

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
MARCH 23, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Francie Payne, Councilmembers Robert Black, Tim Dixon, Mike Nilsson, Arcenia Pacheco, and Karina Pack

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Pacheco. The Invocation was given by Gloria Montoya of the Faith Assembly of God Church.

CONSENT AGENDA:

March 9, 2023, Regular Meeting minutes

MOTION: Councilmember Pacheco

SECONDED: Councilmember Nilsson

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):

- a. Approve Agent and Controlling Person changes for Empty Pockets Saloon located at 2210 Navajo Blvd.

MOTION: Councilmember Pacheco

SECONDED: Councilmember Nilsson

MOTION CARRIED:

- b. Code enforcement progress (Councilmember Black) - Barbara Blythe. Barbara, the newly hired code enforcement officer, provided an update on code enforcement. She answered Councilmember questions.
- c. Street Plan (Councilmember Black). Manager Soltis provided a copy of the 5-year street plan that was approved by Council in 2018. He explained that due to a lack of funds and equipment the plan has yet to be implemented. He further explained how as the City's financial condition has improved over the last few years, that equipment has been purchased, funds have been and are being saved, and staff will be able to start on the plan in FY24. Councilmembers asked questions. It was agreed that the 2018 Council-approved street plan would be followed.

SUMMARY OF CURRENT EVENTS:

-Mayor Smith suggested that residents fill out the Navajo County Health survey. She also noted that next month is Happy Holbrook Month, and she requested that people nominate happy citizens.

-Vice Mayor Payne attended a Care First seminar announcing grants that are available. She noted that there is money available for people in need.

-Councilmember Black noted that he has been driving around Holbrook talking to residents about the community.

-Councilmember Dixon - No report.

-Councilmember Pack - No report.

-Councilmember Nilsson mentioned the statewide 988 crisis line and the senior center fundraising bingo event to be held on April 15th.

-Councilmember Pacheco - She enjoyed a meal at the Butterfield restaurant and recommended it to others. She provided information on the upcoming Little League season. She shared that the Victim Rights symposium is April 26th and the Wiffle Ball tournament is this weekend. She congratulated the Select Choir for their performance at Disney Land. MORP is this weekend. She complimented the Studio 66 sign. She also complimented Yvonne Larsen for reopening Wayside where she was once again able to enjoy a Maestas burger.

-City Manager: No Report

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

Executive Session: Pursuant to ARS 38-431.03(A)(3), the Council may adjourn into executive session for consultation for legal advice and discussion with an attorney regarding an investigation related to alleged employee misconduct. (Councilmember Black)

DISCUSSION: Council held a discussion prior to the vote.

MOTION: Councilmember Black

SECONDED: Mayor Smith

MOTION FAILED

ADJOURNMENT:

MOTION: Councilmember Pacheco

SECONDED: Councilmember Pack

MOTION CARRIED

Meeting adjourned at 6:50 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on March 23, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Ted Soltis, City Manager

PASSED, APPROVED AND ADOPTED this 13th day of April 2023.



Kathleen Smith, Mayor

MINUTES OF THE WORK SESSION
OF THE HOLBROOK CITY COUNCIL HELD ON
MARCH 23, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 7:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Francie Payne, Councilmembers Robert Black, Tim Dixon, Mike Nilsson, Arcenia Pacheco, and Karina Pack

CITY STAFF: City Manager Ted Soltis

General Plan Update - Assistance Options

The City Manager researched the cost of contracting out the General Plan update. He found that it would be costly. He located the original compilers of Holbrook's 2005 General Plan, which was professionally done. The company agreed to supply the plan electronically. After discussion, Council agreed that it would be best to update the plan in-house. A brief discussion was held on next steps in the process.

ADJOURNMENT


The Work Session adjourned at 7:15 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Work Session of the Holbrook City Council held on March 23, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Ted Soltis, City Manager

PASSED, APPROVED AND ADOPTED this 13th day of April 2023.



Kathleen Smith, Mayor