

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
April 13, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Francie Payne, Councilmembers Robert Black, Tim Dixon, and Mike Nilsson appeared in Council Chambers. Councilmember Karina Pack participated via phone. Councilmember Arcenia Pacheco was excused.

CITY STAFF: City Manager Ted Soltis and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Vice Mayor Payne. The Invocation was given by pastor Ken Clay.

CONSENT AGENDA:

March 23, 2023, Regular Meeting minutes and March 23, 2023, Work Session minutes.

MOTION: Vice Mayor Payne

SECONDED: Councilmember Dixon

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: Steven Carbonneau requesting that updates be made to the parks.

CALL TO THE PUBLIC FOR AGENDA ITEMS: For the Zone Change request, David Smith provided the Arizona Department of Housing (ADOH) Year 2014 Mandatory Design Standards for Multifamily Rental Housing.

NEW BUSINESS:

- a. Public Hearing – Zoning Change: Kevin Clancey, FTMSNYC LLC, DBA Veterans Services USA, Parcel 109-18-088, located at 700 -720 Navajo Boulevard: change from C-2 General Commercial to R-C Residential Commercial. Mike Sample, Chairperson of the Planning and Zoning Commission, shared that the Commission recommended the zone change be approved with stipulations. Kevin Clancey asked the Council to approve the recommendation of the Planning and Zoning Commission. He stated that he would talk to his partner about meeting the stipulations, although he said he didn't know if the stipulations could be met. David Smith requested that the apartments meet the minimum ADOH size standards. The Council opened the Public Hearing at 6:14 pm. Kevin Clancey shared the updates to the property and the work that they have done to build a good clientele. The Public Hearing was closed at 6:20 pm. The Council held a discussion. A motion was made to table the zone change. MOTION: Councilmember Dixon
SECONDED: Councilmember Black
ROLL CALL VOTE: Councilmember Black "Aye", Councilmember Dixon "Aye", Councilmember Nilsson "Nay", Councilmember Pack "Aye", Vice Mayor Payne "Nay", and Mayor Smith "Aye".
- b. General Plan Timeline and Discussion – Mayor Smith shared an updated timeline. She had added a Technical Advisory Committees (TAC). Council had discussion and scheduled appointments for the 2nd Council meeting in May.
- c. Budget Timelines and Priorities – Mayor Smith asked City Manager Soltis about the timeline for the Budget. He said that the Budget work session will be on May 25th. The Tentative Budget is scheduled for June 8th. The final budget will be presented on June 22nd. A discussion was held related to public input.
- d. Charter Review Discussion and Timeline – Mayor Smith reminded Council that every four years the Charter needs to be reviewed. She proposed that the Council appoint a committee the same way that the Planning and Zoning Commission members are appointed. She added that she would like the City to advertise on the Water bills and the City web site.
- e. Proclamation: Fair Housing Month – Mayor Smith read the Fair Housing Month Proclamation.
- f. Proclamation: Happy Holbrook Month – Mayor Smith read the Happy Holbrook Month Proclamation.

SUMMARY OF CURRENT EVENTS-MAYOR:

- Mayor Smith said "Thank You" to the Little League for a successful Easter Egg Hunt. She heard that it was a lot of fun and a great success.
- She gave a shout out to all the volunteers and the cast for the Holbrook Jr High production of Annie Junior.
- The Holbrook Chamber of Commerce is hosting their Holbrook Clean-up on April 22 from 7:30 am- Noon.
- Save the Date – Old West Fest is moving to June this year, June 9 – 10. They have a lot of great events planned and are partnering with the Navajo County Fairgrounds – Rodeo, Races, Games, Battle of the Bands and more.
- The Holbrook Levee is a great place to walk and to ride a bike, but it is not for motorized vehicles. Please be respectful.
- Keep sending in your Happy Holbrook nominations. It has been wonderful again to highlight some of our citizens and share a little bit about each of them. We really do have some great people in Holbrook.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

- Councilmember Nilsson shared that he attended a meeting with the NACOG Council on Ageing yesterday. He also reminded everyone that Basket Bingo will be on April 15th, this is a fundraiser to help the Senior Center bring back Communal Meals and Meals on Wheels.
- Councilmember Dixon- No report
- Vice Mayor Payne- No report
- Councilmember Black shared that in the last few weeks he has driven around Holbrook and talked with citizens.
- Councilmember Pack – No report

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

- City Manager Soltis shared that the City now has a tool rental program. He added that the City will be issuing transfer site coupons as part of Clean-Up Day.
- The City recently received the following emails: "We have been traveling through Idaho and noticed that Holbrook is so clean. Very good job and much appreciated." "I played your Hidden Cove Golf Course late Saturday evening and truly enjoyed the experience! The course is a real gem. I know because I have played 31 of Arizona's 32 nine-hole courses. I called several times to make sure the course was open as I was traveling a long way to play it. Steve, the gentleman who answered the phone, was so gracious and kind. Please thank Steve for me and also thank the crew for keeping your course in such good shape."
- There is a Board of Adjustment meeting scheduled for Thursday, May 11th at 5:30 pm. The City Council serves as the Board of Adjustment. The request by ChangePoint for a Conditional Use Permit to convert Howard Johnson to "Residential Care Services" was denied by Planning and Zoning. They are appealing the decision.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Councilmember Black
SECONDED: Vice Mayor Payne
MOTION CARRIED
Meeting adjourned at 7:28 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on April 13, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 27th day of April 2023.



Kathleen Smith, Mayor