

465 1st Avenue P.O. Box 970 Holbrook, AZ 86025

OUR MISSION

City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA Regular City Council Meeting

6:00 p.m. March 23, 2023

- 1. CALL TO ORDER:
- 2. ROLL CALL:
- 3. PLEDGE OF ALLEGIANCE/INVOCATION:
- 4. CONSENT AGENDA: March 9, 2023

Tab 1

- 5. CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: *Three-minute time limit per individual.
- 6. CALL TO THE PUBLIC FOR AGENDA ITEMS: *Five-minute time limit per individual.
- 7. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION):
 - a. Approve Agent and Controlling Person changes for Empty Pockets Saloon located at 2210 Navajo Blvd.

Tab 2

- b. Code enforcement progress (Councilmember Black) Barbara Blythe.
- c. Street Plan (Councilmember Black).

Tab 3

8. **SUMMARY OF CURRENT EVENTS:

Mayor:

Council Members:

City Manager:

- 9. ***SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:
- 10. Executive Session: Pursuant to ARS 38-431.03(A)(3), the Council may adjourn into executive session for consultation for legal advice and discussion with an attorney regarding an investigation related to alleged employee misconduct. (Councilmember Black)
- 11. ADJOURNMENT

Posted on the 20th day of March 2023.

Ted Soltis, City Manager

*Individuals must submit a "Request to Address City Council" form to the City Clerk prior to the start of the meeting.

Anyone may address the City Council on any issue within the jurisdiction of the Council. City Council may generally not discuss items that are not specifically identified on the agenda, except in certain circumstances. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids may not be presented during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

**This portion of the agenda is for the Mayor, City Council, and the City Manager to provide a brief summary of current events. The public body does not propose, discuss, or take legal action on any matter brought up during this summary.

***Any citizen of the City may appear before the Council at any regular meeting and present a written petition. Such petitions shall be considered, and response given within 31 days in conformity with the requirements of the Charter, the Open Meeting Law, and other statutory and constitutional provisions per Holbrook City Charter Article II, Section 2.18.

Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to comments made by others who have addressed the public body.

The Holbrook City Council may discuss or take legal action on any item listed on the Agenda.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss any matter listed on the agenda in accordance with A.R.S. 38-431.03. The Holbrook City Council may vote to hold an executive session for the purpose of obtaining legal advice from the Council's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

Electronic versions of this agenda can be found at www.holbrookaz.gov.



MINUTES OF THE REGULAR MEETING OF THE HOLBROOK CITY COUNCIL HELD ON March 9, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

<u>ROLL CALL:</u> Mayor Kathleen Smith, Vice Mayor Francie Payne, Councilmembers Robert Black, Tim Dixon, Mike Nilsson, Arcenia Pacheco, and Karina Pack appeared in Council Chambers.

CITY STAFF: City Manager Ted Soltis and City Clerk Lisa Hunt.

<u>PLEDGE OF ALLEGIANCE/INVOCATION:</u> The Pledge of Allegiance was led by Councilmember Pack. The Invocation was given by Pastor Hollingsworth of Saint John's Baptist Church.

CONSENT AGENDA:

February 23, 2023, Regular Meeting minutes.

February 23, 2023, Work Session minutes.

MOTION: Vice Mayor Payne

SECONDED: Councilmember Nilsson

MOTION CARRIED

<u>CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:</u> Steve Williams asked the Council to consider addressing his concern about reducing the speed limit in downtown Holbrook.

-Sandra Oberriter and Katie Hill from the Holbrook Booster Grad Night Committee, requested a donation.

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

OLD BUSINESS:

a. Ordinance 23-01 – 2nd and Final Reading: An ordinance regarding allowing residential units in commercial zones. Mayor Smith read Ordinance 23-01 by heading. Discussion was held.

MOTION: Mike Nilsson

SECONDED: Arcenia Pacheco

ROLL CALL VOTE: Councilmember Black "Aye", Councilmember Dixon "Aye", Councilmember Nilsson "Aye", Councilmember Pacheco "Aye", Councilmember Pack "Aye", Vice Mayor Payne "Aye", and Mayor Smith "Aye".

b. Ordinance 23-02 – 2nd and Final Reading: An Ordinance regarding Residential Care Services in the Commercial Zones. Mayor Smith read Ordinance 23-02 by heading. Discussion was held.

MOTION: Councilmember Dixon

SECONDED: Councilmember Nilsson

ROLL CALL VOTE: Councilmember Black "Aye", Councilmember Dixon "Aye", Councilmember Nilsson "Aye", Councilmember Pacheco "Aye", Councilmember Pack "Aye", Vice Mayor Payne "Aye" and Mayor Smith "Aye".

NEW BUSINESS:

- a. Council Best Practice and Open Meeting Law: Tom Belshe. Tom Belshe from League of Arizona Cities and Towns, discussed Council/Manager form of Government, Open Meeting Law, Executive Sessions, and Conflicts of Interest. Mr. Belshe answered questions from the Council. (This item was heard prior to Old Business).
- b. Review of Open Meeting and Agenda procedures and policies Mayor Smith. Mayor Smith reviewed the procedures on the "Call to Public" section on the agenda. She directed the Council to review the rules on the back of the agenda. Mayor Smith also discussed the deadline for agenda items to be placed on the agenda. The deadline is Wednesday at 5:00 pm of the week prior to the next meeting.

c. General Plan: Public Participation Plan and Policy – Mayor Smith. Mayor Smith asked Council to review the City of Holbrook General Plan - Public Participation Plan/Policy and think about possibly hiring a firm to assist with the plan update. City Manager Soltis will research options and bring them to the March 23rd Work Session for discussion.

SUMMARY OF CURRENT EVENTS-MAYOR:

- -Mayor Smith shared that last weekend the Holbrook Roadrunner Stadium hosted three teams for NAU, SUU and Fort Lewis, in a Lacrosse round robin event. She shared that it was a lot of fun to watch and that she is thankful that they chose Holbrook.
- -She also gave a shoutout to the Arizona League of Cities and Towns for their weekly legislative updates. The updates are very informative, and it is nice to have someone in the trenches of state politics protecting our interests and keeping us up to speed on topics that can affect us.
- -Mayor Smith was able to attend a meeting via Zoom with Senator Sinema who wanted to know what the concerns were in our region. Those that addressed her spoke of the different challenges we face here in rural areas. We are thankful she came and for wanting to know the needs and how she can help. Hopefully she will be successful with her colleagues in helping our area.
- -Mayor Smith listened to Dr. Koerperich's State of the District Address, in which he addressed declining enrollment, the best pay in the region, and the Community and Family Engagement program.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

- -Vice Mayor Payne shared that there will be a Bingo fundraiser for the Holbrook Senior Center on April 15th at 6:00 pm.
- -Councilmember Black- No report
- -Councilmember Pack- No report
- -Councilmember Dixon stated that our city form of government is a strong manager/weak mayor.
- -Councilmember Nilsson shared that Hal Porter, who was a former Vice Mayor, passed away. He also shared information about the Bingo Fundraiser for the Holbrook Senior Center.
- -Councilmember Pacheco shared that the Choir is performing at Disneyland. She also said that it must be spring because her tulips are blooming.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

- -City Manager Soltis stated Mayor Smith asked him to provide additional information on the Hashknife statue in Gillespie Park: Is the City planning on adding lights for the Hashknife statue? The City will not be adding or paying for lights. Hashknife plans to add solar lights when more favorable weather permits. When are the flagpoles going in? No flag poles are going in. Who is responsible for maintaining the statue, flags, and surroundings? The statue is made of bronze with a concrete base. Therefore, it is virtually maintenance free. The parks department will continue to maintain the park as they always have.
- -Four new gathering tables arrived for the swimming pool. Staff will be assembling them as weather permits. Staff are working on a timeline for other work: tile repair, concrete work, a new pool heater, and a pool cover.
- -New baseball benches are being installed at Lisitzky Park. Thank you staff for doing a great job installing them.
- -Finally, Mr. Soltis thanked the Water/Wastewater Department staff. They work very hard, often in unfavorable weather conditions, and at all hours to ensure that the water and wastewater systems continue to work properly. In particular, the Sun Valley water system, over the last few weeks, required a lot of extra work and odd hours. Everything is now working properly thanks to their persistent dedicated work.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

MOTION: Councilmember Pack SECONDED: Councilmember Pacheco MOTION CARRIED	
Meeting adjourned at 8:23 p.m.	
I hereby certify that the forgoing minutes are a true and correct cop Holbrook City Council held on March 9, 2023. I further certify that the quorum was present.	
PASSED, APPROVED AND ADOPTED this 23 rd day of March 2023.	Lisa Hunt, City Clerk
	Kathleen Smith, Mayor

ADJOURNMENT:

CSR: Amount:





AGENT/CONTROLLING PERSON QUESTIONNAIRE

Arizona Dept. of Liquor Licenses and Control 800 W. Washington St. 5th Floor Phoenix, AZ 85007 (602) 542-5141

DLLC USE ONLY

Job #: **Date Accepted**

CSR:

Type or Print with Black Ink

License Number: 06090040

326

ATTENTION APPLICANT: This is a legally binding document. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

Attention local governments: Social security and birth date information is confidential. This information will be given to law enforcement agencies for background checks only.

QUESTIONNAIRE IS TO BE COMPLETED ACCORDINGLY AND SUBMITTED TO THE DEPARTMENT WITH A BLUE OR BLACK LINED FINGERPRINT CARD AND \$22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE.

1. Check the Appropriate Box	V	Agent		Controlling Person
2.Name: Banks	Cynth		Dil i	h Date
3. Social Security #		rers License		State Issued: AZ
4. Place of birth: Gal	lup, NM USA	Height:	5'10 Weight: 16	5 Eyes: Hair:
	ost recent spouse: Ande			
6. Are you a bonafide resident of Arizona? Yes 🕅 No 🛘 If yes, what is your date of residency? 12/2/1984				
			ss:cynbanks@d	emptypocketsaz.com
8. Premises Name: En	npty Pockets Sal	oon	Busine	ss Phone: 928 / 524 / 6059
9. Premises Address: 2	210 Navajo Blvo	Hol	brook AZ	
	Street (do not use PO Bo	ox)	City	State County Zip

10. List your employment or type of busines	during the past five	(5) years, if unemployed	Erefired, or student Aist plu	ace of
residence address.				

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
10/2022	CURRENT	Bartender	Kokopelli Golf Course 800 W Guadalupe Rd, Gilbert, AZ 85233
2/2009	9/2022	Senior VP, Retirement Plan Consultant	Mutual of America 2398 E Camelback Rd #510 Phoenix, AZ 85016

(ATTACH ADDITIONAL SHEET IF NECESSARY)

11. Provide your residence address information for the last five (5) years A.R.S. §4-202(D)

FROM Month/Year	To Month/Year	Street	State		Zip)
4/2020	CURRENT	708 S Riata St Gilbert, AZ 85296				
3/2016	4/2020	3215 N Margate PI , Chandler , AZ 8522	4			
		(ATTACH ADDITIONAL SHEET IF NECESSARY)				
		on or Agent, will you be physically present and operating the you answered YES, then answer #13 below, If NO, skip to #14	Yes	7	No	
Have	Have you attended a DLLC approved Basic and Management Liquor Law Training		_			

Have you affended a DLLC approved Basic and Management Liquor Law Training 13. No Course within the past 3 years? Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if 14. 1 No dismissed or expunged, within the past five (5) years? Are there <u>ANY</u> administrative law citations, compliance actions or consents, criminal arrests, indictments or summons pending against you? (Do not include civil traffic 15. V ☐ No tickets) A.R.S.§4-202,4-210 Has anyone EVER obtained a judgement against you the subject of which involved 16. \checkmark fraud or misrepresentation?

17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S.§4-202(D)

Has an entity in which you are or have been a controlling person had an application

18. or license rejected, denied, revoked, or suspended in or outside of Arizona within the Yes No 🗸

If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement.

If you answered "YES" to any Question 14 through 18 <u>YOU MUST</u> attach a <u>signed statement</u>.

<u>Give complete details</u> including dates, agencies involved and dispositions.

CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED

I, (Print Full Name) Cynthia Gayle Banks hereby swear us with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the for statements that I have made herein are true and correct to the best of	nder penalty of perjury and in compliance oregoing and verify that the information and
Signature: What Was Hard Banks	

last five years? A.R.S.§4-202(D)





FINGERPRINT VERIFICATION FORM

Arizona Department of Liquin Licenses and Control BOO W. Washington St. 5th Floor Photops. AZ 85007 1602) 542-5141

	LLC USE ONLY Job#:	
1	Date Accepted:	
((SR:	

ATTENTION FINGERPRINT TECHNICIAN:

Please follow the instructions below for fingerprinting this applicant.

- 1. Please fill out or ensure that the applicant has filled out all the required boxes on the fingerprint card prior to taking the fingerprints.
- 2. Request a valid, unexpired government-issued photo ID from the applicant and compare the physical descriptors on the applicant's photo ID to the applicant and to the information on the fingerprint card.
- 3. Fill out the information in the boxes below. Please print clearly.
- 4. Once the prints have been taken, place the fingerprint card and this form into the envelope and seal it. Please write your name or identification across the edge of the seal. Return the sealed envelope to the applicant.

Do not give the applicant the fingerprint card without first sealing it inside the envelope.

5. Write applicants name on front of sealed envelope.

PRINT the following information:

Date	Name of Applicant:				
02/17/2023	Cynthia Gayle Bonks				
Name of Fingerpri	nt Technician:				
Travor Turky	,				
Fingerprint echnic	Fingerprint/echnician's Signature:				
Fingerprint ted inic	cian's Agency/company Name:	Phone Number:			
The UPS Stan	e/Livescan	(480) 632 - 2483			
Type of Photo ID P	rovided (check one):				
Driver's Licen	se 🗖 Passport	Other (Please specify)			





ALIEN STATUS

Arizona Dept. of Liquor Licenses and Control 800 W. Washington St. 5th Floor Phoenix, AZ 85007 (602) 542-5141

Type or Print with Black Ink

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrant, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

as your current legal name.			
SECTION I – APPLICANT INFORMATION			
APPLICANT NAME (Print ortype)	Cynthia Gayle Bar	iks	
SECT	SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION		
Are you a citizen or national of	the United States? Yes No - If yes , indica	te place of birth:	
City Gallup	state New Mexico	COUNTRY_USA	
If you answered Yes , 1) Attach a legible copy of a document from the list below. 2) Name of document: US Passor+			

If you answered **No**, you must complete Sections III.

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

- 1. An Arizona driver license issued after 1996 or an Arizona non-operating identification card.
- 2. A driver license issued by a state that verifies lawful presence in the United States.
- A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after Jan. 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
- 4. A United States certificate of birth abroad.
- 5. A United States passport. ***Passport must be signed***
- 6. A foreign passport with a United States visa.
- 7. An I-94 form with a photograph.
- 8. A United States citizenship and immigration services employment authorization document or refugee travel document.
- 9. A United States certificate of naturalization.
- 10. A United States certificate of citizenship.
- 11. A tribal certificate of Indian blood.
- 12. A tribal or bureau of Indian affairs affidavit of birth.
- 13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

SECTION III - QUALIFIED ALIEN DECLARATION FEB 24 Light List, Mr 2 300

Applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the attached list or other document as evidence of your status.

0.,00.0.	
	Name of document provided
Qualified	Alien Status (8 U.S.C.§§ 1621(a)(1),-1641(b) and (c))
	1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
	2. An alien who is granted asylum under Section 208 of the INA.
	3. A refugee admitted to the United States under Section 207 of the INA.
	4 An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
	5. An alien whose deportation is being withheld under Section 243(h) of the INA.
	6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
	. An alien who is a Cuban/Haitian entrant.
	8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme
	cruelty in the United States
Nonimm	igrant Status (8 U.S.C. § 1621(a)(2))
9.	A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Non-immigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)(15).
Alien Pai	roled into the United States for Less Than One Year (8 U.S.C. § 1621(a)(3))
10	. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA
Other Pe	rsons (8 U.S.C § 1621(c)(2)(A) and (C)
11	. A nonimmigrant whose visa for entry is related to employment in the United States, or
12	. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 etseq.];
13	. A foreign national not physically present in the United States.
14	. Otherwise Lawfully Present
15	. A person not described in categories 1-13 who is otherwise lawfully present in the United States.
PLEASE NO	TE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. §
_ Cy	Nthia Gayle Backs Cycletia & Back 2/20/2023 Print Name Date



133 FEB 24 DF, 14, M 2 30

Certificate # AZB-ON-01226009



		X	On-sale
,	Yes.		Öff-sale
			On- and off-sale

Title 4 BASIC Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

The State requires BASIC Title 4 training only as a prerequisite for MANAGEMENT Title 4 training or as a result of a liquor law violation. Persons required to have BASIC Title 4 training are listed at the base of this Certificate. Licensees sometimes require BASIC Title 4 Training a condition of employment.

A replacement Certificate of Completion for Title 4 training must be avacompletion date.	ailable through the training provider for two years after the training
Student Ir	nformation
Cynthia	Banks
Cynthae & F	(please print) advice
02/22/2023	02/21/2026
Training Completion Date	Certificate Expiration Date (three years from completion date)
Training Provid	der Information
360traini	ng.com Inc.
Compa	ny Name
5000 Plaza on the Lake.	Suite 305, Austin, TX 78746
	Address
	81-2235 of Phone Number
Instructor Name (please print) Title 4 BASIC Training in accordance with A.R.S. §4-112(G) using training course content and materials approved by	the Arizona Department of Liquor Licenses and Control. can result in the revocation of State-approval for the Title
Suth Mayor	02/22/2023
Instructor Signature	Day Mo Year
Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) 2)	owner(s) actively involved in the daily business operations of a liquor- licensed business of a series listed below licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3) Conveyance (series 8)

Restaurant (series 12)

Government (series 5) Liquor Store (series 9) In-state Farm Winery (series 13) Bar (series 6) Private Club (series 14) Beer & Wine Bar (series 7) Hotel/Motel w/restaurant (series 11) Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.





Certificate of Completions 24 LPC PARTY TO For

Title 4 MANAGEMENT Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

Basic Title 4 training is a prerequisite for MANAGEMENT Title 4 training. A valid Certificate of Completion for BASIC Title 4 training must be on file at the Department of Liquor and satisfactory completion of a State-approved BASIC Title 4 course must be verified by the training provider prior to issuing a Certificate of Completion for MANAGEMENT Title 4 training.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

completion date,		
	Student	Information
	Cynth	ia Banks
	Cynthia &	gnature
-	02/15/2023	02/14/2026
Tro	aining Completion Date	Certificate Expiration Date (three years from completion date)
	Training Prov	rider Information
	360train	ing.com Inc.
-	Comp	pany Name
	Mailii (877)	ng Address 881-2235 Tact Phone Number
(A.A.C.)R19-1-103 using tr Licenses and Control. I u	ease print) ning in accordance with A.R.S. raining course content and manderstand that misuse of this C	the above named individual did successfully complete §4-112(G)(2) and Arizona Administrative Code sterials approved by the Arizona Department of Liquor certificate of Completion can result in the revocation of this section as provided by A.A.C. R19-1-103(E) and (F).
	Such Negro Instructor Signature	02/15/2023 Day Mo Year
Persons required to complete (1) owner(s) actively involved in the daily business operations of a liquor- licensed business of a series listed below 2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3) Conveyance (series 8) Restaurant (series 12)

Government (series 5) Liquor Store (series 9) In-state Farm Winery (series 13) Bar (series 6) Private Club (series 14) Beer & Wine Bar (series 7)
Hotel/Motel w/restaurant (series 11)
Beer & Wine Store (series 10)

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The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

CSR: Amount:





AGENT/CONTROLLING PERSON QUESTIONNAIRE

DLLC USE ONLY

Job #: 333 216

Date Accepted: 7 3 3

CSR: (A

Arizona Dept. of Liquor Licenses and Control 800 W. Washington St. 5th Floor Phoenix, AZ 85007 (602) 542-5141

Type or Print with <u>Black</u> Ink

License	Number:	060	90	040
---------	---------	-----	----	-----

845.306

ATTENTION APPLICANT: This is a legally binding document. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

Attention local governments: Social security and birth date information is confidential. This information will be given to law enforcement agencies for background checks only.

QUESTIONNAIRE IS TO BE COMPLETED ACCORDINGLY AND SUBMITTED TO THE DEPARTMENT WITH A <u>BLUE OR BLACK LINED</u> FINGERPRINT CARD AND \$22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE.

1.	Check the Appropriate Box			Agent		☑ co	ntrolling Pers	on
2.1	lame: Anders	on	Kevin		Gaylon	Birth Do	ate:	
3. 9	Social Security		Drive	Flist ers License	Middle	Stat	e Issued: HI	i public recold)
4. J	Place of birth: Ba	tesville	Arkanas	USA	_Height: 6ft Weig	tht: 190	green Eyes: H	tair: <u>brown</u>
5. 1	Name of current/m	ost recent s			Cynthia Mi	Gayle Birth	Date:	a public record)
6. /	Are you a bonafide	resident of	Arizona? Yes 🗆	No □ If ye	es, what is your date o	f residency?		
					nail address: kevin	_andy8	4@yahc	o.com
8. F	Premises Name: EI	mpty Po	ckets Salo	on		_ Business Pl	hone: <u>928</u> /_	524 6059
9. [Premisës Address: _	2210 Na	ıvajo Blvd		Holbrook			86025
			eet (do not use PO Box)	City	State	County	Zip

10. List your employment or type of busine	ss during the past five	(5) years, i	f unemployed,	refired, or	Hegen like	place of
residence address.						

FR Mont	OM h/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS		E OR NAME OF BUS	INESS	
JAU	3007	CURRENT	U.S. ALMY	590 MOFFET Si			
	and the state of t		/	Soint Bose P	Pearl Harber	C-171	ckar
					HI 96	853	
-			(ATTACH ADDITIONA	L SHEET IF NECESSARY)	_		
1. Pro	vide yo	ur residence (address information for the last fi	ve (5) years A.R.S. §4-202(D)		
FRC	OM a/Year	To Month/Year	Street	City	State	71,	
	7077	1	708 S. R.A.A. S.I	Gilbert	A2	zip SSZ	
)e.	3017		126 NEff st 2M3 46		Н;	967	
					, , , , , , , , , , , , , , , , , , , ,		
		AND THE PROPERTY AND STORY THE PROPERTY AND S	(ATTACH ADDITIONA	L SHEET IF NECESSARY)	MAN of transport often		
			·				
12.			on or Agent, will you be physically you answered YES, then answe			V No	
		,					,
13.		within the po	a DLLC approved Basic and Mo ast 3 years?	inagement liquot tow ito	Yes [☐ No	V
			d, arrested, indicted, convicted,				
14.			ninal law or ordinance, regardles ed, within the past five (5) years		f Yes [☐ No	U
			nistrative law citations, compliar		riminal		
15.			or summons pending against you	u? (Do not include civil tro	iffic Yes [☐ No	V
		A.R.S.§4·202,		, the subject of which inv	alua d		,
16.		or misrepresen	ptained a judgement against yo <u>station</u> ?	o the subject of which this	olved Yes	☐ No	U
	Have v	rou had a liqu	or application or license rejecte	d denied revoked or sus	nended .	_	
			na within the last five years? A.R		yes [∐ No	L
17.		and the state of the second			lication	_	
			ch you are or have been a contr			h 1	[]/
17. 18.	or licer		denied, revoked, or suspended i			■ No	ď
	or licer	nse rejected, o e years? A.R.S	denied, revoked, or suspended i .§4-202(D)	n or outside of Arizona wi	thin the Yes	→ No	Œ'
	or licer	nse rejected, e e years? A.R.S If you answe	denied, revoked, or suspended i	n or outside of Arizona wi ugh 18 <u>YOU MUST</u> attach a	thin the Yes (signed statement.	→ No	☑

I, (Print Full Name) Kound (A) for Awars hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made here are true and correct to the best of my knowledge.

Signature: Date: 30 Feb 23





FINGERPRINT VERIFICATION FORM

Arizma Department of Liquor Licenses and Control 810 W. Washington St. 5th Floor Phoenix, AZ 85007 (602) 542-5141

DLLC	SE O	NLY		
Jub#:	23	7	116	
Dusta A	crepted)) 0	1 6	
Date A		X7	133	
CSR:	1	12		
	ſ	T		

ATTENTION FINGERPRINT TECHNICIAN:

Please follow the instructions below for fingerprinting this applicant.

- 1. Please fill out or ensure that the applicant has filled out all the required boxes on the fingerprint card prior to taking the fingerprints.
- 2. Request a valid, unexpired government-issued photo ID from the applicant and compare the physical descriptors on the applicant's photo ID to the applicant and to the information on the fingerprint card.
- 3. Fill out the information in the boxes below. Please print clearly.
- 4. Once the prints have been taken, place the fingerprint card and this form into the envelope and seal it. Please write your name or identification across the edge of the seal. Return the sealed envelope to the applicant.

Do not give the applicant the fingerprint card without first sealing it inside the envelope.

5. Write applicants name on front of sealed envelope.

PRINT the following information:

Date Name of Applicant: 2/17/13 (Sevin Anderson	
Name of Fingerprint Technician:	
Garson Memberg	
Fingerprint technician's Signature	
Fingerprint technician's Agency/company Name:	Phone Number: (460) -672 - 2463
Type of Photo Ib Provided (check one):	
Driver's License 🗖 Passport	Other (Please specify)





Arizona Department of Liquor Licenses and Control 800 W Washington St. 5th Floor Phoenix, AZ 85007 (602) 542-5141

Your fingerprints will be used to check the criminal history records of the FBI.

If you have a criminal history record, the officials making a determination of your suitability for employment, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record. You should be afforded a reasonable amount of time of twenty one (21) days to correct or complete the record (or decline to do so) before officials deny you employment, license, or other benefit based on information in the criminal history record.

The procedures for obtaining a change, correction, or updating of your FBI criminal history record are set forth in Title 28, Code of Federal Regulations, Sections 16.30 through 16.34. Information on how to review and challenge your FBI criminal history record can be found at www.fbi.gov under "Services" and then "Identity History Summary Checks" or by calling (304) 625-5590.

To obtain a copy of your Arizona criminal history in order to review/update/correct the record, you can contact the Arizona Department of Public Safety Criminal History Records Unit at (602) 223-2222 to obtain a fingerprint card and a Review and Challenge packet. Information on the review and challenge process can be found on the DPS website (www.azdps.gov).

Privacy Act Statement

This privacy act statement is located on the back of the FD-258 fingerprint card.

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/ biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints, may continue to be compared against other fingerprints submitted to, or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

As of 03/30/2018





ALIEN STATUS

Arizona Dept. of Liquor Licenses and Control 800 W. Washington St. 5th Floor Phoenix, AZ 85007 (602) 542-5141

Type or Print with Black Ink

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrant, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I – APPLICANT INFORMATION					
APPLICANT NAME (Print ortype) hours Gaylow ANDERSON					
SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION					
Are you a citizen or national of the United States? Yes No - If yes , indicate place of birth:					
City BA+csu. It state ACCANSAS COUNTRY USA					
If you answered Yes, 1) Attach a legible copy of a document from the list below.					
2) Name of document: US Passport					

If you answered No, you must complete Sections III.

EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALEN STATUS

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

- 1. An Arizona driver license issued after 1996 or an Arizona non-operating identification card.
- 2. A driver license issued by a state that verifies lawful presence in the United States.
- 3. A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after Jan. 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
- 4. A United States certificate of birth abroad.
- 5. A United States passport. ***Passport must be signed***
- 6. A foreign passport with a United States visa.
- 7. An I-94 form with a photograph.
- 8. A United States citizenship and immigration services employment authorization document or refugee travel document.
- 9. A United States certificate of naturalization.
- 10. A United States certificate of citizenship.
- 11. A tribal certificate of Indian blood.
- 12. A tribal or bureau of Indian affairs affidavit of birth.
- 13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

SECTION III - QUALIFIED ALIEN DECLARATION FEB 24 Ligs, Lie, Fit 2 (3)

Applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the attached list or other document as evidence of your status.

ŕ		
	Name of document provided	
Qualified	Alien Status (8 U.S.C.§§ 1621(a)(1),-1641(b) and (c))	
	1. An alien lawfully admitted for permanent residence under the Immigration and N	ationality Act (INA)
	2. An alien who is granted asylum under Section 208 of the INA.	
	3. A refugee admitted to the United States under Section 207 of the INA.	
	4 An alien paroled into the United States for <u>at least one year</u> under Section 212(d)(5) of the INA.
	5. An alien whose deportation is being withheld under Section 243(h) of the INA.	
	6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect p	prior to April 1, 1980.
	. An alien who is a Cuban/Haitian entrant.	
	8. An alien who has, or whose child or child's parent is a "battered alien" or an alien	subject to extreme
	cruelty in the United States	
Nonimm	grant Status (8 U.S.C. § 1621(a)(2))	
9.	A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Nare persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)	
Alien Pai	oled into the United States for Less Than One Year (8 U.S.C. § 1621(a)(3))	
10	An alien paroled into the United States for less than one year under Section 212(d)(5)	of the INA
Other Pe	rsons (8 U.S.C § 1621(c)(2)(A) and (C)	
11	A nonimmigrant whose visa for entry is related to employment in the United States, or	r
12	A citizen of a freely associated state, if section 141 of the applicable compact approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freel include the Republic of the Marshall Islands, Republic of Palau and the Federate Stat U.S.C. § 1901 etseq.];	y Associated States
13	A foreign national not physically present in the United States.	
14	Otherwise Lawfully Present	
15	A person not described in categories 1-13 who is otherwise lawfully present in the Uni	ted States.
PLEASE NO	TE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make into this category ineligible for licensure. See 8 U.S.C. §	persons who fall
Theu	Print Name Signature	20 Feb 23



TED 24 Ligr. Lic. HK 2 (3)

Certificate # AZB-ON-01226003



Certificate of Completion 24 For

	X	On-sale	
0		Off-sale	
		On- and off-sale	

Title 4 BASIC Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a stateapproved training provider and, when issued, the Certificate is signed by the course participant.

The State requires BASIC Title 4 training only as a prerequisite for MANAGEMENT Title 4 training or as a result of a liquor law violation. Persons required to have BASIC Title 4 training are listed at the base of this Certificate, Licensees sometimes require BASIC Title 4 Training a condition of employment.

A replacement Certificate of Completion for Title 4 fraining must be av completion date.	allable through the training provider for two years after the training
Student I	nformation
Kevin /	Anderson
Full Name	(please print)
Sig	nature
02/22/2023	02/21/2026
Training Completion Date	Certificate Expiration Date (three years from completion date)
Training Provi	der Information
360traini	ng.com inc.
Compo	iny Name
5000 Piaza on the lake	Suite 305, Austin, TX 78746
	g Address
	81-2235 ct Phone Number
Instructor Name (please print) Title 4 BASIC Training in accordance with A.R.S. §4-112(Gusing training course content and materials approved by	the Arizona Department of Liquor Licenses and Control. can result in the revocation of State-approval for the Title
Such hapo	02/22/2023
Instructor Signature	Day Mo Year
Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor- licensed business of a series listed below licensees, agents and managers actively involved in the daily business

operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3) Conveyance (series 8)

Restaurant (series 12)

Government (series 5) Liquor Store (series 9) In-state Farm Winery (series 13)

Bar (series 6) Private Club (series 14) Beer & Wine Bar (series 7) Hotel/Motel w/restaurant (series 11) Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.





Certificate of Completion and Lic. R. 2021 For

Title 4 MANAGEMENT Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

Basic Title 4 training is a prerequisite for MANAGEMENT Title 4 training. A valid Certificate of Completion for BASIC Title 4 training must be on file at the Department of Liquor and satisfactory completion of a State-approved BASIC Title 4 course must be verified by the training provider prior to issuing a Certificate of Completion for MANAGEMENT Title 4 training.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student	nformation				
Kevin	Anderson				
Full Name	(please print)				
-2/5	Ale and a large of the second				
Sig	nature				
02/21/2023	02/20/2026				
Training Completion Date	Certificate Expiration Date (three years from completion date)				
Training Provi	der Information				
360traini	ng.com Inc.				
Compo	any Name				
Mailin (877).8	Suite 305, Austin, TX 78746 g Address 381-2235 act Phone Number				
I, Samantha Montalbano , certify that	the above named individual did successfully complete				
Title 4 MANAGEMENT Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.)R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).					
Such nagoo	02/21/2023				
Instructor Signafure	Day Mo Year				
) owner(s) actively involved in the daily business operations of a liquor- licensed business of a series listed below 2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below				

In-state Microbrewery (series 3) Conveyance (series 8) Restaurant (series 12) Government (series 5) Liquor Store (series 9) In-state Farm Winery (series 13)

Bar (series 6) Private Club (series 14) Beer & Wine Bar (series 7) Hotel/Motel w/restaurant (series 11) Beer & Wine Store (series 10)

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465 1st Avenue
P.O. Box 970
Holbrook, AZ 86025
Holbrookcity@ci.holbrook.az.us
Telephone 928-524-6225
Fax 928-524-2159

City of Holbrook

5-Year Pavement Preservation Plan
Fiscal Years 2019-2023
Adopted December 11, 2018

Chip and fog seal schedule:

*All totals are in Square Feet

Year 2019

Hutchinson: 53,025

Mission Lane: 110,125

North 1st Avenue: 32,704

Hill Top Street: 44,120

Lizard Lane: 65,680

Buzzard Blvd: 45,920

Roadrunner: 63,640

W. Hermosa: 13,680

E. Carlos: 44,247

Desert View: 87,266

E. Vista: 26,535

Aztec: 42,460

Edwardo: 30,366

Paradise: 33,760

GRAND TOTAL: 703,528 FEET

ESTIMATED COST TO CHIP AND FOG SEAL \$175,882.00 AT 2018 RATE

Year 2020

E. Georgia: 15,008

W. Hampshire: 72,332

W. lowa: 43,627

1st Ave: 15,836

2nd Ave: 50 928

3rd Ave: 68,827

4th Ave: 21,714

5th Ave: 81,264

6th Ave: 81,035

7th Ave: 38,824

8th Ave: 140,517

10th Ave: 31,302

13th Ave: 31,302

14th Ave: 24,581

GRAND TOTAL 717,097

ESTIMATED COST FOR CHIP AND FOG SEAL \$179,274.24 AT INCREASE RATE FOR INFLATION

Year 2021

Camp: 7,409

Helen: 21,088

Bermuda: 73,610

Sunset: 11,736

Gregg: 20,398

Smith: 7,347

Greer Ave. 18,976

Smithson Dr: 12,768

Grama Dr: 20,384

Greer Dr.: 88,352

LaJolla: 27,170

W. lowa: 37,436

Hellickson: 80,100

Morris: 11,370

W. Dewitt: 26,418

Randall: total 17,880

Coronado Dr.: 20,592

Serna: 7,524

Strayhand and Colorado: 51,678

Spurlock 59,520

GRAND TOTAL 708,947

ESTIMATED COST FOR CHIP AND FOG SEAL \$212,684.10

YEAR 2022

2nd Street: 58,500

3rd Street: 51,578

7th Street: 44,488

Westover Ave: 47,439

Coronado Dr.: 20,592

Hollins: 60,890

GRAND TOTAL 308,921

ESTIMATED COST TO CHIP AND FOG SEAL \$92,676.30 at increased rate for inflation

Year 2023

Sagebrush: 30,208

Sunset: 8,832

W. Buffalo: 246,139

W. Arizona 246,139

GRAND TOTAL 531,318

ESTIMATED COST TO CHIP AND FOG SEAL \$185,961.30 at increased rate for inflation

Roads that need complete rebuild between Hopi and Joy Nevin

12th Ave.: 16,176

Concrete cost would be \$37,440 each

11th Ave.: 16,176

10th Ave.: 16,176

8th Ave.: 16,176

7th Ave.: 16,176

1st Ave between W. Florida and W. Erie 14,976

Concrete Cost would be \$36,000

2nd street between Hopi and Joy Nevin

7,850

Concrete Cost would be \$18,000

Checking with Navajo County to see if we can partner with them on a paving project.



465 1st Avenue P.O. Box 970 Holbrook, AZ 86025

OUR MISSION City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA Work Session 6:30 p.m. March 23, 2023

- 1. Call to Order:
- 2. Roll Call:
- 3. General Plan Update Assistance Options
- 4. Adjournment

Posted on the 20th day of March 2023.

Ted Soltis, City Manager