

**Cedar Creek Township  
Regular Board Meeting  
Tuesday, August 8, 2023  
Minutes**

Supervisor Aerts called the meeting to order at 6:01 PM on Tuesday, August 8, 2023 at the Town Hall. The Pledge of Allegiance was recited by all.

**Board Members Present: 5**

**Residents Present: 7**

**Approval of the Agenda:**

**Motion** to approve the agenda by Clerk Stamy, supported by Trustee Wright.

**Aye:** Unanimous

**Motion Carried.**

**Approval of the Minutes:** July 11, 2023 Regular Board Meeting Minutes

**Motion** to approve minutes by Trustee Wright, supported by Trustee Beeman.

**Aye:** Unanimous

**Motion Carried.**

**Treasurer's Report:**

The Treasurer read her report and sought approval for a budget amendment to move \$28,150 of ARPA funds to the Park and Recreation Capital Outlay Fund.

**Motion** to approve the budget amendment by Trustee Wright, supported by Clerk Stamy.

**Approval by Roll Call Vote**

**Wright: Aye Jarvis: Aye Aerts: Aye Stamy: Aye Beeman: Aye Motion Carried.**

The report will be placed on file as presented.

**Disbursements:**

**Motion** by Treasurer Jarvis, supported by Trustee Wright to pay all regular bills for the month.

**Approval by Roll Call vote.**

**Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye Motion Carried.**

**Correspondence:** None.

**Public Comment (Agenda Items only):** None.

**Old Business:**

**Muskegon Charter Township Fire Contract**

**Motion** to approve the updated 2023-2026 Fire Contract by Trustee Wright, supported by Clerk Stamy.

**Approval by Roll Call vote.**

**Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye Motion Carried.**

### **Holton Township Fire Contract Renewal**

**Motion** to approve the 2023-2026 Fire Contract by Clerk Stamy, supported by Treasurer Jarvis.

**Approval by Roll Call vote.**

**Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye Motion Carried.**

### **Structural Assessment Report**

Clerk Stamy updated the Board and Residents on the Structural Assessment of our current Township workspace and is requesting approval for funding the next step of the process which is a Needs Assessment. This process gives a professional and unbiased opinion of the feasibility of renovating the current structure, building a completely new building, or possibly nothing at all if the expense seems out of scope.

**Motion** by Clerk Stamy, supported by Trustee Wright to approve up to \$8,000 for the next phase of the project.

**Approval by Roll Call vote.**

**Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye Motion Carried.**

### **New Business:**

#### **Westshore Survey of Property on Sweeter Rd. and Holton-Duck Lake Rd.**

Supervisor Aerts updated the Board and Residents of plans to construct a Pole Building across Sweeter Road in a small lot the township owns. Due to current ordinance, this lot will require prior approval from the Zoning Board of Appeals to begin construction.

Supervisor Aerts explained that over the course of time, the Township has acquired many parcels that adjoined its' original property and is requesting approval to have Westshore Consulting complete an updated survey to designate property lines for the property across Sweeter Rd. and to combine all connecting parcels into two separate for the Township Hall and the Park Property.

**Motion** made by Trustee Wright, supported by Clerk Stamy to approve payment of \$2,840 to Westshore Consulting for the Survey.

**Approval by Roll Call vote.**

**Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye Motion Carried.**

#### **Informational Update on Park and Recreation Projects**

Supervisor Aerts explained that the planned pickleball court is going to end up costing nearly three times the original estimated amount. Which would use up almost half of the remaining ARPA funds left for the Township. The committee has been discussing other options to focus on with these funds and one idea is upgrading our current walking trail to a paved path and expanding it through the property a bit more. ARPA funded projects need to be underway by December 2024 and the funds need to be spent by December 2026, otherwise the Federal Govt will require the funds be given back.

A Special Meeting will be called for the Board to come together and discuss the next steps. The public is encouraged to attend, information will be posted for the meeting when the date is set.

**Board Comment:**

Trustee Wright thanked all for attending.

Supervisor Aerts reminded attendees of the Craft Fair at the Town Hall on Saturday.

Clerk Stamy said what is going on with the updates to the park is great.

Trustee Beeman thanked all for attending.

**Public Comment:**

Three residents took the podium to express their concern with the state of Fiske Road, just off Wilson Beach Road.

**Adjournment:**

**Motion** made by Treasurer Jarvis, supported by Trustee Wright to adjourn the meeting.

**Aye:** Unanimous

The meeting adjourned at 7:26 PM.

**Respectfully Submitted,**

David Stamy, Clerk



Linda Aerts, Supervisor

