

MINUTES OF THE REGULAR MEETING  
OF THE HOLBROOK CITY COUNCIL HELD ON  
July 27, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Nilsson, Councilmembers Robert Black, Arcenia Pacheco, and Teri Tafoya appeared in Council Chambers. Councilmember Tim Dixon and Karina Pack participated via phone.

CITY STAFF: Finance Director Randy Sullivan and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Pacheco. The Invocation was given by Gloria Montoya of Daystar.

CONSENT AGENDA:

July 13, 2023, work session minutes.

July 13, 2023, meeting minutes

MOTION: Councilmember Black

SECONDED: Vice Mayor Nilsson

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

EXECUTIVE SESSION:

MOTION: (To recess into executive session) Councilmember Black

SECONDED: Vice Mayor Nilsson

Discussion held.

Vote: 6 "Aye", 1 "Nay"

MOTION CARRIED at 6:07 p.m.

NEW BUSINESS:

- a. Swimming pool repair award: new heater - \$63,565.01—Commercial Pool Repair, Waternuts Aquatic Enterprises, Inc.  
MOTION: Councilmember Nilsson  
SECONDED: Councilmember Pack  
Discussion held.  
Vote: 6 "Aye", 1 "Nay"  
MOTION CARRIED
- b. Swimming pool repair award: new filtration system - \$42, 445.80—Commercial Pool Repair, Waternuts Aquatic Enterprises, Inc.  
MOTION: Councilmember Black  
SECONDED: Councilmember Tafoya  
Discussion held.  
MOTION CARRIED
- c. Resolution 23-06: A resolution to update the signature card. Mayor Smith read Resolution 23-06 by heading.  
MOTION: Councilmember Black  
SECONDED: Councilmember Tafoya  
Discussion held.  
MOTION CARRIED
- d. Resolution 23-07: Amending fees for the City of Holbrook Fitness Center.

MOTION: Councilmember Tafoya

SECONDED: Councilmember Black

Discussion held.

Vote: 5 "Aye", 2 "Nay"

MOTION CARRIED

- e. Discussion and possible action on National Med Grow Fence:

Discussion was held. No action needed.

- f. Discussion and possible action on Public Participation Policy:

Discussion held.

MOTION to table item until the next meeting made by Councilmember Dixon.

SECONDED: Councilmember Pacheco

Vote: 3 "Aye", 3 "Nay"

MOTION CARRIED

- g. Discussion and possible approval of Interim City Manager role in the future City Manager Search:

Discussion was held. Administration was directed to start a Search Plan with a calendar, a timeline and costs for 2 or 3 different search firms. Administration is directed to work with the City Attorney. Update to be given at the City Council Meeting on August 10, 2023.

- h. Discussion and possible approval of Interim City Manager contract with Randall L. Sullivan:

MOTION: Vice Mayor Nilsson made a motion to approve the Mayor to execute the proposed contract with Randy Sullivan, with the final contract to be in a form negotiated by the City Attorney in furtherance of his decision.

SECONDED: Councilmember Pacheco

MOTION CARRIED

#### SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith thanked Supervisor Alberto Peshlakai, of Navajo County for planning several 5K's and for his involvement with Holbrook. She also gave condolences to the Ken Clay family.

#### SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Nilsson reminded everyone that next week, school is back in session. He asked that everyone be careful of the bike and walking traffic.

-Councilmember Black stated that we need to get going on the General Plan in order to get ready for the new City Manager. He said that he has talked to Interim City Manager Sullivan about the street repairs that are needed on 8<sup>th</sup> Ave. Mr. Black shared that there is a lot of heavy equipment being driven on Mclaws Rd for a million-dollar project in the area. He stated that there are many concerns from citizens about the heavy equipment driving over the Porter Canyon bridge.

-Councilmember Tafoya reminded everyone that the Catholic Church is having a pool party and a movie this Saturday. She thanked the Chamber of Commerce and Tyretta Brown for organizing the Indian Dances. Ms. Tafoya was glad to see that work has started on the Cemetery fence.

-Councilmember Pacheco thanked City employees for working on the roads.

-Councilmember Dixon – No report.

#### SUMMARY OF CURRENT EVENTS-CITY MANAGER:

-Interim City Manager Sullivan has been busy meeting with Department Heads and City Councilmembers. He has a list of projects that are needed. He stated that he is a hands-on City Manager. Mr. Sullivan shared that City employees will be having a pool party. Lastly, he said that work has begun on the Cemetery wall.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Councilmember Black

SECONDED: Councilmember Pacheco

MOTION CARRIED

Meeting adjourned at 7:47 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on July 27, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



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Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 10th day of August 2023.



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Kathleen Smith, Mayor