

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
November 11, 2021

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Councilmembers Tim Dixon, Earl Kester, Mike Nilsson, and Kip Woolford. Vice Mayor Francie Payne and Councilmember Adam Marsh had excused absences.

CITY STAFF: City Manager Ted Soltis

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Dixon. The Invocation was given by Gloria Montoya from Day Star.

CONSENT AGENDA:

October 14, 2021 Meeting Minutes

MOTION: Councilmember Kester. SECONDED: Councilmember Woolford. MOTION CARRIED

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None

NEW BUSINESS:

Approve Fire Department mini pumper purchase. Fire Chief Alex Baker gave a description of the vehicle and answered Council questions.

MOTION: Councilmember Dixon. SECONDED: Councilmember Nilsson. MOTION CARRIED

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

SUMMARY OF CURRENT EVENTS-MAYOR:

Mayor Young noted it was Veterans Day and thanked Veterans for their service. He also thanked those who performed a ceremony in honor of Veterans Day.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

Councilmember Woolford thanked Veterans for their service. He is a Navy Veteran.

Councilmember Dixon thanked the Veterans for their service. He is also a Navy Veteran.

Councilmember Nilsson mentioned that the local sake business was mentioned in the October issue of the *Smithsonian*. He added that the *Smithsonian* has petrified wood from Holbrook displayed. The Food Bank is looking for volunteers to help with putting together food baskets for their distribution on December 11. He also thanked the Fire Department volunteers; he noted they save the City money by volunteering and thereby decreasing insurance rates.

Councilmember Kester thanked the Veterans for their service.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

The City Manager thanked Veterans for their service. He is an Air Force Veteran.

The cemetery expansion is complete with approximately 300 new plots having been added. The next phase of enlargement will need to be completed within the next seven to ten years depending on plot sales. As time permits, staff will continue work on the next phase.

The removal of the old baseball fence in Hunt Park is finished. The new fence is scheduled to be installed sometime after the first of the year.

Supplies have been purchased for the concession building rebuild project at Lisitzky Park. Work is planned to begin next week.

The Water/Wastewater Department has nearly completed updating equipment on all of the lift stations. New pumps and equipment have been installed. The goal is to have back-up pumps and a SCADA connection on all of the lift stations. Only one of the lift stations remains to be completed.

We have had a number of conversations about PSPRS, the Public Safety Retirement System. We have been paying down the liability by adding additional revenue. To date we have added over one million in additional payments. We have also started to prepay the year's expenses in advance at the beginning of the fiscal year to save on interest. This has all had an impact on lowering our unfunded liability. We have another option available which will further lower our unfunded liability. The City can borrow money at a much lower interest rate and pay off the debt. By doing this we will be able to pay off the debt sooner by saving money in interest payments. I'll be scheduling a presentation to provide greater detail.

We will be receiving approximately \$170,000 for an Aeronautics Airport Pavement Management Systems grant from ADOT. The funds will be used for seal coating Taxiway A which will extend the life of the pavement. The City will only have to provide a 10% match.

Our zoning map update has been finalized and is available on the City's website. Having an updated, accurate map will assist those doing business in our community.

I have been appointed to the Northern Arizona Council of Governments (NACOG) Economic Development Council (EDC). The vision of the Council is to create a quality, sustainable regional economy while preserving our heritage and natural resources. The mission of the Council is to strengthen and elevate regional economic opportunities through a collaborative regional approach. The area of operation is Apache, Navajo, Coconino, and Yavapai Counties. This appointment will provide a good opportunity, through access to information and collaboration, to improve economic development in Holbrook.

We have obtained grant funds which will allow us to replace most of the equipment in our parks. In Hunt Park, the small baseball field fence, dugouts, and stands; the large baseball field dugouts; the tennis and basketball courts, the skate board park, and the playground equipment will all be replaced. At the pool, the tile and pool heater will be replaced and the interior floor will be resurfaced. A new ramada with picnic tables, pickle ball courts, and a trail around the park will be added. In Lewis Park the basketball court, playground equipment, and picnic tables will be replaced. In Lisitzky Park, the playground equipment and picnic tables will be replaced.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Councilmember Woolford. SECONDED: Councilmember Dixon. MOTION CARRIED

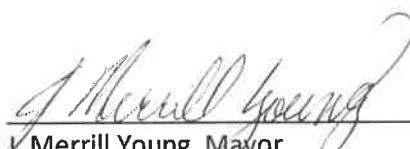
Meeting adjourned at 6:27 p.m.

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on November 11, 2021. I further certify that the meeting was duly called and held and that a quorum was present.



Ted Soltis, City Manager

PASSED, APPROVED AND ADOPTED this 9th day of December 2021.



J. Merrill Young, Mayor