

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
March 9, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Francie Payne, Councilmembers Robert Black, Tim Dixon, Mike Nilsson, Arcenia Pacheco, and Karina Pack appeared in Council Chambers.

CITY STAFF: City Manager Ted Soltis and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Pack. The Invocation was given by Pastor Hollingsworth of Saint John's Baptist Church.

CONSENT AGENDA:

February 23, 2023, Regular Meeting minutes.

February 23, 2023, Work Session minutes.

MOTION: Vice Mayor Payne

SECONDED: Councilmember Nilsson

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: Steve Williams asked the Council to consider addressing his concern about reducing the speed limit in downtown Holbrook.

-Sandra Oberriter and Katie Hill from the Holbrook Booster Grad Night Committee, requested a donation.

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

OLD BUSINESS:

- a. Ordinance 23-01 – 2nd and Final Reading: An ordinance regarding allowing residential units in commercial zones. Mayor Smith read Ordinance 23-01 by heading. Discussion was held.

MOTION: Mike Nilsson

SECONDED: Arcenia Pacheco

ROLL CALL VOTE: Councilmember Black "Aye", Councilmember Dixon "Aye", Councilmember Nilsson "Aye", Councilmember Pacheco "Aye", Councilmember Pack "Aye", Vice Mayor Payne "Aye", and Mayor Smith "Aye".

- b. Ordinance 23-02 – 2nd and Final Reading: An Ordinance regarding Residential Care Services in the Commercial Zones. Mayor Smith read Ordinance 23-02 by heading. Discussion was held.

MOTION: Councilmember Dixon

SECONDED: Councilmember Nilsson

ROLL CALL VOTE: Councilmember Black "Aye", Councilmember Dixon "Aye", Councilmember Nilsson "Aye", Councilmember Pacheco "Aye", Councilmember Pack "Aye", Vice Mayor Payne "Aye" and Mayor Smith "Aye".

NEW BUSINESS:

- a. Council Best Practice and Open Meeting Law: Tom Belshe. Tom Belshe from League of Arizona Cities and Towns, discussed Council/Manager form of Government, Open Meeting Law, Executive Sessions, and Conflicts of Interest. Mr. Belshe answered questions from the Council. (This item was heard prior to Old Business).
- b. Review of Open Meeting and Agenda procedures and policies – Mayor Smith. Mayor Smith reviewed the procedures on the "Call to Public" section on the agenda. She directed the Council to review the rules on the back of the agenda. Mayor Smith also discussed the deadline for agenda items to be placed on the agenda. The deadline is Wednesday at 5:00 pm of the week prior to the next meeting.

- c. General Plan: Public Participation Plan and Policy – Mayor Smith. Mayor Smith asked Council to review the City of Holbrook General Plan - Public Participation Plan/Policy and think about possibly hiring a firm to assist with the plan update. City Manager Soltis will research options and bring them to the March 23rd Work Session for discussion.

SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith shared that last weekend the Holbrook Roadrunner Stadium hosted three teams for NAU, SUU and Fort Lewis, in a Lacrosse round robin event. She shared that it was a lot of fun to watch and that she is thankful that they chose Holbrook.

-She also gave a shoutout to the Arizona League of Cities and Towns for their weekly legislative updates. The updates are very informative, and it is nice to have someone in the trenches of state politics protecting our interests and keeping us up to speed on topics that can affect us.

-Mayor Smith was able to attend a meeting via Zoom with Senator Sinema who wanted to know what the concerns were in our region. Those that addressed her spoke of the different challenges we face here in rural areas. We are thankful she came and for wanting to know the needs and how she can help. Hopefully she will be successful with her colleagues in helping our area.

-Mayor Smith listened to Dr. Koerperich's State of the District Address, in which he addressed declining enrollment, the best pay in the region, and the Community and Family Engagement program.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Payne shared that there will be a Bingo fundraiser for the Holbrook Senior Center on April 15th at 6:00 pm.

-Councilmember Black- No report

-Councilmember Pack- No report

-Councilmember Dixon stated that our city form of government is a strong manager/weak mayor.

-Councilmember Nilsson shared that Hal Porter, who was a former Vice Mayor, passed away. He also shared information about the Bingo Fundraiser for the Holbrook Senior Center.

-Councilmember Pacheco shared that the Choir is performing at Disneyland. She also said that it must be spring because her tulips are blooming.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

-City Manager Soltis stated Mayor Smith asked him to provide additional information on the Hashknife statue in Gillespie Park: Is the City planning on adding lights for the Hashknife statue? The City will not be adding or paying for lights. Hashknife plans to add solar lights when more favorable weather permits. When are the flagpoles going in? No flag poles are going in. Who is responsible for maintaining the statue, flags, and surroundings? The statue is made of bronze with a concrete base. Therefore, it is virtually maintenance free. The parks department will continue to maintain the park as they always have.

-Four new gathering tables arrived for the swimming pool. Staff will be assembling them as weather permits. Staff are working on a timeline for other work: tile repair, concrete work, a new pool heater, and a pool cover.

-New baseball benches are being installed at Lisitzky Park. Thank you staff for doing a great job installing them.

-Finally, Mr. Soltis thanked the Water/Wastewater Department staff. They work very hard, often in unfavorable weather conditions, and at all hours to ensure that the water and wastewater systems continue to work properly. In particular, the Sun Valley water system, over the last few weeks, required a lot of extra work and odd hours. Everything is now working properly thanks to their persistent dedicated work.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Councilmember Pack

SECONDED: Councilmember Pacheco

MOTION CARRIED

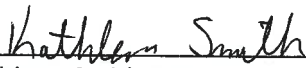
Meeting adjourned at 8:23 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on March 9, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 23rd day of March 2023.



Kathleen Smith, Mayor