



"HUB OF THE SOUTHWEST"

465 1<sup>st</sup> Avenue  
P.O. Box 970  
Holbrook, AZ 86025

### OUR MISSION

*City of Holbrook Government exists to provide ethical and responsible local government.*

### AGENDA

Regular City Council Meeting

6:00 p.m. June 10, 2021

1. CALL TO ORDER:
2. ROLL CALL:
3. PLEDGE OF ALLEGIANCE/INVOCATION:
4. CONSENT AGENDA:
  - a. Discussion or possible action regarding May 13, 2021 meeting minutes. Tab 1
5. CALL TO THE PUBLIC FOR AGENDA ITEMS:  
\*A five-minute time limit per individual is available at this time for Agenda items.
6. NEW BUSINESS:
  - a. None.
7. CALL TO THE PUBLIC FOR NON-AGENDA ITEMS:  
\*A three-minute time limit per individual is available at this time for non-agenda items.
8. SUMMARY OF CURRENT EVENTS:  
Mayor:  
Council Members:  
City Manager:
9. SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:  
\*\*Requests to have an item discussed on the agenda.
10. Executive Session: Pursuant to ARS 38-431.03(A)(2) and (3), the Council may adjourn into executive session for consultation for legal advice and discussion with an attorney, including possible direction, regarding open meeting law issues, the City's Charter, and A.R.S. § 16-204.01.
11. ADJOURNMENT

Posted the 7<sup>th</sup> day of June 2021.

  
\_\_\_\_\_  
Lisa Hunt, Deputy City Clerk

\*Individuals must submit a "Request to Address City Council" form to the City Clerk prior to the start of the meeting.

Anyone may address the City Council on any issue within the jurisdiction of the Council. City Council may generally not discuss items that are not specifically identified on the agenda, except in certain circumstances. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids may not be presented during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

\*\*Requests to have an item discussed on a future agenda should be presented on the "Request and Petition of citizens to City of Holbrook Council" form during the Submission of Written Petition for Items Not on the Agenda to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and a response will be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to comments made by others who have addressed the public body.

The Holbrook City Council may discuss or take legal action on any item listed on the Agenda.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss any matter listed on the agenda in accordance with A.R.S. 38-431.03. The Holbrook City Council may vote to hold an executive session for the purpose of obtaining legal advice from the Council's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

Electronic versions of this agenda can be found at [www.holbrookaz.gov](http://www.holbrookaz.gov).

MINUTES OF THE REGULAR MEETING  
OF THE HOLBROOK CITY COUNCIL HELD ON  
May 13, 2021

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Councilmembers Tim Dixon, Earl Kester, Adam Marsh, Mike Nilsson, and Kip Woolford appeared in Council Chambers. Vice Mayor Francie Payne was excused.

CITY STAFF: City Manager Ted Soltis and Deputy City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Councilmember Marsh. The Invocation was given by Councilmember Dixon.

CONSENT AGENDA:

April 22, 2021 meeting minutes

MOTION: Councilmember Dixon

SECONDED: Councilmember Kester

MOTION CARRIED

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: None

NEW BUSINESS:

- a. APS Wildfire Mitigation Report – Janet Dean reviewed the APS Wildfire Safety and Fire Mitigation Efforts. Questions from Councilmembers were answered by Ms. Dean.
  
- b. Resolution 21-05: A resolution approving and adopting an Intergovernmental Agreement with Navajo County regarding the employment of the Magistrate Court Clerk. Mayor Young read Resolution 21-05 by heading.  
MOTION: Councilmember Nilsson  
SECONDED: Councilmember Dixon  
MOTION CARRIED
  
- c. Resolution 21-06: A resolution designating authority to execute a grant to reconstruct the airport apron. Mayor Young read Resolution 21-06 by heading.  
MOTION: Councilmember Dixon  
SECONDED: Councilmember Marsh  
DISCUSSION HELD  
MOTION CARRIED
  
- d. Planning and Zoning Commission member appointment. Mayor Young shared that there was only one applicant for the open position on the Planning and Zoning Commission. The applicant was David Smith. The Mayor, with Council consent, appointed David Smith to the vacant position.

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

SUMMARY OF CURRENT EVENTS-MAYOR:

Mayor Young sent condolences to the family of Wade Carlisle.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

\*Councilmember Dixon sent condolences to the Carlisle family.

\*Councilmember Nilsson sent sympathy to Sandy Carlisle. He also stated that Little League Baseball is back in full swing. He thanked members of the board and team moms for all their dedication. Councilmember Nilsson gave a

shout out to Kyle Gardner for an excellent presentation of Little Women and reminded everyone that next week is High School graduation. Lastly, he congratulated the kids.

\*Councilmember Woolford also gave condolences to the Carlisle family. He did a shout out to David Smith and said that he will be a great addition to the Planning and Zoning Commission. He is also happy that Little League Baseball is back in full swing.

\*Councilmember Kester gave condolences to the Carlisle family.

#### SUMMARY OF CURRENT EVENTS-CITY MANAGER:

City Manager Soltis stated that there have been concerns voiced about the charter. He recommends that we add this to a future agenda for discussion. In the meantime, he said to be thinking about the two available options:

-First Option: Per Article XVI Amendments; Section 16.02 Charter Review. The Mayor with approval of the Council, may appoint a committee of seven (7) electors of the City to review the Charter.

-Second Option: Provide the voters with opportunity to vote on whether to continue as a charter community or return to a statutory community.

City Manager Soltis said that there were two errors made in a posting dated April 29, 2021 relating to consolidated elections:

- "Resolution 21-10" should have read "Resolution 21-01"

- "January 23, 2021 should have read "January 23, 2020"

A revised letter has been posted. Sorry about those mistakes. We have a review process, unfortunately it failed this time. Humans make mistakes.

The City of Holbrook website is now located at "holbrookaz.gov". The new website is based on the old website.

The City also has new emails based on the new domain name: holbrookaz.gov.

City crews are busy preparing for Memorial Day weekend. The pool, splash pad and minigolf will open that weekend.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

#### ADJOURNMENT:

MOTION: Councilmember Dixon

SECONDED: Councilmember Nilsson

MOTION CARRIED

Meeting adjourned at 6:25 pm

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on May 13, 2021. I further certify that the meeting was duly called and held and that a quorum was present.

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Lisa Hunt, Deputy Clerk

PASSED, APPROVED AND ADOPTED this 10<sup>th</sup> day of June 2021.

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J. Merrill Young, Mayor