



"HUB OF THE SOUTHWEST"

465 1st Avenue
P.O. Box 970
Holbrook, AZ 86025

OUR MISSION

City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

Regular City Council Meeting
6:00 p.m. January 23, 2023

1. CALL TO ORDER:
2. ROLL CALL:
3. PLEDGE OF ALLEGIANCE/INVOCATION:
4. CONSENT AGENDA: Tab 1
January 12, 2023
5. CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:
*Three-minute time limit per individual.
6. CALL TO THE PUBLIC FOR AGENDA ITEMS:
*Five-minute time limit per individual.
7. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION): Tab 2
 - a. Proclamation: Hashknife Pony Express Week - Pat Nichols.
 - b. Annual audit - Scott Graff.
 - c. Financial Report - Randy Sullivan.
8. SUMMARY OF CURRENT EVENTS:
Mayor:
Council Members:
City Manager:
9. **SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:
10. ADJOURNMENT

Posted on the 19th day of January 2023.



Lisa Hunt, City Clerk

*Individuals must submit a "Request to Address City Council" form to the City Clerk prior to the start of the meeting.

Anyone may address the City Council on any issue within the jurisdiction of the Council. City Council may generally not discuss items that are not specifically identified on the agenda, except in certain circumstances. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids may not be presented during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

**Any citizen of the City may appear before the Council at any regular meeting and present a written petition. Such petitions shall be considered, and response given within 31 days in conformity with the requirements of the Charter, the Open Meeting Law, and other statutory and constitutional provisions per Holbrook City Charter Article II, Section 2.18.

Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to comments made by others who have addressed the public body.

The Holbrook City Council may discuss or take legal action on any item listed on the Agenda.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss any matter listed on the agenda in accordance with A.R.S. 38-431.03. The Holbrook City Council may vote to hold an executive session for the purpose of obtaining legal advice from the Council's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

Electronic versions of this agenda can be found at www.holbrookaz.gov.

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
January 12, 2023

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Kathleen Smith, Vice Mayor Francie Payne, Councilmembers Robert Black, Mike Nilsson, Arcenia Pacheco, and Karina Pack appeared in Council Chambers. Councilmember Mike Nilsson participated via conference call. Councilmember Tim Dixon had an excused absence.

CITY STAFF: City Manager Ted Soltis, Parks Department Napo Baldonado, and City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Pacheco. The Invocation was given by Gloria Montoya of Day Star.

CONSENT AGENDA:

December 20, 2022, meeting minutes.

MOTION: Councilmember Black

SECONDED: Councilmember Pack

MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

CALL TO THE PUBLIC FOR AGENDA ITEMS: None

NEW BUSINESS:

- a. Henning Block (Bucket of Blood Saloon) buildings assessment update – Robert Graham: Mr. Graham presented a Power Point via Zoom on his past and present assessment of The Bucket of Blood Saloon.
- b. Code Enforcement Update – Councilmember Black: Councilmember Black requested an update on hiring a Code Enforcement Office. City Manager Soltis shared that a current employee has taken on that position.
- c. Potential Hiring of Economic Development Director – Councilmember Black: Councilmember Black requested an update on hiring an Economic Development Director. City Manager Soltis shared that, as noted in the budget, he is doing that position.
- d. Update on access to cemetery plots – Councilmember Black: Councilmember Black voiced various concerns he had with the cemetery.
- e. Update on 2022-2023 City Goals – Mayor Smith: Mayor Smith asked City Manager Soltis to share city updates. The City Manager shared the current updates.
- f. Growing Smarter Legislation and Holbrook General Plan – Mayor Smith: Mayor Smith shared information and noted that this topic will be put on a Work Session Agenda.

SUMMARY OF CURRENT EVENTS-MAYOR:

-Mayor Smith shared that she attended the Transit Advisory Committee for the White Mountain and Four-Season Connections transit systems. They discussed ridership stats and a 5-year study between commuting options in the region.

She also attended Real AZ which is Navajo and Apache Counties economic development arm. They are finalizing their branding and marketing strategies and are still looking for high quality photos and information they can add to their website.

Mayor Smith spoke with Amanda Ormond with Just Energy Transitions. Amanda serves as co-director of the JET Center at ASU where she helps design and direct the work of the Center. Their focus is working with coal plant closures and the impact it has on those communities. She is looking forward to coming up, hopefully next month, to share a presentation with the Council on what the JET center is all about and some of the resources they can offer.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

-Councilmember Pack shared that Change Point purchased the Howard Johnson Motel. She shared that they have 42 rooms available for additional housing and a clinic.

-Councilmember Black – No Report

-Councilmember Pacheco shared the following:

January is Stalking and Human Trafficking Awareness month.

Holbrook High School Basketball Teams head to Show Low tomorrow, and on January 19th there will be an away game in Winslow. The Girls and Boys Wrestling team will be headed over to Winslow this weekend for the Doc Wright Tournament. She wished good luck to all participating.

The Holbrook High School Choir and Swing Thing have been accepted to perform in Disneyland. They are currently fundraising and accepting donations. They mentioned the best way to donate is through the Arizona State Tax Credit Program. This program allows Arizona taxpayers to donate to extracurricular activities and receive a dollar-for-dollar credit on their state taxes. All they have to do is stop by the High School or District office to donate and get more information about the program.

As always, the local Holbrook Roadrunner Booster Club and 2023 Grad Night Committee welcome any and all parents and volunteers, there will be plenty of upcoming events to be announced.

Last but not least, Councilmember Pacheco gave a shout out and thanks to 7-year-old Ben Watson. He and his mom were out for a walk, and he noticed an empty lot with trash and debris and asked who would pick it up. She replied nice people do. He said, “were nice people, lets clean it tomorrow” and they did. Our children are our future. That was a big job for a little guy, and he didn’t complain once. Way to go parents.

-Vice Mayor Payne – No Report

-Councilmember Nilsson – No Report

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

City Manager Soltis shared that the new heating/cooling unit will be installed Tuesday at the Community Center. The kitchen remodel is complete. There are just a few minor projects that still need to be wrapped up.

The next project is finishing up the City Hall remodel. Three offices will get new carpet and paint.

The next project will be the golf course restrooms and museum. The restrooms will be completely remodeled, and the museum will get a fresh coat of paint. Fill is still being brought in for the driving range.

The Streets Department will be crack sealing for another month.

The Parks Department is installing new baseball benches at Lisitzky Park.

Mr. Soltis met with APS to discuss how they may be able to provide some assistance with Barrow Field lighting. He will keep everyone posted on the progress.

He is also working with APS to take advantage of their rebate program. They have quite a rebate system, for example, on lighting windows, HVACs, and more.

The Auditors are scheduled to give their presentation on January 23, 2023

We have a Brownfields Area-Wide Planning work session scheduled for February 23, 2023. The outcome will be a planning document that will provide guidance on cleanup and reuse in an economically viable approach reflecting the community's vision.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Vice Mayor Payne

SECONDED: Councilmember Pack

MOTION CARRIED

Meeting adjourned at 7:29 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on January 12, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 23rd day of January 2023.

Kathleen Smith, Mayor

PROCLAMATION

WHEREAS: *The Hashknife Pony Express Riders are members of the Navajo County Sheriff's Posse dedicated to keeping alive the memory of those pioneer men and women who lived, loved, laughed, and died while carving our history; and,*

WHEREAS: *Once a year, the Hashknife Riders bring to Holbrook, Payson and Scottsdale an opportunity to momentarily step back into time and experience a touch of yesteryear, and,*

WHEREAS: *It is also a united desire to honor and acknowledge all past riders and supporters of this historic event,*

NOW, THEREFORE, WE, KATHLEEN SMITH, CHRIS HIGGINS, AND DAVID "DAVE" ORTEGA, Mayors of the City of Holbrook, Town of Payson, and City of Scottsdale do hereby proclaim the week of

FEBRUARY 1ST – 3RD, 2023

AS

HASHKNIFE PONY EXPRESS WEEK

in Holbrook, Payson, and Scottsdale and commend the Hashknife Riders and supporters for their dedication in keeping alive an Arizona tradition, lest we forget our heritage; and, further urge the people of Holbrook, Payson and Scottsdale and the surrounding areas, to join the Mayors, Common Councils, and the Hashknife Pony Express U.S. Mail Carriers in Arizona tradition on their 65th Annual Hashknife Pony Express ride.

In witness whereof, WE have hereto set our hands and caused to be affixed the Great Seals of the City of Holbrook, Town of Payson and City of Scottsdale.

Kathleen Smith

Kathleen Smith, Mayor of Holbrook

Chris

Chris Higgins, Mayor of Payson

David A. Ortega

David "Dave" Ortega, Mayor of Scottsdale

