



SCHAUMBURG PARK DISTRICT • OLYMPIC PARK  
**RENTAL APPLICATION**



**Olympic Park** | 1675 E. Old Schaumburg Road, Schaumburg, IL 60173  
 PHONE: 847-534-3141 • FAX: 847-985-2461

<b>Renter's Name:</b>		<b>Organization Name:</b>	
<b>Contact Address:</b>			<b>Date of Birth:</b>
<b>City/Zip:</b>		<b>Primary Phone:</b>	<b>Alternate Phone:</b>
<b>Email:</b>		<b>Americans with Disabilities Act Special Needs?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Fields Requested:</b>		<b>Area of Park:</b> <input type="checkbox"/> Soccer <input type="checkbox"/> Softball	<b>Number of Participants:</b>
<b>Rental Day/Date(s):</b>		<b>Rental Time (From/To):</b>	
<b>Activities Planned:</b>			
<b>Requested equipment and setup:</b>			
<b>Will you be using special equipment?</b> (portable toilets, tents, generators, etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If yes, describe:</b>			
<small>Schaumburg Park District does not supply special equipment. You must request permission and obtain a certificate of insurance naming Schaumburg Park District as additionally insured to use special equipment on Schaumburg Park District property. NO SMOKING OR ALCOHOL ALLOWED!</small>			

**RENTAL CATEGORIES AND HOURLY RATES:**

	<u>Resident</u>	<u>Non-Res.</u>
Soccer Field (two hours min.).....	\$70	\$95
Softball Field (two hours min.).....	\$45	\$60
Lights.....	\$42/hr	\$42/hr

Return completed form to:  
 Schaumburg Park District  
 220 E. Weathersfield Way, Schaumburg, IL 60193  
 Phone: 847-534-3141 Fax: 847-985-2461  
 Email: dedvorak@parkfun.com

**X** \_\_\_\_\_  
 Authorized Renter's Signature Date Park District Official Date

Cash  Check Number \_\_\_\_\_  Credit Card (Check one):  Visa  MC  AMEX  Discover

\_\_\_\_\_  
 Credit Card Number CVC # Expiration Date

\_\_\_\_\_  
 Name (print as it appears on credit card) Signature Date

**Office Use Only**

Approved  Denied | Fee: \$ \_\_\_\_\_ Deposit Paid: \_\_\_\_\_ Final Payment Due By: \_\_\_\_\_



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**PARK DISTRICT**

# OLYMPIC PARK FIELD RENTAL RIDER AGREEMENT

**INITIAL**

- \_\_\_\_\_ Persons applying to rent fields must be at least 21 years of age and present at all rental dates.
- \_\_\_\_\_ Organizations renting at Olympic Park are required to provide Schaumburg Park District with a commercial general liability certificate of insurance. The certificate of insurance must be for a minimum of \$1,000,000.00 and list Schaumburg Park District and Schaumburg Park District Olympic Park as additionally insured. Also, should the renter’s organization have employees, the certificate of insurance must include workers compensation insurance per statutory requirements.
- \_\_\_\_\_ The rental group’s authorized contact person must be a Schaumburg Park District resident to receive the resident rental rate. A rental group not following this rule will result in a fee change to non-resident rental rate for all rental dates. All extra fees will be due before the next rental date.
- \_\_\_\_\_ Any amendments to the original rental must be made in writing to the Manager of Athletics & Olympic Park. Any cancellations of bookings must be made in writing at least seven (7) days in advance or the rental group will be charged for the booking. Tournaments require a 60-day written cancellation notice.
- \_\_\_\_\_ Rental dates will not be booked unless a signed rental application and the appropriate initial payment are submitted. Rental groups carrying an overdue balance will not be allowed to use the fields until payment is made.
- \_\_\_\_\_ Animals are not allowed inside the soccer complex. Smoking at Schaumburg Park District parks and facilities is prohibited. In compliance with local ordinance, no drones are allowed at Olympic Park. Metal spiked shoes, food, drink, gum, sunflower seeds, chewing tobacco and glass containers are not allowed on the synthetic turf surface. Portable soccer goals may only be moved by authorized personnel. Only free standing field markers and sports equipment may be used on the synthetic turf surface. Stakes, posts, poles and markers of any kind may not be driven into the synthetic turf surface. Unauthorized vehicles, tents, chairs and shade structures are not allowed on the synthetic turf surface. Grills or other open fire cooking structures are prohibited. Alcohol is not allowed in the park. Outside food or beverages may not be sold or given away as samples. Charging an admission fee and/or parking fee is prohibited. Overnight parking or storage of campers, trailers or other vehicles or items in the parking lot or park are strictly prohibited without written permission, and are subject to towing or removal at the owners’ expense.
- \_\_\_\_\_ Renter is responsible for the cost of all field and equipment damages incurred on the field during their rental time.
- \_\_\_\_\_ Upon completion of the rental time, the group must immediately leave the field to allow for the timely start of the next rental, program, league or event. Groups that do not leave in a timely fashion will be charged for additional field usage.
- \_\_\_\_\_ Schaumburg Park District reserves the right to cancel any part of this contract at any time as it deems necessary.
- \_\_\_\_\_ For your safety and the safety of all participants, an early warning lightning detection system has been installed at Olympic Park. The system detects and tracks lightning strikes and provides a warning. Please inform all coaches and officials of the following guidelines: When lightning strikes are detected, Strike Guard will provide a warning with a 15-second siren and flashing strobe light. All participants and spectators need to immediately leave the playing fields and take shelter in their vehicles. All practices and games will be suspended a minimum of 30 minutes or until conditions are determined safe, at which time the siren will sound three, five-second blasts and the strobe light will turn off. Schaumburg Park District staff will communicate with the officials and league supervisors at each field, but as the contact for your rental, please help enforce our guidelines to keep players and spectators safe.
- \_\_\_\_\_ I, the undersigned, have read and understand Schaumburg Park District’s Soccer Goal Safety and Education Policy. I take full responsibility as a Permitted User for my organization to comply with this policy.

**X** \_\_\_\_\_  
Authorized Renter’s Signature

\_\_\_\_\_  
Date