

**Cedar Creek Township
Board Meeting
June 13, 2023
Minutes**

Supervisor Aerts called the meeting to order at 6:00 PM on Tuesday, June 13, 2023, at the Town Hall. The Pledge of Allegiance was recited by all.

Board Members Present: 5

Residents Present: 6

Approval of the Agenda:

Supervisor Aerts asked to amend the agenda to add School Resource Officer Lindahl to speak after Chief Grabinski.

Motion to approve the amended agenda by Trustee Wright supported by Clerk Stamy.

Aye: Unanimous

Motion Carried.

Chief Grabinski, Holton Fire Department

Chief Grabinski brought the Department's new emergency response truck. It's an F350 equipped for emergency medical response, i.e. motor vehicle accidents.

School Resource Officer Lindahl

Officer Lindahl updated the board on the second half of his first year as the school resource officer at Holton High School. Now that school is out, he will be patrolling in Blue Lake and Cedar Creek Townships until the next school year begins.

Approval of the Minutes: May 9 Regular Board Meeting
May 24 Special Board Meeting

Treasurer Jarvis asked to amend the May 24 Special Board Meeting minutes to reflect Clerk Stamy and Trustee Beeman as excused in their absence.

Motion to approve the May 9 Board Meeting minutes and updated May 24 Special Board Meeting minutes by Treasurer Jarvis, supported by Trustee Wright.

Aye: Unanimous

Motion Carried.

Treasurer's Report:

The Treasurer read her report, which will be placed on file as presented.

Disbursements:

Motion by Trustee Wright, supported by Trustee Beeman to pay all regular bills for the month.
Motion by Roll Call vote.

Wright: Aye **Beeman:** Aye **Jarvis:** Aye **Stamy:** Aye **Aerts:** Aye

Motion Carried.

Correspondence:

Brickley-DeLong Engagement Letter: The Township's Annual Audit will begin Monday, June 19.

Public Comment (Agenda Items only): None.

Old Business:

Stratos Contract

Motion to table the Stratos Contract by Trustee Wright supported by Treasurer Jarvis.

Aye: Unanimous

Motion Carried.

Irrigation of Undeveloped Field

This will require field clearing first and permission to hire an excavator to clear the field for irrigation and placement of the adult exercise equipment. We will need to seek three bids for the land clearing.

Motion to seek bids for clearing of the field by Trustee Beeman, supported by Trustee Wright.

Motion by Roll Call vote.

Wright: Aye **Beeman:** Aye **Jarvis:** Aye **Stamy:** Aye **Aerts:** Aye

Motion Carried.

New Business:

Renew Polack's Salvage Yard License

Motion by Trustee Wright, supported by Clerk Stamy to renew Polack's Salvage Yard License.

Aye: Unanimous

Motion Carried.

Option to Purchase Food (Coffee/Donuts/Subway/Pizza) for Election Workers

Clerk Stamy explained that election workers are here for over 15 hours for some elections. He is asking permission to provide reasonable refreshments and meals during that time.

Motion by Trustee Wright, supported by Treasurer Jarvis to allow food purchase for election workers.

Motion by Roll Call vote.

Wright: Aye **Beeman:** Aye **Jarvis:** Aye **Stamy:** Aye **Aerts:** Aye

Motion Carried.

Moving Elections to One County-Wide Location in 2024

Clerk Stamy updated the board on options for the nine days of early voting that was passed with proposal 22-2. The Muskegon County Clerks have come together to create a plan for one central early voting poll location for the county. This will alleviate financial and workforce strain on townships in the county and allow for professional administration of the elections as the clerks within the county will be the election workers during those nine days. Each Clerk will still be responsible for administering election day responsibilities within their jurisdiction on the Tuesday of the Election.

Motion to sign the letter of intent to participate in one county-wide early voting location by Treasurer Jarvis, supported by Clerk Stamy.

Motion by Roll Call vote.

Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye Motion Carried.

Conditional Zone Change - Ordinance 2023-02 (3620 E. River Road – Timberline)

Motion to approve the zone change by Trustee Wright, supported by Treasurer Jarvis.

Aye: Unanimous

Motion Carried.

Site Plan Review – 3620 E. River Road (Timberline)

Motion to approve the Site Plan Review pending building/fire inspector review by Trustee Wright, supported by Trustee Beeman.

Aye: Unanimous

Motion Carried.

Ordinance Amendment – 2023-03 (Home-Based Business & Misc. Amendments)

Motion to adopt the Ordinance Amendment by Trustee Wright, supported by Trustee Beeman.

Motion by Roll Call Vote.

Wright: Aye Beeman: Aye Jarvis: Nay Stamy: Nay Aerts: Nay

Motion Defeated.

Motion to separate Home-Based Business amendments from miscellaneous amendments and table ordinance until July meeting for further review by Clerk Stamy, supported by Treasurer Jarvis.

Aye: Unanimous

Motion Carried.

Zone Change Ordinance – 2023-04 (6711 N. Maple Island, AG to R-2)

Motion to approve zone change by Trustee Wright, supported by Treasurer Jarvis.

Aye: Unanimous

Motion Carried.

Zone Change Ordinance 2023-05 (2930 Brickyard, AG – R-2)

Motion to approve the zone change by Trustee Wright, supported by Clerk Stamy.

Aye: Unanimous

Motion Carried.

Community Park Site Plan Approval

Motion to approve the Community Park site plan by Treasurer Jarvis, supported by Trustee Wright.

Aye: Unanimous

Motion Carried.

Purchase of Trashcan Lids (and probably 55-gallon containers) for Community Park

Motion by Treasurer Jarvis, supported by Trustee Wright to approve up to \$850 to purchase trash can lids and 55-gallon drums for the community park.

Motion by Roll Call vote.

Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye

Motion Carried.

New Hire for Recycling Center

Supervisor Aerts will be having surgery on her foot and has recruited a student from Holton High School to help cover her hours at the recycling center on Saturdays for the summer.

Motion by Clerk Stamy, supported by Treasurer Jarvis to discuss.

Aye: Unanimous

Motion Carried.

Discussion followed.

Motion to hire Recycling Center Attendant at a pay rate of \$12.50 per hour by Trustee Beeman, supported by Trustee Wright.

Motion by Roll Call vote.

Wright: Aye **Beeman:** Aye **Jarvis:** Aye **Stamy:** Aye **Aerts:** Aye

Motion Carried.

Motion to amend the budget to create a line for Recycling Center Attendant and move \$3,000 from the General Fund into the new line item.

Motion by Roll Call vote.

Wright: Aye **Beeman:** Aye **Jarvis:** Aye **Stamy:** Aye **Aerts:** Aye

Motion Carried.

Board Comment:

Supervisor Aerts announced that there will be a craft fair at the township on August 12 from 10:00 AM – 3:00 PM. Booths are \$20 to rent.

Trustee Beeman thanked the Board and residents for attending the meeting.

Public Comment:

Three residents approached the podium:

- suggested metal barrels for the park trash cans to avoid theft.
- requested a permit process for door-to-door solicitation in the township.
- asked about blight properties and how many inspections there are.

Adjournment:

Motion made by Treasurer Jarvis, supported by Trustee Wright to adjourn the meeting.

Aye: Unanimous

The meeting adjourned at 7:36 PM.

Respectfully Submitted,

David Stamy, Clerk

Linda Aerts, Supervisor