

WEBCOR PROJECTS

COVID-19 DIRECTIONS & REQUIREMENTS

Attached are new Construction Directions / Requirements for San Francisco. We reviewed most of these items at our morning field and safety phone call. This directive has now been formally issued for San Francisco and several were already in place for SoCal. We will update our Corporate COVID-19 documents.

Below are the highlights and action items for our projects. This is for Active projects, but all projects should get organized with these steps

- A. SF Public Work – Plan Submission** -- For SF Public Work projects, you must submit your Site Specific Health and Safety Plan to address COVID-19. Update your current Site Specific Safety Plan (SSSP) and include your Site Specific COVID-19 Management Plan. Make sure your phone numbers and contacts are updated in your Site Specific Safety Plan.
- B. Entrance / Gate Entry Point Social Distancing** -- Please organize your entrance points that allow proper social distancing. Put up signs, mark the ground, create a larger entrance area. Do not have “herding” at any entrance point. Attached is a photo from Oceanwide 1st and Mission.
- C. Posting Requirements** - The Site Specific COVID-19 Management Plan must be posted, and you need to include signage on Social Distancing. Poster A and Poster B have been shared this week for use and are also attached. Recommend printing your Site Specific Plan 11x17 and laminating and post at the main entrance. Also, the Posters A and B can be ordered thru Arc (get with Kyla or your Safety Manager) or print 11x17 and post at your gates, entrances, etc.
- D. Daily COVID-19 Review** – We currently have the Daily Safety Stand Down (English and Spanish) and the daily questionnaire (attached). Please hold these daily discussions in small group and review that all trade have the same measure. It is important to document diligence and attendance. Once person can write everyone’s name down and take a photo of the group. Be careful of exchanging paper, pens to document. One person recording and photo will work.
- E. Designate Site Safety COVID-19 Champion** - All projects need to designate a point person as the one who will monitor, implement and ensure practices. Make sure you designate a competent person who understands this hazard and required procedures. If you have any questions on this, reach out to Mario Rodriguez, Brandon Hagerman or Steve Ewing. Please send me the name of your SSR COVID-19 Champion.
- F. Social Distancing in Elevators and Personnel Hoists** - See attached photo (Example of Social Distancing in Elevator). Project need to mark out locations for people to stand facing the wall. This is our recommendation on how best to manage vertical transportation. Try and keep about a 3 feet separation. Label the boxes (or circle) with a number and arrow for direction facing. Also - make sure that all waiting areas are also marked out with boxes or lines for where people can stand. Post Social Distancing Webcor Sign A and B (or similar) in these

areas. Reminder too of frequent cleaning of elevators, call buttons, etc.

- G. Handwashing Station at Entry / Exit Points** – Locate adequate handwashing station at the entry points for people to wash their hands when they immediately come into the project site. It must be located right at the entry and exit locations and reminder that handwashing areas must be routinely cleaned and monitored. Handwashing is a huge part of prevention. Spend the effort and money with flowing water sinks where we can, with foot or knee pedal controls.
- H. Cleaning / Decontamination Area Protocol Entrance and Exit** – Organize your site and develop an area for cleaning and decontamination at entry and exit. This could be right adjacent to the handwashing area. We are working on better understanding this requirement, but we should provide a large enough area where workers can remove or put one protective equipment but also give them distance for each other. Set-up this area with benches and restrooms – similar to other areas – this area will need to be kept clean and maintained. Review this set-up with trades to understand what area they need. Each trade may need an area for their workers and cleaning equipment. The staggered start time is key with these areas to maintain social distancing.
- I. Symptom Checks** - All COVID-19 management plans must include language that symptom checks are being conducted before employees enter the workspace. Please keep this in mind with preventing “herding.” Review this item with all subcontractors that they have implemented and have measures in place that **they are conducting symptom checks** which may include temperature readings. Webcor is still working on a process to understand what we can do as a controlling contractor and how to implement project wide temperature checks. We are working on this process and training and will issue a document in the next few days. For our own workers – both salary and union – each project team (department) must ensure that symptom checks are being done. The daily questionnaire noted in D above has these questions that cover the symptom check.

There are also some other great points in the document such as sharing phones, microwave use, etc. Please review these details and update your Site Specific COVID-19 Plan with these other recommendations.

Reach out if you have any questions and keep sharing your thoughts and suggestions. There are many being shared, and we are working on getting to them all and see what we can implement. It is inspiring how everyone is focused on keeping everyone safe and going home healthy every day.

