



MINUTES OF THE
REGULAR MEETING
BOARD OF PARK COMMISSIONERS
SCHAUMBURG PARK DISTRICT
235 EAST BEECH DR.
SCHAUMBURG, ILLINOIS

September 13, 2018

President Daniels called the meeting to order at 7:30 p.m. Present at this evening's meeting were: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria.

Also present were: Mr. LaFrenere, Executive Director; Mr. Kettel, Director of Facility Services and Emergency Management; Mr. Ward, Director of Recreation; Mr. Burgess, Deputy Director/Director of Finance & Administration; Mr. King, Superintendent of Parks and Planning; Mr. Parsons, General Manager of Golf Operations; Mr. Sienkiewicz, Director of Communications & Marketing; Ms. Bashia, Director of Human Resources; Mr. Brooks, Manager of Conservation Services; Mr. Bryan Mraz, Attorney, Mrs. Ary, Executive Assistant. See attached sign-in sheet for additional guests in attendance.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Commissioner Longmeyer, seconded by Commissioner Schmidt to approve the agenda as presented.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion carried.

PRESENTATIONS / INTRODUCTIONS

There were no presentations or introductions.

APPROVAL OF MINUTES OF AUGUST 9, 2018

It was moved by Commissioner Schmidt, seconded by Commissioner Johnson to approve the minutes of the August 9, 2018 regular meeting as presented.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion carried.

COMMUNICATIONS

Mail

Mr. LaFrenere said that we received a nice note from Dennis Johnson in regards to the Schaumburg Golf Club hosting the PGA Jr. League event. He said that the event went very well and the staff did a great job. Mr. LaFrenere said that he received a nice note from a newer resident who wanted to let us know how much she appreciated our fitness facilities. Lavelle Law also sent a note expressing their appreciation to the Schaumburg Golf Club staff for running their event so smoothly. Mr. LaFrenere said that he personally wanted to thank our staff for all of their hard work at the Septemberfest event.

Audience Comments

There were no audience comments this evening.

COMMITTEE REPORTS

Finance Committee

Commissioner Longmeyer reported that the Finance Committee met this evening and discussed the following: Bill List Review and Financial Statement (see Finance Committee Minutes).

APPROVAL OF APPROVED & PREVIOUSLY PAID BILL LISTS

Commissioner Johnson reported that the Finance Committee met this evening and approved the following Approved Bill List and Previously Paid Bill List:

General Fund	\$ 121,171.67
Recreation Fund	161,520.09
Audit	28,600.00
Internal Service Fund	104,330.47
Capital Projects	<u>1,181,580.80</u>

TOTAL	<u>\$1,597,203.10</u>
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General Fund	\$97,872.10
Recreation Fund	226,734.79
Liability Insurance	350.00
IMRF/Retirement	12,822.75
Internal Service Fund	89,344.18
Capital Project	1,211,807.90

TOTAL	<u>\$1,638,932.38</u>
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It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to approve the Approved Bill List in the amount of \$1,597,203.10 and the Previously Paid Bill List in the amount of \$1,638,932.38 as presented.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion carried.

INFORMATION ITEMS

Bond Sale

Commissioner Daniels said that the District will be holding its annual bond sale next month for approximately \$3 million, which will provide the remaining funding for the current year capital projects.

OSLAD Grant

Mr. LaFrenere said that we hosted an open house last week regarding the OSLAD grant process to make sure that public input was received. We will be holding another public input open house on September 25th. This application includes a shade structure, outdoor restrooms and an educational presentation area at Spring Valley. A copy of the presentation that was done that night is included in BoardDocs. Commissioner Schmidt thanked Mr. Brooks and Mr. King for their great job that they did with the presentation. He said it was well done, and they explained everything very clearly.

Events

Mr. Parsons said that this weekend they are having their Club Championship on September 15th and 16th. On Wednesday, September 19th they are hosting the Tap House

golf outing. This is a new event for them this year. He stated that on Tuesday, October 9th they have 25th District, which is tentative as it was rescheduled from Monday.

Mr. Ward said that they are hosting at 10 and under USTA event at STP this weekend. Today they had the conclusion of the senior Silver Games. There were 177 seniors participating in all of the activities. He said that Mary Poppins auditions are being done tonight and on Sunday. Mr. Ward said that they had a great Family Fun Night last Friday with approximately 450 people in attendance. He said that the Halloween Pooch Parade will be held on September 29th at the Dog Park. On October 12th they will be hosting Pumpkin Smash. They are also going to be doing a fitness event that includes smashing pumpkins and the pumpkins will be recycled.

Mr. Brooks said that the Harvest Bonfire will be held this Saturday from 6:00 p.m. - 8:00 p.m. They invited the public to come out to National Public Lands Day which is on September 22nd. They will be collecting native plant seeds at this event. He said that they are preparing for the Autumn Harvest Festival on Sunday, October 7th from noon to 5:00 p.m. This is a big event for them and he can use all of the volunteers who may want to assist at the festival.

Commissioner Schmidt said that he and Commissioner DiMaria attended the open house at the Schaumburg Public Library. He said the theme focused around the book, The Namesake. Commissioner Schmidt said that they got a tour and it was a very well-done event. Commissioner Johnson said that he was very impressed with Mr. Sienkiewicz's email blasts. He said the email blasts look very good and they are on a continuous basis.

ACTION ITEMS

Bids for Sunset Playground (Memo #P18-155)

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer, to reject all bids for the Sunset Playground.

Ayes:	Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays:	None
Absent:	None

The motion is carried.

Bids for Pat Shephard Center Vestibule Renovation & Resolution (Memo #F18-156)

It was moved by Commissioner Longmeyer, seconded by Commissioner Johnson, toward the Pat Shephard Center vestibule renovation base bid to Action One Construction of Chicago, IL in an amount not to exceed \$65,000.00 and adopt Resolution 18-9-1P, a Resolution authorizing the execution of a contract between the Schaumburg Park District and Action One Construction, Inc.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

Pat Shephard Roof Replacement Project Change Order & Resolution (Memo #F18-161)

It was moved by Commissioner DiMaria, seconded by Commissioner Johnson, to approve change order #1 for the Pat Shephard Roof Replacement contract and adopt Resolution 18-9-2P, a Resolution approving of change order number one (1) to the contract between the Schaumburg Park District and All American Exterior Solutions for the Pat Shephard Center roof replacement project.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

CRC Stage Lighting Bids (Memo #F18-157)

It was moved by Commissioner Longmeyer, seconded by Commissioner Schmidt, to award the base bid for the new CRC stage lighting to Full Compass Systems of Verona, Wisconsin in an amount not to exceed \$62,703.00.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

Bids for Meineke Weight Room Floor Upgrade & Resolution (Memo #F18-160)

It was moved by Commissioner Schmidt, seconded by Commissioner Johnson, to award the Meineke weight room floor upgrade base bid #1 to Scharm Floor Covering of DesPlaines, IL in an amount not to exceed \$47,826.24 and adopt Resolution 18-9-3P, a Resolution authorizing the execution of a contract between the Schaumburg Park District and Scharm Floor Covering.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

Educational Conferences

It was moved by Commissioner Johnson, seconded by Commissioner DiMaria, to approved the 2018 Midwest Open Air Museums Coordinating Council Conference, 2019 PGA Conference, and 2019 IAPD/IPRA Soaring to New Heights Conference Expenses as presented.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

Village of Schaumburg Golf and Knollwood Project (Memo #P18-159)

It was moved by Commissioner Schmidt, seconded by Commissioner DiMaria, to approve the easement agreement between the Village of Schaumburg and the Schaumburg Park District to move the sidewalks off of the park district property at Knollwood Drive and Golf Road and onto the right of way.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

Village of Schaumburg Walnut Easement at Derda Park (Memo #F18-158)

It was moved by Commissioner Longmeyer, seconded by Commissioner Schmidt, to approve the Village of Schaumburg Walnut Easement at Derda Park.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

Lavelle Law Program Guide Sponsorship Agreement (Memo #C18-162)

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to approve the Lavelle Law program guide sponsorship agreement as presented.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

Wintrust 2018 Sponsorship Agreement (Memo #C18-153)

It was moved by Commissioner Schmidt, seconded by Commissioner Johnson, to approve sponsorship agreements with Wintrust for the 2019 Solstice Hop & Vine Fest and Links Technology Cup golf outing.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion is carried.

NEW BUSINESS

There is no new business this evening.

OTHER ITEMS

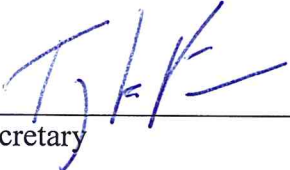
There are no other items.

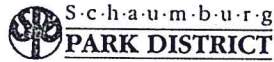
ADJOURNMENT

There being no further discussion, it was moved by Commissioner Longmeyer, seconded by Commissioner Schmidt, to adjourn the regular Park Board meeting at 7:45 p.m.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria
Nays: None
Absent: None

The motion carried.

By: 
Assistant Secretary



**Thursday, September 13, 2018
Park Board Meeting**

**7:30 P.M.
Board of Park Commissioners' Meeting
Jerry Handlon Administration Building
235 E. Beech Drive
Schaumburg, IL 60193**

A. Opening Items

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda

B. Presentations/Introductions

C. Approval of Minutes

1. Approval of Minutes of August 9, 2018 regular meeting.

D. Communications

1. Mail
2. Audience Comments

E. Committee Reports

1. Finance Committee

F. Bill List

1. Approval of Approved & Previously Paid Bill List

G. Information Items

1. Bond Sale Announcement
2. OSLAD Grant
3. Events

H. Action Items

1. Bids for Sunset Playground (Memo #P18-155)
2. Bids for Pat Schephard Center Vestibule Renovation & Resolution (Memo #F18-156)
3. Pat Shephard Roof Replacement Project Change Order & Resolution (Memo #F18-161)
4. CRC Stage Lighting Bids (Memo #F18-157)
5. Bids for Meineke Weight Room Floor Upgrade & Resolution (Memo #F18-160)
6. Educational Conferences
7. Village of Schaumburg Golf and Knollwood Project (Memo #P18-159)
8. Village of Schaumburg Walnut Easement at Derda Park (Memo #F18-158)
9. Lavelle Law Program Guide Sponsorship Agreement (Memo #C18-162)
10. Wintrust 2018 Sponsorship Agreement (Memo #C18-153)

I. New Business

J. Other Items

K. Adjournment to Executive Session

L. Adjournment

1. Adjourn the Meeting

Mission: The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.



September 13, 2018

Address

432 CReighton

525 CROFTON

2140 HITCHING POST

When no second is made

After a motion is proposed, if the motion requires a second and none is immediately offered, the chair of the body will usually ask, "Is there a second?" If no second is obtained within a few moments of proposing the motion, then the motion is not considered by the assembly, and is treated as though it was never offered (although it is recorded in the minutes). Such a motion may be introduced again at any later time.

If a motion which requires a second does not receive one, but is discussed or voted on anyway, it is too late to object to the motion on the grounds that a second was not offered. This is because the purpose of the second has been fulfilled: the assembly is obviously willing to consider the motion.^[4]

A point of order that a motion is not in order for lack of a second can only be made before any discussion or vote has taken place on the motion.^[5]