



# REACH

Resource for Education, Advocacy,  
Communication and Housing

## JOB OPPORTUNITIES

PLEASE POST

Title: Community Advocate – Education Services

Application Closing: When filled

Number of Positions As needed

Salary: Based on Experience  
Health and Welfare Benefits

Primary Functions: Under the direct supervision of the Education Services Training Specialist or Team Director, assists in the provision of direct educational services, vocational services, supported living services and training for practical application of skills and social behaviors necessary for optimum levels of independent/interdependent living and vocational life for consumers with adaptive needs. Provides for direct implementation of all objectives assigned by an immediate supervisor. Lifting, pulling and pushing are primary activities of this job.

1. To assist in the implementation of the vocational, independent and interdependent living skills objectives as set out in the consumers individual support plan.
2. To be knowledgeable regarding specific consumer needs and backgrounds.
3. To participate in consumer IPP meetings and provide direct assistance to the consumer in the development of their Living Skills and/or Vocational objectives.
4. To assist in the maintenance and publishing of progress notes regarding assigned consumer specific objectives.
5. To maintain an up-to-date knowledge of the most current practices related to living independently.

6. To recommend changes or additions in a consumers program or schedule that would upgrade services provided by REACH.
7. To provide group and individual instruction to execute the individual support plans of each consumer.
8. To transport consumers to and from vocational and training activities in the community, when necessary.
9. Attend and participate in Kin group activities.
10. Actively participate in all REACH safety programs.
11. Other duties as assigned by the Training Specialist or Team Director.

**Minimum Requirements:**

A High School diploma and two years of experience in a relevant field related to the training, housing and/or vocational training of people with adaptive needs; or an AA degree in a related field with one year of experience with people with adaptive needs.

An interest in and willingness to learn and understand issues as they relate to training and vocational needs of consumers with adaptive needs. Must have a valid California drivers license, automobile insurance, recent DMV printout with good driving record; and a reliable and safe vehicle; ability to lift 80 pounds; ability to work independently without direct supervision. Certification in CPR and First Aid. The ability to provide very clear and concise written and oral communications.

**Application Procedure:** Submit job application to REACH, 9300 Santa Fe Springs Rd. Santa Fe Springs, Ca 90670, Attn: Elena Hulting, Human Resources Specialist (562) 946-0467 ex. 431 or e-mail to [ehulting@reach.services](mailto:ehulting@reach.services).

**Selection Procedure:** All applicants shall be screened for minimum requirements. Only the most qualified applicants will be invited to an interview. Thank you for your interest in REACH and Education Services.

**AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**