETING

Thursday, May 26, 2022

6:00 PM

McAlpine Gym



McALPINE PTO

PTO = Parent Teacher Organization

A PTO supports the school by joining the families, students and staff together to enrich the educational experience.

We are a hub of COMMUNICATION and COORDINATION between all elements of a school community.

We strives to MOTIVATE and ENCOURAGE students and staff through events, activities, and programs.

We raise money that goes DIRECTLY back into the school to benefit the students and staff.

The McAlpine PTO Purpose:

The McAlpine PTO is organized for the purpose of supporting the education of all children at McAlpine Elementary School by providing resources and opportunities that enrich learning, cultivating a positive workplace for all employees, and building a strong sense of community by fostering relationships among the school, parents, teachers, & administration.

www.mcalpinepto.org



MEETING AGENDA

● Welcome

● 2021-2022 RECAP

- Activities: What have we been up to this year?
- Purchases: Where has our money been spent?
- Budget: Year To Date

● 2022-2023 PLANNING

- Review Bylaws
- 2022-2023 Officer Elections
- 2022-2023 Budget Proposal

● End of Year Reminders:

- EOY Teacher Gifts
- Field Days
- Last Day of School!

2021-2022 Recap



ACTIVITIES:

Fun Events,
FUNDing Events,
and Fundraisers!

SPENDING:

Where have
[YOUR] fundraising
dollars been going?

PTO President at the
start of the year...



PTO President at the
end of the year.



2021-2022 Recap: ACTIVITIES

Fun Events:

- Pizza & Picasso
- Spring Fling
- Kindergarten Beginners Night
- Teacher Appreciation Week
- Classroom Parties - Winter, Valentine, EOY
- 5th Grade Promotion Ceremony & Party



2021-2022 Recap: ACTIVITIES

FUNDing Events:

- Book Fairs
- Eagles Nights Out
- Knights & Checkers Games
- McAlpine Mile



2021-2022 Recap: ACTIVITIES

McAlpine Mile 2022 Success!

Our McAlpine Mile Fun Run on March 18 was a HUGE success! Thank you to EVERYONE who made this year's McAlpine Mile one of the most successful EVER! We raised over \$24,000! Students had an absolute blast completing their laps and showed incredible endurance while having fun.



PROGRAM RESULTS

PLEDGE PROFIT
\$24,000

COLLECTION %
99%

NON-PARENT GIVING
68%

REGISTRATION %
70%

Students celebrated their success with a school-wide Popsicle Dance Party, while watching some favorite staff members get SLIMED & ICED!



Thank you to all the families and friends of McAlpine who made this event such a success by donating!



2021-2022 Recap: ACTIVITIES

Fundraisers:

- Everyone Counts Campaign



Thank you to all of the families that have donated to the Everyone Counts Campaign:

(as of 10/13/21)

Akintayo	Critel	Meeks	Ryan
Andrejko	Crowe	Meinholz	Scales
Andres	Curtis	Merrick	Schick
Anwar	Danieleski	Morrill	Schiffman
Arjun	Davis	Neeley	Serrano
Arris	Devine	O'Connell	Shreve Rusek
Askary	Dodge	O'Keeffe	Siler
Bamonte	Dotson	O'Donovan	Slocum
Barahona	Eckrich	Paige	Smith
Barnes	Fisher	Palomarez	Srivastava
Bartle	Freile	Paridy	Stehberger
Beasley	Gaddy	Pensabene	Subramaniam
Beaulieu	Gann	Phillips	Sufczynski
Bell	Garner	Pittman	Swenson
Bell	Gibson	Powers	Tatum
Brandt	Gomes	Pringle	Telmanik
Brewer	Gomes	Puterbaugh	Tewelde
Brownfield	Good	Rayson	Ulrich
Burns	Goodnight	Reddish	Walker
Buzzard	Gorman	Rickles	Waller
Campoli	Gray	Robert	Wappes
Carver	Greeson	Roberts	Ward
Chapman	Guy	Rodella	Weinraub
Chen	Halili	Rogers	White
Chriscoe	Hall	Rose	Womble
Cleveland	Happensack	Rothberg	Wood
Cooke	Harper	Rowe	Xongly

Thank you to these businesses that have matched employee donations to the Everyone Counts Campaign:

AbbVie	Charles Schwab	Marsh MMC	Schweitzer Engineering	Truist
Bank of America	Lincoln Financial	Northwood Office LLC	Travelers Insurance	Wells Fargo
		Pro Image Sports		





2021-2022 Recap: PURCHASES

TEACHER CLASSROOM SUPPLIES

- The PTO grants each teacher a **\$100 Classroom Start-Up Fund** to buy materials they need to set up their classroom at the start of each school year.
- Teachers can also request **Supplemental Materials** throughout the year, after they have used their \$100 start-up fund.

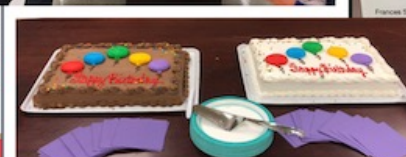
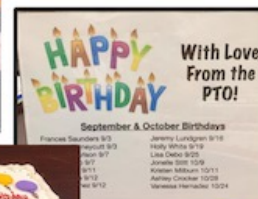


2021-2022 Recap: PURCHASES

STAFF APPRECIATION

The PTO makes sure our teachers & staff feel loved throughout the year!

- Teacher Work Day breakfasts/lunches
- Teacher Appreciation Week activities, meals, treats, gifts
- Appreciation days for Custodians, Bus Drivers, Cafeteria Staff
- Substitute Teacher "Sub Love" Bags
- Fun goodies in staff mail boxes
- Monthly Staff Birthday Cakes



2021-2022 Recap: PURCHASES

TECHNOLOGY & SUBSCRIPTIONS

- DyKnow Subscription
- Document Cameras
- Chargers
- Surge Protectors



2021-2022 Recap: PURCHASES

P.E. EQUIPMENT UPDATES

A new PE teacher meant a major overhaul to PE equipment & storage!

- Parachutes
- Bluetooth Speaker
- Tennis Balls
- Foam Balls
- Jump Ropes
- Giant Alphabet Dice
- Giant Kin-Ball Bladders
- Storage Bins, Hooks, Dollies



2021-2022 Recap: SPENDING

ART and MUSIC

- Art Supplies
- Pizza & Picasso Supplies
- Ukuleles!



2021-2022 Recap: PURCHASES

MEDIA CENTER

\$5,000 of new books

- New titles and replacements for lost & damaged books
- **PTO provided 3x more funding** for our Media Center's new book acquisitions this year than CMS provided! That's 300 new books for the Media Center from PTO funds!



New Furniture

- Mrs. Lockso polled students, and they wanted new comfortable places to read!



2021-2022 Recap: PURCHASES

FIELD TRIPS

CMS did not allow Field Trips until spring of this school year, but we squeezed in as much as we could in past 2 months:

- PreK - Discovery Place
- K - Schiele Museum
- 1st - McDowell Nature Preserve
- 3rd - Discovery Place
- 4th - NC Museum of History
- 5th - Symphony & Carowinds

We plan to send every grade on at least 2 field trips next year!



2021-2022 Recap: PURCHASES

BEAUTIFICATION

- Mulch and other landscaping maintenance
- Contributed to the Outdoor Classroom expense
- Classroom Repairs
- Courtyard Improvements
- Picnic Tables for outside lunches
- Benches
- Carline Awning is STILL IN THE WORKS!



2021-2022 Recap

B-Hall Workroom Makeover: BEFORE



2021-2022 Recap

B-Hall Workroom Makeover: AFTER!



2021-2022 Budget: Year to Date (as of 05/25/2022)

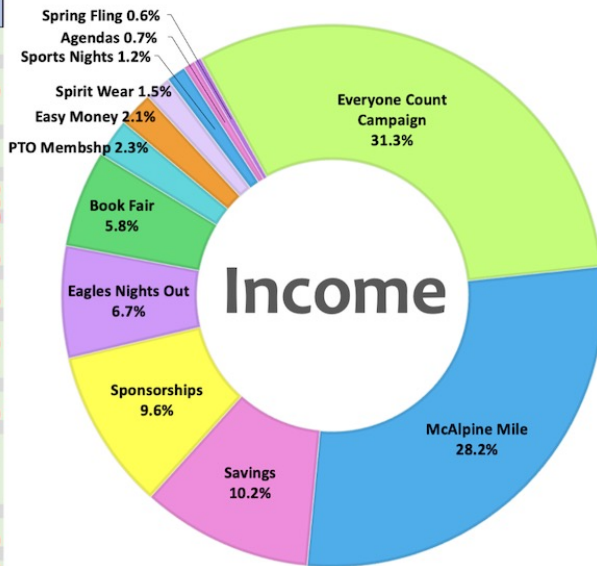
FUNDRAISERS & OTHER INCOME:				
I/E	Heading	Category	Budget	YTD Actual (As of 5/25/22) Variance
Income	Eagles Night Out	Eagles Night Out	\$3,000.00	\$5,233.83 \$2,233.83
Expense	Eagles Night Out	Eagles Night Out Supplies	\$0.00	\$0.00 \$0.00
	Eagles Night Out Total		\$3,000.00	\$5,233.83 \$2,233.83
Income	Easy Money	Amazon Smile	\$300.00	\$440.59 \$140.59
Income	Easy Money	Box Tops for Education	\$50.00	\$47.70 (\$2.30)
Income	Easy Money	Harris Teeter	\$1,000.00	\$1,143.96 \$143.96
Expense	Easy Money	Easy Money Supplies	\$0.00	\$0.00 \$0.00
	Easy Money Total		\$1,350.00	\$1,632.25 \$282.25
Income	Everyone Counts	Everyone Counts Donations	\$22,000.00	\$24,617.21 \$2,617.21
Expense	Everyone Counts	Everyone Counts Supplies & Expenses	\$0.00	\$0.00 \$0.00
	Everyone Counts Campaign Total		\$22,000.00	\$24,617.21 \$2,617.21
Income	Sponsorship Donations	McAlpine Sponsorships	\$10,000.00	\$7,800.00 (\$2,200.00)
Expense	Sponsorship Donations	McAlpine Sponsorships Supplies & Expenses	\$0.00	\$245.00 (\$245.00)
	Sponsorship Donations Total		\$10,000.00	\$7,555.00 (\$2,445.00)
Income	Spring Fling	Spring Fling Tickets, Raffle, Brace	\$0.00	\$12,563.52 \$12,563.52
Income	Spring Fling	Spring Fling Silent Auction	\$0.00	\$2,875.34 \$2,875.34
Expense	Spring Fling	Spring Fling Supplies & Expenses	\$0.00	(\$15,103.29) (\$15,103.29)
	Spring Fling Total		\$0.00	\$335.57 \$335.57
Income	McAlpine Mile (Boosterthon)	McAlpine Mile Donations	\$20,000.00	\$49,958.38 \$29,958.38
Expense	McAlpine Mile (Boosterthon)	McAlpine Mile Expenses & Tshirts	\$0.00	(\$27,792.25) (\$27,792.25)
	McAlpine Mile Total		\$20,000.00	\$22,166.13 \$2,166.13
Income	McAlpine Sports Night	Checkers Hockey	\$0.00	\$515.00 \$515.00
Expense	McAlpine Sports Night	Checkers Hockey Supplies & Expenses	\$0.00	(\$202.80) (\$202.80)
Income	McAlpine Sports Night	Knights Baseball	\$500.00	\$600.00 \$100.00
Expense	McAlpine Sports Night	Knights Baseball Supplies & Expenses	\$0.00	\$0.00 \$0.00
	McAlpine Sports Night Total		\$500.00	\$912.20 \$412.20
Income	Other Income	Agendas	\$300.00	\$1,411.60 \$1,111.60
Expense	Other Income	Agenda Supplies & Expenses	\$0.00	(\$859.37) (\$859.37)
	Other Income - Agendas Total		\$300.00	\$552.23 \$252.23
Income	Other Income	Bank Interest Earned	\$0.00	\$3.68 \$3.68
Income	Other Income	Miscellaneous Donations	\$0.00	\$339.64 \$339.64
Income	Other Income	PTO Membership Dues	\$1,000.00	\$1,809.88 \$809.88
Income	Other Income	Sales Tax Refund	\$0.00	\$0.00 \$0.00
Income	Other Income	Cash Influx from Reserves	\$8,000.00	\$8,000.00 \$0.00
	Other Income Total		\$9,000.00	\$10,153.20 \$1,153.20
Income	Other Income	Spirit Wear	\$150.00	\$2,193.64 \$2,043.64
Expense	Other Income	Spirit Wear Supplies & Expenses	\$0.00	(\$978.15) (\$978.15)
	Other Income - Spirit Wear Total		\$150.00	\$1,215.49 \$1,065.49
Income	Other Income	Yearbook	\$200.00	\$0.00 (\$200.00)
Expense	Other Income	Yearbook Supplies & Expenses	\$0.00	(\$93.72) (\$93.72)
	Other Income - Yearbook Total		\$200.00	(\$93.72) (\$293.72)
Income	Scholastic Book Fair	Fall Book Fair	\$0.00	\$2,612.95 \$2,612.95
Expense	Scholastic Book Fair	Fall Book Fair Supplies & Expenses	\$0.00	(\$593.04) (\$593.04)
Income	Scholastic Book Fair	Spring Book Fair	\$2,000.00	\$3,299.53 \$1,299.53
Expense	Scholastic Book Fair	Spring Book Fair Supplies & Expenses	\$0.00	(\$796.52) (\$796.52)
	Scholastic Book Fair Total		\$2,000.00	\$4,522.92 \$2,522.92
Income	Someone Special Dance	Someone Special Dance Tickets	\$1,500.00	\$0.00 (\$1,500.00)
Expense	Someone Special Dance	Someone Special Dance Supplies & Expenses	\$0.00	\$0.00 \$0.00
	Someone Special Dance Total		\$1,500.00	\$0.00 (\$1,500.00)
	TOTAL INCOME		\$70,000.00	\$78,802.31 \$8,802.31

EXPENSE:				
I/E	Heading	Category	Budget	YTD Actual (As of 5/25/22) Variance
Expense	Administrative	Admin, Office Supplies & Toner	\$2,500.00	\$2,289.95 (\$210.05)
Expense	Administrative	Audit & Tax Returns	\$850.00	\$850.00 \$0.00
Expense	Administrative	Banking & Accounting	\$500.00	\$7.20 (\$492.80)
Expense	Administrative	Liability Insurance	\$395.00	\$395.00 \$0.00
Expense	Administrative	Voided Checks	\$0.00	\$0.00 \$0.00
Expense	Administrative	Website	\$2,029.20	\$1,860.00 (\$169.20)
	Administrative Total		\$6,274.20	\$5,402.15 (\$872.05)
Expense	PTO Sponsored Funds	Beautification Fund	\$10,000.00	\$11,320.98 \$1,320.98
Expense	PTO Sponsored Funds	Friday Clubs (Student Activities)	\$200.00	\$0.00 (\$200.00)
Expense	PTO Sponsored Funds	Hospitality & Staff Appreciation	\$6,075.80	\$7,523.06 \$1,447.26
Expense	PTO Sponsored Funds	Kindergarten Coordinator Supplies	\$150.00	\$84.37 (\$65.63)
Expense	PTO Sponsored Funds	EOG Family Night (new in 20/21)	\$300.00	\$385.95 \$85.95
Expense	PTO Sponsored Funds	Literacy Live (new in 19/20)	\$300.00	\$0.00 (\$300.00)
Expense	PTO Sponsored Funds	Math Matters (new in 19/20)	\$500.00	\$0.00 (\$500.00)
Expense	PTO Sponsored Funds	Media Center Fund	\$5,000.00	\$4,852.88 (\$147.12)
Expense	PTO Sponsored Funds	Open House & Parent Pack Supplies	\$150.00	\$187.62 \$37.62
Expense	PTO Sponsored Funds	Pizza & Picasso Art Supplies	\$200.00	\$84.74 (\$115.26)
Expense	PTO Sponsored Funds	Pizza & Picasso Pizza (new in 20/21)	\$0.00	\$603.04 \$603.04
Expense	PTO Sponsored Funds	Principals Discretionary Fund	\$1,000.00	\$133.07 (\$866.93)
Expense	PTO Sponsored Funds	PTO Discretionary Fund	\$5,000.00	\$4,343.02 (\$656.98)
Expense	PTO Sponsored Funds	Room Parent Supplies & Activities	\$2,000.00	\$1,134.84 (\$865.16)
Expense	PTO Sponsored Funds	Staff Development	\$2,000.00	\$1,442.79 (\$557.21)
Expense	PTO Sponsored Funds	Student Care	\$350.00	\$258.83 (\$91.17)
Expense	PTO Sponsored Funds	Supplemental Materials	\$3,000.00	\$3,009.05 \$9.05
Expense	PTO Sponsored Funds	Teacher Classroom Start-Up Supply	\$3,500.00	\$3,005.66 (\$494.34)
Expense	PTO Sponsored Funds	Teacher End-of-Year Gifts	\$0.00	\$0.00 \$0.00
Expense	PTO Sponsored Funds	Technology & Subscriptions	\$4,000.00	\$2,118.27 (\$1,881.73)
	Other PTO Sponsored Funds Total		\$43,825.80	\$40,689.17 (\$3,136.63)
Expense	Petty Cash	Petty Cash Deposit	\$0.00	\$1,143.50 \$1,143.50
Expense	Petty Cash	Petty Cash Withdrawal	\$0.00	(\$1,143.50) (\$1,143.50)
	Petty Cash Total		\$0.00	\$0.00 \$0.00
Expense	Programs	Art, Science & Culture	\$8,000.00	\$3,611.31 (\$4,388.69)
Expense	Programs	Chorus (new in 20/21)	\$100.00	\$0.00 (\$100.00)
Expense	Programs	Drama Club	\$1,000.00	\$0.00 (\$1,000.00)
Expense	Programs	House Council	\$500.00	\$0.00 (\$500.00)
Expense	Programs	Literacy (previously Balanced Literacy)	\$5,000.00	\$1,899.34 (\$3,100.66)
Expense	Programs	Math Programs (new in 20/21)	\$3,000.00	\$2,049.42 (\$950.58)
Expense	Programs	Mural Club	\$100.00	\$0.00 (\$100.00)
Expense	Programs	Safety Patrol	\$500.00	\$0.00 (\$500.00)
Expense	Programs	Student Recognition	\$100.00	\$36.69 (\$63.31)
Expense	Programs	Talent Development (new in 20/21)	\$100.00	\$98.38 (\$1.62)
Expense	Programs	Sales Tax (paid to PTO vendors)	\$0.00	\$0.00 \$0.00
	Programs Total		\$18,400.00	\$7,695.34 (\$10,704.66)
Expense	PTO Sponsored Funds	5th Grade Graduation Ceremony	\$1,500.00	\$1,218.65 (\$281.35)
	Other PTO Sponsored Funds Total		\$1,500.00	\$1,218.65 (\$281.35)
Expense	Special Projects	Bench Project	\$11,754.38	\$11,754.38 \$0.00
	SPECIAL PROJECTS TOTAL		\$11,754.38	\$11,754.38 \$0.00
	TOTAL EXPENSE		\$70,000.00	\$66,759.69 (\$3,240.31)

Link to Budget: www.mcalpinepto.org/documents → 2021-2022 Financial Report YTD 05-25-2022

2021-2022 Budget: Year to Date (as of 05/25/2022)

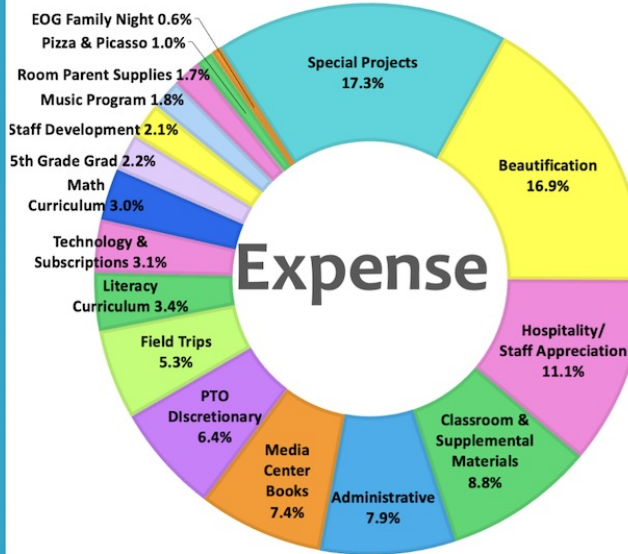
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Expense	Scholastic Book Fair	Spring Book Fair Supplies & Expenses	\$0.00	(\$796.52) (\$796.52)
	Scholastic Book Fair Total		\$2,000.00	\$4,522.92 \$2,522.92
Income	Someone Special Dance	Someone Special Dance Tickets	\$1,500.00	\$0.00 (\$1,500.00)
Expense	Someone Special Dance	Someone Special Dance Supplies & Expenses	\$0.00	\$0.00 \$0.00
	Someone Special Dance Total		\$1,500.00	\$0.00 (\$1,500.00)
	TOTAL INCOME		\$70,000.00	\$78,802.31 \$8,802.31



Total Income as of 5/25/2022:
\$78,802
 (12.5% over projection)

Link to Budget: www.mcalpinepto.org/documents → 2021-2022 Financial Report YTD 05-25-2022

2021-2022 Budget: Year to Date (as of 05/25/2022)



Total Expense as of 5/25/2022:
\$66,759
 (4.5% under projection)

EXPENSE:					
I/E	Heading	Category	Budget	YTD Actual (As of 5/25/22)	Variance
Expense	Administrative	Admin, Office Supplies & Toner	\$2,500.00	\$2,289.95	(\$210.05)
Expense	Administrative	Audit & Tax Returns	\$850.00	\$850.00	\$0.00
Expense	Administrative	Banking & Accounting	\$500.00	\$7.20	(\$492.80)
Expense	Administrative	Liability Insurance	\$395.00	\$395.00	\$0.00
Expense	Administrative	Voided Checks	\$0.00	\$0.00	\$0.00
Expense	Administrative	Website	\$2,029.20	\$1,860.00	(\$169.20)
	Administrative Total		\$6,274.20	\$5,402.15	(\$872.05)
Expense	PTO Sponsored Funds	Beautification Fund	\$10,000.00	\$11,520.98	\$1,520.98
Expense	PTO Sponsored Funds	Friday Clubs (Student Activities)	\$200.00	\$0.00	(\$200.00)
Expense	PTO Sponsored Funds	Hospitality & Staff Appreciation	\$6,075.80	\$7,523.06	\$1,447.26
Expense	PTO Sponsored Funds	Kindergarten Coordinator Supplies	\$150.00	\$84.37	(\$65.63)
Expense	PTO Sponsored Funds	EOG Family Night (new in 20/21)	\$300.00	\$385.95	\$85.95
Expense	PTO Sponsored Funds	Literacy Live (new in 19/20)	\$300.00	\$0.00	(\$300.00)
Expense	PTO Sponsored Funds	Math Matters (new in 19/20)	\$600.00	\$0.00	(\$600.00)
Expense	PTO Sponsored Funds	Media Center Fund	\$5,000.00	\$4,852.88	(\$147.12)
Expense	PTO Sponsored Funds	Open House & Parent Pack Supplies	\$150.00	\$187.62	\$37.62
Expense	PTO Sponsored Funds	Pizza & Picasso Art Supplies	\$200.00	\$84.74	(\$115.26)
Expense	PTO Sponsored Funds	Pizza & Picasso Pizza (new in 20/21)	\$0.00	\$603.04	\$603.04
Expense	PTO Sponsored Funds	Principals Discretionary Fund	\$1,000.00	\$133.07	(\$866.93)
Expense	PTO Sponsored Funds	PTO Discretionary Fund	\$5,000.00	\$4,343.02	(\$656.98)
Expense	PTO Sponsored Funds	Room Parent Supplies & Activities	\$2,000.00	\$1,134.84	(\$865.16)
Expense	PTO Sponsored Funds	Staff Development	\$2,000.00	\$1,442.79	(\$557.21)
Expense	PTO Sponsored Funds	Student Care	\$350.00	\$259.83	(\$90.17)
Expense	PTO Sponsored Funds	Supplemental Materials	\$3,000.00	\$3,009.05	\$9.05
Expense	PTO Sponsored Funds	Teacher Classroom Start-Up Supplie	\$3,500.00	\$3,005.66	(\$494.34)
Expense	PTO Sponsored Funds	Teacher End-of-Year Gifts	\$0.00	\$0.00	\$0.00
Expense	PTO Sponsored Funds	Technology & Subscriptions	\$4,000.00	\$2,118.27	(\$1,881.73)
	Other PTO Sponsored Funds Total		\$43,825.80	\$40,689.17	(\$3,136.63)
Expense	Petty Cash	Petty Cash Deposit	\$0.00	\$1,143.50	\$1,143.50
Expense	Petty Cash	Petty Cash Withdrawal	\$0.00	(\$1,143.50)	(\$1,143.50)
	Petty Cash Total		\$0.00	\$0.00	\$0.00
Expense	Programs	Art, Science & Culture	\$8,000.00	\$3,611.51	(\$4,388.49)
Expense	Programs	Chorus (new in 20/21)	\$100.00	\$0.00	(\$100.00)
Expense	Programs	Drama Club	\$1,000.00	\$0.00	(\$1,000.00)
Expense	Programs	House Council	\$500.00	\$0.00	(\$500.00)
Expense	Programs	Literacy (previously Balanced Literacy	\$5,000.00	\$1,899.34	(\$3,100.66)
Expense	Programs	Math Programs (new in 20/21)	\$3,000.00	\$2,049.42	(\$950.58)
Expense	Programs	Mural Club	\$100.00	\$0.00	(\$100.00)
Expense	Programs	Safety Patrol	\$500.00	\$0.00	(\$500.00)
Expense	Programs	Student Recognition	\$100.00	\$36.69	(\$63.31)
Expense	Programs	Talent Development (new in 20/21)	\$100.00	\$98.38	(\$1.62)
Expense	Programs	Sales Tax (paid to PTO vendors)	\$0.00	\$0.00	\$0.00
	Programs Total		\$18,400.00	\$7,695.34	(\$10,704.66)
Expense	PTO Sponsored Funds	5th Grade Graduation Ceremony	\$1,500.00	\$1,218.65	(\$281.35)
	Other PTO Sponsored Funds Total		\$1,500.00	\$1,218.65	(\$281.35)
Expense	Special Projects	Bench Project	\$11,754.38	\$11,754.38	\$0.00
	Special Projects Total		\$11,754.38	\$11,754.38	\$0.00
	TOTAL EXPENSE		\$70,000.00	\$66,759.69	(\$3,240.31)

Link to Budget: www.mcalpinepto.org/documents → 2021-2022 Financial Report YTD 05-25-2022

2022-2023 Planning



Bylaw Review: Meetings & Voting

Article V - GENERAL MEMBERSHIP MEETINGS

Section 1. MEETINGS:

- A. **iii. The annual End of Year Meeting shall include elections for the Executive Board officers to serve the following school year. The End of Year meeting shall also include a vote to approve the budget for the following school year as prepared and presented by the current Executive Board.**

Section 4. QUORUM:

- A. **Twenty (20) members in good standing shall constitute a quorum for the transaction of business in any general meeting with approval requiring a voting majority of half the members present plus one. Members may not be counted present or vote on any matter by proxy.**

<https://www.mcalpinepto.org/documents> → MESPTO Bylaws



Bylaw Review: Officer Elections

Article III: EXECUTIVE BOARD, Section 2: MEMBERSHIP & ELECTIONS

The Executive Board shall consist of the elected officers, all of whom must be members of the organization.

- A. Elections of Executive Board Officers **shall be held at the final General Membership meeting of the year prior to the nominated term.**
- B. The Nominating Committee chair shall accept nominations, including self-nominations, from any member in good standing for a period of 30 days prior to the General Body meeting at which Executive Board Officers are voted upon. **The nomination period will close 24 hours prior to the General Body meeting; nominations will not be accepted from the floor.**
- C. **At the General Body meeting, the chair of the Nominating Committee shall present all nominated candidates and preside over a public vote. A voice vote of approval shall be sufficient for any positions with only one candidate.**
- D. Contested elections shall be determined by a majority vote of the current Executive Board.
- E. **All Executive Board officers are elected to a one-year term** and may serve no more than two consecutive terms in the same office, except in the case that there is no other qualified interested party willing to serve in the respective office.
- F. Each Executive Board officer shall be elected to only one office at a time.
- G. **Each officer shall assume his/her official duties on July 1 and shall serve for a term of one year or until his/her successor is elected.**



Bylaw Review: Budget Planning

Article VI - FINANCIAL POLICIES

Section 5: BUDGET

The budget for this organization shall be prepared as follows:

- A. The budget for an upcoming fiscal year **shall be drafted by the Executive Board** prior to the last general membership meeting of the current fiscal year and presented for approval.
- B. The finalized budget for an upcoming fiscal year shall be **presented to the general membership for an approval vote** at the last meeting of the current fiscal year.

<https://www.mcalpinepto.org/documents> → MESPTO Bylaws



2022-2023 Officer Nominations

President	Amy Paridy
Treasurer	Carla Jaynes
VP of Beautification	Katie Killius
VP of Communications	Tanya Abrams
VP of Fundraising	April Dodge
VP of Programs	Lea Fitzpatrick
VP of Special Events	Meg Chriscoe
VP of Volunteers	Kelly O'Keeffe
Secretary	Krystle Hatley
At Large (up to 3)	Ciara Samana Mandy Slocum Amanda Ward

APPROVED
5/26/2022



2022-2023 Coordinators/Chairs

Committee Members, Coordinators & Chairpersons do not have to be voted on – they are appointed by PTO Officers based on volunteer interest. The Chair positions can be held by more than 1 person, as co-coordinators/chairpersons.

Audit Committee	Eagles Night Out Coordinator	Room Parent Coordinator
McAlpine Minute	Spirit Night Coordinator	Kindergarten Coordinator
5th Grade Steering	Easy Money Coordinator	Hospitality Committee
School Sign Coordinator	Everyone Counts Campaign Coordinator	Family Fun Night / Spring Fling
Yearbook Committee	McAlpine Mile Fun Run Coordinatore	Someone Special Dance Committee
Book Fair Committee	Spirit Wear Coordinator	Pizza & Picasso Committee



2022-2023 Budget Proposal

2022-2023 Proposed McAlpine PTO Budget

Drafted by PTO Executive Officers on 5/13/2022 for vote on 5/26/2022

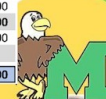
APPROVED
5/26/2022

FUNDRAISERS & OTHER INCOME:			
I/E	Heading	Category	Budget
Income	Eagles Night Out	Eagles Night Out	\$4,000.00
	Eagles Night Out Total		\$4,000.00
Income	Easy Money	Amazon Smile	\$400.00
Income	Easy Money	Box Tops for Education	\$25.00
Income	Easy Money	Harris Teeter TIE	\$1,000.00
Income	Easy Money	Publix Partners	\$75.00
	Easy Money Total		\$1,500.00
Income	Everyone Counts	Everyone Counts Donations	\$22,000.00
	Everyone Counts Campaign Total		\$22,000.00
Income	Sponsorship Donations	McAlpine Sponsorships	\$7,500.00
	Sponsorship Donations Total		\$7,500.00
Income	Food Truck Night	Food Truck Night Sales	\$0.00
Income	Spring Fling	Spring Fling Tickets, Raffle, Bracelet Sal	\$0.00
Income	Spring Fling	Spring Fling Silent Auction	\$0.00
	Family Fun Nights Total		\$0.00
Income	McAlpine Mile (Boostert	McAlpine Mile Donations	\$20,000.00
	McAlpine Mile Total		\$20,000.00
Income	McAlpine Sports Night	Checkers Hockey	\$300.00
Income	McAlpine Sports Night	Knights Baseball	\$500.00
	McAlpine Sports Night Total		\$800.00
Income	Other Income	Agendas	\$500.00
	Other Income - Agendas Total		\$500.00
Income	Other Income	Bank Interest Earned	\$0.00
Income	Other Income	Miscellaneous Donations	\$0.00
Income	Other Income	PTO Membership Dues	\$1,500.00
Income	Other Income	Sales Tax Refund	\$0.00
Income	Other Income	Cash Influx from Reserves	\$1,700.00
	Other Income Total		\$3,200.00
Income	Other Income	Spirit Wear	\$1,000.00
	Other Income - Spirit Wear Total		\$1,000.00
Income	Other Income	Yearbook	\$0.00
	Other Income - Yearbook Total		\$0.00
Income	Scholastic Book Fair	Fall Book Fair	\$2,000.00
Income	Scholastic Book Fair	Spring Book Fair	\$2,000.00
	Scholastic Book Fair Total		\$4,000.00
Income	Someone Special Dance	Someone Special Dance Tickets	\$1,500.00
	Someone Special Dance Total		\$1,500.00
	TOTAL INCOME		\$66,000.00

EXPENSE:			
I/E	Heading	Category	Budget
Expense	Administrative	Admin, Office Supplies & Toner	\$2,500.00
Expense	Administrative	Audit & Tax Returns	\$850.00
Expense	Administrative	Banking & Accounting	\$50.00
Expense	Administrative	Liability Insurance	\$395.00
Expense	Administrative	Voided Checks	\$0.00
Expense	Administrative	Website	\$2,028.00
	Administrative Total		\$5,823.00
Expense	PTO Sponsored Funds	Beautification Fund	\$10,000.00
Expense	PTO Sponsored Funds	EOG Family Night	\$350.00
Expense	PTO Sponsored Funds	Hospitality & Staff Appreciation	\$7,427.00
Expense	PTO Sponsored Funds	Kindergarten Coordinator Supplies	\$150.00
Expense	PTO Sponsored Funds	Literacy/Math Nights	\$700.00
Expense	PTO Sponsored Funds	Open House & Parent Pack Supplies	\$150.00
Expense	PTO Sponsored Funds	Pizza & Picasso Art Supplies	\$100.00
Expense	PTO Sponsored Funds	Pizza & Picasso Pizza	\$700.00
Expense	PTO Sponsored Funds	Principals Discretionary Fund	\$500.00
Expense	PTO Sponsored Funds	PTO Discretionary Fund	\$5,000.00
Expense	PTO Sponsored Funds	Room Parent Supplies & Activities	\$1,500.00
Expense	PTO Sponsored Funds	Staff Development	\$1,500.00
Expense	PTO Sponsored Funds	Student Care	\$300.00
Expense	PTO Sponsored Funds	Supplemental Materials	\$2,000.00
Expense	PTO Sponsored Funds	Teacher Classroom Start-Up Supplies	\$3,500.00
Expense	PTO Sponsored Funds	Teacher End-of-Year Gifts	\$0.00
Expense	PTO Sponsored Funds	Technology & Subscriptions	\$2,000.00
	PTO Sponsored Funds Total		\$35,877.00
Expense	Programs	Curriculum - Literacy Programs	\$4,000.00
Expense	Programs	Curriculum - Math Programs	\$1,500.00
Expense	Programs	Field Trips	\$8,400.00
Expense	Programs	Friday Clubs (Student Activities)	\$200.00
Expense	Programs	House Council	\$300.00
Expense	Programs	Safety Patrol	\$500.00
Expense	Programs	Sales Tax (paid to PTO vendors)	\$0.00
Expense	Programs	Specials - Art Program	\$1,000.00
Expense	Programs	Specials - Media Center Fund	\$5,000.00
Expense	Programs	Specials - Music Program (Music & Drama)	\$1,200.00
Expense	Programs	Specials - PE Program	\$500.00
Expense	Programs	Student Recognition	\$100.00
Expense	Programs	Talent Development	\$100.00
	Programs Total		\$22,800.00
Expense	5th Grade Graduation	5th Grade Graduation Ceremony	\$1,500.00
	5th Grade Graduation Total		\$1,500.00
Expense	Special Projects	Special Projects	\$0.00
	Special Projects Total		\$0.00
	TOTAL EXPENSE		\$66,000.00

Link to Budget: www.mcalpinepto.org/documents →

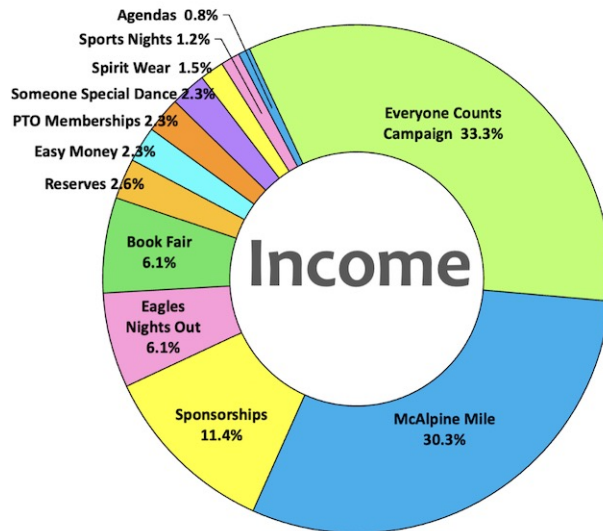
22-23 Proposed Budget



2022-2023 Budget Proposal

FUNDRAISERS & OTHER INCOME:

I/E	Heading	Category	Budget
Income	Eagles Night Out	Eagles Night Out	\$4,000.00
	Eagles Night Out Total		\$4,000.00
Income	Easy Money	Amazon Smile	\$400.00
Income	Easy Money	Box Tops for Education	\$25.00
Income	Easy Money	Harris Teeter TIE	\$1,000.00
Income	Easy Money	Publix Partners	\$75.00
	Easy Money Total		\$1,500.00
Income	Everyone Counts	Everyone Counts Donations	\$22,000.00
	Everyone Counts Campaign Total		\$22,000.00
Income	Sponsorship Donations	McAlpine Sponsorships	\$7,500.00
	Sponsorship Donations Total		\$7,500.00
Income	Food Truck Night	Food Truck Night Sales	\$0.00
Income	Spring Fling	Spring Fling Tickets, Raffle, Bracelet Sal	\$0.00
Income	Spring Fling	Spring Fling Silent Auction	\$0.00
	Family Fun Nights Total		\$0.00
Income	McAlpine Mile (Boostert	McAlpine Mile Donations	\$20,000.00
	McAlpine Mile Total		\$20,000.00
Income	McAlpine Sports Night	Checkers Hockey	\$300.00
Income	McAlpine Sports Night	Knights Baseball	\$500.00
	McAlpine Sports Night Total		\$800.00
Income	Other Income	Agendas	\$500.00
	Other Income - Agendas Total		\$500.00
Income	Other Income	Bank Interest Earned	\$0.00
Income	Other Income	Miscellaneous Donations	\$0.00
Income	Other Income	PTO Membership Dues	\$1,500.00
Income	Other Income	Sales Tax Refund	\$0.00
Income	Other Income	Cash Influx from Reserves	\$1,700.00
	Other Income Total		\$3,200.00
Income	Other Income	Spirit Wear	\$1,000.00
	Other Income - Spirit Wear Total		\$1,000.00
Income	Other Income	Yearbook	\$0.00
	Other Income - Yearbook Total		\$0.00
Income	Scholastic Book Fair	Fall Book Fair	\$2,000.00
Income	Scholastic Book Fair	Spring Book Fair	\$2,000.00
	Scholastic Book Fair Total		\$4,000.00
Income	Someone Special Dance	Someone Special Dance Tickets	\$1,500.00
	Someone Special Dance Total		\$1,500.00
	TOTAL INCOME		\$66,000.00



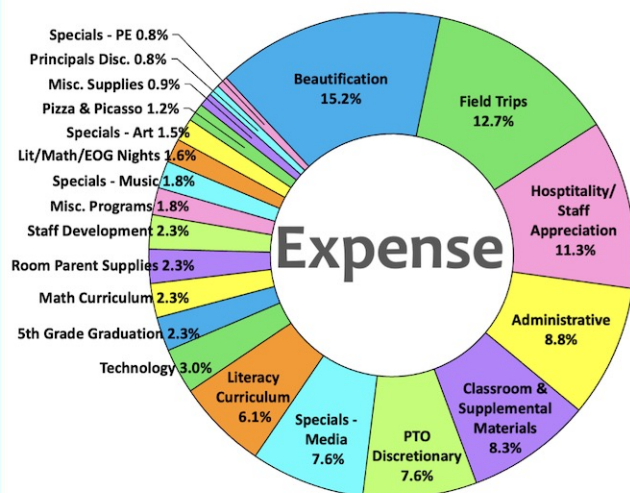
Proposed Projected Income:
\$66,000



2022-2023 Budget Proposal

EXPENSE:

I/E	Heading	Category	Budget
Expense	Administrative	Admin, Office Supplies & Toner	\$2,500.00
Expense	Administrative	Audit & Tax Returns	\$850.00
Expense	Administrative	Banking & Accounting	\$50.00
Expense	Administrative	Liability Insurance	\$395.00
Expense	Administrative	Voided Checks	\$0.00
Expense	Administrative	Website	\$2,028.00
	Administrative Total		\$5,823.00
Expense	PTO Sponsored Funds	Beautification Fund	\$10,000.00
Expense	PTO Sponsored Funds	EOG Family Night	\$350.00
Expense	PTO Sponsored Funds	Hospitality & Staff Appreciation	\$7,427.00
Expense	PTO Sponsored Funds	Kindergarten Coordinator Supplies	\$150.00
Expense	PTO Sponsored Funds	Literacy/Math Nights	\$700.00
Expense	PTO Sponsored Funds	Open House & Parent Pack Supplies	\$150.00
Expense	PTO Sponsored Funds	Pizza & Picasso Art Supplies	\$100.00
Expense	PTO Sponsored Funds	Pizza & Picasso Pizza	\$700.00
Expense	PTO Sponsored Funds	Principals Discretionary Fund	\$500.00
Expense	PTO Sponsored Funds	PTO Discretionary Fund	\$5,000.00
Expense	PTO Sponsored Funds	Room Parent Supplies & Activities	\$1,500.00
Expense	PTO Sponsored Funds	Staff Development	\$1,500.00
Expense	PTO Sponsored Funds	Student Care	\$300.00
Expense	PTO Sponsored Funds	Supplemental Materials	\$2,000.00
Expense	PTO Sponsored Funds	Teacher Classroom Start-Up Supplies	\$3,500.00
Expense	PTO Sponsored Funds	Teacher End-of-Year Gifts	\$0.00
Expense	PTO Sponsored Funds	Technology & Subscriptions	\$2,000.00
	PTO Sponsored Funds Total		\$35,877.00
Expense	Programs	Curriculum - Literacy Programs	\$4,000.00
Expense	Programs	Curriculum - Math Programs	\$1,500.00
Expense	Programs	Field Trips	\$8,400.00
Expense	Programs	Friday Clubs (Student Activities)	\$200.00
Expense	Programs	House Council	\$300.00
Expense	Programs	Safety Patrol	\$500.00
Expense	Programs	Sales Tax (paid to PTO vendors)	\$0.00
Expense	Programs	Specials - Art Program	\$1,000.00
Expense	Programs	Specials - Media Center Fund	\$5,000.00
Expense	Programs	Specials - Music Program (Music & Drama)	\$1,200.00
Expense	Programs	Specials - PE Program	\$500.00
Expense	Programs	Student Recognition	\$100.00
Expense	Programs	Talent Development	\$100.00
	Programs Total		\$22,800.00
Expense	5th Grade Graduation	5th Grade Graduation Ceremony	\$1,500.00
	5th Grade Graduation Total		\$1,500.00
Expense	Special Projects	Special Projects	\$0.00
	Special Projects Total		\$0.00
	TOTAL EXPENSE		\$66,000.00



Proposed Projected Expenses:
\$66,000



End of Year Reminders



FIELD DAY



www.mcalpinepto.org/upcoming-events-calendar/field-day-fun

Field Day Sign Up Genius:

[Volunteer for Field Day](#)

Field Day is Back!

We are so excited to announce Field Day Dates:

June 2nd: Extensions and 3rd-5th
June 3rd: Pre-K and K-2

Volunteer Opportunities:

- Set Up After-School
- Sunrise Set Up Crew (Super Early)
- Lead a station
- Fill up Water Stations
- Help Classroom Teachers
- Clean Up Afterwards

Please sign up on Sign Up Genius.
All volunteers must be CMS approved.
Questions? Please reach out to Mandy Davis
E-Mail: amandae.davis@cms.k12.nc.us

EOY Teacher Gift Donations

END OF YEAR Teacher Gifts

Please contribute to provide McAlpine teachers with a monetary gift to thank them for their hard work all year!



[PayPal.Me/McAlpinePTO](https://www.paypal.com/donate/?url=https%3A%2F%2Fwww.mcalpinepto.org%2Fupcoming-events-calendar%2Ffield-day-fun)



www.Pay4SchoolStuff.com

Donate by
Tuesday, May 31
Donate online or send cash/check to school

LAST DAY OF SCHOOL!



**LAST DAY
OF SCHOOL!**
Wednesday,
June 8th

Sunset Slush for all staff and students...

And a HUGE surprise Party for 5th Grade! Shhhh!

Thank You

for your support of the
McAlpine PTO!

www.McAlpinePTO.org

- Sign Up for the McAlpine Minute E-Newsletter
- Join the McAlpine PTO Facebook Group
- Find out about upcoming events, Back2School info next Fall, how to get involved, and more!