

MINUTES OF THE REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL HELD ON
February 25, 2021

CALL TO ORDER: Mayor Young called the meeting to order at 6:00 p.m.

ROLL CALL: Mayor Merrill Young, Councilmembers Tim Dixon, Earl Kester, Mike Nilsson and Vice Mayor Francie Payne appeared in Council Chambers. Councilmember Adam Marsh participated via conference call.

CITY STAFF: City Manager Ted Soltis, Finance Director Randall Sullivan, Golf Course Superintendent Steve Rutherford and Deputy City Clerk Lisa Hunt.

PLEDGE OF ALLEGIANCE/INVOCATION: The Pledge of Allegiance was led by Vice Mayor Payne. The Invocation was given by Councilmember Tim Dixon.

CONSENT AGENDA:

February 11, 2021 meeting minutes

MOTION: Councilmember Nilsson

SECONDED: Councilmember Dixon

MOTION CARRIED

CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA: Kathleen Smith spoke in support of voting for Kip Woolford to fill the vacant Council position. She stated that he is a great asset for our community.

NEW BUSINESS:

- a. Approve the purchase of a topdresser for the golf course: Golf Course Superintendent, Steve Rutherford asked the counsel to approve the purchase of a topdresser for the golf course in the amount of \$13,829.82. Council asked questions of Mr. Rutherford.

MOTION: Councilmember Dixon

SECONDED: Councilmember Kester

MOTION CARRIED

- b. Annual Financial Audit: Scott Graff of Colby and Powell outlined the audit that was performed on the City of Holbrook in 2020. He reviewed the 3 findings with members of the Council and public.
- c. Annual Financial Report: Finance Director Randall Sullivan reviewed the budget revenues and expenditures through January 31, 2021.
- d. Interviews and selection of an individual to fill the vacant Council seat: Two candidates applied for the vacant Council seat, Kip Woolford, whom appeared via conference call, and Kirby Myers. The Council asked the applicants the same four questions during the interview process. After the interview was complete a vote was taken, with the following results: Councilmember Dixon "Kirby Myers", Councilmember Kester "Kip Woolford", Councilmember Marsh "Kip Woolford", Councilmember Nilsson "Kirby Myers", Vice Mayor Payne "Kip Woolford", and Mayor Young "Kirby Myers". There was discussion held on how to break the tie. It was decided that a final question would be asked of the applicants, then a re-vote would be done. If the second vote resulted in a tie, then it would have to go to Special Election. The applicants each answered the question, and a second vote was held with the following results: Councilmember Dixon "Kirby Myers, Councilmember Kester "Kip Woolford", Councilmember Marsh "Kip Woolford", Council Member Nilsson "Kirby Myers", Vice Mayor Payne "Kip Woolford" and Mayor Young "Kip Woolford". Kip Woolford won the vote 4-2 and will fill the vacant Council seat.

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None

SUMMARY OF CURRENT EVENTS-MAYOR:

Mayor Young thanked the candidates for applying for the vacant Council seat and stated that he wished more people would get involved. Mayor Young also thanked the Holbrook Volunteer Fire Department for the clean-up that they did on February 20th.

SUMMARY OF CURRENT EVENTS-COUNCILMEMBERS:

*Councilmember Nilsson shared that he attended a virtual NACOG meeting and that they are looking to resume to normal activities soon. He also shared that the Emergency Food Bank needs volunteers, as Carla Gabaldon has been in the hospital. Please contact Lisa Salazar if you would like more information.

*Councilmember Kester thanked Kip Woolford and Kirby Myers and stated that he wished more people would have applied.

*Vice Mayor Payne thanked “both Kips” and told Kip Myers that she would like to reach out to him for ideas. She also shared that she has know Kip Woolford for many years and that he is reliable. Vice Mayor Payne is glad that things are loosening up from the pandemic. She also thanked the Holbrook Volunteer Fire Department for the cleanup that was done.

SUMMARY OF CURRENT EVENTS-CITY MANAGER:

*Mr. Soltis thanked the Holbrook Volunteer Fire Department. They had a community clean-up day this past Saturday. Well done-our community looks a lot cleaner.

*The next scheduled clean-up day – “Healthy Holbrook Community Clean-up” will be March 27th from 8:00 am to noon. Check in is at the Old Court House beginning at 7:30 am.

*The City is working on trying to, once again, recycle cardboard. It still costs the City money to recycle. However, it may be less expensive to recycle than hauling it away as trash. We will soon have an experimental run to Phoenix. Hopefully, all will go well.

*The Street Department will wrap up their annual street crack sealing this month. The next step will be overlaying streets that have been crack sealed. Overlays will be budgeted in the FY22.

*New basketball poles and rims were installed at Lisitzky Park. Thank you staff for completing the project.

*Finally, the City received \$4,000.00 from APS for two picnic tables and a shelter to be installed at the east end dog park. This was part of the original plan for the dog park. Thank you, APS, for the donation.

SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

MOTION: Vice Mayor Payne

SECONDED: Councilmember Nilsson

MOTION CARRIED

Meeting adjourned at 7:31 pm

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Holbrook City Council held on February 25, 2021. I further certify that the meeting was duly called and held and that a quorum was present.



Lisa Hunt, Deputy Clerk

PASSED, APPROVED AND ADOPTED this 11th day of March 2021.



J. Merrill Young, Mayor