

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
December 13, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Nilsson, Councilmembers Robert Black, Karina Pack, Arcenia Pacheco and Teri Tafoya appeared in Council Chambers. Councilmember Dixon was absent (excused)

CITY STAFF: Finance Director Randy Sullivan and Code Compliance Officer Barbara Blyth.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Tafoya. The Invocation was given by Kip Myers of the Bread of Life Mission.

CONSENT AGENDA:

November 8, 2023, meeting minutes.

November 15, 2023, work session minutes.

MOTION: Vice Mayor Nilsson made a motion to approve the consent agenda.

SECONDED: Councilmember Black

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:

-Lloyd Johnson shared that he will be running for State Representative.

-Kevin Self made a proposal for a pedestrian pathway.

CALL TO THE PUBLIC FOR AGENDA ITEMS:

-Carol Mendenhall spoke to the Council and recommended that they do not approve the Liquor License for the 66 Restaurant.

NEW BUSINESS:

- a. Call of Election: One Time Override Expenditure Limitation: Interim City Manager Sullivan explained the Override. Questions were asked and answered.
MOTION: Vice Mayor Nilsson
SECONDED: Councilmember Pack
MOTION CARRIED
City Manager Sullivan read the Call of Election
- b. Liquor Licence-012 Restaurant—66 Restaurant—2501 Navajo Blvd-Vidhi Sharma : Discussion was held.
MOTION: Councilmember Black made a motion to table this item
SECONDED: Vice Mayor Nilsson
MOTION CARRIED
- c. Discussion/Possible action entering into a lease agreement with Petracom of Holbrook: Interim City Manager Sullivan answered questions from the Council.
MOTION: Councilmember Black
SECONDED: Vice Mayor Nilsson
MOTION CARRIED
- d. Resolution 23-16: A resolution entering into an IGA with the Arizona Department of Revenue: Interim City Manager Sullivan answered questions from the Council.
MOTION: Councilmember Tafoya
SECONDED: Vice Mayor Nilsson
ROLL CALL VOTE: Councilmember Black “Aye”, Vice Mayor Nilsson “Aye”, Councilmember Pacheco “Aye”, Councilmember Pack “Aye”, Councilmember Tafoya “Aye”, and Mayor Smith “Aye”.
- e. Purchase of back up Greens Mower: Interim City Manager answered questions from the Council.
MOTION: Mayor Smith

SECONDED: Vice Mayor Nilsson

MOTION CARRIED

- f. Code Enforcement Update: Interim City Manager Sullivan gave an update. Code Compliance Officer Barbara Blyth answered questions from the Council.
- g. Personnel Policy section 202 – Nepotism-Robert Black, Councilmember: Council directed Interim City Manager Sullivan correct the issues and not to hurt any employees.
- h. Personnel Policy section 802 – Vacation-Robert Black, Councilmember: The policy was discussed. No action was taken.

SUMMARY OF CURRENT EVENTS-MAYOR:

- Thank you to all the volunteers, participants and City Employees who helped at all of our holiday events so far. Over 200 people attended the tree lighting ceremony.
- A big thanks to Mark and Lori Romo, Cindy Tafoya, Tim Kelley, Teri Tafoya, Robin Gonzalez and their crew for making downtown Holbrook shiny and decorating the Cemetery wall.
- The Festival of Trees had over 58 entries and was put on by the Coalition of Churches with numerous volunteers.
- A shout out to Kelly Spangler, Angela and Bob Keene, Sheri and Dan Reed, Karen Estridge, Debbie Shumway and Linda Young and the many other volunteers from the School District and community members that go above and beyond.
- The Parade of Lights was a fantastic event. There were 34 entries. A big thanks to the Chamber of Commerce and the Holbrook Police Department for making sure everyone was safe.
- Congratulations to the Holbrook Boys Basketball team for taking 1st in the Round Valley Tournament last week.
- The Pat Kenny Tournament was two weeks ago and there were over 21 teams that participated.
- Congratulations to Vice Mayor Nilsson for being elected to serve as Vice Chairperson for the Apache and Navajo County Mayors and Councilmembers Association.
- On Saturday at the Route 66 Café they are hosting a Kids Entrepreneurship Program.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

- Vice Mayor Nilsson shared that the Parade of Lights was wonderful, and the Festival of Trees was tremendous. The musical groups that came to perform really made it.
- He represented Holbrook yesterday at the Apache and Navajo County Mayors and Councilmembers Association. The speaker at this event tried to emphasize the power that the Council has and that the State Legislatures need Council support. There is a meeting scheduled at the State Capital on February 22nd.
- Councilmember Black stated that we lost quiet a few people last month, including Eddie Gabaldon, Bud McLaws and Jay Williams. All were long-time residents of Holbrook. He sent condolences to the families and wanted them to know that he is thinking about them.
- Councilmember Pack shared that she attended the Wrestling Tournament and she wanted to thank the community for everything that they do to put on something so big. She also sent condolences to Leland Williams family.
- Councilmember Tafoya “ditto ’ed” everything about the recent holiday events and their outstanding successes. She gave kudos to the City for putting up the handicap swings. Two swings were placed at Hunt Park and one was placed at Lewis Park. Councilmember Tafoya received a message thanking her for the placement of the Handicap swing at Lewis Park and that it was very much being enjoyed.
- Councilmember Pacheco asked why the City Manager’s position is not posted online and where are we on the update for that.
- Vice Mayor Nilsson added Carlos Jimenez is retiring and that the City needs to find a replacement for that position as soon as possible. Also they will have a small party for Carlos at the Senior Center on the 27th.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

- Interim City Manager Sullivan “echo ‘ed” Vice Mayor Nilsson on how important they are in making a difference with our legislators. He suggested getting to know the legislators by inviting them to our events, trying to get them to our community. Phone calls to the legislators are much more effective in getting attention than e-mails.
- Our partnering City, Snowflake is doing a Giving Machine in their community. It will be opened up from December 15th through the 31st. He said that it is basically a vending machine in which you can donate money for organizations to assist people in need this time of the year. The opening ceremony and ribbon cutting start at 4 pm. On December 18th at the Freeman House in Snowflake.
- Every several years we have an audit on our levee that is run by the Army Corp of Engineers. The City has 2 other levees that are not certifiable. One of those levees is on the wash that runs behind 7th Street. The Arizona Department of Water Resources engineer has a concern that the levee does not have an overflow. This will be a project that we will start looking at in the future. We don’t have the funds to address this right now so they will start looking for grants for us.
- The notes from Evelyn Casuga from the City Council Strategic Session that was held on November 15th will be shared with Councilmembers tomorrow. Please review them and make sure that priorities that you discussed are included in the notes, so that we can move forward with that.
- He has ordered more swings for Lewis Park and for Lisitzky Park. Lisitzky will also get a handicap swing. The Wheelchair swing installation is being delayed because of the strict rules that involved in having a Wheelchair swing, so it will be a little while before the rules can be complied with.
- The potable water stand behind City Hall will be locked on weekends and after hours beginning January 1st. Any customers that come and pre-pay will get a code for the lock.
- The tank in Sun Valley is completed. There will be a photo-op next Thursday at 11:00 am with CDBG and the Construction Workers. Barbara Blythe and Daniel Gabaldon worked really hard on this project and it went pretty smooth.
- The Streets Department has been working on projects on 13th Avenue and on 8th Avenue. They will be getting a Crack Seal Machine next week so they will begin crack sealing streets at that time. The City will be trying to piggyback off of Navajo County’s bid for the crack seal materials.
- The Parks Department started edging today at the parks. They have a lot to do, so it may take awhile.
- Mr. Sullivan applied for a WIFA grant a few months ago to help the City replace all of its water meters. There will be a grant review next week. If this gets rewarded it is worth almost a million dollars.
- The Streets Department is trying a new product. The product is a winter patch and it is looking promising.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Vice Mayor Nilsson

SECONDED: Councilmember Tafoya

MOTION CARRIED

Meeting adjourned at 7:44 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on December 13, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 13th day of December 2023.



Kathleen Smith, Mayor