



## SCHAUMBURG PARK DISTRICT

### MINUTES OF THE JOINT ADVISORY COMMITTEE REGULAR MEETING

SCHAUMBURG PARK DISTRICT  
235 EAST BEECH DRIVE  
SCHAUMBURG, ILLINOIS

June 27, 2023

#### **IMPORTANT NOTE REGARDING THE CONDUCT OF THIS MEETING**

NOTICE IS HEREBY GIVEN that Section 7(e) of the Open Meetings Act (the "Act"), which provided that open or closed meetings of a public body, including its committees thereof, may be conducted by audio or video conference without physical presence of a quorum of its members, will no longer be in effect as of May 11, 2023 because Governor Pritzker's disaster declaration related to the COVID 19 pandemic expires on that date. Accordingly, the physical quorum of the Board of Park Commissioners of the Schaumburg Park District (the "Park Board") and of each of its committees, must be physically present for a member or members of the Park Board, or committee, to attend such meeting electronically, and then only in accordance with Part I of Schaumburg Park District Ordinance No. 20-04-1P, "AN ORDINANCE DEFINING MEETING AND ADOPTING PROCEDURES FOR ELECTRONIC ATTENDANCE AT MEETING (PART I) AND SPECIAL RULES AND PROCEDURES DURING THE COVID-19 PANDEMIC PURSUANT TO GOVERNOR PRITZKER'S EXECUTIVE ORDER NO. 2020-17 (PART II)" adopted April 9, 2020.

Nevertheless, as an accommodation to the press and public, and because of the limited size of the Board Room in the Jerry Handlon Administration Building, 235 East Beech Drive, Schaumburg, Illinois, 60193, the Park Board will continue to conduct its meetings in person and electronically.

Accordingly, members of the public are encouraged to consider attending the Joint Advisory Committee meeting remotely by utilizing the Zoom conference application either by calling the following telephone conference number (312) 626-6799, or by utilizing the Join Zoom Meeting link <https://us02web.zoom.us/j/4887767687>, and in either case to participate you must utilize the following Meeting ID: 488 776 7687. A link to said Zoom Meeting will also be available on the Schaumburg Park District web site [www.parkfun.com](http://www.parkfun.com) by clicking on the link for the June 27, 2023 Joint Advisory Committee meeting at the regularly scheduled date and time of said meeting.

The meeting minutes reflect the means by which individuals participated in the meeting. Those physically present at the Schaumburg Park District's Jerry Handlon Administration Building are denoted by "PP". Those who participated via electronic means only are denoted by "EM".

Commissioner Trudel called the meeting to order at 6:30 p.m. Present at this evening's meeting were Commissioners Berg (PP), Mayle (PP), Trudel (PP), Schmidt (PP), Committee members

Tiffany Greene (PP), Donna Johnson (PP), Jason Mitchell (PP), and Ritesh Shah (PP). Commissioner Johnson, Committee members Brian Burke and Marc Campbell were absent.

Schaumburg Park District staff present were Mr. LaFrenere (PP), Executive Director; Mr. Burgess (PP) Director of Finance and Administration; Mr. Parsons (PP), Director of Golf Operations; Mr. King (PP), Director of Parks & Planning; Mr. Sienkiewicz (PP), Director of Communication and Marketing; Ms. Bashia (EM), Director of Human Resources; Ms. Gear (EM), Superintendent of Education and Enrichment; Mr. Gangler (EM), Superintendent of Recreation Facilities; Ms. Chapa (EM), Superintendent of Facility Operations; Ms. Rao (EM), Superintendent of Capital Projects & Planning; Mr. LaVerde (PP), Superintendent of Information Technology; Mr. Brooks (EM), Manager of Spring Valley; Mr. Kuta (EM), Supervisor of Sport Center and Athletics; Mr. O'Donnell (EM), Supervisor of Olympic Park and Athletics; Mr. Bonarirgo (EM), Supervisor of Senior & Adult Programs; and Ms. Riddle (PP), Executive Assistant.

Members of the public present included Dale Litney (PP).

Commissioner Trudel asked the present Joint Advisory Committee members to introduce themselves.

### **APPROVAL OF MINUTES OF THE FEBRUARY 28, 2023 MEETING**

Mr. Berg moved to approve the minutes of the February 28, 2023 meeting as presented. Ms. Greene seconded the motion, which passed six to zero.

### **OPERATIONS UPDATE (Olympic Park, Sport Center, Spring Valley, Seniors, Facilities, IT, Capital) (MEMO# O23-100)**

Mr. LaFrenere thanked all full-time and part-time staff for their hard work this busy summer season. In addition to all the programs, Mr. LaFrenere stated his appreciation for all staff involved with hosting and coordinating all our community special events as those were rated highly important to our residents in the community survey.

Kevin O'Donnell began with an Olympic Park update and shared results for fall 2022 and spring 2023 athletic events. Soccer included 1,114 teams across 6 events with the annual Memorial Day weekend Common Goals tournament being the largest; baseball & softball had 259 teams across 9 events; and lacrosse had 80 teams at 1 event. Participation numbers continue to trend upward post-pandemic. Mr. LaFrenere stated that Olympic Park has an economic impact on the community via hotels, restaurants, etc. and the estimated number of patrons that visit Olympic Park annually is 1,000,000.

Nick Kuta provided a Sport Center update for fall 2022 and spring 2023. Basketball tournaments consisted of 600 teams across 10 events, mostly during April through October. Volleyball tournaments included 320 teams across 8 events, mainly during November through February. Futsal league included 420 teams across 2 events. This unique sport runs two sessions, November – December and January – March. Futsal filled a lot of non-peak winter hours keeping Sport Center busy. Commissioner Trudel asked Mr. Kuta to explain what type of sport Futsal is and Mr. Kuta explained that Futsal is equivalent to soccer played on a basketball court with a smaller, heavier ball that stays on the ground to focus on control and footwork. Similar to Olympic Park, adult and youth indoor leagues at Sport Center continue to grow in participation



as does youth athletic indoor programming which includes classes for martial arts, gymnastics, pickleball and others. Commissioner Trudel asked about pickleball, and Mr. Kuta stated that this is the first year the district offered pickleball so there are no numbers to compare but pickleball runs year-round with leagues on Monday nights. Ms. Greene asked what the demographics were for the adult athletic leagues and Mr. Kuta stated that basketball is men's only, soccer is currently men's only as women's soccer has been slow to return post-COVID but is returning this summer. Volleyball is co-rec. Mr. LaFrenere added that Sport Center's estimated annual patron visits is about 600,000.

Dave Brooks provided the Spring Valley update comparing January through May for 2022 and 2023. While participation numbers are not yet where they were pre-COVID, Mr. Brooks stated that the numbers are moving in the right direction. School field trips to Spring Valley farm and nature center have increased from 4,267 in 2022 to 5,371 in 2023. Special events, which are also weather dependent, have expanded and increased capacity numbers post-COVID and continue to grow. Spring Valley also hosts themed summer camps in 2023 offering 54 sessions with 646 registered campers of various ages which was similar to 2022. Bison's Bluff total 2022 attendance was 74,142 and for only April and May 2023 attendance was 17,854 due to great weather and looks to be returning to a pre-COVID situation. Mr. Brooks stated that volunteers are a key part for Spring Valley. There are 188 current active volunteers as Spring Valley is seeing a reengagement of volunteers of all ages. Commissioner Trudel asked if the summer camp wait lists are due to the number of available camp counselors or available space and Mr. Brooks stated it is due to space as there is limited space in cases of severe weather to move the participants, especially at the farm. Commissioner Mayle asked what farm animals are at the farm this year and Mr. Brooks responded with a flock of chickens, two dairy cows and five piglets. Mr. LaFrenere reiterated that community events ranked high on the community survey and Mr. Brooks and his staff do a tremendous job offering unique special events to the community and Mr. LaFrenere appreciates staff's hard work with those events.

Alex Bonarirgo provided an update for the Senior Center. The Senior Center reopened in December 2022/January 2023, which was repainted, and new supplies were ordered. Mr. Bonarirgo works with the Village and Township to provide larger scale events and activities along with more social opportunities, daily activities and support offerings. Mr. Bonarirgo has also brought back the senior newsletter to increase communication about opportunities. Ms. Greene asked what the number of members is at the senior center and Mr. Bonarirgo stated that there is not a specific membership but there are about 40 people that attend lunches, 30 for trips that the bus can accommodate and 10-25 people attending billiards/card playing on any given day. Commissioner Trudel asked if there were volunteers to assist with offerings and Mr. Bonarirgo stated that currently it is just him and he hopes to hire a part-time assistant as offerings continue to grow. Mr. LaFrenere and Commissioner Schmidt added that they have heard great feedback from the community and stated to keep up the great work.

Erin Chapa provided the Facility updates which includes mostly behind-the-scenes operations. All three outdoor pools were opened this season using 720 staff hours in preparations. 43 lightning detectors were started up for the season utilizing 285 staff hours and as some of the detectors are aging, staff are sampling other technology options as it is constantly changing. 78 HVAC units were turned over for air conditioning which also includes a constant cleaning of the cottonwood out of the coils. Memorial Day weekend kicks off the concession stand openings attributing to thousands of items being delivered throughout the summer. Mr. LaFrenere updated the committee that Commissioner Schmidt and staff provided a tour of our facilities to state representative Michelle Mussman last week.

Mr. LaVerde provided a Technology update. Wireless access was upgraded across the district for both patrons and staff. Internal network monitoring has been added to allow users to provide service to the patrons and also proactively address any issues that arise. Cybersecurity assessment tools were added as the District has partnered with a federal agency to scan for vulnerabilities. This is a free program due to the IL State and Local Cybersecurity Grant Program. Additional cellular boosters were added at CRC to alleviate dead zones for staff and patrons. IT staff added secure remote access for employees allowing them to access the network anywhere while using enhanced security features as well as a system to have a desktop phone connected to an employee's cell phone to receive calls when not at one's desk. Finally, monthly reporting has been incorporated into the IT's board report. Commissioner Berg stated that, even with all the wireless internet changes, he was unaware they occurred and attributed it to no disruptions of service taking place. Mr. LaFrenere thanked Mr. LaVerde for all his work.

### **PROJECT UPDATE**

Ms. Rao provided updates on ongoing and upcoming projects. Ms. Rao started with Olympic Park Bathroom Renovations where all fixtures and finishes were upgraded in January through March 2023. The Sport Center metal roof has been upgraded with a new roof and insulation. This project is 90% complete. The interior of the Sport Center is also being upgraded with new paint in the gymnasium and soon, the floor will be upgraded with new games lines and logo. Later this year, Water Works lobby is getting upgraded to match the north end of the CRC building. Commissioner Trudel asked how patrons will check in for fitness and Ms. Rao stated that the north end counter will be used for check in and patrons will be directed to the back fitness hallway to access the upstairs fitness center and pool that will remain operational during construction. Mr. LaFrenere added that this will be similar to when the north end was under construction. The next project that will kick off in early July is removing and replacing the golf club pump house roof. The shingle roof will be replaced with a metal roof and should only take a few days. Ms. Rao has been busy submitting for a PARC grant application for MRC roof and HVAC improvements to renovate the 1970's addition of the building. One of the largest projects currently underway is the Heritage Farm Visitor Center renovation. This project has been awarded an IDNR museum grant of \$700,000 and is currently in the design development stage. This project is scheduled to go out to bid in September and should be completed September 2024. Commissioner Berg asked about the education component to this project and Mr. LaFrenere stated that the farm side of Spring Valley currently does not have any classrooms. Also, if there is inclement weather, there is no place for patrons to go. Currently, that kind of programming is only at the nature center. This will allow for programming and events that will not need to be weather dependent. Mr. LaFrenere added that nature programming was a community request from the community survey.

Upcoming projects include MRC office carpet upgrade, MRC/Bock kitchen and preschool bathroom improvements, Atcher baby pool slide/play feature upgrade, Sport Center digital sign upgrade and golf club ballroom carpet upgrade.

Mr. King provided a brief Parks project update. Recently completed playground renovations include Colony Lake and Parker parks playgrounds and MRC playground is on schedule to be completed later this July. Walnut Greens will have a temporary disc golf layout for a few patrons to test out and provide feedback before a permanent course is installed. As part of the Olympic Park tourism grant, staff placed Olympic Park field 8 turf replacement out to bid and staff have begun the permitting process for pickleball courts.

Resident Dale Litney offered some suggestions for adding revenue to Olympic Park and complimented the facility. Mr. LaFrener thanked Mr. Litney for his suggestions and stated that staff will take those into consideration.

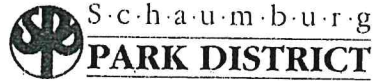
#### **OTHER**

There were none.

#### **ADJOURNMENT**

There being no further discussion, Mr. Mitchell moved to adjourn the Joint Advisory Committee meeting at 7:42 p.m. Ms. Greene seconded the motion, which passed six to zero.





**Tuesday, June 27, 2023  
Joint Advisory Committee Meeting**

**MEETING AGENDA**

Jerry Handlon Administration Building  
235 E. Beech Drive  
Schaumburg, IL 60193  
6:30 p.m.

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**A. Joint Advisory Committee Meeting**

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1. Call to Order
2. Approval of Minutes of Feb 28, 2023 Joint Advisory Committee Meeting
3. Operations Update (Olympic Park, Sport Center, Spring Valley, Seniors, Facilities, IT, Capital)(Memo #O23-100)
4. Project Update
5. Other
6. Adjournment

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.



June 27, 2023

Address

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170 Beach way Dr