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**PARK DISTRICT**

MINUTES OF THE  
REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
SCHAUMBURG PARK DISTRICT  
235 EAST BEECH DR.  
SCHAUMBURG, ILLINOIS

March 12, 2015

President Longmeyer called the meeting to order at 7:30 p.m. Present at this evening's meeting were: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer.

Also present were: Mr. LaFrenere, Executive Director; Mr. Otto, Deputy Director; Mr. Kennedy, Superintendent of Recreation; Mr. Burgess, Director of Finance & Administration; Mr. King, Superintendent of Parks and Planning; Mr. Parsons, General Manager of Golf Operations; Mr. Brooks, Manager of Conservation Services; Ms. Casler, Director of Communications & Corporate Relations; Mr. Bryan Mraz, Attorney; and Ms. Schwebel, Executive Assistant.

**PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**APPROVAL OF AGENDA**

It was moved by Commissioner Schmidt, seconded by Commissioner Johnson, to approve the agenda as presented.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

**BINA HEARING**

It was moved by Commissioner Schmidt, seconded by Commissioner Johnson, to adjourn the regular meeting and call the BINA hearing to order.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

President Longmeyer stated pursuant to the Bond Issue Notification Act, he, as the President of the Board of Park Commissioners of the Schaumburg Park District, signed an Order calling for a public hearing concerning the intent of the Board of Park Commissioners of the Schaumburg Park District, Cook County, Illinois to sell General Obligation Limited Park Bonds in the amount of \$6,735,000, and setting the hearing for this evening at 7:30 p.m. Notice of this BINA hearing was posted in this building, the principal office of the District, was posted on the Park District's website, and was duly published in the Daily Herald on February 25, 2015, a date not less than 7 nor more than 30 days before the date of this hearing as required by law. The purpose of this public hearing is to receive public comments on the proposal to sell \$6,735,000 General Obligation Park Bonds for the purpose of the payment of land condemned or purchased for parks, for the building, maintaining, improving and protection of the same and the existing facilities of the District, and for the payment of the expenses incident thereto. President Longmeyer asked staff to briefly explain the reason for the proposed issuance of the Bonds and some of the planned expenditures.

Mr. Burgess stated the primary purpose will be for renovation of the Community Recreation Center along with purchase of other capital items and equipment.

President Longmeyer asked if there any questions of any members of the Park Board, and no questions were asked. President Longmeyer asked if there is any person desiring to present written testimony on this issue, and no written testimony was presented. President Longmeyer asked if there is anyone present who wishes to present oral testimony regarding the proposed bond issue, and no oral testimony was presented.

There being no one who wished to present written or oral testimony or otherwise wished to address the Board on this issue, it was moved by Commissioner Schmidt, seconded by Commissioner Johnson to adjourn this public hearing held pursuant to the Bond Issue Notification Act.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

It was moved by Commissioner Schmidt, seconded by Commissioner Johnson to reconvene the regular Park Board meeting.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

### **PRESENTATIONS/INTRODUCTIONS**

There were no presentations/introductions this evening.

### **APPROVAL OF MINUTES OF FEBRUARY 12, 2015**

It was moved by Commissioner Schmidt, seconded by Commissioner DiMaria, to approve the minutes of the February 12, 2015 regular meeting as presented.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

### **COMMUNICATIONS**

#### **Mail**

Mr. LaFrenere received an e-mail from Bob Tanner expressing appreciation for the snow removal.

Mr. LaFrenere received an e-mail from Jeff Pape who enjoyed skating on the ice rinks at Olympic Park.

Mr. LaFrenere received an e-mail from Joanne McLeod of Links Technology Solutions, commending Park District staff for accommodating the FitPals meeting.

#### **Audience Comments**

There were no audience comments this evening.

**COMMITTEE REPORTS****Finance Committee**

Commissioner Johnson reported that the Finance Committee met this evening and discussed the following: Bill List Review, Financial Statement Review, Review of Capitalization Policy, Review of Activenet Contract and Review of BINA Hearing (see Minutes).

**APPROVAL OF APPROVED & PREVIOUSLY PAID BILL LISTS**

Commissioner Johnson reported that the Finance Committee met this evening and approved the following Approved Bill List and Previously Paid Bill List:

General Fund	\$ 36,472.61
Recreation Fund	108,297.81
Museum Fund	4,141.97
Liability Insurance	352.00
IMRF/Retirement	1,909.96
Internal Service Fund	42,808.68
Capital Projects	367,172.56
Schaumburg Golf Club	6,182.17
Walnut Greens	<u>5,894.41</u>
 TOTAL	 <u>\$573,232.17</u>

General Fund	\$ 24,232.61
Recreation Fund	103,209.78
Museum Fund	10,381.34
Liability Insurance	12,836.01
IMRF/Retirement	8,182.18
Internal Service Fund	2,722.99
Capital Projects	285,061.51
Schaumburg Golf Club	13,313.35
Walnut Greens	<u>1,348.11</u>
 TOTAL	 <u>\$461,287.88</u>

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to approve the Approved Bill List in the amount of \$573,232.17 and the Previously Paid Bill List in the amount of \$461,287.88 as presented.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

### **INFORMATION ITEMS**

#### **Events**

Upcoming events include "Alice in Wonderland", Shamrock Scramble, Bunny Bash, Bunny Visits, Underwater Eggstravaganza, Canine Carnival, Sugar Bush Fair, which is sponsored by Davey Tree and Whole Foods, and Sunset Fire & Picnic on the Prairie.

### **ACTION ITEMS**

#### **Bids for Sport Center Parking Lot & Resolution for Contract (Memo #E15-40)**

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to award the bid for expansion of the Sport Center parking lot to the low bidder, Allstar Paving, in an amount not to exceed \$467,183 and adopt Resolution 15-3-1P, a Resolution authorizing the execution of a contract between Schaumburg Park District and Allstar Paving.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

#### **Bids for Grounds Maintenance Services & Resolution for Contract (Memo #P15-38)**

It was moved by Commissioner Daniels, seconded by Commissioner Johnson, to award the base bid with alternates as noted for grounds maintenance services to the low bidder, Alaniz Group, in an amount not to exceed \$46,592, accept the 2016 one-year extension at a 0% increase, accept the 2017 one-year extension at a 2% increase and adopt Resolution 15-3-2P, a Resolution authorizing the execution of a contract between Schaumburg Park District and Alaniz Group.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

Activenet Contract & Resolution (Memo #B15-45)

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to approve the Activenet contract as recommended by the Finance Committee and adopt Resolution 15-3-3P, a Resolution authorizing the execution of a products and services agreement between the Schaumburg Park District and Active Network LLC.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

Brochure Bids (Memo #C15-37)

It was moved by Commissioner DiMaria, seconded by Commissioner Schmidt, to award the bid for 2015/16 seasonal program brochure series to the low bidder, Paulson Press, Elk Grove Village, IL in an amount not to exceed \$123,500.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

Bids for STP Fitness Studio & Resolution for Contract (Memo #F15-41)

It was moved by Commissioner Schmidt, seconded by Commissioner Daniels, to award the bid for renovation of the STP squash courts into a fitness studio to the low bidder, Expedia Construction Corporation, Arlington Heights, IL in an amount not to exceed \$196,800 and adopt Resolution 15-3-4P, a Resolution authorizing the execution of a contract between Schaumburg Park District and Expedia Construction Corporation.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

Capitalization Policy (Memo #B15-46)

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to approve the Capitalization Policy as recommended by the Finance Committee.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

Third Amendment to Executive Director's Contract

It was moved by Commissioner DiMaria, seconded by Commissioner Schmidt, to approve the Third Amendment to Executive Director's Contract as presented.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

Verizon Wireless License Agreement (Memo #E15-39)

It was moved by Commissioner Schmidt, seconded by Commissioner Johnson, to approve the Verizon Wireless License Agreement subject to attorney approval.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

SAA Request to Extend Closing Hour at Polk Brach on Friday, June 26 (Memo #P15-44)

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to extend the closing hour of Polk Brach Park to 11 p.m. on Friday, June 26 to accommodate SAA's movie night. Commissioner Schmidt asked if we will notify the neighbors, and Mr. LaFrener stated SAA will do that. Mr. King noted parking will be at Conant High School.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

**NEW BUSINESS**

There was no new business this evening.

**OTHER ITEMS**

There were no other items this evening.

**ADJOURNMENT TO EXECUTIVE SESSION**

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to adjourn to Executive Session at 7:46 p.m. for the purpose of discussing personnel under Section 2(c)(1) of the Open Meetings Act.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

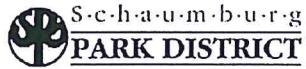
**ADJOURNMENT**

There being no further discussion, it was moved by Commissioner Daniels, seconded by Commissioner Schmidt, to adjourn the regular Park Board meeting at 7:55 p.m.

Ayes: Commissioners Daniels, DiMaria, Johnson, Schmidt and Longmeyer  
Nays: None  
Absent: None

The motion carried.

By: \_\_\_\_\_  
Assistant Secretary



Thursday, March 12, 2015  
Regular Park Board Meeting

**BOARD OF PARK COMMISSIONERS  
MEETING AGENDA  
Jerry Handlon Administration Building  
7:30 p.m.**

**A. Opening Items**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of the Agenda

**B. BINA Hearing**

1. BINA Hearing of March 12, 2015

**C. Presentations/Introductions**

**D. Approval of Minutes**

1. Approval of Minutes of February 12, 2015 Regular Meeting

**E. Communications**

1. Mail
2. Audience Comments

**F. Committee Reports**

1. Finance Committee

**G. Bill List**

1. Approval of Approved & Previously Paid Bill Lists

**H. Information Items**

1. Events

**I. Action Items**

1. Bids for Sport Center Parking Lot & Resolution for Contract (Memo #E15-40)
2. Bids for Grounds Maintenance Services & Resolution for Contract (Memo #P15-38)
3. Activenet Contract & Resolution (Memo #B15-45)
4. Brochure Bids (Memo #C15-37)
5. Bids for STP Fitness Studio & Resolution for Contract (Memo #F15-41)
6. Capitalization Policy (Memo #B15-46)
7. Third Amendment to Executive Director's Contract
8. Verizon Wireless License Agreement (Memo #E15-39)
9. SAA Request to Extend Closing Hour at Polk Brach on Friday, June 26 (Memo #P15-44)

**J. New Business**

**K. Other Items**

**L. Adjournment to Executive Session**

**M. Adjournment**

**Mission:** The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.

