



SCHAUMBURG PARK DISTRICT

MINUTES OF THE BOARD OF PARK COMMISSIONERS REGULAR MEETING

SCHAUMBURG PARK DISTRICT
235 EAST BEECH DRIVE
SCHAUMBURG, ILLINOIS

May 11, 2023

IMPORTANT NOTE REGARDING THE CONDUCT OF THIS MEETING

NOTICE IS HEREBY GIVEN that Section 7(e) of the Open Meetings Act (the "Act"), which provided that open or closed meetings of a public body, including its committees thereof, may be conducted by audio or video conference without physical presence of a quorum of its members, will no longer be in effect as of May 11, 2023 because Governor Pritzker's disaster declaration related to the COVID 19 pandemic expires on that date. Accordingly, the physical quorum of the Board of Park Commissioners of the Schaumburg Park District (the "Park Board") and of each of its committees, must be physically present for a member or members of the Park Board, or committee, to attend such meeting electronically, and then only in accordance with Part I of Schaumburg Park District Ordinance No. 20-04-1P, "AN ORDINANCE DEFINING MEETING AND ADOPTING PROCEDURES FOR ELECTRONIC ATTENDANCE AT MEETING (PART I) AND SPECIAL RULES AND PROCEDURES DURING THE COVID-19 PANDEMIC PURSUANT TO GOVERNOR PRITZKER'S EXECUTIVE ORDER NO. 2020-17 (PART II)" adopted April 9, 2020.

Nevertheless, as an accommodation to the press and public, and because of the limited size of the Board Room in the Jerry Handlon Administration Building, 235 East Beech Drive, Schaumburg, Illinois, 60193, the Park Board will continue to conduct its meetings in person and electronically.

Accordingly, members of the public are encouraged to consider attending the Park Board meeting remotely by utilizing the Zoom conference application either by calling the following telephone conference number (312) 626-6799, or by utilizing the Join Zoom Meeting link <https://us02web.zoom.us/j/4887767687>, and in either case to participate you must utilize the following Meeting ID: 488 776 7687. A link to said Zoom Meeting will also be available on the Schaumburg Park District web site www.parkfun.com by clicking on the link for the May 11, 2023 Park Board meeting at the regularly scheduled date and time of said meeting.

The meeting minutes reflect the means by which individuals participated in the meeting. Those physically present at the Schaumburg Park District's Jerry Handlon Administration Building are denoted by "PP". Those participating via electronic means only are denoted by "EM".

CALL TO ORDER

President Schmidt called the meeting to order at 7:00 p.m. Commissioners present at the meeting included Commissioners Trudel (PP), Mayle (PP), DiMaria (PP), Johnson (PP), and Schmidt (PP).

Schaumburg Park District staff present included Mr. LaFrenere (PP), Executive Director; Mr. Burgess (PP), Director of Finance & Administration; Mr. King (PP), Director of Parks and Planning; Mr. Ward (PP), Director of Operations; Mr. Parsons (PP), Director of Golf Operations; Mr. Sienkiewicz (PP), Director of Communications & Marketing; Ms. Bashia (PP), Director of Human Resources; Ms. Lucena (PP), Communications Specialist; Mr. O'Donnell (PP), Superintendent of Finance; Ms. Chapa (PP), Superintendent of Facility Operations; Mr. Gangler (EM), Superintendent of Recreation Facilities; Fred Gonzini (PP), Manager of Facility Trades; Mr. Mraz (PP), Attorney; and Ms. Riddle (PP), Executive Assistant.

Members of the public present included Connie Arkus (PP), Brian Berg, Jr. (PP), Julie Berg (PP), June Berg (PP), Brian Berg, Sr. (PP), Rob Hager (PP), Peter Justen (PP), Rosemary Justen (PP), William LaFontaine (PP), Susie Mayle (PP), and Rich Osten (PP).

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

It was moved by Commissioner Trudel, seconded by Commissioner Johnson, to approve the agenda as presented.

Ayes:	Commissioners Trudel, Mayle, DiMaria, Johnson, and Schmidt
Nays:	None
Absent:	None

The motion carried.

PRESENTATIONS/INTRODUCTIONS

Thank You to Commissioner DiMaria

Commissioner Schmidt thanked Commissioner DiMaria for her years of service.

APPROVAL OF MINUTES OF APRIL 20, 2023 REGULAR MEETING

It was moved by Commissioner DiMaria, seconded by Commissioner Mayle, to approve the minutes of the April 20, 2023 regular meeting as presented.

Ayes:	Commissioners Trudel, Mayle, DiMaria, Johnson, and Schmidt
Nays:	None
Absent:	None

The motion carried.

COMMISSIONER OATH

Commissioners Berg, Jr., Mayle and Schmidt took the Commissioner's Oath which was administered by Bryan Mraz, attorney for the District.

ADJOURN TO ANNUAL MEETING OF THE SCHAUMBURG PARK DISTRICT BOARD OF PARK COMMISSIONERS

It was moved by Commissioner Trudel, seconded by Commissioner Johnson, to adjourn to the annual meeting of the Schaumburg Park District Board of Park Commissioners.

Ayes: Commissioners Berg, Mayle, Johnson, Trudel, and Schmidt
Nays: None
Absent: None

The motion carried.

ANNUAL MEETING

The minutes of the May 11, 2023 annual meeting are attached to and made a part of these minutes.

RECONVENE TO REGULAR MEETING OF THE SCHAUMBURG PARK DISTRICT BOARD OF PARK COMMISSIONERS

It was moved by Commissioner Johnson, seconded by Commissioner Berg, to reconvene the regular Park Board meeting.

Ayes: Commissioners Berg, Mayle, Trudel, Johnson, and Schmidt
Nays: None
Absent: None

The motion carried.

COMMUNICATIONS

Mail

There was no mail.

Audience Comments

Resident Connie Arkus stated that she had a couple of questions on policies regarding commissioner elections and budget increases as well as a request to update the pool locker rooms at CRC. Mr. LaFrenere stated that Ms. Arkus is welcome to follow up with him if needed.

COMMITTEE REPORTS

Finance Committee

Commissioner Johnson reported that the Finance Committee met this evening and reviewed the bill list, March financial statements and the bond issue. Mr. LaFontaine asked for more information and Mr. Burgess provided a recap.

APPROVAL OF APPROVED & PREVIOUSLY PAID BILL LISTS

Commissioner Johnson reported that the Finance Committee met this evening and approved the following approved bill list and previously paid bill list:

General Fund	\$79,039.47
Recreation Fund	164,741.90
Liability Insurance	9.95
Internal Service Fund	96,579.84
Capital Projects	<u>283,857.14</u>
TOTAL APPROVED	<u>\$624,228.30</u>

General Fund	\$38,303.71
Recreation Fund	155,402.24
NWSRA	55,452.20
IMRF/Retirement	1,960.78
Internal Service	22,014.86
Capital Projects	<u>113,474.82</u>
TOTAL PAID	<u>\$386,608.61</u>

It was moved by Commissioner Trudel, seconded by Commissioner Johnson to approve the approved bill list in the amount of \$624,228.30 and the previously paid bill list in the amount of \$386,608.61 for a total of \$1,010,836.91 as presented.

Ayes: Commissioners Trudel, Mayle, Berg, Johnson, and Schmidt
Nays: None
Absent: None

Commissioner Trudel commented that every department is doing a great job keeping their responsibilities under budgetary control.

The motion carried.

INFORMATION ITEMS

Department Updates & Upcoming Events

Mr. LaFrenere thanked all full-time and part-time staff for their hard work this busy spring season. Mr. LaFrenere gave a special shout-out to all staff involved in the recent community events, especially Parks and Facilities staff for their help with setting up those

events. Mr. LaFrenere reminded all about the 60th anniversary event this weekend at Bock Park. Mr. LaFrenere gave shout-outs to Facility Maintenance for preparing our pools for the upcoming season and Recreation and Aquatics staff for all the lifeguard training. Mr. LaFrenere thanked all full-time staff that participated in the full-time staff meeting this week which covered department updates and relevant accreditation trainings. Mr. LaFrenere thanked Sharon DiMaria for all her years of service as a Park Board Commissioner.

Mr. Burgess stated that staff are working on year-end items as the fiscal year closes and the next begins. Staff are looking at new budget software systems. Preparations are underway for the audit visit later this year.

Mr. King stated that staff are working to keep up with mowing all parks and treating dandelions and are coordinating mowing schedules with District 54 school sites for their field days. Staff are cleaning up the landscaping by all the outdoor pools and dog park. Staff are setting up for SAA Slugfest at Olympic Park and the 60th anniversary event this weekend. The Common Goals soccer tournament will be at Olympic Park at the end of the month. Timbercrest Park pickleball nets were adjusted from shifting changes over the winter. Spring Valley is hosting a native plant sale this weekend and Spring Valley staff are coordinating an Eagle Scout project. Woodfield mall staff will be participating in cleaning up at a few parks. Staff replaced the fountain at the golf course. Turf has been installed at the Hoover Park cricket pitch. Parker and Colony Park playgrounds will be paved in the coming days if the weather allows. Commissioner Schmidt gave compliments on the new playgrounds. Mr. King continued that staff are working with Gewalt Hamilton on soil borings for the grant project. Mr. King thanked Sharon DiMaria for all her support and service over the years. Commissioner Mayle complimented the new turf at CRC playground.

Mr. Parsons stated that April was off to a great start and had about 5,700 rounds of golf played which was a 50% increase from 2022. The first shotgun outing is May 12 and IPGA is on May 15. PGA Jr. league practice is underway. The evening leagues are up and running. The Tuesday senior league is now up to 250 members. TopTracer mobile installation begins on Tuesday with social media marketing plans to follow. Mr. Parsons explained how TopTracer is an app that patrons use with a device that connects to Wi-Fi. Commissioner Trudel asked if this is an additional fee and Mr. Parsons stated that it is included, there is no additional fee.

Mr. Sienkiewicz stated that staff have been onboarding new Park Partners, Ascension and Schaumburg Bank & Trust. Staff have been working on signage for upcoming special events. The last six reels created on social media have up to 10,000 views. The summer program guide and snapshot were released and about 500 residents opted in to receive a printed guide. Next week, work begins on the fall program guide. Commissioner Trudel asked if the printed program guides are at facilities for patrons to take and Mr. Sienkiewicz confirmed they are at facilities. Staff continue to work on Solstice Hop & Vine Fest on June 17 and Links Cup on August 9.

Ms. Bashia stated that staff have been recruiting for hundreds of part-time positions and processing the new hires. Staff are planning a fall job fair on July 25 for KASPER and preschool staff for the fall school year. Staff completed the benefits open enrollment and

have kicked off a full-time compensation study. The Employee Wellness committee held a full-time wellness screening on April 19. The Health and Safety committee met on April 25 and will next meet on May 30 and have many safety trainings scheduled. Commissioner Trudel asked about the Safety Is Tasty initiative and Ms. Bashia explained the goal to drive a culture of safety by reinforcing employees to be safe on the day-to-day job.

Mr. Ward stated that this is the Park District's busy season. Atcher pool is fully painted and filled with water. MRC is nearly filled. STP's hot tub controls were updated. Staff have replaced lightbulbs at Timbercrest tennis courts and Mr. Ward thanked Fred Gonzini as he was present at the meeting. Cesar Martinez taught in-house HVAC training for Facilities staff. The Sport Center metal roof is about 60% complete. Schaumburg Golf Course ballroom carpet upgrade project is underway. Atcher pool's play feature has new rubber surfacing. Staff will be looking into a new digital marquee sign at the Sport Center. SAA requested to upgrade Veteran's Park concession stand doors and windows. The IT department has installed duplicative services between Admin and CRC so if there is a network disruption in one area of town it does not impact other areas. Staff have attended conferences on GIS and GMIS to help with asset allocation and placement. Staff attended a front counter training on dog park registration to streamline the registration process. Swim lessons are wrapping up the spring session with 450 participants. Staff have trained 130 lifeguards so far. Staff are busy preparing for the 60th anniversary event this weekend. New spring group fitness classes have been added to the schedule and 22,000 patrons attended our fitness centers last month. 322 people participated in pickleball at MRC. Mr. Ward gave a special thank you to tennis director Paul McDonald as he is retiring. Preschool passed NAEYC reaccreditation at all three centers. Summer camps registrations are strong with 434 registrations currently. The Spring athletics classes had almost 1000 participants. The dance company, with about 600 participants, is wrapping up its year end activities and performed well at this year's dance competitions, bringing home many awards. KASPER's fall enrollment is over 1000 combined in its before and after school programs. The senior program was well attended at Grumpy Old Men at The Fireside Theater, Afternoon Tea at the Senior Center and a trivia luncheon. Spring Valley hosted Earth Day with 250 attendees despite the cold weather. Nearly 1,600 District 54 children attended fields trips to Spring Valley in April as well as 384 SPD preschool children. Heritage Farm has increased the group count to now include 60+ students for field trip programs now that COVID restrictions have subsided. Bison's Bluff Nature Playground had 6,600 visitors during April. Mr. Ward thanked Sharon DiMaria for her support over the years.

Commissioner Schmidt thanked the staff for the cooperation and working relationship with the Village of Schaumburg prior to the presentation of the Intergovernmental Agreement action item.

ACTION ITEMS

Intergovernmental Agreement with Village of Schaumburg for construction access along Atcher and Olde Salem Parks and Resolution (Memo #P23-81)

It was moved by Commissioner Mayle, seconded by Commissioner Berg, to approve the Intergovernmental Agreement between the Village of Schaumburg and the Schaumburg

Park District for construction access along Atcher and Olde Salem parks and adopt Resolution 23-05-2P, a resolution authorizing the execution of the Intergovernmental Agreement between the Village of Schaumburg and the Schaumburg Park District for construction access to the Springinsguth West Branch DuPage River Stream Corridor Improvements.

Ayes: Commissioners Berg, Trudel, Mayle, Johnson, and Schmidt
Nays: None
Absent: None

Commissioner Trudel asked for an explanation of the project and Mr. King provided an update and stated that the Village will fund the project and restoration.

The motion carried.

NEW BUSINESS

Mr. LaFrenere stated there was no new business.

OTHER ITEMS


Mr. LaFrenere stated that there were no other items.

ADJOURNMENT

There being no further discussion, it was moved by Commissioner Trudel, seconded by Commissioner Johnson to adjourn the regular Park Board meeting at 7:42 p.m.

Ayes: Commissioners Berg, Trudel, Mayle, Johnson, and Schmidt
Nays: None
Absent: None

The motion carried.

By: _____
Assistant Secretary



**Thursday, May 11, 2023
Park Board Regular Meeting**

MEETING AGENDA

Jerry Handlon Administration Building
235 E. Beech Drive
Schaumburg, IL 60193

7:00 p.m.

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A. Opening Items

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of the Agenda

B. Presentations/Introductions

1. Thank you to Commissioner DiMaria

C. Approval of Minutes

1. Approval of Minutes of April 20, 2023 Regular Meeting

D. Commissioner Oath

1. Swearing in of Commissioners Brian Berg, Jr., Bernie Mayle, and Bob Schmidt

E. Adjourn to Annual Meeting of the Schaumburg Park District Board of Park Commissioners

F. Annual Meeting

G. Reconvene to Regular Meeting of the Schaumburg Park District Board of Park Commissioners

H. Communications

1. Mail
2. Audience Comments

I. Committee Reports

1. Finance Committee

J. Bill List

1. Approval of Approved & Previously Paid Bill Lists

K. Information Items

1. Department Updates & Upcoming Events

L. Action Items

1. Intergovernmental Agreement with Village of Schaumburg for construction access along Atcher and Olde Salem Parks and Resolution (Memo #P23-81)

M. New Business

N. Other Items

O. Adjournment to Executive Session

1. Pending Litigation 2(c)(11)
2. Personnel 2(c)(1)

P. Adjournment

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.



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PARK DISTRICT

PARK BOARD REGULAR MEETING

Sign-In Sheet

May 11, 2023

<u>Name</u>	<u>Address</u>
Julie Berg	404 Summit Dr. Schaumburg
Rich Osten	1620 STRATTON Pond
Bob Heeger	525 CREIGHTON LN
Jack Trudel	118 Branchwood Drive
June Berg	50 Overbrook Rd. So. Barr
TRIAN BERS	50 OVERBROOK RD. S. BARR.
Susie Mayle	2140 Hitching Post Ln Schaumb.
Pete Justen	40 Ascot Cir Sch
Rosmary Justen	40 Ascot Cir Sch.
Connie ARKUS	1149 Regency Ct Schaumburg