

MINUTES OF THE REGULAR MEETING  
OF THE HOLBROOK CITY COUNCIL HELD ON  
June 24, 2021

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Vice Mayor Francie Payne, Councilmembers Tim Dixon, Earl Kester, Adam Marsh, Mike Nilsson, and Kip Woolford.

CITY STAFF: City Manager Ted Soltis and Deputy City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Dixon. The Invocation was given by Randolph Hollinsworth from St. Johns Baptist Church.

CONSENT AGENDA:

June 10, 2021, work session minutes

June 10, 2021, meeting minutes.

MOTION: Vice Mayor Payne

SECONDED: Councilmember Nilsson

MOTION CARRIED

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None

NEW BUSINESS:

- a. Navajo County Historical Society annual report – Jolynn Fox was unable to attend the Council Meeting, but she did provide the Council with a copy of the Historical Society’s annual report.
- b. Navajo County Fair Grounds annual report—Mike Sample shared that the Fairgrounds have been acting as a boarding facility for the animals of fire evacuees. He also shared all the upcoming events that the Fairgrounds will be hosting, including upcoming barrel races, rodeos, the Navajo County Fair and the Annual Demolition Derby. Councilmembers Dixon and Woolford thanked the Fair Board for all of their hard work and for repairing some of the buildings.
- c. Holbrook Chamber of Commerce annual report – Cindy Tafoya reviewed the five (5) goals that The Chamber of Commerce has been working to achieve. She explained that many of these goals were put on hold last year because of Covid, but they are back on track now.
- d. Rezone 115 E. Hampshire Street from R-C Residential-Commercial to C-2 General Commercial Zone- Mike Sample stated that the Planning and Zoning Committee met on May 20<sup>th</sup> and that all criteria was met. The Planning and Zoning Commission recommended that the Council approve the requested Zone change.  
MOTION: Councilmember Dixon  
SECONDED: Councilmember Kester  
MOTION CARRIED
- e. Resolution 21-07: A resolution adopting the Fiscal Year 2022 Tentative Budget- Mayor Young read Resolution 21-07 by heading.  
MOTION: Councilmember Marsh  
SECONDED: Councilmember Dixon  
ROLL CALL VOTE: Councilmember Dixon “Aye”, Councilmember Kester “Aye”, Councilmember Marsh “Aye”, Councilmember Nilsson “Aye”, Vice Mayor Payne “Aye”, Councilmember Woolford “Aye” and Mayor Young “Aye”.

- f. Resolution 21-08: A resolution designating the Chief Fiscal Officer (CFO) for the purpose of submitting the Annual Expenditure Limitation Report (AELR)- Mayor Young read Resolution 21-08 in its entirety.  
MOTION: Councilmember Dixon  
SECONDED: Councilmember Marsh  
ROLL CALL VOTE: Councilmember Dixon "Aye", Councilmember Kester "Aye", Councilmember Marsh "Aye", Councilmember Nilsson "Aye", Vice Mayor Payne "Aye", Councilmember Woolford "Aye" and Mayor Young "Aye"
- g. City Clerk Appointment- City Manager Ted Soltis appointed Lisa Hunt as the City Clerk. Council approved the appointment.  
MOTION: Vice Mayor Payne  
SECONDED: Councilmember Kester  
MOTION CARRIED

#### CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:

Andrew and Jenny Kreighbaum introduced themselves as new residents in the area. They have 10 children. They shared that they were "drawn" to Holbrook and have a desire to bring hope to the town. They are interested in opening a new laundry-mat, as they feel that it is needed in the community.

#### SUMMARY OF CURRENT EVENTS-MAYOR:

Mayor Young thanked the Fair Board for the use of the Fair Grounds to help evacuees and community members. He also thanked the Coconino Humane Society and local businesses for helping those in need during the fire evacuations. Mayor Young encouraged citizens to pray for the safety of the 1000's of fire fighters who are putting their lives at risk. He also reminded the citizens that the Annual Firemen's BBQ will be held on the 4<sup>th</sup> of July and will offer dine-in or drive through.

#### SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

- \*Vice Mayor Payne thanked everyone including the School District for all they did during the evacuations. She said she is grateful that the Wyrick Fire has calmed down and said to pray for rain.
- \*Councilmember Marsh thanked everyone that helped our neighbors during the evacuations. He also shared that every acre of National Forest and State Lands is closed.
- \*Councilmember Nilsson attended a virtual NACOG meeting. He said that there are grants for safety related highway projects.
- \*Councilmember Woolford gave a shout-out to the community of Holbrook for the shelter that they gave animals and evacuees. Many donations were given. He shared that he was in the Rodeo-Chedeski Fire and knows what it feels like to be in need.
- \*Councilmember Kester told Andrew and Jenny Kreighbaum that they will enjoy the Fireman's BBQ and the fireworks in Holbrook

#### SUMMARY OF CURRENT EVENTS-CITY MANAGER:

City Manager Soltis stated that Holbrook is being used as an evacuation site for those fleeing fires. Thank you to all who helped the evacuees.

The small swimming pool is showing its age. Cracks have surfaced and unfortunately there are sharp edges that can be harmful. The City is in the process of resurfacing the pool to make it safer. He asked for patience.

The City replaced the swimming pool sink and shower boiler with an efficient heater system. Unfortunately, the pool heater is original equipment and will also need to be replaced. The City is in the process of researching our options.

The fourth of July is quickly approaching. City Hall will be closed on July 5<sup>th</sup> in honor of the holiday. Please have a safe and enjoyable break.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Councilmember Marsh

SECONDED: Vice Mayor Payne

MOTION CARRIED

Meeting adjourned at 6:55 pm


I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on June 24, 2021. I further certify that the meeting was duly called and held and that a quorum was present.



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Lisa Hunt, City Clerk

PASSED, APPROVED AND ADOPTED this 8<sup>th</sup> day of July 2021.



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J. Merrill Young, Mayor