

**Cedar Creek Township
Annual Board Meeting
March 14, 2023
Minutes**

Supervisor Aerts called the meeting to order at 6:00 p.m. on Tuesday, March 14, 2023 at the Town Hall. Beverly Klein led us in the Pledge of Allegiance.

Board Members Present: Trustees Wright and Beeman, Treasurer Jarvis, Clerk Stamy, Supervisor Aerts.

Residents Present: 8

Approval of the Agenda:

Motion to approve the agenda by Trustee Wright, supported by Trustee Beeman.

Aye: Unanimous

Motion Carried.

Public Budget Hearing:

Motion to open the Public Budget Hearing made by Trustee Wright, supported by Clerk Stamy.

Aye: Unanimous

Motion Carried.

The Public budget hearing opened at 6:05 PM. Treasurer Jarvis thanked all involved for their effort and said it was a very smooth process this year. She went on to speak about changes in the budget this year including an increase in the elections budget due to the passing of Proposal 22-2, as well as plans for the use of ARPA and Senior Millage funds within the township.

There were no public comments.

Motion to close the Public Budget Hearing made by Trustee Wright, supported by Clerk Stamy.

Aye: Unanimous

Motion Carried.

Approval of the Minutes: February 14, 2023 Regular Board Meeting

Motion to approve minutes as written by Clerk Stamy, supported by Trustee Wright.

Aye: Unanimous

Motion Carried.

Treasurer's Report: The Treasurer read her report and explained some budget amendments for the 2022 fiscal year, they are mostly revenue-based—putting additional funds where it makes sense.

Motion to approve the amendments on the Treasurer's Report made by Treasurer Jarvis, supported by Clerk Stamy.

Aye: Unanimous

Motion Carried.

The Treasurer's Report will be placed on file as presented.

Disbursements:

Motion by Trustee Wright, supported by Trustee Beeman, to pay all regular bills for the month.

Motion by Roll Call vote.

Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye

Motion Carried.

Correspondence:

Clerk Stamy updated the board that a committee was established to assess the feasibility of a new building or renovating the existing building for the township offices. The Board was also informed that an updated Tower Lease agreement with Stratos is in process.

Public Comment (Agenda Items only): None.

Old Business: None.

New Business:

2023-2024 Fiscal Year Budget

Motion to approve the 2023-2024 Fiscal Year Budget made by Clerk Stamy, supported by Trustee Beeman.

Motion made by Roll Call vote.

Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye

Motion Carried.

2023-2024 Board Meeting Schedule

Motion to approve the 2023-2024 Board Meeting Schedule made by Trustee Beeman, supported by Treasurer Jarvis.

Aye: Unanimous

Motion Carried.

Ordinance Enforcement Contract

Supervisor Aerts explained to the Board that there is a growing need for ordinance enforcement; specifically for blight, in the township. Township citizens highlighted this in their Master Plan survey responses. Funds had not previously been specifically allocated for this, nor did the Zoning Administrator's schedule allow time for enforcement. A contract with Jeff Ream is being presented to the Board to outline a plan to enforce the Township Ordinances and address the growing number of blight complaints. The enforcement activity will be tracked in the software the Township currently uses, BS&A.

Motion made by Treasurer Jarvis, supported by Trustee Beeman to approve the Ordinance Enforcement Contract.

Motion by Roll Call vote.

Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye

Motion Carried.

Dalton Township Fire Contract

Supervisor Aerts explained that because Cedar Creek Township does not have its own fire station, we contract with Dalton Township, Holton Township, and Muskegon Charter Township for fire services. Our contract with Dalton Township is up for renewal, and a copy has been provided to the board for review.

Motion made by Clerk Stamy, supported by Treasurer Jarvis, to approve the updated contract with Dalton Fire Department.

Motion by Roll Call vote.

Wright: Aye Beeman: Aye Jarvis: Aye Stamy: Aye Aerts: Aye Motion Carried.

Board Comment:

Trustee Beeman thanked everyone for attending and commended the Board for their work. Treasurer Jarvis expressed her appreciation for all involved with this year's budgeting process.

Public Comment:

Commissioner Zach Lahring took the podium encouraging the Board and residents to let him know if there is anything he can help with on the county level. He explained the collaboration he's had with a few townships and stated there are a number of resources available at the county for our rural townships.

Adjournment:

Motion made by Trustee Wright, supported by Treasurer Jarvis, to adjourn the meeting.

Aye: Unanimous

The meeting adjourned at 6:28 PM.

Respectfully Submitted,

David Stamy, Clerk



Linda Aerts, Supervisor

