



MINUTES OF THE  
FINANCE COMMITTEE  
SPECIAL MEETING

SCHAUMBURG PARK DISTRICT  
235 EAST BEECH DRIVE  
SCHAUMBURG, ILLINOIS

MARCH 13, 2023

**IMPORTANT NOTE REGARDING THE CONDUCT OF THIS MEETING**

NOTICE IS HEREBY GIVEN pursuant to new Section 7(e) of the Open Meetings Act that the special meeting of the Finance Committee of the Schaumburg Park District scheduled to be held on March 13, 2023 at 7:00 p.m. in the Board Room of the Jerry Handlon Administration Building, 235 East Beech Drive, Schaumburg, Illinois, 60193, will be conducted both in-person and by audio or video conference. However, while an in-person meeting of the Finance Committee is presently planned, an in-person meeting may not be practical or prudent due to constantly changing laws, rules, regulations, and executive orders ("Changing Restrictions") with respect to the COVID-19 pandemic and the emergence of new variants thereof. Accordingly, it is possible that said meeting may only be held electronically and without a physical quorum of the members of the Finance Committee present.

The members of the press and the public may likewise attend said meeting either in-person or electronically; however, due to Changing Restrictions, it is possible that the Finance Committee may have to limit the number of its staff and members of the press and the public allowed in the meeting room at any one time. As a result, members of the public are encouraged to consider attending the Special Finance Committee meeting remotely by utilizing the Zoom conference application either by calling the following telephone conference number (312) 626-6799, or by utilizing the Join Zoom Meeting link <https://us02web.zoom.us/j/4887767687>, and in either case to participate you must utilize the following Meeting ID: 488 776 7687. A link to said Zoom Meeting will also be available on the Schaumburg Park District website [www.parkfun.com](http://www.parkfun.com) by clicking on the link for the March 13, 2023 Special Finance Committee meeting at the regularly scheduled date and time of said meeting.

The meeting minutes reflect the means by which individuals participated in the meeting. Those physically present at the Schaumburg Park District's Jerry Handlon Administration Building are denoted by "PP". Those participating via electronic means only are denoted by "EM".

Commissioner DiMaria called the meeting to order at 7:00 p.m. Present at the meeting were Commissioners Johnson (PP), Trudel (PP), Mayle (PP), and DiMaria (PP) and Committee members Hager (PP) and Osten (PP).

Also present were Mr. LaFrenere (PP), Executive Director; Mr. Burgess (PP), Deputy Director/Director of Finance and Administration; Mr. King (PP), Director of Parks and Planning; Mr. Parsons (PP), Director of Golf Operations; Mr. Sienkiewicz (PP), Director of Communications and Marketing; Ms. Bashia (EM)\* joined at 7:08pm, Director of Human Resources; Mr. Ward (PP), Director of Operations; Mr. O'Donnell (PP), Superintendent of Finance; Ms. Rao (PP), Superintendent of Capital Projects and Planning; and Ms. Riddle (PP), Executive Assistant.

Members of the public present included Brian Berg, Jr. (EM).

**NOTE: All requests for information/clarification called in by Committee members were answered prior to the meeting and any needed corrections were made to the bill list.**

### **OPENING REMARKS**

Mr. LaFrenere started by reflecting upon last year and how positive it was for the Park District. Mr. LaFrenere mentioned the positive results from the community survey along with the highest score received from Distinguished Agency accreditation and attributed those results to the dedicated hard work from full-time and part-time staff across all departments. Mr. LaFrenere highlighted recent projects and programs that occurred last year which included the new outdoor pickleball courts at Timbercrest Park, new roof at STP and MRC's gym renovation. Staff brought back special events and added new events for the community. The golf course received a rating in the top 50 courses in the nation. And the lifeguards received great safety audits from Ellis & Associates. Mr. LaFrenere stated that all departments contribute to what we do as a park district and thanked staff for all their efforts. Mr. LaFrenere thanked the Board members for submitting any questions early during this budget process. As the Park District moves out of the pandemic, the results of the community survey will guide staff on areas to give focus. Mr. LaFrenere noted that as the District grows stronger, reserves in the General and Recreation funds will be necessary for the District to be prepared should there be any unforeseen future emergencies, like the pandemic.

Commissioner Mayle stated that he wanted to echo Mr. LaFrenere's comments on the great fiscal year and thanked all staff for their work.

Commissioner DiMaria added her compliments to the staff that prepared the budget documents.

Mr. Burgess shared a few highlights of the proposed budget. The budget includes 4.5% increase in the tax levy. There are budgeted deficits in certain funds as the District will be

spending funds that were not able to be spent during the pandemic. This budget includes adding new full-time positions, the annual healthcare adjustment as well as annual pay increases for full-time and part-time staff. Mr. Burgess added that any outstanding debt will be short-term maturity debt as the last long-term, multi-year debt will be paid off this year.

\*Ms. Bashia (EM) joined the meeting.

Mr. Ward shared a few operations highlights. Staff have brought back programming based on the community survey results such as senior programming, special events and reinvesting infrastructure and maintenance in our current facilities while maintaining fiscal appropriateness.

Commissioner DiMaria complimented staff on how quick items were incorporated based on the community's feedback. Mr. Ward added that the input helps guide staff with decision making. Mr. LaFrenere commented that staff have learned to be adaptable navigating through the pandemic.

### **BUDGET REVIEW**

Mr. Burgess reviewed each area of the proposed budget and answered any questions.

Each of the commissioners expressed their thanks and appreciation on the work that staff contributed and presented with great detail and sophistication.

### **ACTION ITEM**

It was moved by Mr. Osten, seconded by Mr. Hager, to recommend the 2023-2024 budget for Board approval.

Ayes:	Commissioners, Johnson, Trudel, Mayle, and DiMaria, and Committee members Osten and Hager
Nays:	None
Absent:	Commissioner Schmidt

The motion carried.

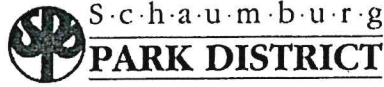
### **OTHER**

There were no other items.

### **ADJOURNMENT**

There being no further discussion, Commissioner Johnson moved to adjourn the Finance Committee Special Meeting at 8:16 p.m. Commissioner Trudel seconded the motion, which passed unanimously.





**Monday, March 13, 2023  
Finance Committee Special Meeting**

**MEETING AGENDA**

**Jerry Handlon Administration Building  
235 E. Beech Drive  
Schaumburg, IL 60193  
7:00 p.m.**

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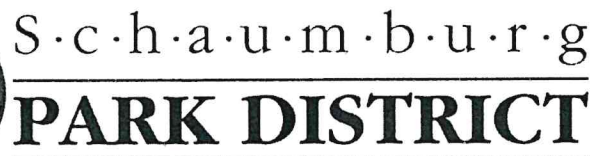
A. Call to Order

B. Budget Review

C. Other

D. Adjournment

**Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.**



**March 13, 2023**

**Address**

525 CREATION