

# The Regulatory Company – Regulatory Expert(s) (Cosmetics) – profile – VACANCY

To keep up with, and to accelerate growth, The Regulatory Company (TRC) is seeking 1 or more experienced Regulatory Experts to join our team full-time/part-time in the very short term. Our client base spans the globe. We value personal expertise and pro-active contributions. We are flexible to define the day-to-day tasks together with the new Regulatory Expert(s). Fluent communication in English and affinity with and interest in working with clients and software/cloud solutions is important. We offer flexible working hours, competitive compensation and clear growth opportunities.

**[PLEASE APPLY NO LATER THAN December 18<sup>th</sup>, 2022!]**

## The Regulatory Company | TRC

TRC is all about safety and regulatory compliance of consumer goods in general, and cosmetics and food supplements in particular. We provide in-house regulatory services throughout the product life-cycle. The TRC team shares a highly complementary and unique mix of in-dept knowledge and experience in toxicology, product assessment, global regulatory management, commercial understanding and empathy, and software development and software management.

Our clients range from 3<sup>rd</sup> party manufacturers and EU/UK importers, to brand owners and regulatory compliance integrator service providers. Our client base is spread around the globe and includes high profile companies in cosmetics and food supplements. TRC is a member of CTPA (Cosmetic Toiletry and Perfumery Association) in the UK, NCV (Dutch Cosmetics Association) in the Netherlands, PCPC (Personal Care Products Council) in the USA, ERPA and ESTIV. We participate and present on a regular basis in a wide array of courses, conferences and events. TRC has offices in The Hague in the Netherlands, and in London in the UK. We have been appointed by most of our clients in cosmetics as the Responsible Person for their products in the EU and/or the UK.

TRC has been founded in 2008, and set off on a path of strong growth in 2018. Strong growth is backed by proprietary software solutions developed in exclusivity by and for TRC. The current PRIMS cloud solution is used by a growing number of globally operating companies. Several additional cloud and web solutions will be launched in 2022 and the years to come.

TRC has an informal company culture where expertise and personal contribution count.

## Regulatory Expert

### 1. Purpose

The Regulatory Expert is in direct contact with clients in a role as consultant. Customer empathy and a situational approach depending on client needs and background are important. The Regulatory Expert has, as much as possible, end-to-end responsibility to ensure the safety and regulatory compliance of the product portfolio of a number of clients. The use of, and contribution to the maintenance, and continuous development of our proprietary cloud-based compliance management solution is increasingly important.

Quality, comprehensiveness, and efficiency are key to both TRC and our clients. Raising the level of regulatory understanding and expertise with our clients is part of our services. Offering valuable processes,

tools and solutions is important. It is all about adding as much value to the equation as possible without purposeless over-servicing and over-charging clients.

The Regulatory Expert reports to and works in close cooperation with senior management. Senior management actively contributes to the expert work where needed. All tasks are performed and enabled through software/cloud solutions.

## **2. Tasks (tbd based on candidate level of experience/expertise, and personal interest)**

- Continuous customer portfolio compliance management
- Ensuring comprehensive, quality and up-to-date (technical) product information files (in cooperation with colleagues responsible for administration)
- Preparing (and approving) compliance and safety assessments of ingredients and products
- Advising on, and ensuring label and claims compliance
- Ensuring product (re-)notifications (in cooperation with colleagues responsible for administration)
- Executing all duties where TRC is a Responsible Person (cosmetics)
- Contributing to the set-up and maintenance of regulatory and toxicology databases (data mining)
- Contributing to the development of software, cloud and web solutions
- Contributing to overall work improvement and optimisation

## **3. Qualifications (ideal candidate)**

- Relevant educational ( $\geq$ BSc), e.g. (bio-/analytical) chemistry, (bio-) pharmacy, toxicology, (medical) biology, life sciences or comparable
- Working background ( $\geq$ 3 years) in relation to product R&D, product safety and compliance, and data(base) management
- Preferably experience in the cosmetics sector
- Knowledge and/or affinity with cosmetics regulations in Europe, USA and/or other relevant markets
- English, fluent in both writing and speaking

## **4. Personal characteristics of the ideal candidate**

- Is customer and solution oriented
- Has a proactive way of working and communicating
- Has a personal drive to create and realise added value
- Takes ownership, pragmatic and hands-on mentality
- Is accurate and well organised, with a hawk-eye for detail within a big picture
- Has affinity with and interest in software/cloud solutions

## **5. Offer**

- 3-5 days a week
- $\geq$ 2 days a week at the office in the Hague
- Flexible working hours/days/holidays
- Competitive compensation
- Clear opportunities to grow in expertise, responsibilities, scope of work and compensation

## **How to apply or inquire for more information?**

- To apply, send your resume including motivation to [info@theregcom.com](mailto:info@theregcom.com)
- For more information, [info@theregcom.com](mailto:info@theregcom.com) or +31 70 2213180 / +44 20 3966 8557