

MINUTES OF THE REGULAR MEETING  
OF THE HOLBROOK CITY COUNCIL HELD ON  
August 10, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Nilsson, Councilmembers Robert Black, Tim Dixon, Arcenia Pacheco, Karina Pack, and Teri Tafoya appeared in Council Chambers.

CITY STAFF: Finance Director Randy Sullivan. Police Chief Nathan Christensen and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Pack. The Invocation was given by Gloria Montoya of Daystar.

CONSENT AGENDA:

July 27, 2023, meeting minutes

MOTION: Vice Mayor Nilsson

SECONDED: Councilmember Dixon

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:

-Lynn Huenemann from Sun Valley addressed the Council regarding the brown water in Sun Valley.

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

NEW BUSINESS:

- a. Travel Centers of America Liquor License officer and ownership changes: Casey Lee Scott from Travel Centers of America was present.  
MOTION: Councilmember Dixon  
SECONDED: Councilmember Pacheco  
MOTION CARRIED
- b. Presentation from Betsy Wilson and Dr. Chato Hazelbaker from Northland Pioneer College: Dr. Hazelbaker was unable to attend. Betsy Wilson shared the achievements of NPC Student over the last year. She also shared information about new degree programs that are being offered. Ms. Wilson discussed the Friends and Families of NPC and everything that they are doing for our community.
- c. Proclamation General Aviation Month: Mayor Smith read the proclamation and proclaimed August 2023 as General Aviation Appreciation Month.
- d. Resolution 23-08: Amending fees for commercial and non-commercial public records requests. Mayor Smith read Resolution 23-08 by heading. Interim Manager Randy Sullivan reviewed the resolution. Discussion held.  
MOTION: Councilmember Dixon  
SECONDED: Councilmember Tafoya  
ROLL CALL VOTE: Councilmember Black "Aye", Councilmember Dixon "Aye", Vice Mayor Nilsson "Aye", Councilmember Pacheco "Aye", Councilmember Pack "Aye", Mayor Smith "Aye", and Councilmember Tafoya "Aye"
- e. Discussion and possible action on Public Participation Policy:  
MOTION: Councilmember Black  
SECONDED: Vice Mayor Nilsson  
MOTION CARRIED
- f. Discussion and possible action on Manager Selection Plan: Discussion was held. Council requested to modify the first action on the Manager Selection Plan from "Create a Strategic plan and Mission Statement" to "Identify Council priorities and Manager qualities".

MOTION to approve with modifications made by Vice Mayor Nilsson

SECONDED: Councilmember Dixon

MOTION CARRIED

#### SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith shared that Libby Budenholzer passed away on Monday the 8<sup>th</sup>. The Budenholzer family has left a lasting impression in Holbrook. Libby and Vince were married for 70 years.

Libby served as Councilwoman and then as Mayor of Holbrook. She also was appointed by Governor Bruce Babbitt to the Arizona Woman's Commission, and her husband, Vince, became an Arizona Hall of Fame Basketball coach.

-She gave a big shout out to Dalene and Terry Brinkerhoff who painted the Petroglyph Museum, Kip Woolford assisted as well. It looks fresh and new.

-Mayor Smith also shared that we will be losing the Summit Healthcare clinic and physical therapy office- they will be closing on September 6, 2023. Summit did meet with Mayor Smith and let her know that they will be closing because of financial reasons at this particular clinic. They do still own property in Holbrook, and they would love to someday come back. We are thankful that we still have North Country, and we appreciate them serving our area. This is a reminder to us as a council how important economic growth is to all different aspects of our community and the impact it makes. As we go forward with our general and strategic plan, we can discuss what ways the city can foster relationships with industry and healthcare organizations. No we don't get involved with private industry but we can do what is appropriate from a civic side to help entice organizations to our area.

#### SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Nilsson shared that on October 8<sup>th</sup> there will be a Senior Health Fair at the Senior Center. Also, on Nov 5<sup>th</sup> there will be a Bingo/Auction for the Holbrook Food Bank Christmas Boxes. He also shared that on the corner of W. Florida and 8<sup>th</sup> Avenue there is now a 4 way stop and that HPD is enforcing it.

-Councilmember Black- None

-Councilmember Pack is glad for the rain and she is glad that school started.

-Councilmember Dixon attended the Rap Concert at Gillespie Park. He said that some of the band had roots in Holbrook. He also stated that there was an email sent from Mayor Smith to Ted Soltis stating that she had asked Randy Sullivan to attend the work session about the budget. He warned that this was ~~not appropriate.~~ *in violation of the Charter.*

-Councilmember Tafoya gave condolences to the family of Libby Budenholzer. She said that her funeral will be held in Pinetop on August 19<sup>th</sup> at 2:00 p.m. She also shared that she had pulled weeds and that Sam had done an excellent job of picking them up. She then stated that she was disappointed in the cleanup of a project on 8<sup>th</sup> Avenue and W. Arizona, much debris has been left after the project and she hopes that it will be cleaned up. Lastly, she stated the Kiwana's are looking for volunteers to work at the ticket booths for the Navajo County Fair.

-Councilmember Pacheco said that Micheala Saxton from Saxton Projects wanted to thank Mike Young and Steve Rutherford for helping to make their Golf Tournament a success. Councilmember Pacheco said that she talked with the new owner of the building on Hopi Dr. that the council had talked about having Liz Nichols re paint the mural that she did years ago. She also wanted to know if the Council could network about a way to get daycare in Holbrook.

#### SUMMARY OF CURRENT EVENTS-CITY MANAGER:

-Interim City Manager Sullivan clarified that the new pool heater will be replacing a heater that was purchased in 1983.

-There is a new photo opportunity at Gillespie Park by the windmill.

-He is making plans to build a new Pickleball Court at Hunt Park.

- He discussed the 4 way stop on W. Florida and 8<sup>th</sup> Avenue and shared that there have been suggestions made for 2 more 4 way stops.
- He has received calls about stop signs being block by tree limbs and has been cutting back the trees.
- Interim Manager Sullivan discussed the progress of the CDBG grant work on the Sun Valley north water tank. He said that they have a site plan and that it should be completed by October.
- He is also getting quotes to fix another well for Sun Valley.
- Mr. Sullivan is still working with ADEQ on how to filter out the Manganese that is naturally found in the water and creates a reddish color.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

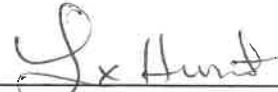
MOTION: Councilmember Tafoya

SECONDED: Councilmember Pack

MOTION CARRIED

Meeting adjourned at 7:12 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on August 10, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



\_\_\_\_\_  
Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 24th day of August 2023.



\_\_\_\_\_  
Kathleen Smith, Mayor