

**Cedar Creek Township
Regular Board Meeting
Tuesday, September 12, 2023
Minutes**

Supervisor Aerts called the meeting to order at 6:00 PM at the Town Hall. The Pledge of Allegiance was recited by all.

Board Members Present: 05

Residents Present: 05

Approval of the Agenda:

Supervisor Aerts requested to amend the agenda to discuss the land clearing and parking lot bids.

Motion to approve the agenda by Trustee Wright, supported by Clerk Stamy.

Aye: Unanimous

Motion Carried.

Approval of the Minutes: August 8, 2023 Regular Board Meeting
August 16, 2023 Special Board Meeting

Treasurer Jarvis requested the August 8, 2023, Regular Board Meeting Minutes be changed to reflect the budget amendment transfer funds to the Parks and Rec Capital Outlay was from ARPA funds.

Motion to approve the minutes as amended by Trustee Wright, supported by Treasurer Jarvis.

Aye: Unanimous

Motion Carried.

Treasurer's Report:

Treasurer Jarvis read her report. There was discussion on a charge from Craig's Hardware for mulch and mower maintenance—no other comments. The Treasurer's Report will be placed on file as presented.

Disbursements:

Motion by Treasurer Jarvis, supported by Trustee Wright to pay all regular bills for the month.

Aye: Unanimous

Motion Carried.

Correspondence:

Clerk Stamy updated the Board that the Stratos Contract was finalized and filed.

Treasurer Jarvis received notification from the Muskegon County Water Resources Commissioner that there will be four new drain assessments this year in Cedar Creek Township. These assessments will affect properties in the Stonegate subdivision.

Public Comment (Agenda Items only):

Supervisor Aerts invited Lisa Tyler, Communications Director from Senior Resources, to speak to residents about the services offered in our area. The Muskegon County Senior Millage will be up for renewal in August 2024.

Old Business:

Purchasing Policy

Clerk Stamy brought an updated purchasing policy to the board.

After some discussion, it was decided that a special work session would be scheduled to review office policies and procedures. The public is welcome to attend, and the date and time of the meeting will be posted when scheduled.

Prein & Newhoff Trail Proposal

Supervisor Aerts presented an updated proposal from Prein & Newhoff for the Township Park. Discussion followed, and concerns were voiced about the liquidity of the plans while we are actively seeking bids for the various projects.

Motion made by Trustee Wright to table the proposal until the Parks and Recreation Committee has a formal meeting to review the plans and present their recommendation to the Board. Clerk Stamy Supports.

Aye: Unanimous

Motion Carried.

Pickleball Court

Supervisor Aerts gave an update to the Board on the cost of the pickleball courts to have a coating on the concrete versus having bare concrete that is painted. The coating will render the courts non-regulation due to the way the ball bounces on it. More information will be given at the Parks and Recreation Committee Meeting when it's scheduled.

New Business:

Security Camera for Drop Box

Motion made by Clerk Stamy to install one additional camera to cover the drop box on the back of the building. Trustee Beeman supports.

Roll Call Vote

Wright: Aye **Jarvis:** Aye **Aerts:** Aye **Stamy:** Aye **Beeman:** Aye

Motion Carried.

New Porch Steps

Supervisor Aerts updated the Board that the steps off the back of the building need replacement. Discussion followed.

Motion made by Trustee Wright to table the decision until the Building Inspector reviews the condition of the steps. Treasurer Jarvis supports this.

Aye: Unanimous

Motion Carried.

Halloween Party in Pavilion

Supervisor Aerts updated the board on the progress of the pavilion construction and asked for a motion to have a Halloween party this fall if all goes well.

Motion made by Trustee Beeman to have a Halloween party this year, Trustee Wright supports.

Aye: Unanimous

Motion Carried.

Additional front desk help from 1:30 to 4:30 Monday and Tuesday

Supervisor Aerts asked for a motion to discuss hiring additional help at the front desk from 1:30 to 4:30 on Monday and Tuesday.

Trustee Wright made the motion, supported by Treasurer Jarvis.

Discussion followed, and it was decided that the Building Department hours would be posted as 8:30 AM – 1:30 PM on Mondays and Tuesdays and 8:30 AM – 4:30 PM on Wednesdays.

Trustee Wright made a motion to adjust the building department hours, supported by Clerk Stamy.

Aye: Unanimous

Motion Carried.

Board Comment:

Trustee Wright thanked the Board and residents for coming.
Trustee Beeman did the same.

Public Comment:

Nancy Beeman took the podium to give feedback on getting a regulation-sized pickleball court in case we'd like to host tournaments in the future. She also mentioned that the front steps to the hall are dangerous in the winter and asked if anything could be done.

Adjournment:

Motion made by Trustee Wright, supported by Clerk Stamy to adjourn the meeting.

Aye: Unanimous

The meeting adjourned at 7:43 PM.

Respectfully Submitted,

David Stamy, Clerk



Linda Aerts, Supervisor

