

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
October 12, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Nilsson, Councilmembers Robert Black, Tim Dixon, and Teri Tafoya appeared in Council Chambers. Councilmember Pack appeared telephonic. Councilmember Arcenia Pacheco was absent-unexcused.

CITY STAFF: Finance Director Randy Sullivan and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Tafoya. The Invocation was given by Pastor Hollingsworth of St. Johns Baptist Church.

CONSENT AGENDA:

September 28, 2023, meeting minutes

Check Register, 09/21/2023-10/05/2023.

MOTION: Councilmember Dixon made a motion to approve the consent agenda with the removal of the Check Register

SECONDED: Vice Mayor Nilsson

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:

- Lloyd Johnson introduced himself to the Council and announced that he will be running for State Representative.
- Mark Romo requested information on where the funds for the Capital Improvement fees on the water bill go. He also wanted to know what the bid process is.

CALL TO THE PUBLIC FOR AGENDA ITEMS:

- Mark Romo spoke in support of Peggy Reid for the open Charter Committee member.

NEW BUSINESS:

- a. Presentation Navajo County Health Department-Bill Ricci: Bill Ricci and Kathy Soloman reviewed the Navajo County Community Health Assessment 2023 and the Navajo County Community Health Assessment Improvement Plan 2023-2029.
- b. Planning and Zone Change: Francis Morris 308 Hermosa Dr., Parcel 109-37-005T; change from General Commercial (C-2) to single Family and Manufactured Home (RMH-1): Mike Sample, Planning and Zoning President, shared that the Planning and Zoning Committee held a public hearing on September 21, 2023. He said that notices were sent out to everyone within 300 ft and that there was no opposition.
MOTION: Vice Mayor Nilsson made a motion to approve the zone change.
SECONDED: Councilmember Black
MOTION CARRIED
- c. Appoint new member to the Charter Review Committee due to the resignation of Steven Carbonneau: Mayor Smith: Mayor Smith recommended Peggy Reid for the Charter Review Committee and asked the Council for consent. Discussion was held regarding the process of the appointment. 5 Councilmembers consented; Councilmember Dixon did not consent.
- d. Resolution 23-13: Changing the day of the Council Meetings: Mayor Smith read Resolution 23-13 in its entirety. Discussion was held.
MOTION: Councilmember Tafoya made a motion to approve Resolution 23-13 with an amendment in Section 1 replacing "Fourth Wednesday" with "Second Wednesday".
SECONDED: Vice Mayor Nilsson
ROLL CALL VOTE: Councilmember Black "Nay", Councilmember Dixon "Aye", Vice Mayor Nilsson "Aye", Councilmember Pack "Aye", Councilmember Tafoya "Aye" and Mayor Smith "Aye".

- e. Discussion/Possible action: Schedule a planning work session regarding City Manager appointment/recruitment firms: Mayor Smith recommended that the Council find a facilitator to help with strategic planning for hiring a City Manager.

SUMMARY OF CURRENT EVENTS-MAYOR:

- Mayor Smith and Interim Manager Sullivan met with Ramsay Wharton with the Arizona Commerce Authority with their Film and Digital Media department on how to get communities like Holbrook Film Ready.
- Friday the 13th, starting at 9am at Hulet School, will be the Fishers of Men for Veterans, an outreach organization. This outreach is dedicated to helping veterans who have fallen on hard times. They will have plenty of resources there to help out.
- The Holbrook Library offers many different services and acts as our recreation department. They offer classes in Strength Training, they have Lego League, craft nights for adults and chair yoga to name a few. You can also check out pickleball equipment to use.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

- Councilmember Dixon recommended that everyone attend the Fishers of Men for Veterans stand down event tomorrow. He attended the Bread of Life Banquet and said that they do great work. Not only does the Bread of Life Mission provide a warm bed, but they also help to integrate people into society.
- Councilmember Tafoya- No Report.
- Vice Mayor Nilsson said that Cherise Myers, of the Bread of Life Mission and her group do a great job. He also shared that the Holbrook Public Library will be sponsoring an eclipse event on Saturday at 9:00am, they will provide glasses. The Senior Center hosted their first Bingo Palozza today. There will be a Health Fair at the Senior Center on October 19th from 10am-2pm. On November 4 there will be a Bingo/Raffle at the Senior Center at 6pm the proceeds will go toward food boxes. Vice Mayor Nilsson thanked the City of Holbrook for striping 8th Ave. He said that it makes it much safer.
- Councilmember Black gave accolades to the City for getting a lot done. He said that things are starting to shape up. He said he knows that it is not easy, but he appreciates it.
- Councilmember Pack said that the City did a great job on striping 8th Ave and that the cemetery wall looks great.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

- Interim City Manager Sullivan read a letter of Award/Thank you that was written to PJ Gabaldon
- City crews have started sidewalk projects in the area of W. Arizona St and 6th Ave.
- Work on 8th Ave. has also begun. This work includes curb, sidewalk and drainage repair.
- City Crews will also be remodeling the back room at the Animal Shelter.
- The Cemetery gates have been painted.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

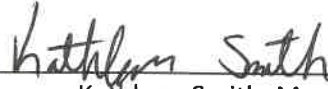
MOTION: Vice Mayor Nilsson
SECONDED: Councilmember Tafoya
MOTION CARRIED
Meeting adjourned at 7:18 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on October 12, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 8th day of November 2023.



Kathleen Smith, Mayor