

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
January 23, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Francie Payne, Councilmembers Robert Black, Tim Dixon, Arcenia Pacheco, and Karina Pack appeared in Council Chambers. Councilmember Mike Nilsson was excused.

CITY STAFF: City Manager Ted Soltis, Finance Director Randall Sullivan Jr., and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Vice Mayor Payne. The Invocation was given by Gloria Montoya of Day Star.

CONSENT AGENDA:

January 12, 2023, meeting minutes.

MOTION: Councilmember Black

SECONDED: Vice Mayor Payne

Councilmember Dixon abstained as he was not present at the January 12th meeting.

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

NEW BUSINESS:

- a. Proclamation: Hashknife Pony Express Week – Pat Nichols: Pat Nichols and Mark Reynolds presented a proclamation for the Hashknife Pony Express. Mayor Smith read the proclamation. Pat Nichols shared the upcoming Hashknife schedule of events.
- b. Annual audit – Scott Graff: Scott Graff appeared via Zoom. He reviewed the audit. Questions from the Council were answered by Mr. Graff.
- c. Financial Report – Randy Sullivan: Mr. Sullivan gave a copy of the current Financial Report to members of the Council. He reviewed its content. Questions from the Council were answered by Mr. Sullivan.

SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith shared that she attended a conference call with the Arizona League of Cities and Towns regarding legislative issues, particularly because of the Food Tax Bill that is being considered. She also met with the Chamber of Commerce. Mayor Smith reported that Nancy Smithson had passed away and that her funeral will be held on Saturday at 1:30.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

-Vice Mayor Payne shared that the Chamber of Commerce is planning a Business Meet and Greet.

-Councilmember Black – No Report.

-Councilmember Pack asked if the City Manager's contract was coming up for renewal. There was discussion. Mayor Smith advised Ms. Pack that evaluations by the Council would need to be done first. City Manager Soltis stated that his contract had been automatically renewed for two years.

-Councilmember Dixon - No Report.

-Councilmember Pacheco shared that the community has many events coming up next week, including games at the Holbrook School, food booths and she added that the deadline for tax write off donations is approaching.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

City Manager Soltis stated that per Council request, he included a copy of the Henning Block (Bucket of Blood Saloon) report in their packet.

He also stated that per Councilmember inquiry, he has included a copy of the City of Holbrook Charter in their packet. He noted that the Charter includes a "Code of Conduct for Elected Officials and Advisory Board Members." The Code of Conduct is in the Appendix.

Mr. Soltis shared that there is a vacancy on the Planning and Zoning Commission. Letters of interest from residents are due by February 9th. They may be dropped off at City Hall.

Mr. Soltis also shared that he will be attending the ACMA (Arizona City/County Management Association) conference this week.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:


MOTION: Councilmember Pack

SECONDED: Councilmember Pacheco

MOTION CARRIED

Meeting adjourned at 7:08 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on January 23, 2023. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 9th day of February 2023.



Kathleen Smith, Mayor