

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
August 24, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Nilsson, Councilmembers Robert Black, Arcenia Pacheco, Karina Pack, and Teri Tafoya appeared in Council Chambers. Councilmember Tim Dixon appeared via telephone.

CITY STAFF: Finance Director Randy Sullivan, Animal Control Officer Brandon Smigiel and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Black. The Invocation was given by Gloria Montoya of Daystar.

CONSENT AGENDA:

August 10, 2023, meeting minutes

Check Register, 08/02/2023-08/09/2023.

MOTION by Councilmember Pacheco to approve the Consent Agenda with an amendment correcting the August 10, 2023, meeting minutes to read in the Summary of Current Events-Tim Dixon-Strike "not appropriate" and add "in violation of the Charter.

SECONDED: Vice Mayor Nilsson

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:

-Mike Sample, Navajo County Fair Board President, reminded the Council that the Navajo County Fair is less than 3 weeks away. He reviewed the upcoming events and invited the Mayor and Council to attend the Opening Ceremonies on Wednesday, September 13th.

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

NEW BUSINESS:

- a. Family Dollar Liquor License officer and ownership changes: Tommy Jackson from Family Dollar Corporate Office appeared via telephone.
Discussion was held.
MOTION: Vice Mayor Nilsson
SECONDED: Councilmember Tafoya
MOTION CARRIED
- b. Resolution 23-09: 2022 CFO designation- Interim City Manager Randy Sullivan explained Resolution 23-09 to the Council. Mayor Smith read Resolution 23-09 by heading.
MOTION: Vice Mayor Nilsson
SECONDED: Councilmember Pack
MOTION CARRIED
- c. Resolution 23-10: 2024 CFO designation-Mayor Smith read Resolution 23-10 by heading.
MOTION: Councilmember Black
SECONDED: Councilmember Tafoya
MOTION CARRIED
- d. Possible action to cancel the September 14th meeting: Mayor Smith stated that it is the week of the Navajo County Fair, and many Councilmembers will be supporting and volunteering for the Fair.
Councilmember Dixon concurred.
MOTION: Vice Mayor Nilsson
SECONDED: Councilmember Tafoya
MOTION CARRIED

- e. Ordinance 23-04: Amending fees for Animal Control-1st Reading. Mayor Smith read Ordinance 23-04 in its entirety. Animal Control Officer Smigiel answered questions from the Council.
- f. Department Update: Animal Control- Animal Control Officer Smigiel gave an update on the Animal Control Department and answered questions from the Council.

SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith attended the 2nd half of the Brownsfield Grant work group meeting, where they will be taking the ideas from the group and preparing a plan to be presented to the council hopefully within the next few months.

Mayor Smith, Vice Mayor Nilsson, and Councilmember Tafoya met with the new NE AZ Director for Unity Way and her team where they shared with us that youth services will be their strategic focus for the upcoming year, and they hope to do more in our community. They also shared that they have funded Catholic Charities for the first time, and they also support and help on funding for the Bread of Life Mission.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Nilsson attended the NACOG Meeting today. He shared that the Head Start program is falling apart mainly because of minimum wage being raised. It is now harder for families to qualify for the program. Vice Mayor Nilsson also shared that the Regional Transportation Board is looking for needs in the area for the next year. He also shared that the Holbrook Senior Center will be hosting a Wellness Fair and a couple of fundraiser Bingo games.

-Councilmember Black gave condolences to the family of Byron Shelendewa, he said that he was a great guy and will be missed. Councilmember Black shared that there is still asphalt debris on the road in the area of 8th Ave and W. Florida. He also directed Interim City Manager Soltis to check to see if the old Tate Building is in violation of the Code because of the boarded-up windows. Lastly, he shared that the cardboard bailer is not being used.

-Councilmember Pack- None

-Councilmember Dixon is looking forward to the Navajo County Fair. He said that the Navajo County Fair Board does a great job and every year it gets better and better. He also gave his condolences to the family of Byron Shelendewa.

-Councilmember Tafoya is looking forward to attending the League Conference next week. She said the Holbrook City Council will be raffling a basket representing Holbrook at the conference. Several Holbrook businesses donated items for the basket.

-Councilmember Pacheco gave condolences to the family of Byron Shelendewa. She also thanked the City for the Pickleball Court.

-Mayor Smith also gave condolences to the Baca family.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

-Interim City Manager Sullivan shared that the funeral for Byron Shelendewa will be held on September 2nd at 10:00 am at the Holbrook Fire House.

-He applied for an APS grant to help with the General Plan

-The Arizona Commerce Authority met 2 times. During the 2nd meeting they looked at the vacant buildings in town.

-He shared that Chief Christensen said that stop sign on 8th Ave and W. Florida is up and running but that he does have some safety concerns with people speeding in the area.

-An RFP has been sent out for recruitment services for a City Manager.

-Barbara Blyth is gathering the guidelines and will ask for a grant to help low-income homeowners rehab their homes.

-Work on the Cemetery wall is continuing. Work is slow but it is being done right.

-Barbara Blyth has a 6-month process for dilapidated building abatement. They were also able to get a trailer tore down on Mariana.

-Stantec is working on an area wide plan. They will come back with suggestions.

-In Sun Valley the second well was worked on by a well driller. Another well still needs to be drilled.

-The lights at Hunt Park are being addressed. Mr. Sullivan is getting quotes on LEDs. They are expensive.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:


MOTION: Councilmember Tafoya

SECONDED: Vice Mayor Nilsson

MOTION CARRIED

Meeting adjourned at 7:04 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on August 24, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 28th day of August 2023.



Kathleen Smith, Mayor