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PARK DISTRICT

MINUTES OF THE
REGULAR MEETING
BOARD OF PARK COMMISSIONERS
SCHAUMBURG PARK DISTRICT
235 EAST BEECH DR.
SCHAUMBURG, ILLINOIS

May 10, 2018

In the absence of President Schmidt, First Vice-President Daniels called the meeting to order at 7:30 p.m. Present at this evening's meeting were: Commissioners Longmeyer, Daniels, Johnson and DiMaria. Commissioner Schmidt was absent.

Also present were: Mr. LaFrener, Executive Director; Mr. Ward, Director of Recreation; Mr. Burgess, Deputy Director/Director of Finance & Administration; Mr. King, Superintendent of Parks and Planning; Mr. Parsons, General Manager of Golf Operations; Ms. Bashia, Director of Human Resources; Mr. Brooks, Manager of Conservation Services; Mr. Bryan Mraz, Attorney, Mrs. Ary, Executive Assistant. See attached sign-in sheet for additional guests in attendance.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Commissioner Longmeyer, seconded by Commissioner Johnson to move Item D, Adjourn to Annual Meeting of the Schaumburg Park District Board of Park Commissioners; Item E, the Annual Meeting; and Item F, Reconvene to Regular Meeting of the Schaumburg Park District Board of Park Commissioners, on the Agenda to after Item K, Action Items, and before Item L.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

Commissioner Daniels stated that The Board of Park Commissioners has determined that it is in the public interest to issue not to exceed \$7,000,000 General Obligation Limited Park Bonds, Series 2018A, of which not to exceed \$6,720,000 is to be used to pay for the cost of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto; not to exceed \$280,000 is to be used to refund or pay debt service on certain outstanding obligations of the Park District.

Later in tonight's meeting, under Item K, the Action Items portion of the Agenda, the Board will take action on:

AN ORDINANCE providing for the issue of not to exceed \$7,000,000 General Obligation Limited Park Bonds, Series 2018A, of the Schaumburg Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide a revenue source to pay certain outstanding bonds of the District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Copies of the Ordinance have been made available to the Board members for each Park Commissioner's review at the Finance Committee meeting prior to this meeting, and copies of the Ordinance are now available on the Board table for review by members of the public and members of the media prior to consideration of the Ordinance by the Board later in tonight's meeting under Item K, the Action Items portion of the agenda.

PRESENTATIONS/INTRODUCTIONS

Meineke Employee Recognition

Meineke employees, Austin Keating and Dave Kinnard were both recognized for their heroic lifesaving actions after a man had collapsed on the gym floor. Mr. Wold said that they utilized their safety training and jumped into action. He said that Mr. Kinnard called 911 and summoned help while Mr. Keating performed CPR while checking the patron's pulse. Mr. Wold said that without Mr. Keating and Mr. Kinnard's quick response, Mr. Chris Taylor may not have survived. The Park District Board of Commissioners thanked them and gave them each a plaque. Mr. Taylor also thanked Mr. Keating and Mr. Kinnard and stated that he probably wouldn't be there tonight if it wasn't for their help. WGN was on hand to film the recognition event and interview those who were involved.

APPROVAL OF MINUTES APRIL 12, 2018

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer to approve the minutes of the April 12, 2018 regular meeting as presented.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria

Nays: None
Absent: Commissioner Schmidt

The motion carried.

COMMUNICATIONS

Mail

Mr. LaFrenere said that we received a nice thank you letter from Special Olympics for letting them use our tent for their track and field event. He said that we received another thank you to Mr. King's staff for their great drainage work that was done at Dooley.

Audience Comments

Bobbi Sloan of 736 Fennel Court of Schaumburg said that Bison's Bluff is a wonderful playground, however "it is a magnet for people coming in, and disrupting traffic". She said that there are a lot of busses and kids which makes it difficult for anyone who wants to go to Spring Valley, rather than Bison's Bluff. She said that she thinks it would be a great idea to charge people to go to Bison's Bluff which could help with upkeep too. She also stated that she lives close to two ponds off of Summit and Fennel Lane. Ms. Sloan said that kids are fishing at the pond and also climbing the trees. She said that she does not want kids climbing the trees on park district property because they could break the branches. She stated that as a tax payer, she doesn't want to have to pay for the cost of cleaning up broken tree branches. She asked if we could have signage to restrict kids from climbing trees. Attorney, Mr. Mraz said that we don't have any ordinances that prohibit tree climbing. He said we would probably be more concerned about climber liability.

COMMITTEE REPORTS

Finance Committee

Commissioner DiMaria reported that the Finance Committee met this evening and discussed the following: Bond Sale Review, Bill List Review, and Financial Statement Review (see Minutes).

APPROVAL OF APPROVED & PREVIOUSLY PAID BILL LISTS

Commissioner DiMaria reported that the Finance Committee met this evening and approved the following Approved Bill List and Previously Paid Bill List:

General Fund	\$ 61,254.33
Recreation Fund	134,295.62
Audit Fund	5,249.00
Liability Insurance	318,158.00

Internal Service Fund	132,179.96
Debt Service	475.00
Capital Projects	58971.98
TOTAL	<u>\$788,507.89</u>

General Fund	\$ 51,069.45
Recreation Fund	184,163.50
Museum Fund	398.74
Liability Insurance	353.86
IMRF/Retirement	11,222.59
Internal Service Fund	12,962.26
Capital Projects	<u>51,176.82</u>
TOTAL	<u>\$311,347.22</u>

It was moved by Commissioner DiMaria, seconded by Commissioner Johnson, to approve the Approved Bill List in the amount of \$788,507.89 and the Previously Paid Bill List in the amount of \$311,347.22 as presented.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
 Nays: None
 Absent: Commissioner Schmidt

The motion carried.

INFORMATION ITEMS

Events

Mr. Parsons they have their first clinic for the Senior League is this Friday, May 11th. He said that they will have a second clinic on May 25th. He stated that SBA has a shot gun outing on May 21st. Mr. Parsons said that the Men's and Ladies' Leagues start on May 22nd, of which both leagues are sold out. The PGA Jr. League matches begin on June 2nd. High school golf camps also begin on June 6th. They will be hosting their Demo Day with Callaway and Titleist on June 8th from 3:00–6:00 p.m.

Mr. Brooks said that on Friday, May 18th, the farm will be hosting their first Spring Beer Garden event. On May 20th they will be hosting their Native Plant & Heirloom Vegetable sale. Spring Valley will be having an end of the school year family campfire on June 1st from 6:00-8:00 p.m. The second beer garden event will be held on June 9th. Mr. Brooks said that the beer garden events are family events that also include games, pretzels, and live music.

Mr. Ward said that they will be hosting Kite Fly on Saturday, May 12th at Bock. He said they will be hosting a dance recital at the Prairie Center this Saturday. He invited the Commissioners to join us at the Employee Fitness walk on May 16th. Mr. Ward stated that they have a recreation intern from ISU who will be starting soon. The Fahrrad Tour

Von Schaumburg will be held on May 20th. Finally, Bock pool will be opening on Saturday, May 26th.

ACTION ITEMS

Consideration and action on an Ordinance providing for the issue of \$7,000,000 General Obligation Limited Park Bonds, Series 2018A, of the District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide a revenue source to pay certain outstanding bonds of the District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof .

It was moved by Commissioner DiMaria, seconded by Commissioner Johnson to adopt Ordinance 18-5-1P, an Ordinance providing for the issue of \$7,000,000 General Obligation Limited Park Bonds, Series 2018A, of the District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide a revenue source to pay certain outstanding bonds of the District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Mr. Burgess said that this is the first of two issues that we will have during the fiscal year. This one is the primary funder for our capital projects. He said that approximately \$6.7 million of it will go towards three large projects: Schaumburg Golf Course renovation, Olympic Park field renovation, and CRC renovation. Mr. Burgess said that the balance will go to service other outstanding debt. He stated that in the fall we will have the remainder of our capital funding along with additional monies to service the next payment dues as an outstanding debt.

Attorney, Mr. Mraz summarized the bond ordinance for the series 2018A bonds. He said that Park Board did a bond notification act hearing and authorized \$15 million so that it could be broken and used in two series of bonds. He said that it breaks it down between capital projects and also refunding bonds in the amount of \$280,000. He stated that it sets forth parameters for interest rates and the actual levy of taxes to pay for the bonds and it provides restrictions on yield in term of what can be done with the dollars so that the bonds can remain tax exempt. He said that there is nothing unusual here and that this is the format that the Park District has used in the past several years, and everything is in order.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

Ordinance for Disposal of Surplus Equipment (Memo #P18-85);

It was moved by Commissioner Longmeyer, seconded by Commissioner DiMaria, to approve the disposal of surplus equipment as presented, and adopt Ordinance 18-5-2P, an Ordinance authorizing the sale of certain personal property of the District.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

Bids for CRC Pool Lockers & Resolution (Memo #F18-86)

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer to award the base bid #1 and alternate #1 for the CRC pool locker replacement project to Integral Construction, Inc. of Romeoville, IL in an amount not to exceed \$160,932.00 and adopt Resolution 18-5-3P, a Resolution authorizing a contract between the Schaumburg Park District and Integral Construction, Inc.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

Bids Spring Valley Hay Bale Processor (Memo #N18-87)

It was moved by Commissioner Longmeyer, and seconded by Commissioner Johnson, to award the sole id for a Kuhn Hay Bale Processor to A.C. McCartney Farm Equipment Inc. of Durand, IL in an amount not to exceed \$22,999.99.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

Employee Manual Update (Memo #H18-88)

It was moved by Commissioner Johnson, and seconded by Commissioner DiMaria to approve the revision of the Employee Manual policy number 5.13 Internal Benefits.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

SAA License Agreement & Resolution (Memo #E18-90)

It was moved by Commissioner DiMaria, and seconded by Commissioner Johnson to approve the 2018-2022 SAA License Agreement and adopt Resolution 18-5-4P, a Resolution approving of the non-exclusive license agreement between the Schaumburg Park District and the Schaumburg Athletic Association.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

ADJOURN TO ANNUAL MEETING OF SCHAUMBURG PARK DISTRICT BOARD OF PARK COMMISSIONERS

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer, to adjourn to the annual meeting of the Schaumburg Park District Board of Park Commissioners.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

ANNUAL MEETING

The minutes of the May 10, 2018 annual meeting are attached to and made a part of these minutes.

RECONVENE TO REGULAR MEETING OF THE SCHAUMBURG PARK DISTRICT BOARD OF PARK COMMISSIONERS COMMUNICATIONS

It was moved by Commissioner Johnson, seconded by Commissioner DiMaria, to reconvene the regular Park Board meeting.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

NEW BUSINESS

There is no new business this evening.

OTHER ITEMS

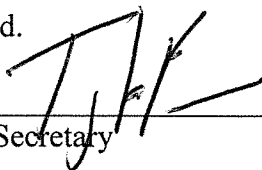
Commissioner Daniels said that the Executive Director's review documents are in the Commissioner's packets. He requested that they be returned to him by the June board meeting.

ADJOURNMENT

There being no further discussion, it was moved by Commissioner Johnson, seconded by Commissioner Longmeyer to adjourn the regular Park Board meeting at 8:02 p.m.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

By:  _____
Assistant Secretary



Thursday, May 10, 2018
Park Board Meeting

BOARD OF PARK COMMISSIONERS
MEETING AGENDA
Jerry Handlon Administration Building
7:30 p.m.

A. Opening Items

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of the Agenda

B. Presentations/Introductions

1. Meineke Employee Recognition

C. Approval of Minutes

1. Approval of Minutes of April 12, 2018 Regular Meeting

D. Adjourn to Annual Meeting of the Schaumburg Park District Board of Park Commissioners

E. Annual Meeting

F. Reconvene to Regular Meeting of the Scahumburg Park District Board of Park Commissioners

G. Communications

1. Mail
2. Audience Comments

H. Committee Reports

1. Finance Committee

I. Bill List

1. Approval of Approved & Previously Paid Bill Lists

J. Information Items

1. Events

K. Action Items

1. Consideration and action on an Ordinance providing for the issue of \$7,000,000 General Obligation Limited Park Bonds, Series 2018A, of the District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, to provide a revenue source to pay certain outstanding bonds of the District, and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof .
2. Ordinance for Disposal of Surplus Equipment (Memo #P18-85)
3. Bids for CRC Pool Locker Replacement & Resolution (Memo #F18-86)
4. Bids for Spring Valley Hay Bale Processor (Memo #N18-87)
5. Employee Manual Update (Memo #H18-88)
6. SAA License Agreement (Memo #E18-90)

L. New Business

M. Other Items

N. Adjournment to Executive Session

1. Personnel - 2(c)(1)

O. Adjournment

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.



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PARK DISTRICT

MINUTES OF THE
ANNUAL MEETING
BOARD OF PARK COMMISSIONERS
SCHAUMBURG PARK DISTRICT
235 EAST BEECH DRIVE
SCHAUMBURG, ILLINOIS

May 10, 2018

In the absence of President Schmidt, First Vice-President Daniels called the annual meeting to order, at which time the following Board members were present: Commissioners Longmeyer, DiMaria, Johnson and Daniels. Commissioner Schmidt was absent.

ELECTION OF PRESIDENT

It was moved by Commissioner Johnson, seconded by Commissioner DiMaria, to elect Commissioner Daniels as President of the Park Board.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

ELECTION OF FIRST VICE PRESIDENT

It was moved by Commissioner Daniels, seconded by Commissioner Johnson, to elect Commissioner Longmeyer as First Vice President of the Park Board.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

ELECTION OF SECOND VICE PRESIDENT

It was moved by Commissioner Longmeyer, seconded by Commissioner DiMaria, to elect Commissioner Johnson as Second Vice President of the Park Board.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria

Nays: None
Absent: Commissioner Schmidt

The motion carried.

APPOINTMENTS

Secretary

It was moved by Commissioner Longmeyer, seconded by Commissioner Johnson, to appoint Commissioner DiMaria as Secretary of the Park Board.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

Treasurer

It was moved by Commissioner DiMaria, seconded by Commissioner Johnson, to appoint Commissioner Schmidt as Treasurer of the Park Board.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

Executive Director, Assistant Secretary & Attorneys

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer, to consent to the appointments of Mr. LaFrene as Executive Director of the Park District, Mr. LaFrene as Assistant Secretary of the Park Board and Mraz & Associates as attorneys for the Park District.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

RESOLUTION FOR DEPOSITORY OF FUNDS

It was moved by Commissioner DiMaria, seconded by Commissioner Johnson, to adopt Resolution 18-5-5P, a Resolution authorizing the deposit of Park District funds in Harris

Bank/Roselle, BMO Harris Bank of Hoffman/Schaumburg, Illinois Institutional Investors Trust, Chase Bank/Schaumburg, Heritage Bank/Schaumburg, American Chartered Bank/Schaumburg and WinTrust Bank d/b/a Schaumburg Bank and Trust N.A./Schaumburg.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.

OTHER

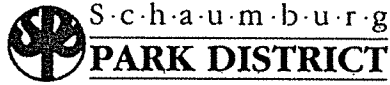
There were no other items.

ADJOURNMENT TO REGULAR MEETING OF THE SCHAUMBURG PARK DISTRICT BOARD OF PARK COMMISSIONERS

There being no further discussion, it was moved by Commissioner Johnson, seconded by Commissioner DiMaria, to adjourn the annual Park Board meeting.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria
Nays: None
Absent: Commissioner Schmidt

The motion carried.



**Thursday, May 10, 2018
Park Board Annual Meeting**

**BOARD OF PARK COMMISSIONERS
ANNUAL MEETING AGENDA
Jerry Handlon Administration Building
7:30 p.m.**

A. Opening Items

1. Call to Order
2. Roll Call

B. Election of President

C. Election of First Vice President

D. Election of Second Vice President

E. Appointments

1. Executive Director
2. Secretary
3. Treasurer
4. Assistant Secretary
5. Attorneys

F. Resolution for Depository of Funds

1. Resolution 18-5-_P

G. Other

H. Adjournment

1. Adjourn the Meeting

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.



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PARK DISTRICT

Board of Park Commissioners Meeting
~~FINANCE COMMITTEE MEETING~~

Sign-In Sheet

May 10, 2018

<u>Name</u>	<u>Address</u>
Rich OSTEN	432 CREIGHTON
BERNIE MAYLE	2140 WITCHING Pk
Rob Nege	525 CREIGHTON
Diane + Riley Keating	2 Jefferson Ct / Streamwood
Austin Keating	2 Jefferson Ct / Streamwood
Cherish Walsh	915 Crestwood Ct, Streamwood
Renee M. Kephart	1016 Armstrong Ave Rosamond Calif.
Bobbi Sloan	736 Fenvel Ct, Sch
Mama Taylor	756 Blue Jay Elk Grove
Chris Taylor	756 Blue Jay Creek EG
David Kinnard	37 Lansdale Rd EGD
Brandy Boska	11012 Walker Av Streamwood
Jennifer Taylor	183 W Brandon Ct, Palatine
Stephanie Stadler	1862 Hawk Ln Elk Grove
Michael Stadler	1862 Hawk Ln Elk Grove