



MINUTES OF THE
JOINT ADVISORY COMMITTEE
REGULAR MEETING

SCHAUMBURG PARK DISTRICT
235 EAST BEECH DRIVE
SCHAUMBURG, ILLINOIS

FEBRUARY 23, 2021

IMPORTANT NOTE REGARDING THE CONDUCT OF THIS MEETING

NOTICE IS HEREBY GIVEN pursuant to new Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 enacted and effective on June 12, 2020 (“SB 2135”), that the regular Joint Advisory Committee meeting of the Schaumburg Park District (the “Park Board”) scheduled to be held on February 23, 2021 at 7:00 p.m. in the Board Room of the Jerry Handlon Administration Building, 235 East Beech Drive, Schaumburg, Illinois, 60193 may be conducted by audio or video conference without a physical quorum of the members of the Committee present because an in-person meeting is not practical or prudent due to a disaster, that being the COVID-19 pandemic and the applicable restrictions imposed under various laws, rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation “Restore Illinois: A Public Health Approach to Safely Reopen Our State”, which currently limits gatherings to the lesser of 50 people or 50% of the capacity of the meeting room as a public health protective measure.

This Notice is given to members of the public body, namely, members of the Park Board, the news media who have requested notice of said meetings, and to any interested member of the public who desires to contemporaneously hear all discussion, testimony and roll call votes of the Committee. The members of the public body, the press, and the public may attend said meeting, and have virtual access to said meeting via the Zoom conference application either by calling the following telephone conference number (312) 626-6799, or by utilizing the following Zoom conference link <https://us02web.zoom.us/j/85310202785?pwd=cEJhWVYra0Npa2lDbVl6angwN2tFdz09> and in either case to participate you must utilize the Webinar ID 853 1020 2785. A link to said meeting is also available on the Schaumburg Park District web site www.parkfun.com and then clicking on the link for the February 23, 2021 Joint Advisory Committee meeting at the regularly scheduled date and time of said meeting.

The meeting minutes reflect the means by which individuals participated in the meeting. Those physically present at the Schaumburg Park District’s Jerry Handlon Administration

Building are denoted by “PP”. Those participating via electronic means only are denoted by “EM”.

Commissioner Schmidt called the meeting to order at 7:01 p.m. Present at this evening’s meeting were Commissioners Schmidt (EM), Johnson (EM), and Daniels (EM) and Committee members Donna Johnson (EM) and Carl LaPonte (EM). Committee member Jason Mitchell (EM) joined the meeting at 7:13 p.m.* Commissioners DiMaria and Longmeyer and Committee member Brian Burke were absent.

Schaumburg Park District staff present were Mr. LaFrenere (PP), Executive Director; Mr. Burgess (EM), Deputy Director/Director of Finance and Administration; Mr. King (EM), Director of Parks and Planning; Mr. Gaynor (EM), Park Planner; Mr. Parsons (EM), Director of Golf Operations; Mr. Ward (EM), Director of Operations; Mr. Gangler (EM), Superintendent of Recreation Facilities; Ms. Gear (EM), Superintendent of Education and Enrichment Programs; Ms. Rao (EM), Manager of Capital Projects and Planning; Ms. Chapa (EM), Superintendent of Facility Operations; Mr. Sienkiewicz (EM), Director of Communication and Marketing; Ms. Bashia (EM), Director of Human Resources; and Ms. Osmanski (PP), Executive Assistant.

Members of the public present were Bernie Mayle (EM).

APPROVAL OF MINUTES OF THE SEPTEMBER 17, 2019 MEETING & THE FEBRUARY 25, 2020 MEETING

Commissioner Johnson moved to approve the minutes of the September 17, 2019 and February 25, 2020 meetings as presented. Mr. LaPonte seconded the motion, which passed four to zero.

2021 PLAYGROUND RENOVATIONS (MEMO #P21-26)

Mr. LaFrenere stated that he would like to take a moment to address the group before Mr. King speaks about playground renovations. Since this group has not gotten together in quite a while, Mr. LaFrenere said he wanted to give an update on where we are as a District. 2020 presented immense operational and financial challenges for the Park District. Because of COVID, our District sustained losses of revenue around \$7 million as we were not able to provide the services, programs, and facilities as we usually do for the majority of the year. As a leadership team, we made some difficult operation and personnel decisions back in April. We wanted to make sure we were taking responsible actions to maintain our status as good stewards of the tax dollars we receive. Although we are still operating in an extremely limited fashion and will continue to do so until we reach Phase 5, because of our operational changes, we were able to mitigate much of that loss of revenue. It took hard work of department heads, all staff, and the support of the Board in allowing us to pivot and do some things very differently operationally. Mr. LaFrenere said he could not be prouder of the teamwork and determination of all staff who dedicated themselves to getting us through all we have been through this last year.

Mr. King stated that we had two playgrounds, Dooley and Slingerland, in our budget last year that were put off due to COVID. We had met with Dooley school last year and went over the plans with them. We will bid these two projects with the additional three we planned for this year which include Meineke, Bunker Hill, and Pat Shepard Center. Mr. King said Pat Shepard and Dooley will be priority to complete over the summer before school starts in the fall. Mr. King stated that Matt Gaynor has been working on the plans and specifications so we can go out to bid and bring this back for Board approval in April.

Matt Gaynor stated that he appreciates everyone for being here. We have five renovations scheduled to go out to bid. They are spread across the District. With five sites, this will be a good project for a contractor to pick up.

Dooley and Slingerland plans were ironed out last year. Mr. Gaynor showed photos of the existing Dooley playground and stated that it has run its course. There are a few issues with retaining walls and concrete curbing which we will have to replace. The general footprint of the playground will remain the same. We will be updating some seating areas. Mr. Gaynor shared renderings of the proposed new playground equipment. It is Landscape Structures equipment. Mr. Gaynor stated that we did assessments on each site looking at the play value of the existing structures versus the proposed structures. We spoke to the school, and they are excited that we will be moving forward with the project.

Mr. Gaynor shared photos of Slingerland Park. This is a neighborhood park. Seating areas will be updated, and we will slightly be adjusting the limits of this playground. Currently there is one main structure that lends itself to children ages 2-12. The proposed layout will fit one structure for children 5-12 years old and a second structure dedicated to children ages 2-5 years old. There will be the same amount of swings, and we will be adding some independent play pieces. Mr. Gaynor said we are really excited about this playground. Play value wise, it is much better than the one we are taking out. We are working with Burke on this playground equipment. It is one of the first years that we will be working with them.

Mr. Gaynor showed photos of the existing equipment at Meineke and stated that we are going to be doing a pretty big overhaul at this site. Currently there are two main structures at Meineke. One is for children ages 2-5, and the other if for children ages 5-12. We are going to be modifying the limits of the playground to gain more room for this site. Mr. Gaynor said it is one of our more heavily used and highly visible parks. We are working with a vendor on playground equipment. Mr. Gaynor shared the concept we received today. We are focusing on making this playground accessible, so it will be 100% poured in place and will have a couple of features that are completely accessible.

Mr. Gaynor shared a photo of Bunker Hill and stated that it is a small neighborhood park located in Streamwood. Overall, the curbing is in really good shape, so we will not be modifying the limit of this playground much. We will be renovating the pathway and completing some of the things we typically do during a playground renovation. Mr. Gaynor showed a rendering of the proposed equipment by Playworld. We have a couple

pieces of their equipment in now. This will have a new theme to the main structure. Mr. King stated that Bunker Hill is in Streamwood but is within Schaumburg Park District jurisdiction. Mr. Gaynor added that it is near Veterans Park.

Mr. Gaynor said the Pat Shephard site has some challenges as it has a real narrow area just south of the building. Mr. Gaynor shared photos of the existing equipment and a rendering of the proposed equipment. At this site, we are going to go with 100% poured in place surfacing. Maintenance wise, it will be easier for us to maintain. Supplementing the wood fiber at this site can be cumbersome at times. We are working with the Pat Shephard teachers for their input on the final design of this site.

Wood fiber versus poured in place surfacing was discussed. Mr. Gaynor stated that poured in place is 100% accessible 100% of the time. Wood fiber is considered an accessible surface, but it needs to be maintained on a relatively constant basis to keep it accessible. Mr. Gaynor stated that poured in place is much more expensive at about \$20 per square foot versus wood fiber which could be under \$1 per square foot. Mr. King stated that we can not put 100% poured in place at every site, but we usually have at least an access point going into the playground with poured in place and make one of the swings accessible. We have a full-time staff member who maintains playgrounds and rakes the wood surfacing every time he checks a playground. We have 60 playgrounds, and he tries to get to each playground at least once every two weeks to maintain surfacing. Mr. LaPonte stated that the initial cost is more for poured in place, but with less maintenance, in the long run it may be pretty even. Mr. King stated that surfacing can cost \$100,000. With 60 parks, this can be very expensive.

* Mr. Mitchell joined the meeting at 7:13 p.m.

Mr. King stated that he and Mr. Gaynor will be putting out signage at the parks we will be renovating to notify people. We would normally hold a public hearing, but due to COVID, we will be putting the plans and public comment forms on our website.

Commissioner Johnson stated that Mr. Gaynor did a great job with the presentation. Commissioner Schmidt stated that Dooley is a Japanese dual language school and asked if we have taken this into consideration. Mr. Gaynor stated that when we met with the school, we talked about asking the vendor to print some of the labeling in Japanese.

GOLF COURSE UPDATE (MEMO #G21-27)

Mr. Parsons thanked everyone for the opportunity to speak about the golf course. Mr. Parsons thanked Mr. Sienkiewicz for all of his help. Each photo being shown on the slides was taken by Mr. Sienkiewicz using the drones. We used the photos for marketing over the summer and will continue to use them down the road.

Mr. Parsons stated that this past year, as with every other area of the District, was extremely challenging for us. For the month of April, we were closed completely because of COVID restrictions. On May 1st, we were able to open. At that time, we were

twosomes only and tee times were 15 minutes apart. A busy day for us at that time was about 98 players. That was the most we could really fit into one day. At the end of May, we were able to go back to foursomes. At that point, we also had single rider carts. Toward the end of June, we were able to ride two players in a cart. On August 1st, we were able to open the Tournament Course after its renovations. Mr. Parsons stated that we have had a lot of different ebbs and flows this season and a lot of adjustments. It turned out well. Once we opened on August 1st, we were able to stay open all the way through until November 27th. Mr. Parsons stated that that is the latest close date that we have had in several years mainly because the weather was so nice. At the beginning of November, we had about a two week stretch where every day was 70 degrees.

Mr. Parsons stated that we have submitted for several awards for the renovation of all three nines. Some of the awards were not awarded this year because of COVID. We are in the process of submitting a few more. We did receive an award from the Society of Golf Course Architects. This was the Design Excellence Award. Mr. Parsons stated that we were very proud to achieve that. A picture of Tournament Course hole four was displayed, and Mr. Parsons stated that this hole turned out beautiful. As you hit your third shot on the green, it gives a really nice viewpoint all the way up hole five up to the clubhouse.

Mr. Parsons stated that for the year we were able to host 42,736 rounds which was a fantastic amount. What really helped us was when we opened the Tournament Course on August 1st. That was the first time we had 27 holes open since 2016, so it really gave us an opportunity to fulfill the demand and needs. In August, we had over 12,000 rounds for the month. That is in excess of 400 rounds per day. We had several days in the month of August that we surpassed 500 rounds. Mr. Parsons stated that this was running at intervals too, so it gave us an opportunity to get people out on the golf course and allow them to get away from everything that was going on in the world and enjoy themselves.

Mr. Parsons stated that this year, we made a lot of changes to our staffing. We focused on multiple things, and it turned out to be a good season.

Mr. Parsons said that for this coming year, we will have all 27 holes open to start the season for the first time since 2016. This is very exciting for us. We have our fingers crossed in regards to any type of COVID restrictions that could come through the state. Mr. Parsons said that he feels the golf industry was able to show last year that golf operations were able to be fully mobile. Last year, we even had a few outings.

Mr. Parsons stated that we have a new fleet of golf carts that should be arriving the first week in March. We are currently working with EZGO on the arrival. Being back to 27 holes will also give us the opportunity to bring back a few events based on COVID restrictions. Mr. Parsons stated that we would like to bring back the Nine and Dine event that was very popular for us on Friday evenings. With all three nines open, it will give us some availability that we did not have during the renovation process. Also, we continue to focus on our PGA Jr. League which we have been expanding every season. Our goal this year is to have over 40 kids registered in the program. To date, we have 33 kids

registered. This is on a record pace for us. We are going to have three 13u teams and two 17u teams. They will partake on either Saturday or Sunday evenings. These are fantastic events that family attend. Mr. Parsons said it is neat to see families out there enjoying the facility. It ties in well with our Life Tees that we put in through all 27 holes. The league gives us the opportunity to gain some exposure for the facility. We compete with other area courses including Rolling Greens, Old Orchard, Kemper Lakes, Biltmore, White Deer Run, Palatine Hills, and Pine Meadows. We also host matches at our facility. Mr. Parsons stated that we are really proud of this program and how much it has grown through the years.

Commissioner Schmidt asked if parents and grandparents will be able to walk the course with junior golfers. Mr. Parsons said that yes, they can. We see some galleries out there that we generally do not have. Mr. Parsons said that this year, many kids outgrew the 13u program and have now joined the 17u program. It has worked well. These are kids who are getting ready for high school and want to compete on their high school teams. It is a good team environment but is also competitive.

Mr. King stated that he has some comments on the golf renovation project. We had two really outstanding contractors that did all of the work for us. The way we wrote our specs and bid that, to get those qualifications for their contractors was excellent. Shane Ritchie and staff worked super hard to get the course together and open. It turned out great. Kudos to them.

Mr. LaPonte stated that the golf course used to be known as “George M. Sloan’s Concrete Acres”. The transition of that course has been due to the efforts of the leadership in the Park District and the risk taking of the Park District. Over the years, it has turned into a premiere course. Mr. LaPonte stated that the course is one of the jewels in Schaumburg now. Mr. Parsons thanked Mr. LaPonte and stated that we are fortunate to have a Board that listens to us and gives us the opportunity to do things. Mr. Parsons stated that he agrees with Mr. King. Shane Ritchie and staff did a fantastic job this year. It was challenging on so many fronts. We wanted to make sure the course could handle the amount of play that was coming in. Mr. Parsons said it responded way better than he could have dreamed. Mr. Parsons thanked Mr. King for all of his hard work on the project. Mr. King was extremely instrumental on writing the bid specs for us. Mr. King’s past golf course experience on the architectural side really paid off. Mr. Parsons said he is glad to see the project finished and completed so well, but it was really a lot of fun to be in those meetings and work through the renovation process. Thank you to everyone on the project.

Mr. LaPonte stated that with COVID-19, the agenda for 2021 looks as aggressive and varied as you could be. My compliments to you.

Bernie Mayle asked if there is any way yet to determine if the new electronic sign is helping to generate business in the banquet hall, restaurant, or golf course. Mr. Parsons stated that we do have customers who walk in occasionally and mention the sign. Someone came in last week after seeing the sign about the simulators. It has definitely led

to more business. It has been fantastic that we can constantly change the messages without going out and manually changing letters. Mr. Sienkiewicz and his crew does a fantastic job with the messages.

REVIEW OF COVID IMPACT ON OPERATIONS (MEMO #O21-28)

Mr. Ward stated that he has invited our superintendent team and architect to speak on their areas. Mr. Ward stated that this summer, he said that when everyone else could not, we did. Ellis and Associates is our governing body that assesses our aquatic operations. They have 100 clients in Illinois, and we were one of eight that opened. That is a nod to staff for getting this done when we were down nearly 30 full-time employees. We were able to open our pools in a safe manner and received every five-star audit that there was. This was during a time when everything was changing on nearly a daily basis. For part-time staff to come through like they did and full-time staff to train them so well was fantastic. Our summer camps were dramatically scaled back but all ran extremely successfully. That holds true across all of our programs. Mr. Ward stated that we started this in the spring of last year and did not expect for it to have to keep going. The mission never changed. The mission was to get through this in a manner that was safe and presented confidence to the community. The entire team you will hear from, as well as those you already did, really pulled through. The feedback from our users has been positive. Mr. Ward stated that everything was not perfect, but he is very proud of our team.

Mr. Ward stated that he would turn it over to Stephanie Gear, our Superintendent of Education and Enrichment. Ms. Gear stated that she would begin with summer camps. This summer, we pooled all of our resources and staff and ran one full-day summer camp across the District for 10 weeks. We had 165 participants. It was very successful. We could not do field trips or swimming, so we brought in activities to entertain the children on a daily basis. Overall, this was very successful and safe.

Ms. Gear stated that preschool started in September. At that time, we had approximately 200 preschoolers in attendance. Preschool has run since then uninterrupted. We are at about 50% capacity with the DCFS guidelines.

Ms. Gear stated that we were all set to start our KASPER Before and After School Program in schools this year, but District 54 shut down so we offered a V-Learning program. This ran full day for children to come to the Community Recreation Center and do their schoolwork online with the help of our staff. There was a huge learning curve, but staff did an amazing job. Since August, we have had consistently 65 children attending our full-day V-Learning program. We have also adapted this to offer a two-day, hybrid in-person program which started in October. In this program, children were attending school two days a week and V-Learning three days a week. We opened Before and After School for that which ran for three weeks before shutting down for the holidays at which time we went fully remote. Ms. Gear stated that when we came back in January, we went back to running the hybrid program. We are now at five days in school Before

and After since February. We are at just under 300 students in the program across ten schools. The program is going wonderfully.

Ms. Gear stated that our Cultural Arts program ran four junior performances at the CRC since June with approximately 25 performers per performance. We have done the performance both in person and virtually based on where we were with COVID guidelines and capacity restriction. Ms. Gear stated that this Friday and Saturday we will have our *Alice in Wonderland* performance. Both shows are sold out, and we have sold 15 Zoom links so far.

Our Dance program currently has 959 dancers enrolled in classes this season. Little Star and Inspire classes performed in recitals last August and September to make up what was missed. We are planning our recitals for this current season in April and May of this year.

Ms. Gear stated that the big feature at Spring Valley is the fact that we can walk the grounds and trails and be part of nature which has been a huge part of shutdown and COVID to at least get people outside. We have also reopened Bison's Bluff with a registration system to get children and parents back out to play and know who has been there and limit time and capacities with this registration process. Ms. Gear stated that we also take breaks to clean the equipment. We opened a forest preschool program at Spring Valley which has been a huge hit and at capacity for the first season. The second season is running currently and is at capacity again. We have also run virtual events out of Spring Valley. Yoga at the Cabin and the Nature Center is both in person and virtual. We have held farm to table cooking programs where people pick up supplies and create wonderful things at home. Ms. Gear said we have Sugar Bush starting up in small numbers this Sunday through all of March every Sunday at staggered times to limit capacities. Ms. Gear stated that overall, that is a recap of what we have done over the past year.

Mr. Ward introduced Ryan Gangler. Mr. Gangler stated that he would begin with aquatics. Aquatics was extremely challenging this summer. We were able to successfully get Meineke Pool open on a limited basis. It is an olympic sized pool, so we had more room to spread out. We came up with an idea of pods where larger groups could rent out an area of the pool rather than using the open swim area. That was successful. We sold over 190 pod rentals over the time that we were open. We had a little under 2,800 daily admissions. Considering people's fears, we did a good job of having time blocks where people could sign up four hour increments, and we spent the half hour following each session cleaning. Mr. Gangler stated that reservations were made online. This helped with allowing us to staff properly and close if there were slots that had no reservations to save on expenses. We were also able to do Barracudas there which was great since we have a very large swim team and program. There were restrictions on how many kids could be in each lane, but we were able to accommodate about 75% of our program. They had a good summer swimming outside.

Mr. Gangler stated that parties have also been challenging for us, but staff came up with a program called Yardie Parties. In the summer, they went out to people's homes to

decorate their porches or outside of their homes. We did a total of 54 Yardie Parties in a little less than a four month span. That was very well received. Great job by staff coming up with this idea while other Districts were scrapping the idea of parties while COVID was going on.

Mr. Gangler stated that athletics had a relatively good period from June to December being that outside athletics had different restrictions through the state. This was predominantly soccer clubs, SAA, travel groups, and baseball and softball tournaments. We had over 5,500 hours of time booked between the soccer and baseball fields. Mr. Gangler said that it does not seem like we lost as much as we thought we were going to lose. Olympic Park is obviously a popular place to play in the northwest suburbs. Mr. Gangler stated that one of the restrictions we had included parent restrictions (separating parents from the play area). Parks staff did a nice job installing fencing and helping the Recreation staff get the spaces ready for baseball and soccer.

Mr. Gangler stated that The Sport Center had about 1,500 hours of booked rental time from June to November. That had more restrictions since rentals were indoors. We had volleyball, soccer, and basketball. We could not have games, so it was more instruction. Mr. Gangler stated that we spend a lot of time determining how we would separate groups. We had different courts running at different times and every other court running on some occasions. With Phase 4, we began doing some tournaments with participants wearing masks. We have been able to have some successful tournaments.

Commissioner Johnson asked how gymnastics did. Mr. Gangler stated that gymnastics had its own set of challenges and restrictions. Participation was down, but we ran the program as best as we could. Mr. Ward added that gymnastics as a whole has taken a hit since the Larry Nassar issue. It is a tough road right now.

Mr. Gangler stated that fitness is a very big operation for us having three facilities within our District. We opened back up to the District on June 29th. We put in a lot of effort into social distance efforts. Parks, Facilities, and Recreation staff moved equipment so it is all six feet apart. We used part of the track at CRC and basketball court at STP to place equipment on so we could have every piece available to customers which was very well received. Like with Meineke Pool, we used a block system where you need to get a time online in order to come and work out. We have certain parameters as to how many people we can allow in each facility based on square footage. CRC is 40 people, STP is 30, and Meineke is 15. As the winter months are with us, we are getting busier. We have received great reviews. We also have staff in the weight rooms making sure people are wearing their masks and wiping down equipment.

Mr. Gangler stated that staff did a great job with offering fitness classes outside this past summer. Classes were held in the tent area at CRC. Since ten people were allowed, we had nine participants and one instructor. Mr. Gangler stated that we were one of the only places to offer outdoor cycling classes. This was well-received by our members. This was the same process in that participants needed to book their classes in advance. Classes are

now back inside due to weather, so we are spreading people out in the gym and fitness facility. We are still running pretty strong as it comes to fitness classes.

Mr. Ward stated that all of these registrations and booking of time slots would not have been possible without Amy Messenger and staff on the IT side as well as staff on the Recreation side to get all of that set up. In addition to that, there have been challenges in getting PPE, but thankfully Kelly Conte in the Facilities department was on top of this securing new vendors. We also put up protective barriers and began using new cleaning products. Mr. Ward stated that we have restructured our Safety Committee and made it more formal now. The goals have been adopted from the Board level down. Employee wellness has been merged with our Safety Committee, so it is a more streamlined approach. Ms. Bashia and Julie Ary chair that section.

Ms. Gear stated that we also created a Special Events Committee and have six recreation staff who lead it. We have run 13 events since October, and they have included virtual events, take home kits and activities, and in-person events. We are keeping events small to allow for social distancing. Everything has been very well received.

Ms. Chapa stated that the Facilities department has been at ground zero for all things COVID. Staff has done a remarkable job at being flexible. Any time a new directive came from the CDC or state, we would pivot. This is something we are used to doing every day. We may have a schedule, and then something like a pipe leak happens. This was not new to us, but COVID was new. With that came locating, acquiring, and distributing PPE for both employees and patrons of the District. We also have a new custodial contract with Alpha Cleaning. Many Facilities staff got certified in OSHA COVID cleaning response which was a three-day virtual course. Ms. Chapa stated that we also adjusted our facility layouts time and time again based on different mitigations and what Recreation was able to host in our Facilities. Ms. Chapa stated that she is proud that at the times that we did have to close, we did not sit idle. We used that time to schedule projects that would otherwise be hard to schedule. For example, when we first had the fitness centers shut down, we changed ceiling tiles and installed LED lights at CRC. We were able to make sure all elevators in the District are compliant with the Village's new safety code. We also started replacing exhaust fans to make help bring in outside air and keep inside air as fresh as it can be. The LED project continues throughout the District. Ms. Chapa said we also shut down The Water Works earlier than normal so when we were able to open, we did not have to stop patron use for the usual annual shutdown. We continue to stay on the forefront of keeping our Facilities safe and responding to any COVID exposures that might happen. Mr. Sienkiewicz showed the video Marketing put together featuring Facilities staff and what they have been doing to keep patrons safe. Ms. Chapa stated that some items covered in the video were proper PPE, social distancing in our facilities, visitor restrictions, our HVAC system and other adjustments we made to ensure good air quality, cleaning precautions, and more.

Mr. Ward stated that most people know Mr. Gangler since he has been a stable, amazing fixture at the District for about 20 years. Ms. Chapa is our Superintendent of Facilities

who took over most of what Doug Kettel used to do. Mr. Ward stated that he would now turn it over to Ms. Rao, our District architect for buildings.

Ms. Rao stated that she would go over a few projects that we completed in 2020, some ongoing projects, and upcoming projects. Ms. Rao said the first slide shows the CRC hallway renovation. We removed a lot of old finishes. This space had LVT tile on the floors and ceramic tile on the walls. The hallway was very dark. We upgraded it and tied it in to the color pallet of the 2017 renovations done on the other side of the building. With this renovation, we upgraded the LVT floor finishes, wall finishes, plumbing fixtures and stall partitions in the restroom, LED lighting, and doors into the gymnasium. We also added a new storefront upstairs by the gym area.

Ms. Rao stated that The Water Works HVAC upgrade was a huge undertaking. The project called for replacement of The Water Works air handling unit. The unit is specialized and is all aluminum built for longevity in a corrosive environment. The replacement was designed to match the previous unit's footprint. The system provides an increased ventilation rate and air space changes. The system recovers energy from the exhaust stream which has significantly reduced the operational cost by almost 30%. Ms. Rao stated that we needed to block the road and bring in a crane to hoist the unit. It was interesting and a large undertaking.

Ms. Rao said we completed a CRC, MRC, and Bock parking lot lighting upgrade and CRC digital sign upgrade. This is still an ongoing project. The parking lot lights have been upgraded to pole mounted single or double LED fixtures. All lights come with lighting controls, schedule, and system so maintenance staff is able to control the lighting. We also upgraded the CRC sign to a new digital sign. We have received positive comments on the sign.

Ms. Rao stated that we also upgraded the Golf Club carpets in the lobby space and Pro Shop. We went from a tan carpet to more of a brown shade that matches the interiors very well.

Ms. Rao stated that the next project was the Spring Valley Nature Center upgrade. We have wanted to do this in the past, but it has been difficult with the space rarely free. With COVID, there were not many people in this building, so we were able to do an interior finish upgrade. We sanded and stained all of the wood beams. Metal ceilings received a fresh coat of paint. Wall finishes were upgraded with an earthy tone color pallet. We also changed the floor finishes in the office area and library with carpets. The kitchen floor which had tiles with cracks in them were replaced with new LVT tile. Ms. Rao said the Nature Center looks nice and fresh.

Ms. Rao said we upgraded the shelter buildings at Polk Brach and Veterans Park. At Veterans, we removed all of the wood siding and replaced with cement based panels. The building also received a fresh coat of paint. At Polk Brach, shingle roofs were upgraded to metal. Ms. Rao stated that all of the roofs of our shelters have now been upgraded to metal roofs.

Ms. Rao stated that some upcoming projects at The Sport Center include soccer field lighting upgrade to LED, roof replacement, a dedicated outside air supply unit (This is a DCEO grant project.), and rooftop unit upgrade. For the MRC gym and basement renovation, we are looking into upgrading the gym paint and doing some upkeep that is required there. We are looking into new digital signs for Volkening Lake, MRC, and Spring Valley. The STP roof and HVAC upgrade will also happen. CRC gym light dimmers will be installed. Also, we continue with the District-wide LED lighting upgrade. Ms. Rao stated that these are just a few of the projects. We have several more. This year, we are working more toward maintenance projects upgrading HVAC, lighting, and security systems.

Commissioner Schmidt asked what our status is with solar power. Ms. Rao stated that we are looking into it. We are trying to integrate it into that flat area of the roof at The Sport Center and also at the Spring Valley Nature Center. Ms. Rao stated that we are working with consultants on ideas. Mr. Ward added that while The Sport Center is one of our most logical places, we must consider the weight of the solar panels in addition to the amount of snow we sometimes receive. Additional calculations need to be done and precautions taken. Mr. Ward stated that solar is something Mr. LaFrenere is very interested in, so we are looking into figuring it into designs as we are retrofitting. Mr. LaFrenere stated that he teed this question up for Commissioner Schmidt as it was in his weekly update to the Board.

PROJECT UPDATE

Commissioner Jonson asked if we are going to be able to complete the Spring Valley project by May 1. Mr. King stated that with the weather, we did get slowed down the last couple of weeks. The shelters were delivered last week, and they are starting to install them. The snow and the mud is slowing down grading the site, and we need to haul off some of the soil. We need the ground to dry up, or we will make a mess of the parking lot and street, and the Village will fine us. We are shooting for May 1st, but we may have to have some discussions with the state. Mr. LaFrenere said when we hit the 80 degree weather, it will dry everything up really quick. Commissioner Johnson said to think positive.

OTHER

There were no other items.

ADJOURNMENT

There being no further discussion, Commissioner Johnson moved to adjourn the Joint Advisory Committee meeting at 8:07 p.m. Mr. LaPonte seconded the motion, which passed five to zero.



**Tuesday, February 23, 2021
Joint Advisory Committee Meeting**

MEETING AGENDA

**Jerry Handlon Administration Building
235 E. Beech Drive
Schaumburg, IL 60193
7:00 p.m.**

NOTICE IS HEREBY GIVEN pursuant to new Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 enacted and effective on June 12, 2020 ("SB 2135"), that the regular Joint Advisory Committee meeting of the Schaumburg Park District (the "Park Board") scheduled to be held on February 23, 2021 at 7:00 p.m. in the Board Room of the Jerry Handlon Administration Building, 235 East Beech Drive, Schaumburg, Illinois, 60193 may be conducted by audio or video conference without a physical quorum of the members of the Committee present because an in-person meeting is not practical or prudent due to a disaster, that being the COVID-19 pandemic and the applicable restrictions imposed under various laws, rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation "Restore Illinois: A Public Health Approach to Safely Reopen Our State", which currently limits gatherings to the lesser of 50 people or 50% of the capacity of the meeting room as a public health protective measure.

This Notice is given to members of the public body, namely, members of the Park Board, the news media who have requested notice of said meetings, and to any interested member of the public who desires to contemporaneously hear all discussion, testimony and roll call votes of the Committee. The members of the public body, the press, and the public may attend said meeting, and have virtual access to said meeting via the Zoom conference application either by calling the following telephone conference number (312) 626-6799, or by utilizing the following Zoom conference link <https://us02web.zoom.us/j/85310202785?pwd=cEJhWVYra0Npa2lDbVI6angwN2tFdz09> and in either case to participate you must utilize the Webinar ID 853 1020 2785. A link to said meeting is also available on the Schaumburg Park District web site www.parkfun.com and then clicking on the link for the February 23, 2021 Joint Advisory Committee meeting at the regularly scheduled date and time of said meeting.

A. Joint Advisory Committee Meeting

1. Call to Order
2. Approval of the Minutes of the September 17, 2019 Joint Advisory Committee Meeting
3. Approval of the Minutes of the February 25, 2020 Joint Advisory Committee Meeting
4. 2021 Playground Renovations (Memo #P21-26)
5. Golf Course Update (Memo #G21-27)
6. Review of COVID Impact on Operations (Memo #O21-28)
7. Project Update
8. Other
9. Adjournment

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.