



## BOARD OF DIRECTORS MEETING AGENDA

20, February, 2024 | 5:00 PM

Board members will meet in person at 1421 S. Sheridan Rd. Public comments submitted in accordance to our public comments policy will be read prior to the relevant agenda item.

Posted on: February 19, 2024 at 5 PM

Posted by: Keshia Latham, Board Clerk

### PARTICIPANTS

#### Board Members

Cynthia Jasso (Board Chair)  
Dr. Anna Montgomery (Vice Chair)  
Ryan Myers (Treasurer)  
Ivan Godinez-Reyes  
John Gawey  
Omare Jimmerson  
Ana Ponce  
Ashley Chaney  
Samantha Aponte  
Jimmy Rodriguez

#### THA Executive Leadership Team

Elsie Urueta Pollock (Chief Executive Officer)  
Amanda Yuen (Chief Operations Officer)  
Kate Freudenheim (Chief Academic Officer)

### AGENDA

|   | Action | Item  | Rationale  | Lead                          | Time       |
|---|--------|---|--|-------------------------------|------------|
| 1 | -      | THA Board Meeting Roll Call   | Chair will take formal attendance and start off the traditional board meeting.   | Cynthia Jasso,<br>Board Chair | 5:00<br>PM |
| 2 | -      | Approval of Consent Agenda<br>a)February Meeting Agenda<br><a href="#">b)January Meeting Minutes</a><br><a href="#">c)Routine Staffing Items</a><br><a href="#">d) Review and approve Strawbridge contracts for THA school yearbooks.</a><br><a href="#">e)Approval of contract for vendor for THA High School Prom</a><br><a href="#">f)Approval of contract for access control addition at THA Middle School.</a> | a) The meeting's board agenda ensures proper meeting conduct by outlining all matters to be considered by the public body.<br>b) The proceedings of a public body shall be kept by a person so designated by such public body in the form of written minutes which shall be an official summary of the proceedings showing clearly those members present and absent, all matters considered by the public body, and all actions taken by such public body.<br>c) Routine personnel actions implement the various talent strategies and priorities authorized by THA's Board of Directors. All salaries are listed as the prorated total based on start date. | Cynthia Jasso,<br>Board Chair | 5:02<br>PM |

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|  | <p><a href="#">g)Approval of contract with Summit for fire alarm inspection</a></p> <p><a href="#">h)Approval of contract for NewsELA supplemental text access</a></p> <p><a href="#">i)Approval of Code Combat licenses for High School Computer Science.</a></p> <p><a href="#">j)Approval of H2I contract for maintenance services for gym sports equipment.</a></p> <p><a href="#">k) Approval of the 2023-24 audit contract and engagement letter with Bledsoe, Hewett &amp; Gullekson</a></p> <p><a href="#">l)January Financial Report presented to board by treasurer or supt.</a></p> <p><a href="#">m)Activity Fund report</a></p> | <p>d) Each school is producing a yearbook with the same vendor as provided school pictures this year. All costs are expected to be paid directly by purchasers of the yearbook.</p> <p>e)THA High School will lease an event space with HBA of Greater Tulsa, Inc. for Prom.</p> <p>f)Adding an additional badge reader at THA Middle School will allow more well-documented access to our middle school from the staff parking lot. Because it is a TPS facility, we must use a TPS-approved vendor. The \$3305 cost will be reimbursed in the general fund through the School Resource Officer Grant.</p> <p>g)Our fire alarm system must be inspected annually, and we use our monitoring company for this work. The \$915 is budgeted in our general fund.</p> <p>h)This subscription will provide leveled, nonfiction supplemental texts to support our current social studies and science curriculum. These texts also allow for targeted social studies and science teachers to integrate reading and writing standards during targeted intervention instruction during focus. Costs will come from the general fund</p> <p>i)These licenses will be supplemental curriculum for the high school computer science essentials class for this semester. The \$630 will come from the general fund.</p> <p>j)The bleachers and basketball equipment require regular maintenance, and this company was involved in the original construction. The \$7663.01 cost will come from the general fund.</p> <p>k)Per 70 O.S. § 22-103, “the board of education of each school district in this state shall provide for and cause to be made an annual audit of such school district for each fiscal year.” THA must turn in an audit contract to the State Department of Education by June 30 of each year.</p> <p>l)Regular financial reporting enables appropriate board oversight.</p> <p>m)CEO gives updates on the expenses and revenue on the activity funds.</p> |  |  |
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| 3  | VOTE | <a href="#">Review and approve FY23 audit</a>   | All districts with federal expenditures totaling more than \$750,000 during a fiscal year must submit a single audit to the State Department of Education no later than March 31, 2024. In accordance with the Open Meeting Act 25 O.S. Section 301-314, the annual independent audit must be presented to the Board of Education. | Amanda Yuen, COO   | 5:04 PM |
| 4  | INFO | THA Familia Spotlight- College Readiness Department   | This month we will be hearing from our College Readiness team to learn more about the program and the many opportunities it affords our scholars.  | Samantha Markley, Director of College Readiness and Alumni Success | 5:24 PM |
| 5  | INFO | <a href="#">February 2024 CEO Report</a>  | Please review the Chief Executive Officers monthly report  | Elsie Urueta Pollock, CEO  | 5:44 PM |
| 6  | INFO | Board Retreat Working Group Updates   | Each of the working groups will provide an update on the progress they have made towards their action items set at the board retreat.  | Elsie Urueta Pollock, CEO  | 6:04 PM |
| 7  | INFO | New Business  |  | Cynthia Jasso, Board Chair   | 6:24 PM |
| 8  | VOTE | <a href="#">New &amp; Modified General Fund, Gift Fund, and Insurance Fund Encumbrances</a> | New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with §70-5-135.  | Amanda Yuen, COO   | 6:26 PM |
| 9  | VOTE | Approval for appointment (Board Member)   | Approval to appoint Ivan Godinez Reyes to serve a second term as a board member to the THA Board of Directors beginning in the school year 2023-2024   | Elsie Urueta Pollock, CEO  | 6:30 PM |
| 10 | VOTE | Approval for appointment (Board Member)   | Approval to appoint Dr. Anna Montgomery to serve a second term as a board member to the THA Board of Directors beginning in the school year 2023-2024  | Elsie Urueta Pollock, CEO  | 6:35 PM |
| 11 | VOTE | <a href="#">Strategic Plan Approval: Vision Statement</a>                                   | The board will vote on the THA's Vision Statement.   | Elsie Urueta Pollock, CEO  | 6:40 PM |
| 12 | -    | Adjourn   | -  | -  | 7:00 PM |

