

March 19, 2020

V3 Field Action Plan to Manage COVID 19 on Active Projects

1. Follow Social Distancing. Maintain 6 feet separation. – Eliminate **proximate exposure**. Reminder everyone about proper PPE – gloves with complete fingers (no cut offs)
2. No large gatherings (more than 10) / meetings – cancel sub meeting, cancel all hands-on safety meeting, cancel lunch trucks.
3. Instruct trade partner's to do the same with meetings, huddles and the six-foot separation.
4. Personnel Hoist / Inside Hoist – Operator to wear additional PPE with Filtering Face Mask. Get with your Safety Manager for proper assessment and paperwork. Encourage use of stairs to reduce use of hoist and reduction of people waiting for hoist. Instruct Operator to manage the hoist / inside elevator with good faith effort to reduce occupancy. In some case – the hoist may only be able to have 1-2 personnel.
5. Staggered Shifts – Consider options to stagger trade partner's start times to reduce common time breaks and hoist use, and use of designated eating areas, restrooms.
6. Get the CDC Posters posted on site and in project office. Multiple location as required.
7. Essential personnel on site only – proper field supervision and management. **Project Leaders to determine essential personnel.**
8. Update and maintain your contact list for Webcor personnel – Salary and Union.
9. Request updated contact list from your Subcontractors and ensure routine updates.
10. Make sure you have a visitor log that tracks all personnel – inspectors, BA's, architects, engineers.
11. If you have a sick employee / worker – instruct them to go home and stay home until they are symptom free. **See Webcor Guide to Manage Potential Containment for Employees / Workers.**
12. If you have an employee / worker that calls in sick. **See Webcor Guide to Manage Potential Containment for Employees / Workers.**
13. If you get knowledge of a positive confirmation of someone with COVID-19 on your project site. Contact Greg Chauhan & Mei Lin Wolff and a phone meeting will get set-up to manage the next steps. **See Webcor Guide to Manage Potential Containment for Employees / Workers.**
14. Maintain a clean site. Use **V2 COVID-19 and Maintaining a Clean Project Site**. Document your efforts. If you need supplies work through your Safety Manager.
15. Understand your schedule. Track daily. Monitor workforce and progress. Document all delays. Contact Project Leadership and Gordon Gangitano for proper notification steps.
16. Make sure the team does a daily report and takes daily photos. Ensure you have daily reports with workforce information from your subs.