GDm-Health Quick Guide for Clinicians

04 How do I edit patient details?

Ref: CORP-052-01



Task: Edit a patient's personal details

Previous actions: Login to the GDm-Health desktop app and create a patient record

Step 1

After logging in, select the patient by clicking on their name.

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(B) OJ Wolrab							CURRENT PATIENTS						
						UAIT NAME	A 1425 A				799 A		-
					Jorden	Conves		13 July 2029	24+4	30 Oct 2020	0	095153	
					xely	Lopez		13 July 2020	25-0	20 Oct 2020	0	09556580403	
	0				Tracy	Espinoes		13 July 2029	25+6	21 Oct 2020	0	063854	
	0				Alson	King		13 July 2029	25-5	22 Oct 2020	0	05129219	
	0				Dana	Oben		13 July 2020	38+6	19 Aug 2020	0	1553612975	
	٥				See	Gonzales		13 July 2020	31-12	13 Sept 2020	0	41581383	
	0				Marcia	Johnson		13.3.0/2020	29-2	08 Nov 2020	0	57522405	
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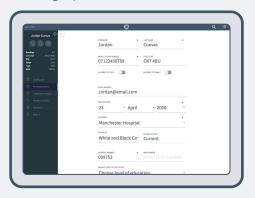
Step 2

Then click on the **Personal details** tab on the left-hand side of the screen.



Step 3

These fields will be auto populated from the information entered when creating a patient.



Step 4

Edit any information by clicking on the required field and changing the details.

Then click the **Save** button to save the information before leaving the page.

Step 5

If incorrect or incomplete information is entered, then an error message will appear: **Please complete the missing information underlined in orange**.

If this occurs, please go back and enter the information correctly or complete any incomplete fields.

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FORENAME			LAST NAME		
Harriet					
DATE OF BIRTH					
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