



## **Preschool Safety & Security Guidelines**

### **Leaders**

We have a firm rule in RKidz that no one should ever be alone with a child. Our staff and volunteers abide by a two-leader rule always to guarantee safety.

### **Drop Off & Pick Up**

- Parents must check their children into RKidz through one of the iPads and make sure they have a printed name tag before dropping off at classrooms.
- A name tag will print for your child that you will place on the back of their shirt so leaders can see it.
- A security tag will also print for you to keep until you pick up your child. This is how we know your child belongs to you.
- Security Requirement for Pickup:
  - Anyone picking up a child must be old enough to have a valid driver's license.
  - Parents must have their sticker for pickup, or they will be asked to show the valid driver's license.

### **Bathrooms**

- There are bathrooms located within each classroom. One child is allowed in the bathroom at a time.
- The leader will remain outside the bathroom if a child needs assistance.
- If a child does need assistance, the leader will keep the top of the door open to maintain our two-leader rule and guarantee safety.

### **Wellness & Emergencies**

If parents need to be contacted during a Sunday Service, the Coordinator will text the parent/guardian who checked the child in that day out of the service so please keep your phone nearby.

Because we care about all our kids and leaders staying healthy, children who show any signs of illness or the following symptoms should stay home.

- Fever: Must be fever-free without the use of medications for 24 hours
- Vomiting
- Diarrhea
- Chills
- Sore throat
- Any illness for which a doctor has prescribed antibiotics: Must be on the antibiotics for 24 hours before returning
- Very runny nose or bad cough
- Rash of unknown origin or that causes the child too much discomfort

If an illness is discovered after a child has been dropped off, the child will remain at a safe distance from other children and the Coordinator will reach out to parents immediately.