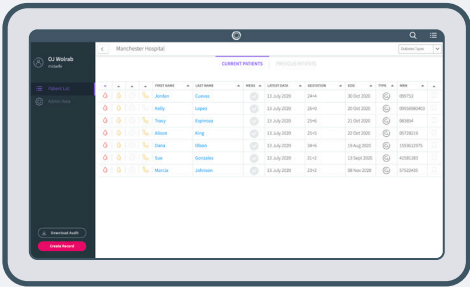# 21 How do I add a clinic visit?

Ref: CORP-052-01

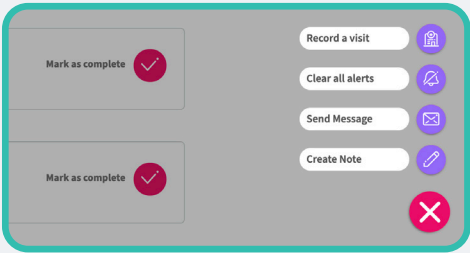## Task: Add a clinic visit to a patient record

Step 1

Select the relevant patient from the **Current Patients** screen.

Step 2

Click on the **+** button on the bottom right hand side of the screen.

Step 3

Click on the **Record a visit** button.

Step 4

The visit will be recorded in the patient diary view.