

Date (D/M/Y):

PRE FIRE RISK ASSESSMENT VISIT INFORMATION REQUEST FORM



Thank you for instructing Fixfire® to undertake a Fire Risk Assessment at your premises. In order to facilitate our site visit, please can you complete the form below and return as soon as possible but at least 24 hours prior to the scheduled date.

Please email the completed form together with any supporting information / documents / drawings to consultancy@fixfire.co.uk

Site Address

<input type="text"/>	<input type="text"/>
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	

Building Information

Item	Insert Value / Select Option
Approximate size of the premises?	(m ²)
Number of Floors?	
Number of Stairs?	
Number of Lifts?	
Has the building undergone refurbishment since its construction?	
Have there been any changes to the façade of the building?	
Are there plans available of the building/site?	
Is the original fire strategy available?	
Is there any outstanding Fire Brigade Improvement/Enforcement notices?	
Has there been any previous fire loss experience?	

Maintenance & Inspection Records	Last Test / Review Date	Status
Electrical Installation Condition Report (EICR - fixed wiring examination/test)		
Electrical Portable Appliance Testing (PAT)		
Fire Alarm System. Planned maintenance by engineer		
Fire Alarm System. Weekly in-house test.		
Emergency Lighting. Planned maintenance by engineer		
Emergency Lighting. Monthly in-house test.		
Fire Extinguishers. Planned maintenance by engineer		
Fire Extinguishers. Monthly in-house check		
Fire Drill (at least annually)		
Dry Riser/Sprinkler System maintenance record		
Smoke Vents testing and maintenance record		
Fire Evacuation Plan		
Your last Fire Risk Assessment (If one has been carried out previously)		
Gas - maintenance of Gas installation and appliances		
Lightning Protection inspection (11 monthly)		
Fire Safety Log Book available to view on site	N/A	