



BOARD OF DIRECTORS MEETING AGENDA

December 19, 2023 | 5:30 PM

Board members will meet in person at 1421 S. Sheridan Rd. Public comments submitted in accordance to our public comments policy will be read prior to the relevant agenda item.

Posted on: 12/18/23 at 5:30 PM

Posted by: Keshia Latham, Board Clerk

PARTICIPANTS

Board Members

Cynthia Jasso (Board Chair)
 Dr. Anna Montgomery (Vice Chair)
 Ryan Myers (Treasurer)
 Ivan Godinez-Reyes
 John Gawey
 Omare Jimmerson
 Ana Ponce
 Ashley Chaney
 Samantha Aponte
 Jimmy Rodriguez

THA Executive Leadership Team

Elsie Urueta Pollock (Chief Executive Officer)
 Amanda Yuen (Chief Operations Officer)
 Kate Freudenheim (Chief Academic Officer)

AGENDA

	Action	Item	Rationale	Lead	Time
1	-	THA Board Meeting Roll Call	Chair will take formal attendance and start off the traditional board meeting.	Cynthia Jasso, Board Chair	5:30 PM
2	-	Approval of Consent Agenda a) December Meeting Agenda b) November Meeting Minutes c) Routine Staffing Items d) Approval of THA's Wellness Policy e) Approval of updated Open Transfer capacity numbers, reducing 12th grade capacity. f) Approval of Andy B's Venue Contract g) Approval of Overgrad Contract	a) The meeting's board agenda ensures proper meeting conduct by outlining all matters to be considered by the public body. b) The proceedings of a public body shall be kept by a person so designated by such public body in the form of written minutes which shall be an official summary of the proceedings showing clearly those members present and absent, all matters considered by the public body, and all actions taken by such public body. c) Routine personnel actions implement the various talent strategies and priorities authorized by THA's Board of Directors. All salaries are listed as the prorated total based on start date.	Cynthia Jasso, Board Chair	5:32 PM

		<p>h)Financial Report presented to board by treasurer or supt.</p> <p>j)Approval of terms of and conditions of inverter preventive maintenance</p> <p>k)Approval of Kendra Scott agreement</p>	<p>d)to ensure environments and opportunities for all students, staff, and schools to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions.</p> <p>e)The board approved the updated Open Transfer capacity in November. However, we have decreased the capacity for 12th grade as we do not accept scholars as seniors.</p> <p>f)Approval of Venue for THA Alumni event</p> <p>g)Starting in the 24-25 school year, the College Readiness Department will no longer utilize Naviance for application send off, documentation, and alumni data. We feel that Overgrad makes more sense and this price includes a communication feature that will allow for our Alumni to receive updates via their system instead of using a personal phone.</p> <p>h)Regular financial reporting enables appropriate board oversight.</p> <p>j)This cost is for the annual preventive maintenance for our inverters, which support our emergency lighting. Costs are expected to be \$6600 for the 4 inverters and will come from our maintenance budget and will come from the general fund.</p> <p>k)Fundraising activity for THA's High School Leadership class. All scholar fundraisers must be board approved.</p>		
3	INFO	Activity Fund Report	CEO gives updates on the expenses and revenue on the activity funds.	Elsie Urueta Pollock, CEO	5:34 PM
4	INFO	Review of THA's Strategic Plan	The board will review the proposed new vision statement, graduate profile, core values, and strategic plan. The board will be able to give feedback one final time as a collective prior to it being finalized and presented for approval at the January board meeting.	Elsie Urueta Pollock, CEO	5:36 PM
5	INFO	Review College Signing Day plan	College Signing Day has been secured. Please save the date. We will discuss fundraising goals and the board's role in helping reach them.	Elsie Urueta Pollock, CEO Madison Curley, Director of External Affairs and	6:36 PM

				Communication	
6	INFO	Board Retreat Working Group Updates	Each of the working groups will provide an update on the progress they have made towards their action items set at the board retreat.	Elsie Urueta Pollock, CEO	6:40 PM
7	INFO	Dual Enrollment/ TCC & Tech	Beginning in the Fall of 2024, Tulsa Honor Academy will begin a partnership with both Tulsa Community College and Tulsa Technology Center. These partnerships will provide our junior and senior scholars with additional class offerings and financial benefits as scholars will have more opportunities to earn college credit in addition to AP courses already offered at THA High School.	Kate Freudenheim, CAO	7:00 PM
8	VOTE	Approval of Tulsa Community College Dual Enrollment Contract	THA must sign this agreement before we can clearly outline which course our scholars will be able to take. Enrollment for the fall semester opens up in January.	Kate Freudenheim, CAO	7:10 PM
9	VOTE	Approval of school security provider contract	Beginning the second semester, as a pilot, THA will begin requiring all public events to have security on site to support the safety of events, especially with non-THA attendees. Costs are budgeted and come from the general fund and will be reimbursed by the state School Resource Officer Grant.	Amanda Yuen, COO	7:12 PM
10	VOTE	Approval of Teach For America Ignite Fellow Tutoring MOU	THA will utilize TFA Ignite fellows to extend our reach in our Focus (academic intervention block) at the Flores Middle School. At no cost to THA, Ignite Fellows will tutor scholars virtually while teachers continue to pull small groups.	Kate Freudenheim, CAO	7:15 PM
11	VOTE	Approval of Bullying Prevention Policy	THA is required to submit a formal Bullying Prevention Policy to the State Department of Education. It will be included in the next iteration of our Scholar and Family Handbook.	Kate Freudenheim, CAO	7:17 PM
12	VOTE	Approval of New and Modified General Fund and Gift Fund Encumbrances	New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with §70-5-135.	Amanda Yuen, COO	7:20 PM
13	VOTE	Approval of Amplify MOU	We intend to use Amplify to provide our 7th and 9th grader sexual education for 2024-25 school year.	Kate Freudenheim, CAO	7:27 PM

14		Adjourn	-	-	7:30 PM
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BOARD OF DIRECTORS MEETING MINUTES

TUESDAY, November 28, 2023 | 4:50 PM

PARTICIPANTS

Board Members

Cynthia Jasso (Board Chair)
Dr. Anna Montgomery (Vice Chair)
Ryan Myers (Treasurer)
Ivan Godinez-Reyes
John Gawey
Omare Jimmerson
Ana Ponce
Ashley Chaney
Samantha Aponte
Jimmy Rodriguez

THA Executive Leadership Team

Elsie Urueta Pollock (Chief Executive Officer)
Amanda Yuen (Chief Operations Officer)
Kate Freudenheim (Chief Academic Officer)

MINUTES

	Action	Item	Minutes
1	-	Welcome	A Special meeting of the Board of Directors of Tulsa Honor Academy was held on November 28, 2023 commencing at 4:50 PM at 4301 S Garnett Road Tulsa, OK 74146
9	-	Roll Call	<p>PRESENT:</p> <p>Cynthia Jasso Dr. Anna Montgomery Ryan Myers Omare Jimmerson Ana Ponce Ashley Chaney Jimmy Rodriguez Samantha Aponte Ivan Godinez-Reyes</p> <p>ABSENT:</p> <p>John Gawey</p>

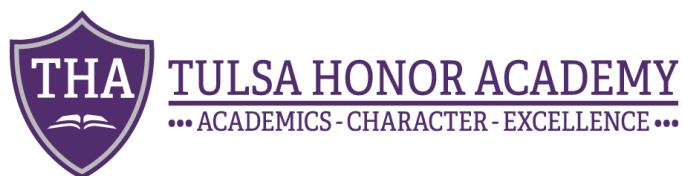
10	VOTE	<p>Approval of Consent Agenda</p> <p>a) November Meeting Agenda</p> <p>b) October Meeting Minutes</p> <p>c) Routine Staffing Items</p> <p>d) Approval of GoGuardian Teacher contract for THA Middle school for scholar Chromebook monitoring software.</p> <p>e) Approval of Mabee Center lease with Oral Roberts University for College Signing Day and Graduation.</p> <p>f) Approval of DS Bus Lines pricing addendum for 2023-2024</p> <p>g) Approval of Oklahoma Department of Mental Health and Substance Abuse Services MOU for overdose reversal training and kits.</p> <p>h) Approval of Goose and Gander contract for video and photography at College Signing Day and Graduation.</p>	<p>A motion was made by Omare Jimmerson to approve the consent agenda and the motion was seconded by Ashley Chaney</p> <p>The motion passed.</p> <p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha Aponte, Ivan Godinez-Reyes, Samantha Aponte, Ashley Chaney, Ana Ponce, Omare Jimmerson, Jimmy Rodriguez</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
11	VOTE	<p>Approval of Soliant Health, LLC contract for special education staffing services, including any future staff-specific addendums for the 2023-2024 school year</p>	<p>A motion was made by Ana Ponce to approve Item 11 and the motion was seconded by Jimmy Rodriguez.</p> <p>The motion passed.</p> <p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha Aponte, Ivan Godinez-Reyes, Samantha Aponte, Ashley Chaney, Ana Ponce, Omare Jimmerson, Jimmy Rodriguez</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
12	VOTE	<p>Approval of Form 307 to increase appropriations based on insurance proceeds.</p>	<p>A motion was made by Omare Jimmerson to approve Item 12 and the motion was seconded by Ashley Chaney.</p> <p>The motion passed.</p> <p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha</p>

			<p>Aponte, Ivan Godinez-Reyes, Samantha Aponte, Ashley Chaney, Ana Ponce, Omare Jimmerson, Jimmy Rodriguez</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
13	VOTE	2024 Board Meeting Dates	<p>A motion, with an amendment to the agenda: Change start time to 5pm instead of 5:30pm, was made by Ana Ponce to approve Item 13 and the motion was seconded by Ashley Chaney.</p> <p>The motion passed.</p> <p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha Aponte, Ivan Godinez-Reyes, Samantha Aponte, Ashley Chaney, Ana Ponce, Omare Jimmerson, Jimmy Rodriguez</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
14	VOTE	Approval of addition to staff handbook regarding marijuana.	<p>A motion was made by Ana Ponce to approve Item 14 and the motion was seconded by Omare Jimmerson.</p> <p>The motion passed.</p> <p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha Aponte, Ryan Myers, Ivan Godinez-Reyes, Samantha Aponte, Ashley Chaney, Ana Ponce</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
15	VOTE	Approval of Enriched Schools, LLC contract for substitute staffing services for the 2023-2024 school year	<p>A motion was made by Ivan Godinez-Reyes to approve Item 15 and the motion was seconded by Omare Jimmerson.</p> <p>The motion passed.</p> <p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha Aponte, Ivan Godinez-Reyes, Samantha Aponte,</p>

			<p>Ashley Chaney, Ana Ponce, Omare Jimmerson, Jimmy Rodriguez</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
16	VOTE	Approval of ONEducational Assessment and Consulting contract for special education services	<p>A motion was made by Dr. Anna Montgomery to approve Item 16 and the motion was seconded by Jimmy Rodriguez.</p> <p>The motion passed.</p> <p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha Aponte, Ryan Myers, Ivan Godinez-Reyes, Samantha Aponte, Ashley Chaney, Ana Ponce</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
17	VOTE	Approval of Renaissance Quote for DnA-Assessment Solutions	<p>A motion was made by Ivan Godinez-Reyes to approve Item 17 and the motion was seconded by Jimmy Rodriguez.</p> <p>The motion passed.</p> <p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha Aponte, Ivan Godinez-Reyes, Samantha Aponte, Ashley Chaney, Ana Ponce, Omare Jimmerson, Jimmy Rodriguez</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
18	VOTE	Approval of updated Open Transfer seat numbers for the 2023-2024 school year	<p>A motion was made by Omare Jimmerson to approve Item 18 and the motion was seconded by Jimmy Rodriguez.</p> <p>The motion passed.</p>

			<p>AYE: Cynthia Jasso, Dr. Anna Montgomery, Samantha Aponte, Ivan Godinez-Reyes, Samantha Aponte, Ashley Chaney, Ana Ponce, Omare Jimmerson, Jimmy Rodriguez</p> <p>NAY:</p> <p>ABSTAIN:</p> <p>ABSENT: John Gawey</p>
19	INFO	Activity Fund Report	Elsie Urueta Pollock shared an update about the activity fund
20	INFO	<p>Committee Reports</p> <ul style="list-style-type: none"> -Executive -Governance -Finance -Development -Academic Achievement" 	No committee reports were given.
21	INFO	New Business	No new business was discussed.
22	-	Adjourn	The meeting was adjourned at 7:30 PM.

New Hires					
Last Name	First Name	Hire Date	Primary Location	Position	Salary
Salary Changes					
Last Name	First Name	Effective Date	Primary Location	Position/Reason	Salary
Ivy	Cheianne	7/1/2024	THA High School	earned masters in education	\$64,375
Lenardson	Anna	1/1/2024	THA High School	earned masters, not in education	\$54,500
Ceja	Bricia	12/4/2023	THA Middle Schools	later start date	21098
Resignations/Terminations					
Last Name	First Name	Hire Date	Primary Location	Position	Final Date
Rocha	Jasmany	7/1/21	THA High School	Teacher	11/30/2023
Garcia-Mondragon	Jonathan	8/23/21	THA Middle School	Teacher	12/5/2023
Parker	Christauna	9/15/21	THA Flores Middle School	Special Education Teacher	12/15/2023
Gaffen	Jeff	7/1/23	THA High School	Teacher	1/2/2024
Taylor	Leticia	8/23/23	THA High School	Teacher Apprentice II	12/5/2023
Fields	Andrea	7/1/23	THA Network Office	Special Education Manager	11/17/2023
Stipends					
Last Name	First Name	Position	Location	Stipend	
Mercado	Eddie	Ops Coordinator Trainer	THA Network Office	\$500.00	
Mumu	Maisha	Girls That Code Club	THA MS	\$600.00	
Good	Cameron	Girls That Code Club	THA MS	\$600.00	
Other Changes					
Last Name	First Name	Hire Date	Primary Location	Change	
Starting in January 2024 for the 2023-2024 school year, teachers who cover for a class, resulting in having no planning period that day, will receive a \$20 stipend. Specific teachers will vary.					



Tulsa Honor Academy's Wellness Policy

This Local Wellness Policy (LWP) outlines Tulsa Honor Academy's approach to ensure environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. This policy applies to all scholars, staff, and schools in Tulsa Honor Academy. Specific measurable goals and outcomes are identified within each section below.

Local Wellness Policy Officials

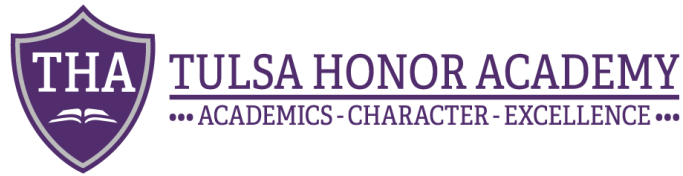
Tulsa Honor Academy has identified the following LEA or school officials responsible for the implementation and oversight of the LWP to ensure each school's compliance with the policy (7 CFR 210.31(c)(4)).

Name	Position Title	Email Address	LWP Role
Emilee Joshi	Director of Data, Information, and Data/ Child Nutrition Director	ejoshi@tulsahonor.org	District Coordinator
Hannah Bland	Assistant Principal of Operations (FMS)	hbland@tulsahonor.org	Flores Middle School Coordinator
Kim Young	Assistant Principal of Operations (MS)	kyoung@tulsahonor.org	Middle School Coordinator
Kimberly Siftar	Assistant Principal of Operations (HS)	ksiftar@tulsahonor.org	High School Coordinator

Triennial Progress Assessments

At least once every three years, Tulsa Honor Academy will conduct a Triennial Progress Assessment and develop a report that reviews each THA schools' compliance with this LWP. This assessment and report will include a full description of the progress made in attaining the goals of THA's LWP.

The position responsible for managing the triennial assessment and report is the Child Nutrition Director. The above referenced individual will monitor THA schools' compliance with this LWP and develop the triennial progress reports. THA schools will actively notify households/ families of the availability of the triennial progress report.



Establish a Plan to Measure the Im-pact and Implementation of the Local Wellness Policy

Federal LWP Requirement (7 CFR 210.31(c)(6)) Provide a description of the plan for measuring the implementation of the local school wellness policy, and for reporting local school wellness policy content and implementation issues to the public.

Tulsa Honor Academy will evaluate compliance and effectiveness of this LWP using existing data collection tools, such as, but not limited to:

- Survey results from scholars and families
- Meetings with families, scholars, and staff
- Board approval of any policy changes
- Regular meetings and evaluation of Food Management Servicer

Physical Education and Physical Activity

School-based physical education and physical activity programs offer the best opportunity for scholars to learn the key skills and gain knowledge needed to establish and sustain a healthy and active lifestyle. High-quality physical education improves a scholar's readiness to learn by contributing to motor skill development, boosting self-esteem, reducing stress and anxiety, and improving breathing and blood circulation which result in better concentration, improved behavior, and stronger academic success. THA recognizes the connection between a physically active life and a scholar's positive physical, mental, and emotional development. THA understands the importance of engaging its scholars in opportunities and activities that are empowering, regardless of ability, developmental status, or culture. THA is committed to providing scholars with high-quality instruction to reinforce physically active behavior during school and throughout life.

Federal and Local LWP Requirement (7 CFR 210.31(c)(1)) LEAs must identify specific goals for increasing physical activity and other school-based activities that promote student wellness through physical activity. In developing these goals, LEAs must review and consider evidence-based strategies and techniques.

In accordance with §70-11-103.9. THA 5th grade scholars meet and exceed the average 60 minutes per week of physical education instruction. Physical education is a mandatory elective for middle school scholars (5th-8th grade) and on average individual scholars exceed 60 minutes per week of instruction.



Several physical education electives are offered at THA High School: Ballet Folklorico, Strength and Conditioning, Team Sports, Basketball, and Soccer.

Scholars are also encouraged to participate in extracurriculars. THA currently provides the opportunity for scholars to participate in the following activities: basketball, volleyball, soccer, cross country, and running club.

Goals:

- THA will meet all accreditation requirements and require Physical Education for 5th grade scholars to meet or exceed the 60 minutes a week requirement.
- THA will encourage scholars to continue to maintain a physically active lifestyle through continued access to physical education classes and extracurriculars.

Nutrition Environment and Services

Offering nutrition education and serving healthy school meals help mitigate childhood obesity, model healthy habits, and promote life-long healthy eating patterns and food selection. Tulsa Honor Academy recognizes that serving healthy meals to scholars through the National School Lunch Program, School Breakfast Program, After School Snack Program, and Summer Food Service Program, and other supplemental nutrition programs contribute to the improved nutritional diet and health of scholars, reduces hunger among students, and improves students' readiness to learn.

Nutrition Promotion and Education

Tulsa Honor Academy is committed to promoting positive nutrition behaviors and habits. Posters promoting healthy portions, age appropriate nutrition information for healthier living, and food service menus will be posted in public areas throughout our schools.

Federal LWP Requirement (7 CFR 210.31(c)) LEAs must identify specific goals for nutrition promotion and education and other school-based activities that promote student wellness through nutrition. In developing these goals, LEAs must review and consider evidence-based strategies and techniques.

Goals:

- All grades and schools participate in Offer v Serve for at least one meal per day. Posters and guidance will be visible for scholars and staff to develop a further understanding of what their options are at meals.



- Menus are available for staff, scholars, and families at the beginning of each month in the front office. Menus are also digitally located monthly on ParentSquare (family/school communication application)
- Yearly survey data is collected to gain feedback from scholars and families to gain insight into what is appealing and needs improvement in terms of child nutrition.

Food and Beverages Marketed to Scholars

All food and beverage products marketed on school grounds must, at a minimum, meet the USDA's school meal nutrition and Smart Snacks standards. Product marketing refers to any written, oral posted graphics intended to promote the sale of a food or beverage product.

Tulsa Honor Academy is committed to marketing food and beverages in nutrition-promoting ways including ensuring that filtered water is available for scholars and staff consumption throughout the day and that water is marketed in health promoting ways that do not detract from milk promotion. This commitment will be demonstrated by taking the specific actions outlined below.

Federal and Local LWP Requirement ((7 CFR 210.31(c)(3)(iii)) Establish policies for food and beverage marketing that allow marketing and advertising of only those foods and beverages that meet or exceed the federal nutritional standards.

The only marketing and advertising for foods are through the approval of the Director of Child Nutrition. Food or beverage provided at school must meet or exceed all federal nutritional standards.

Food and Beverages Provided to Scholars

Federal LWP Requirement (7 CFR 210.31(c)(2)) Establish standards for all foods and beverages provided, but not sold, to students during the school day (e.g., in classroom parties, classroom snacks brought by parents, or other foods given as incentives).

All foods or beverages that are provided to scholars will meet or exceed all federal nutritional standards.

Goal

- Train staff on ways to limit incentives or celebrations being centered around food or beverages.

- Ensure that any food or beverages being brought by families meet the guidelines and are from a pre-approved list.

Food and Beverages Sold to Scholars

Federal LWP Requirement (7 CFR 210.31(c)(3)(i-ii)) Establish standards and nutrition guidelines for all foods and beverages sold to students on the school campus during the school day that are consistent with federal regulations for school meal nutrition standards and the Smart Snack in School nutrition standards.

All foods and beverages sold to scholars must meet all federal regulations and meet Smart Snack in School standards.

Currently, no food or beverages are sold to scholars during the school day, besides those provided through the NSLP, SBP, and ASSP.

School Meals

Tulsa Honor Academy is committed to serving healthy meals through the National School Lunch Program, School Breakfast Program and other supplemental programs to scholars, with plenty of fruits, vegetables, whole grains, lean protein and fat-free or low-fat dairy, that are moderate in sodium, low in saturated fat, have zero grams of trans-fat per serving (nutrition label or manufacturer's specification), and to meet the local and federal nutrition requirements and the needs of school children within their calorie requirements.

Employee Wellness

Employee health has a direct impact on how school staff perform in their roles in the school community. Employee wellness efforts at schools have the potential to increase feelings of work satisfaction and productivity, as well as lower rates of absenteeism and medical costs related to staff stress.¹ THA recognizes the connection between healthy school employees and improved job performance and satisfaction. THA understands that while there is no legislative requirement for employee wellness, implementing policies that promote employee wellness and improve job satisfaction may have a positive impact on student development. While there are no Employee Wellness LWP requirements, THA establishes the following employee wellness goals:

¹ Centers for Disease Control and Prevention. (2016). Preventing Chronic Disease. Absenteeism and Employer Costs Associated with Chronic Diseases and Health Risk Factors in the US Workforce. Retrieved from www.cdc.gov/pcd/issues/2016/15_0503.htm



TULSA HONOR ACADEMY
... ACADEMICS - CHARACTER - EXCELLENCE ...

Federal LWP Requirement (7 CFR 210.31(c)(5)) Describe the manner in which representatives of the LEA, teachers of physical education, school health professionals, the school board (if applicable), and school administrators are provided the opportunity to participate in the development, implementation, and periodic review and update of the Local Wellness Policy.

All staff will be encouraged to join in the development, implementation, and periodic review of any updates to this policy. Organizers will do the best to ensure that all meetings are held where staff do not have job obligations.

Family Engagement

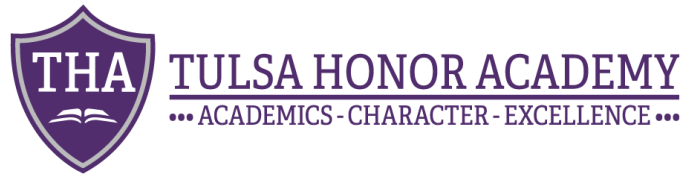
Engaging family members in school programs and services is a priority that may have a lasting impact on scholars as they grow. THA understands that welcoming participation from families when developing and implementing LWP goals supports the creation of an effective, comprehensive and robust local wellness policy that will meet the needs of the school community and the scholars it serves. By allowing families to participate in the development, implementation and evaluation of this wellness policy, THA acknowledges the connection between family involvement, in connection with teachers, and other school staff, and ensuring scholars receive a well-rounded, comprehensive education that can serve them within and outside of the classroom setting. THA is committed to engaging family members in our LWP development, wellness committee participation, policy implementation and other health and wellness requirements and initiatives.

Federal LWP Requirement (7 CFR 210.31(c)(5)) Describe the manner in which parents and legal guardians are provided the opportunity to participate in the development, implementation, and periodic review and update of the Local Wellness Policy.

Families and scholars will be encouraged to participate at all levels of policy development, implementation, and periodic review. Organizers will do the best to ensure that all meetings are held where families have access.

Community Involvement

Engaging community stakeholders in the LWP process may provide strong support for the school community both during operating hours and when the school itself is closed. Advisory neighborhood commission members, local business owners, area law enforcement and public works professionals are just a few community stakeholders that may provide valuable support and insight to creating the safe,



healthy learning environment our scholars need to thrive in an academic setting. THA recognizes and values the role the community plays in the safe and healthy development of our scholars. THA is committed to accepting and implementing feedback and support from the community and works to engage members of the community-at-large in our scholars' development.

Federal LWP Requirement (7 CFR 210.31(c)(5)) Describe the manner in which community members are provided the opportunity to participate in the development, implementation, and periodic review and update of the Local Wellness Policy.

THA will involve external community partners including, but limited to: food management company staff, contracted wellness staff, and others as identified.

LEGAL REFERENCE: 7 CFR § 210.31
REVISED AND ADOPTED: MM/DD/YY



TULSA HONOR ACADEMY OPEN TRANSFER POLICY

Adoption Date	Effective Date	Revision Date(s):
December 21, 2021	January 1, 2022	June 21, 2022 September 20, 2022 December 13, 2022 March 21, 2023 June 14, 2023 November 28, 2023 December 19, 2023
Link to online Student Transfer Application: https://sde.ok.gov/student-transfers		

The school district will not accept or deny a transfer based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude or athletic ability. The school district will begin accepting applications for the next school year starting in January at a date determined annually. Receipt of applications will be documented by the district so that the district may review those applications in the order submitted for purposes of capacity limitations. The administration will not approve or deny transfers received for the next school year until after the April 1 capacity data is determined for each grade level and site within the school district.

Transfers that have previously been approved by the school district will remain in effect for future school years. The district will not require parents resubmit a new application each school year and will advance the previous application of an enrolled scholar amending only the grade placement of the scholar. A scholar who has attended THA as a resident student for at least three (3) years prior to becoming eligible to apply as a transfer student may be allowed to transfer to THA regardless of capacity.

A transfer may be requested at any time in the school year. State law does limit the ability of a scholar to transfer no more than two (2) times per school year to one or more school districts in which the scholar does not reside. Exceptions to this limit will exist for scholars in foster care. Scholars are legally entitled to reenroll at any time in his or her school district of residence. Any brother or sister of a scholar who transfers may attend the school district to which their sibling transferred as long as the school district has capacity in the grade level. A separate application must be filed for each scholar so that the district can timely consider requests in the order applications are received.

It is the policy of the board of education that any legally transferring scholar shall be accepted by the district if the district has the capacity to accept the scholar at the grade level at the school site.



By the first day of January, April, July and October, the board of education shall establish the number of transfer scholars the district has the capacity to accept in each grade level for each school site within the district. The number of transfer scholars for each grade level at each site that the district has the capacity to accept will be posted in a prominent place on the school district's website. The district shall report to the State Department of Education the number of transfer scholars for each grade level for each school site which the district has the capacity to accept.

For 2023-2024:

The district has a capacity of 67 in Grade 5 at Tulsa Honor Academy Middle School.
The district has a capacity of 97 in Grade 6 at Tulsa Honor Academy Middle School.
The district has a capacity of 110 in Grade 7 at Tulsa Honor Academy Middle School.
The district has a capacity of 94 in Grade 8 at Tulsa Honor Academy Middle School.
The district has a capacity of 109 in Grade 6 at Tulsa Honor Academy Flores Middle School.
The district has a capacity of 115 in Grade 7 at Tulsa Honor Academy Flores Middle School.
The district has a capacity of 106 in Grade 8 at Tulsa Honor Academy Flores Middle School.
The district has a capacity of 172 in Grade 9 at Tulsa Honor Academy High School.
The district has a capacity of 131 in Grade 10 at Tulsa Honor Academy High School.
The district has a capacity of 108 in Grade 11 at Tulsa Honor Academy High School.
The district has a capacity of 60 in Grade 12 at Tulsa Honor Academy High School.

A scholar shall be allowed to transfer to a district in which the parent or legal guardian of the scholar is employed, regardless of district capacity.

The school district shall enroll transfer scholars in the order in which they submit their applications. If the number of scholar transfer applications exceeds the capacity of the district, the district shall select transfer scholars in the order in which the district received the application. Scholars who are the dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and scholars who are the dependent children of the military reserve on active duty orders shall be eligible for admission to the school district regardless of capacity of the district. Scholars shall be eligible for military transfer if:

1. At least one parent of the scholar has a Department of Defense issued identification card; and
2. At least one parent can provide evidence that he or she will be on active-duty status or active-duty orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation or a national disaster requiring the use of orders for more than thirty (30) consecutive days.

If a transfer request is denied by the administration, the parent or legal guardian of the scholar may appeal the denial within ten (10) days of notification of denial to the board of education. The board of education shall consider the appeal at its next regularly scheduled board meeting if notice is provided prior to the statutory deadline for posting the agenda for the meeting. If



notice is after the deadline for posting, the board may consider the appeal at a special meeting of the board of education.

During the appeal, the board of education will meet with the administration and parent or legal guardian of the scholar in executive session. While in executive session the administration will explain why the transfer was denied, and the members of the board will be able to ask questions of the administration. The board will then hear from the parent or legal guardian as to why the transfer should have been approved. The members of the board will be able to ask questions of the parent or legal guardian. The administration and the parent or legal guardian will be excused from the executive session while the board deliberates on the appeal. The board will return to open session and will vote to approve the denial or overturn the denial of the transfer.

If the board of education votes to uphold the denial of the transfer, the parent or legal guardian may appeal the denial within ten (10) days of the notification of the appeal denial to the State Board of Education. The parent or legal guardian shall submit to the State Board of Education and to the superintendent of the district, a notice of appeal on the form prescribed by the State Board of Education.

A scholar who enrolls in a school district in which the scholar is not a resident shall not be eligible to participate in school-related extramural athletic competition governed by the Oklahoma Secondary School Activities Association for a period of one (1) year from the first day of attendance at the receiving school unless the transfer is from a school district which does not offer the grade the scholar is entitled to pursue as per 70 O.S. § 8-103.2.

LEGAL REFERENCES: **70 O.S. §1-114**
 70 O.S. §1-113
 70 O.S. §5-117.1
 70 O.S. §8-101, et seq.
 70 O.S. §24-101, et seq.; §24-102
 Family Education Rights and Privacy Act
 Atty. Gen. Op. No. 87-134, April 1, 1988

Event Name	Primary Contact	Email Address	Telephone
Non profit school alumni Bowl & Games 2023	Charlene Johnson	cjohnson@tulsahonor.org	+14062109597

Event Details

Event Date	Event Time	Event Type	Guest Count
1/3/2024	6:00pm - 8:00pm	School Group	30

	Time	Location
Arrival	5:45pm - 6:00pm	Front Counter
Bowling	6:00pm - 7:00pm	Lanes TBD
Food & Beverage*	N/A	N/A
Activities	7:00pm - 8:00pm	Arcade
Event Conclusion	8:00pm	Full payment is due at the conclusion of the event unless otherwise stated. For guest financial security we do not keep card information on file.

Event Charges

Name	Quantity	Price	Subtotal
Bowl & Games - 22 1 hour bowling, shoe rental, \$10 FUN-card	30	\$11.00	\$330.00

Subtotal **\$330.00**

Sales Tax **\$0.00**

Total \$330.00



EVENT ORDER

Andy B's Bowl Social

8711 S. Lewis Ave.

Tulsa, OK 74137

groups@andybentertainment.com

918.299.9494

Deposit	Total
Deposit Deposit required to finalize booking.	\$100.00

Balance Due Now \$100.00

Facility agrees to provide the required space and services in accordance with the schedule of events outlined above, under the following terms:

ATTENDANCE AND SCHEDULING

The confirmed guest count for your event must be received in writing no later than ten (10) business days prior to the scheduled event date. If the confirmed guest count is not delivered within this timeframe, the Facility will consider the contracted guest count the confirmed guest count. If attendance exceeds the confirmed guest count, additional per person charges will be included in the final bill. The Facility is not responsible for staffing or food and beverage to support more than a three percent increase in attendance.

The event will begin at the contracted event time listed above. The Facility cannot guarantee you will receive your full activity time if you arrive after the contracted event time.

TAXES AND FEES

A 20% taxable facility fee will be applied to all preordered food and beverage. This facility fee is not a gratuity and is the property of the Facility to cover discretionary and administrative costs to support the event. Any applicable state and/or local taxes, will be added to the final bill.

BILLING AND DEPOSIT

The deposit amount stated above is due upon signature of this agreement to hold your reservation. A final bill, including all receipts, shall be presented at end of your event. Group is responsible to pay the remaining balance at that time. If Group prefers to pay by check, a credit card authorization form must be provided to the Facility. The final bill may not be divided into multiple tabs or paid individually.

CANCELLATION

Written cancellation must be received at least 10 days prior to the event to receive a 100% refund. If the written cancellation notice is received less than 10 days prior to the event, the deposit will be forfeited, and the client will be billed for 50% of the remaining contracted event total due on the date of the contracted event.

FOOD AND BEVERAGE





EVENT ORDER

Andy B's Bowl Social

8711 S. Lewis Ave.

Tulsa, OK 74137

groups@andybentertainment.com

918.299.9494

Final group menu selections must be made no later than 10 business days prior to the event date. Group Buffets are replenished for one hour. Group Buffet quantities are based on the confirmed guest count. Group Shareables are portioned to serve approximately 15 guests and are not replenishable. Additional Group Shareables can be purchased before or during the event and will be added to the final bill. No outside food or beverage is allowed on premises, with the exception of wedding or birthday cake.

*Due to supply shortages throughout the nation there may need to be adjustments made to your event menu.

ALL RESERVATIONS AND AGREEMENTS are subject to the operating rules and regulations of the Facility. All attendees of Group will be expected to adhere to such rules.

INDEMNIFICATION/INSURANCE

Each party shall defend, indemnify and hold the other harmless from and against any and all liabilities, losses, damages, settlements, claims, actions, suits, penalties, fines, costs or expenses (including reasonable attorney fees and other expenses of litigation actually incurred) arising out of any claim, lawsuit, demand, assessment, proceeding or action brought by a third party arising out of or resulting from the gross negligence, recklessness or intentional acts or omissions of the indemnifying party.

If applicable, each party agrees to obtain and maintain at its cost and expense commercial general liability insurance, including contractual liability insurance, property damage insurance, professional liability insurance, worker's compensation insurance in amounts appropriate to the conduct of each party's activities under this agreement. Facility reserves the right to require proof of insurance and/or be named as additional insured under such insurance.

CUSTOMER ACCEPTANCE

The undersigned accepts the responsibility for the services and prices listed in this agreement:

Client Signature: _____ Date: _____



OVERGRAD MASTER SERVICES AGREEMENT

This Overgrad Master Services Agreement (this “Agreement”) is entered into this 30th day of November, 2023 by and between Tulsa Honor Academy, Inc (the “District”) and Overgrad Inc. (“Overgrad”). The District and Overgrad are collectively referenced herein as the “parties.” In consideration of the mutual covenants and promises contained in this Agreement, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Definitions

1.1 As used in this Agreement, the “Services” are defined as the services available under this agreement via the Internet on the “Overgrad for Success” platform, as described on the Overgrad Order Form attached hereto as Exhibit A and inclusive of features and functionality provided by Third Party Services Providers. The Services are provided for use by the District in connection with the education and counseling it provides for its students.

1.2 As used in this Agreement, “Third-Party Service Providers” are companies whose services and/or products may be included in the Services.

1.3 As used in this Agreement, “Users” are those administrators, staff members, teachers, students and/or students’ parents of the District that have accounts with Overgrad to use the Services.

1.4 As used in this Agreement, “personal information” is defined as information that, alone or in combination, is linked or linkable to a specific student so as to allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty. Personal information includes but is not limited to: (a) the student’s name; (b) the name of the student’s parent or other family members; (c) the address or phone number of the student or student’s family; (d) personal identifiers such as the student’s social security number, student number or biometric record; or (e) indirect identifiers such as the student’s date of birth, place of birth or mother’s maiden name.

1.5 As used in this Agreement, “confidential student records and information” is defined as education records and personal information concerning District students, including but not limited to confidential student records and information collected and/or generated by Overgrad and the Third-Party Service Providers.

1.6 As used in this Agreement, “de-identified confidential student records and information” is defined as confidential student records and information from which all personal information, and the ability to determine any personal information, is removed.

1.7 As used in this Agreement, “collect” is defined as the gathering of data and other information by any means, including but not limited to the use of logs, cookies, tracking pixels, etc.

2. Term and Termination of Agreement

2.1 **Term**. This Agreement shall commence on 11/30/23 (the “Commencement Date”) and shall continue through and including 6/30/24, unless earlier terminated as provided herein (the “Initial Term”). This Agreement shall be automatically renewed for additional, successive terms of one (1) year each (each, an “Extension Term” and, together with the Initial Term, the “Term”) after the Initial Term unless either party gives notice to the other that it does not wish to renew the Agreement at least sixty (60) days prior to the end of the Initial Term or Extension Term, as applicable; provided, that Exhibit A attached hereto shall be updated prior to the commencement of each Extension Term in accordance with Section 3.2 below. The period from the Commencement Date to 6/30/24 is the initial “Contract Year” and each succeeding twelve (12) month period a “Contract Year.”

2.2 **Termination for Cause**. Notwithstanding the provisions of section 1.1 above, if either party is in breach of an obligation or covenant under this Agreement, the non-breaching party may give written notice to the breaching party describing the breach and demanding that it be cured. If the breach is not cured within ten (10) business days after the breaching party’s receipt of said notice, the non-breaching party may immediately terminate the Agreement and avail itself of any and all remedies available at law or in equity.

2.2.1 If the District terminates this Agreement for cause as provided under section 1.2, it shall receive a pro-rata refund of its invoice payment made for the then-current Contract Year. Notwithstanding the immediately preceding sentence, if the District’s termination of the Agreement is contested in any mutually agreed-upon arbitration or in any action at law or in equity, the District shall receive a pro-rata refund of its invoice payment made for the then-current Contract Year of the Agreement only if it is the substantially prevailing party.

2.2.2 If Overgrad terminates this Agreement for cause as provided under section 1.2, it shall be entitled to retain the District’s invoice payment made for the then-current Contract Year. Notwithstanding the immediately preceding sentence, if Overgrad’s termination of the Agreement is contested in any mutually agreed-upon arbitration or in any action at law or in equity, Overgrad shall be entitled to retain the District’s invoice payment made for the then-current Contract Year only if it is the substantially prevailing party.

3. Rights and Obligations of the Parties.

3.1 **License**. For the term of this Agreement, Overgrad grants the District a non-exclusive, non-transferable worldwide license to access and use the Services. For the term of this Agreement, the District grants to Overgrad the non-exclusive, worldwide right to use, copy, store, transmit and display all data provided by the District and/or User data (“Client Data”) for the purposes of performing the Services.

3.1.1 The Services shall include a browser interface and data encryption, transmission, access, and storage (subject to commercially-reasonable limits as determined by Overgrad). The District and Users shall be responsible for their own Internet connections,

communications and computer costs in connection with their access to and use of the Services.

3.1.2 The District shall not, without the prior written approval of Overgrad: (a) license, sublicense, sell, resell, transfer or assign the Services to any third party; (b) modify or make derivative works based upon the Services; or (c) commercially exploit the Services in any way. All rights concerning the Services not expressly granted to the District are reserved by Overgrad and its licensors.

3.1.3 The District shall not reverse engineer, de-compile, disassemble or otherwise attempt to discover or replicate the computer source code of the Services.

3.2 Order Form and Invoice.

3.2.1 In consideration for Overgrad providing the Services (as described in Exhibit A attached hereto), District shall pay Overgrad the amounts described in Exhibit A attached hereto. Such Exhibit A shall be updated prior to the commencement of any Extension Term under this Agreement. Overgrad shall provide District such updated Exhibit A at least ninety (90) days prior to the end of the then current term. All amounts due and payable under this Agreement shall be paid to Overgrad by wire transfer of immediately available funds to such bank accounts as may be designated in writing by Overgrad, or by such other reasonable means as Overgrad may designate in writing.

3.2.2 Overgrad reserves the right to suspend or terminate this Agreement, including the District's access to and use of the Services, if payment in full is not received by those dates set forth on Exhibit A attached hereto.

3.2.3 Fees paid for the Services are not contingent on whether the District actively accesses and/or uses the Services.

3.3 Third-Party Services

3.3.1 Overgrad does not endorse any sites on the Internet that are linked through the Services. Overgrad is providing these links only as a matter of convenience for the District's Users. Overgrad does not control the third-party sites and in no event shall Overgrad or its licensors be responsible for any content, data practices, products or other materials on or available from such sites. The parties understand and agree that District's Users may independently choose to access and use one or more of the third-party sites on the Internet that are linked through the Services, and in so doing are solely responsible for: (a) understanding and complying with the terms and conditions of such access and use; (b) any financial obligations or transactions associated with such access and use; and (c) the provision of any personal information and/or any confidential student records and information to the third-party sites. The District retains the right to configure features which may enable or disable the District's Users access to third-party sites.

3.4 **Warranty.** OVERGRAD REPRESENTS AND WARRANTS THAT IT WILL PROVIDE THE SERVICES IN A MANNER CONSISTENT WITH GENERAL INDUSTRY STANDARDS REASONABLY APPLICABLE TO THE PROVISION THEREOF, AND THAT

THE SERVICES WILL PERFORM SUBSTANTIALLY IN ACCORDANCE WITH THE HELP SUPPORT AND FAQs DOCUMENTATION ON OVERGRAD'S WEBSITE UNDER NORMAL USE AND CIRCUMSTANCES. EXCEPT FOR THIS SPECIFIC LIMITED WARRANTY, OVERGRAD AND ITS LICENSORS EXPRESSLY DISCLAIM ALL WARRANTIES (WHETHER EXPRESS, STATUTORY, IMPLIED OR OTHERWISE, ARISING IN LAW OR FROM A COURSE OF DEALING OR USAGE OF TRADE), INCLUDING WITHOUT LIMITATION, THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OF THIRD-PARTY RIGHTS.

3.5 Additional Terms

3.5.1 The Services may contain discussion forums in which the District, Users and/or third-parties may post reviews of, make recommendations for or give ratings of content, events, products, services or Third-Party Service Providers, or in which the District, Users and/or third-parties may post other content, messages, materials or other items ("Interactive Areas"). If Overgrad provides such Interactive Areas, the District is solely responsible for the District's use of such Interactive Areas and shall use them at the District's own risk. The District acknowledges and agrees that Overgrad may set up any such forum to be accessible by all clients and Users or by certain clients and Users selected at the sole discretion of Overgrad or any designee chosen by Overgrad. Eligibility for access or membership in any given forum (or any continued access and membership) shall be determined by Overgrad or its designee in Overgrad's sole discretion, and the District may not be given access to certain forums. District also agrees to comply with any "Acceptable Use" policies with respect to such Interactive Areas that Overgrad may establish from time to time.

3.5.2 No review, recommendation or rating within the Services or in any Interactive Area shall be deemed to be an endorsement by Overgrad of any particular matter that is the subject of the review, recommendation or, if such matter is a Third-Party Service Provider, a guarantee of such provider's quality, competency, qualifications, experience, resources, character, honesty, integrity, responsiveness or other personal and professional characteristics.

3.5.3 Overgrad takes no responsibility and assumes no liability for any content posted, stored or uploaded by the District or any third party, nor is Overgrad liable for any mistakes, defamation, slander, libel, omissions, falsehoods, obscenity, pornography or profanity the District may encounter. As a provider of interactive services, Overgrad is not liable for any statements, representations or content provided by its clients and Users in any public forum, personal home page or other Interactive Area. Although Overgrad has no obligation to screen, edit, or monitor any of the content posted to or distributed through any Interactive Area, Overgrad reserves the right, and has absolute discretion, to remove, screen, or edit without notice any content posted or stored within the Services at any time and for any reason, and the District is solely responsible for creating backup copies of and replacing any material the District posts or stores in these areas at the District's sole cost and expense.

3.5.4 Any use of the Interactive Areas or other portions of the Services by the District in violation of the foregoing is a violation of this Agreement and may result in, among other

things, termination or suspension of the District's rights to use the Interactive Areas and/or the Services, subject to the right to cure provided for in section 1.2. In order to cooperate with legitimate governmental requests, subpoenas or court orders, to protect Overgrad's systems and customers, or to ensure the integrity and operation of Overgrad's business and systems, Overgrad may access and disclose any information it considers necessary or appropriate, including, without limitation, user profile information (i.e. name, e-mail address, etc.), IP addressing and traffic information, usage history, and posted content.

3.5.5 Overgrad does not and cannot review all content submitted by clients and Users of the Services, and Overgrad therefore does not make any representation or warranty with respect to such content and does not endorse any specific products or services which may be included in any such content. However, Overgrad reserves the right to block or remove content or communications that Overgrad determines, in its discretion, to be in violation of this Agreement.

3.5.6 The Digital Millennium Copyright Act of 1998 (the "DMCA") provides recourse for copyright owners who believe that material appearing on the Internet infringes their rights under U.S. copyright law. Overgrad reserves the right to remove any material on the Service which allegedly infringes another person's copyright. If the District believes in good faith that materials hosted by Overgrad infringe the District's copyright, the District (or the District's agent) may send Overgrad a notice requesting that the materials be removed, or access to the materials be clocked. Such notice must meet statutory requirements imposed by the DMCA and must be in writing and include the following information: (a) an electronic or physical signature of the person authorized to act on behalf of the owner of the copyright interest; (b) a description of the copyrighted work that the District claims has been infringed, describing the work and, where possible, including a copy or the location (e.g., URL) of an authorized version of the work; (c) a description of the material that the District claims is being infringed, as well as its location within the Service; (d) the District's name, address, telephone number, and e-mail address; (e) a statement by the District that the District has a good faith belief that the disputed use of the materials is not authorized by the copyright owner, its agent or the law; and (f) a Statement by the District, made under penalty of perjury, that the above information in the District's notice is accurate to the best of the District's knowledge, information and belief, and that the District is the copyright owner or authorized to act on the copyright owner's behalf. If the District believes in good faith that a notice of copyright infringement has been wrongly filed against the District, the DMCA permits the District to send Overgrad a counter-notice. Notices and counter-notices for the Service should be sent to: Andrew S. Herrington-Gilmore, 525 W. Monroe Street, Chicago, IL 60661. Overgrad suggests that the District consult its legal advisor before filing a notice or counter-notice and that the District be aware that there can be substantial penalties for false claims.

3.5.7 Overgrad alone (and its licensors, where applicable) owns all right, title and interest, including all related and applicable copyright, patent, trademark and other proprietary rights ("Intellectual Property" rights), in and to the Services and will own any suggestions, ideas, enhancement requests, feedback and recommendations provided by the District, Users, or any other party relating to the Services. This Agreement is not a sale and does not convey any rights of ownership in or related to the Services or Intellectual Property owned by Overgrad to the District or Users. Unless otherwise agreed to in writing, no right or license is granted to use the Overgrad logo and product names associated with the Services; provided, however, that the District may link to the

homepage of an Overgrad website or to the Services from another website for the purposes of directing Users to the website or the Services and that such link may include the Overgrad name and relevant product name(s). The District may not frame any page of an Overgrad website.

4. **Ownership of Confidential Student Records and Information.** All confidential student records and information disclosed to Overgrad and Third-Party Service Providers under this Agreement shall remain the exclusive property of the District and all rights, title and interest in the confidential student records and information, including but not limited to intellectual property rights, belong to and are retained solely by the District. The District hereby grants to Overgrad a limited, nonexclusive license to access, view, collect, generate and use confidential student records and information solely for the purpose of performing its obligations specified under this Agreement.

5. Security of Confidential Student Records and Information

5.1 Overgrad shall maintain a formal security program (“**Security Standards**”) which is designed to: (i) promote the security and integrity of confidential student records and information; (ii) protect against threats or hazards to the security or integrity of confidential student records and information; and (iii) prevent unauthorized access to confidential student records and information. Overgrad shall provide to District Overgrad’s current Security Standards (or a summary thereof) upon written request. Overgrad may modify the Security Standards from time to time, but such changes will not materially degrade the security efforts with respect to confidential student records and information.

5.2 The District is responsible for any and all activities that occur under the District’s and its Users’ accounts. The District shall: (i) maintain the confidentiality of Users’ names and passwords; (ii) notify Overgrad immediately of any unauthorized use of any password or account or any other known or suspected breach of security (iii) report to Overgrad immediately and use reasonable efforts to stop immediately any use of the Services inconsistent with the terms of License provided in section 3.1 herein that is known or suspected by the District; (iv) assure that use of the Services shall at all times comply with all applicable local, state, federal, and international laws; regulations, conventions, including without limitation those related to data collection, use, disclosure and privacy, international communications, and the exportation of technical or personal data; (v) assure that use of the Services shall at all times conform to the terms and conditions of this Agreement; and (vi) not impersonate another user of the Service or provide false identity information to gain access to or use the Services. Without limiting the generality of section (iv), the District shall comply with all applicable data security laws, regulations and business guidance published by the Federal Trade Commission, and implement, maintain, and update (as appropriate) reasonable security policies, procedures and practices appropriate to the nature of the personal information collected through the Services, in order to protect such information from unauthorized access, destruction, use, modification, or disclosure.

5.3 District shall be solely responsible for all acts or omissions of any person using the Service(s) via access methods provided by District, and all transmissions generated by use of such access provided by District shall be deemed to have been authorized by District and made by a User. District is responsible for all use of the Service(s) by Users and their compliance with the Agreement. District hereby agrees to indemnify Overgrad for any claims, and hold Overgrad

harmless against any losses, arising from any claims from Users arising due to any breach by District of any of its representations, warranties or covenants under this Agreement.

5.4 In the event the District is subject to the provisions of the Family Educational Rights and Privacy Act (“FERPA”), the parties agree as follows:

The District appoints Overgrad as a “school official” as that term is used in FERPA §99.7(a)(3)(iii) and 99.31(B) and as interpreted by the Family Policy Compliance Office, and determines that Overgrad has a “legitimate educational interest,” for the purpose of carrying out its responsibilities under the Agreement.

The District acknowledges and agrees that it has received all necessary signed and dated written consents from the students’ parents or legal guardians, or if the student User is age 18 or older, signed and dated written consent from the eligible student to provide User data for the purpose of receiving the Services. In accordance with FERPA, the parties agree that any consents may be made electronically.

Overgrad acknowledges that it shall be bound by all relevant provisions of FERPA, including to operate under the direct control of the District with respect to the District’s data, and agrees that personal information obtained from the District by Overgrad in the performance of this Agreement will not be disclosed to third parties except to fulfill Overgrad’s responsibilities under the Agreement.

In such limited cases where personal information from the District must be disclosed to third parties in order to fulfill Overgrad’s responsibilities to the District under this Agreement, Overgrad agrees that third parties:

- (i) will receive the minimally required personal information to fulfill their services on behalf of Overgrad to the District and its Users,
- (ii) are contractually bound to protect the information using industry standards reasonable to the type of information submitted,
- (iii) are contractually bound to use personal information only in performance of Services to the District on behalf of Overgrad, and may make no further use of that information, and
- (iv) must delete personal information upon completion of performing the Services, or otherwise at the request of Overgrad or at the direction of the District.

5.5 Without limiting the generality of Section 5.2 (iv) of this Agreement, in the event that the District’s use of the Services subjects the District to the provisions of the Children’s Online Privacy and Protection Act (“COPPA”), the District acknowledges that it shall fully comply with COPPA and any rules or regulations promulgated thereunder.

5.6 Without limiting the generality of Section 5.2(iv) of this Agreement, and to the extent applicable, the parties will treat all personal information in accordance with the principles set forth in Schedule A.

6. Use of Confidential Student Records and Information

6.1 Under this Agreement, Overgrad may access, view, collect, generate and/or use confidential student records and information only under the following terms and conditions: (a) Overgrad shall access, view, collect, generate and use confidential student records and information only to the extent necessary to perform its obligations specified under this Agreement; and (b) at the conclusion of the term of this Agreement, Overgrad shall, as directed by the District, permanently delete or destroy all personal information from confidential student records and otherwise in its possession, custody or control, or return such personal information to the District.

6.2 It is understood that the only student information collected by Overgrad is that information supplied by the District. The District, not Overgrad or the Third-Party Service Providers, shall respond to all parent/guardian and eligible student requests to inspect and review records, data and other information under FERPA.

6.3 Overgrad may retain and use on an irrevocable, perpetual and royalty-free basis, any data provided by the District: (i) for purposes of providing the Services; (ii) if applicable, the management of Overgrad's billing of District; and (iii) for Overgrad's legitimate business purposes, including: (A) to develop, use, aggregate and distribute generalized trend, benchmarking, statistical analyses and usage information and (B) to market products and services of Overgrad (collectively, "**Service Analyses**"); provided, in the case of either (A) or (B), the information has been rendered non-District identifiable (including not identifiable in relation to any of District's Users) and is aggregated with other information obtained by Overgrad. Overgrad retains all Intellectual Property Rights in Service Analyses.

6.4 If Overgrad or any of the Third-Party Service Providers fail to comply with any of the foregoing requirements in sections 4, 5, 6.1, 6.2, 6.3 or 6.4 at any time during or after the term of this Agreement the District may, as applicable, terminate this Agreement for cause subject to the right to cure provided for in section 1.2 and disqualify Overgrad and/or the applicable Third-Party Service Providers from future contracts with the District.

6.5 The District agrees and acknowledges that Overgrad has no obligation to retain Client Data, and may delete Client Data, more than thirty (30) days after termination. Upon termination of this Agreement, or at the discretion of the District, the District may request in writing that Client Data be deleted, and Overgrad shall comply with such written request within thirty (30) days after termination. Overgrad has no obligation to retain Client Data if the District or User has materially breached this Agreement and such breach has not been cured within thirty (30) days of notice of such breach. Overgrad has no obligation to retain Client Data if the account is delinquent, and such Client Data may be irretrievably deleted. Nothing herein limits in any way Overgrad's ability to retain and use data as set forth in Section 6.3.

7. Limitation of Liability

7.1 IN NO EVENT SHALL OVERGRAD'S AGGREGATE LIABILITY, IF ANY, ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED THE PRO RATA FEES PAID IN THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM BY THE District TO OVERGRAD UNDER THIS AGREEMENT, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT, PRODUCTS LIABILITY OR OTHERWISE.

7.2 IN NO EVENT SHALL OVERGRAD OR ITS LICENSORS BE LIABLE FOR ANY INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION FOR LOSS OF DATA, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT, PRODUCTS LIABILITY OR OTHERWISE.

7.3 THE SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. OVERGRAD IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS.

8. **Notices and Communications.** All notices and communications required or permitted under this Agreement shall be in writing and shall be: (a) sent via certified mail, return receipt requested and postage prepaid, to the address of the other party and attention of the appropriate individual set forth below; or (b) sent via e-mail to the other party via the e-mail address of the appropriate individual set forth below.

Tulsa Honor Academy, Inc
1421 S. SHERIDAN RD.
TULSA, OK 74112
Attn: Samantha Markley
Email: smarkley@tulsahonor.org

Overgrad Inc.
3520 Coneflower Dr
Fort Collins, CO 80521
Attn: Ryan Hoch
Email: ryan@overgrad.com

9. Miscellaneous

9.1 No Assignment. Neither party shall assign this Agreement or any of its rights, interests or obligations under this Agreement without the prior written consent of the other party, which consent may be withheld for any reason or no reason as determined by the other party in its sole discretion; provided that either party may sell, transfer or assign this Agreement to a successor-in-interest to the party, whether by way of an asset sale, stock sale, merger, change of control, or otherwise.

9.2 **No Waiver**. The parties agree that no assent or waiver, express or implied, to any breach of any one or more of the covenants of this Agreement shall be construed as or deemed to be an assent to or a waiver of any subsequent breach.

9.3 **Amendment or Modification**. No amendment or modification of this Agreement shall be valid unless set forth in writing and executed by the District and Overgrad in the same manner and with the same formality as was done for this Agreement.

9.4 **Governing Law and Jurisdiction**. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to its conflicts of laws rules. Any action or proceeding seeking relief under or with respect to this Agreement shall be brought solely in the federal District court located in Oklahoma or in those courts located in the County of Tulsa, State of Oklahoma.

9.5 **No Third-Party Beneficiary**. Enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the District and Overgrad. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any third person (including Users) other than the District or Overgrad. It is the express intent of the parties that any person receiving services or benefits pursuant to this Agreement shall be deemed an incidental beneficiary only.

9.6 **Attorney Fees and Costs**. In the event it becomes necessary for either party to institute litigation or mutually agreed-upon arbitration proceedings to enforce any provision of this Agreement, the substantially prevailing party in such litigation or arbitration shall receive, as part of any judgment or award entered, its reasonable attorney fees and costs, including expert witness fees.

9.7 **Binding Effect**. This Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, legal representatives, successors and permitted assigns.

9.8 **Headings**. The headings used in this Agreement are for convenience only and shall have no effect upon the construction or interpretation of this Agreement.

9.9 **Entire Agreement**. This Agreement constitutes the entire agreement of the parties regarding the subject matter addressed herein and supersedes all prior agreements, whether oral or written, pertaining to said subject matter.

9.10 **Warranty of Authority**. The individuals signing below represent and warrant that they have the authority to execute this Agreement on behalf of their respective Districts and bind their respective Districts to the terms of this Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the District and Overgrad have signed this Agreement as of the date first set forth above.

OVERGRAD INC.

Tulsa Honor Academy, Inc

By:_____

By:_____

Name: Ryan Hoch

Name:

Title: Chief Executive Officer

Title:

Date:

Date:

EXHIBIT A
OVERGRAD ORDER FORM

COMPENSATION – INITIAL TERM

In consideration for the Services provided to District under this Agreement, District shall pay to Overgrad, in United States Dollars, the following payments (collectively the “Payment”):

- \$7,245.00 shall be due and payable by District to Overgrad within thirty (30) days of 7/1/24

COMPENSATION – EXTENSION TERM*

* To be updated. Overgrad shall provide updated Exhibit A ninety (90) days prior to the end of the then current term.

Product or Service	Subscriber	Quantity	Unit	Price / Unit	Start Date	End Date	Discount	Price
Overgrad for Access	Tulsa Honor Academy, Inc	475	Enrollment	\$9.00	11/30/2023	06/30/2024	100%	\$0.00
Overgrad for Access	Tulsa Honor Academy, Inc	475	Enrollment	\$9.00	07/01/2024	06/30/2025		\$4,275.00
Overgrad for Success	Tulsa Honor Academy, Inc	475	Enrollment	\$5.00	07/01/2024	06/30/2025		\$2375.00
NSC Report	Tulsa Honor Academy, Inc	1	Report	\$595.00	07/01/2024	06/30/2025		\$595.00

Overgrad Feature Access

Alumni Tracking	NSC Integration & Processing	<input checked="" type="checkbox"/>
	Customized Reporting	<input checked="" type="checkbox"/>
	Advanced Dashboarding	<input checked="" type="checkbox"/>
	Segmentation with Custom Fields	<input checked="" type="checkbox"/>
	Document Storage	<input checked="" type="checkbox"/>
	Individual Student Overviews	<input checked="" type="checkbox"/>

Application Management	Bulk Document Sending	<input checked="" type="checkbox"/>
	Financial Award Letter Tracking	<input checked="" type="checkbox"/>
	FAFSA Completion Tracking and Reporting	<input checked="" type="checkbox"/>
	Common App Integration	<input checked="" type="checkbox"/>
	Overgrad eDoc Sending	<input checked="" type="checkbox"/>
	Realtime Delivery Status	<input checked="" type="checkbox"/>
	Letters of Recommendation Management	<input checked="" type="checkbox"/>
	Essay Management	<input checked="" type="checkbox"/>
	Enrollment Tracking	<input checked="" type="checkbox"/>
	Application Tracking	<input checked="" type="checkbox"/>
Career Planning	Big 5 Personality Assessment	<input checked="" type="checkbox"/>
	Career Interest Survey, provided by O*Net	<input checked="" type="checkbox"/>
	Nearby Postsecondary Institutions Related to Career	<input checked="" type="checkbox"/>
	Career List Builder and Tracking	<input checked="" type="checkbox"/>
	Over 1000 searchable careers	<input checked="" type="checkbox"/>
Communication	Text Messaging	<input checked="" type="checkbox"/>
	Individual and Mass Emails	<input checked="" type="checkbox"/>
	Note Taking	<input checked="" type="checkbox"/>
	Contact History	<input checked="" type="checkbox"/>
	Task Management	<input checked="" type="checkbox"/>
	Individual Alumni Accounts	<input checked="" type="checkbox"/>
Course Planning and Compliance	Career Endorsement Tracker	<input checked="" type="checkbox"/>
	Custom Grad Requirement Plans - Course and Extracurricular	<input checked="" type="checkbox"/>
	Course Plan Completion with eSignature	<input type="checkbox"/>
	Custom Postsecondary Pathways	<input type="checkbox"/>
	Custom Grad Requirement Plans - Courses	<input checked="" type="checkbox"/>
	Default List of Postsecondary Pathways	<input checked="" type="checkbox"/>
	Bulk Course Uploader	<input checked="" type="checkbox"/>

	4-Year Course Planner	<input checked="" type="checkbox"/>
	Course Plan Completion Tracking	<input checked="" type="checkbox"/>
	Course Catalog Search	<input checked="" type="checkbox"/>
	Course Selection Tracking	<input checked="" type="checkbox"/>
	Extracurricular Tracking	<input checked="" type="checkbox"/>
	GPA Prediction Calculator	<input checked="" type="checkbox"/>
	GPA and Test Score Tracking	<input checked="" type="checkbox"/>
	Document Locker	<input checked="" type="checkbox"/>
Operations	Custom Dashboards	<input checked="" type="checkbox"/>
	Custom Reporting and CSV Exports	<input checked="" type="checkbox"/>
	Custom Field Management	<input checked="" type="checkbox"/>
	API	<input checked="" type="checkbox"/>
	SFTP SIS Sync	<input checked="" type="checkbox"/>
	Prioritize Dashboard	<input checked="" type="checkbox"/>
	Custom Field Management	<input checked="" type="checkbox"/>
	Student Filtering Tools	<input checked="" type="checkbox"/>
	Note Taking on Student Accounts	<input checked="" type="checkbox"/>
	Bulk CSV Upload	<input checked="" type="checkbox"/>
	Historic Data Sync and Migration	<input checked="" type="checkbox"/>
	Google Single Sign On	<input checked="" type="checkbox"/>
Postsecondary List Building	Custom Filtering Fields	<input checked="" type="checkbox"/>
	Custom Match Logic	<input checked="" type="checkbox"/>
	Predicted Probability of Acceptance	<input checked="" type="checkbox"/>
	Search by Academic Match	<input checked="" type="checkbox"/>
	Custom University Tagging	<input checked="" type="checkbox"/>
	Custom Match Category Naming	<input checked="" type="checkbox"/>
	Automated College List Quality Feedback	<input checked="" type="checkbox"/>

	Program Management	<input checked="" type="checkbox"/>
	Program Search	<input checked="" type="checkbox"/>
	Program List Building	<input checked="" type="checkbox"/>
	Counselor Quick Add Colleges to List	<input checked="" type="checkbox"/>
	College List Builder	<input checked="" type="checkbox"/>
	Ethnicity-Specific Graduation Rates	<input checked="" type="checkbox"/>
	Net Price Adjusted to Family Income	<input checked="" type="checkbox"/>
	Search by Career Opportunities	<input checked="" type="checkbox"/>
	Test-Optional Search	<input checked="" type="checkbox"/>
	Search by Major	<input checked="" type="checkbox"/>
	Over 7400 searchable colleges and universities	<input checked="" type="checkbox"/>
Services and Support	Fit Formula Refresh	<input type="checkbox"/>
	Technical Consulting	<input type="checkbox"/>
	Strategic Consulting	<input type="checkbox"/>
	Custom Training	<input type="checkbox"/>
	Custom Materials	<input type="checkbox"/>
	National Student Clearinghouse	<input checked="" type="checkbox"/>
	Strategic Planning	<input type="checkbox"/>
	Quarterly 30-minute check ins	<input checked="" type="checkbox"/>
	60 minute onboarding	<input checked="" type="checkbox"/>
	60 minute annual training	<input checked="" type="checkbox"/>
	Annual Webinar Series (Live & Recorded)	<input checked="" type="checkbox"/>
	Live Phone Support	<input checked="" type="checkbox"/>
	Email Support	<input checked="" type="checkbox"/>
	Overgrad Video Library	<input checked="" type="checkbox"/>

	Overgrad Knowledge Base and Support Articles	<input checked="" type="checkbox"/>
	Classroom Materials and Lesson Plans	<input checked="" type="checkbox"/>

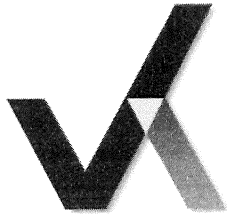
**TULSA HONOR ACADEMY
TULSA, OKLAHOMA**

MONTHLY FINANCIAL REPORT

NOVEMBER 30, 2023

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JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

December 6, 2023

Honorable Board of Trustees
Tulsa Honor Academy
Tulsa, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the Tulsa Honor Academy as of November 30, 2023, and the related statements of revenues and expenses – cash basis for the five (5) months then ended. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the school's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Tulsa Honor Academy.

Sincerely,

Jenkins & Kemper, CPAs P.C.

Jenkins & Kemper
Certified Public Accountants, P.C.

TULSA HONOR ACADEMY
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS - CASH BASIS
NOVEMBER 30, 2023

	General Fund	Gift Fund	Insurance Recovery	Totals
Assets				
Cash	\$ 942,498.62	116,444.13	1,721,071.17	2,780,013.92
Investments	2,798,423.94	1,274,585.72		4,073,009.66
Total Assets	<u>3,740,922.56</u>	<u>116,444.13</u>	<u>1,721,071.17</u>	<u>6,853,023.58</u>
Liabilities				
Outstanding Warrants	140,062.46	2,749.65	3,600.00	146,412.11
Reserves	70,070.82			70,070.82
Total Liabilities	<u>210,133.28</u>	<u>2,749.65</u>	<u>3,600.00</u>	<u>216,482.93</u>
Unrestricted Net Assets	3,530,789.28	113,694.48	1,717,471.17	3,644,483.76
Total Net Assets	<u>\$ 3,530,789.28</u>	<u>113,694.48</u>	<u>1,717,471.17</u>	<u>6,636,540.65</u>

SEE ACCOUNTANT'S COMPILATION REPORT

TULSA HONOR ACADEMY - 2023-24 FISCAL YEAR
STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS

	Source Codes	2023-24 Budgeted	2023-24 11/30/2023	% of YTD to Budj.	2022-23 Actual	2022-23 11/30/2022	% of YTD to Actual
Revenue							
Interest Earnings	1310		73,019.66	N/A			
Insurance Loss Recoveries	1510		40,400.00	N/A			
Miscellaneous Reimb.	1590	\$ 15,000.00	3,303.22	22.0%	440,219.18	287,366.72	65.3%
Gifts and Donations	1610	1,030,000.00	65,062.66	6.3%	320,350.00	320,350.00	100.0%
Grants/District Contracts	1650			N/A			N/A
PPP Loan Forgiveness	1680		26,902.96	N/A			N/A
Uniforms	1692	74,000.00	77,094.82	104.2%	66,918.57	60,564.93	90.5%
Student Lunches	1710	18,150.00	3,938.04	21.7%	9,456.48	38.45	0.4%
Adult Lunches	1730		896.18	N/A	1,715.07	335.96	19.6%
Foundation & Incentive Aid	3210	8,041,303.00	2,978,197.93	37.0%	7,494,343.39	1,971,021.68	26.3%
Flexible Benefit	3250	934,297.00	235,796.49	25.2%	620,795.60	221,949.60	35.8%
State Textbook Allocation	3420	72,000.00	71,583.44	99.4%	63,107.84	20,018.85	31.7%
Redbud School Funding Act	3435	744,150.00		0.0%	319,939.22		N/A
Other Misc	3690	96,000.00		0.0%	7,740.60		N/A
State Reimbursement CNP	3720			N/A	4,629.38		N/A
Title I	4210	524,967.00		0.0%	24,042.34	18,664.74	77.6%
Title I-Prior Year	4210	234,000.00	233,416.65	99.8%	18,664.74		N/A
Title II-Part A (Transferability)	4271	79,292.00		0.0%	70,202.65		N/A
Title II-Part A Prior Year	4271			N/A			N/A
Title III	4281	55,773.00					
Title III-Prior Year	4281	81,029.34	9,380.39				
Special Education - Flowthrough	4310	220,047.00		0.0%	85,855.61	55,627.06	64.8%
Special Ed - Flowthrough Prior Year	4310	81,029.34	41,612.29	51.4%	55,627.06		N/A
Title IV, Part A Student Supp	4442	115,804.33	1,626.19	1.4%	14,073.29		N/A
OSPRC Charter School Grant	4462	-	107,163.30	N/A	631,121.19	631,121.19	100.0%
ESSER/Other Federal Sources	4689	1,175,567.00		0.0%	651,539.60	558,842.82	85.8%
ESSER/Other Federal Scs Prior Year	4689	444,000.00	443,228.47	99.8%	558,842.82		
NSLP Cares	4705-6		31,758.80	N/A	32,984.51	21,284.66	64.5%
Federal Lunches	4710	531,620.00	178,165.63	33.5%	579,409.90	109,013.70	18.8%
Federal Breakfasts	4720	100,000.00	35,806.74	35.8%	106,079.50	22,480.03	21.2%
Correcting Entry	5600		423.08				N/A
Total revenue		14,668,029.01	4,658,776.94	31.8%	12,177,658.54	4,298,680.39	35.3%
Cash fund balance (beginning)	6110	3,210,113.66	3,210,113.66		1,934,149.12	1,934,149.12	100.0%
Lapsed Approp/Estopped Warr.	6130-6140				14,749.59		N/A
Total revenue and beg. balance		17,878,142.67	7,868,890.60		14,126,557.25	6,232,829.51	44.1%
Expenditures							
	Object Codes						
Payroll	100-200	8,378,070.00	2,543,296.08	30.4%	5,966,830.75	2,188,573.20	36.7%
Non-payroll	300-900	5,239,824.00	1,794,805.24	34.3%	4,949,612.84	1,927,989.48	39.0%
Total expenditures		13,617,894.00	4,338,101.32	31.9%	10,916,443.59	4,116,562.68	37.7%
Ending Balance		\$ 4,260,248.67	3,530,789.28		3,210,113.66	2,116,266.83	65.9%

SUPPLEMENTAL INFORMATION

TULSA HONOR ACADEMY - 2023-24 FISCAL YEAR
DETAILED REVENUE SUMMARY - GENERAL FUND - CASH BASIS

General Fd	Misc	Uniform		Student		Other	State	Federal	Federal	
	<u>Reimb</u>	<u>Sales</u>	<u>Donations</u>	<u>Lunches</u>	<u>State Aid</u>	<u>State Sources</u>	<u>Matching</u>	<u>Child Nut.</u>	<u>Program</u>	<u>Total</u>
July	\$ 12,352.74	49,740.66		84.42				1,962.17	198,916.23	263,056.22
August	42,542.52	15,348.11		1,031.23	744,549.48	128,850.78		10.04	530,347.76	1,462,679.92
September	57,629.44	4,902.43	350.00	786.87	744,549.48	60,630.90		31,758.80		900,607.92
October	15,744.75	3,574.06		1,218.90	744,549.49	58,949.12		65,375.40	107,163.30	996,575.02
November	15,779.47	3,529.56	64,712.66	1,712.80	744,549.48	58,949.13		146,624.76		1,035,857.86
December										-
January										-
February										-
March										-
April										-
May										-
June										-
Totals	\$ 144,048.92	77,094.82	65,062.66	4,834.22	2,978,197.93	307,379.93	-	245,731.17	836,427.29	4,658,776.94

TULSA HONOR ACADEMY - 2023-24 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY OBJECT - GENERAL FUND - CASH BASIS

<u>Classification</u>	<u>Object</u>	<u>2023-24 Budgeted</u>	<u>2023-24 11/30/2023</u>	<u>% of YTD to Budg.</u>	<u>2022-23 Actual</u>	<u>2022-23 11/30/2022</u>	<u>% of YTD to Act.</u>
Salaries	100	6,682,874.00	2,141,454.85	32.04%	4,991,262.94	1,833,795.75	36.74%
Employee Benefits	200	1,695,196.00	401,841.23	23.70%	975,567.81	354,777.45	36.37%
Worker's Comp./State Unempl	290	71,680.00	22,754.69	31.74%	47,160.37	15,200.00	32.23%
Subtotal		1,766,876.00	424,595.92	24.03%	1,022,728.18	369,977.45	36.18%
Contracted Services	300	392,459.00	113,392.66	28.89%	441,564.26	179,713.02	40.70%
Professional-Educ. Services	320	36,600.00	62.50	0.17%	152,746.70	150,469.46	98.51%
Subtotal		429,059.00	113,455.16	26.44%	594,310.96	330,182.48	55.56%
Utility Services	410	250,174.00	97,748.05	39.07%	31,076.97	15,136.73	48.71%
Cleaning Services	420	261,348.00	83,010.63	31.76%	221,094.50	45,597.00	20.62%
Repairs and Maint. Services	430	109,157.00	13,979.36	12.81%	429,787.77	10,399.36	2.42%
Lease & Debt Service	443	723,339.00	191,757.76	26.51%	660,719.49	319,275.01	48.32%
Software Services	444	96,588.00	37,155.02	38.47%	89,348.71	18,320.14	20.50%
Uniform Services	445		520.00	NA			
Subtotal		1,440,606.00	424,170.82	29.44%	1,432,027.44	408,728.24	28.54%
Other Purchased Services	500	123,440.00	469.02	0.38%			NA
Student Transportation	513	485,448.00	203,865.60	42.00%	417,728.21	129,035.12	30.89%
Insurance	520	74,063.00	200.00	0.27%	65,749.00	62,065.00	94.40%
Communications Services	530	11,956.00	11,105.73	92.89%	18,612.80	9,282.05	49.87%
Advertising	540			NA	1,472.25		0.00%
Printing and Binding	550		2,163.23	NA	8,746.02	6,134.81	70.14%
Food Service Management	570	706,640.00	223,226.55	31.59%	540,953.20	110,130.33	20.36%
Staff Travel	580	-	1,783.99	NA	28,328.30	2,564.62	9.05%
Subtotal		1,401,547.00	442,814.12	31.59%	1,081,589.78	319,211.93	29.51%
Supplies/Materials	600	77,000.00	129,466.83	168.14%	401,633.00	83,642.70	20.83%
Paper/Copy	611	5,000.00	10,542.30	210.85%	32,400.91	19,431.05	59.97%
Supplies and Materials	619	215,256.00	23,058.35	10.71%	212,698.06	104,343.42	49.06%
Bks & Periodicals	640	-	210,019.17	NA	58,113.43	51,949.22	89.39%
Appliances	651	-	25,049.02	NA	137,966.63	133,004.52	96.40%
Technology Related Supplies	653	238,980.00	243,512.93	101.90%	442,435.05	294,917.71	66.66%
Uniforms	657	145,200.00	36,206.39	24.94%	235,789.01	92,737.66	39.33%
Awards, Gifts, Decorations	682	11,820.00	1,689.23	14.29%	15,686.05	92.97	0.59%
Subtotal		693,256.00	679,544.22	98.02%	1,536,722.14	780,119.25	50.77%
Property	700	50,000.00		0.00%	1,165.45		0.00%
Dues and Fees	810	296,044.00	97,559.41	32.95%	253,478.91	72,727.97	28.69%
Other General Expenses	840	857,632.00		0.00%	2,201.30		0.00%
Staff Registration & Tuition	860		293.42	NA			NA
Unidentified			13,470.18	NA		1,819.61	NA
Reimbursement	930	-	743.22	NA	956.49		0.00%
Subtotal		1,153,676.00	112,066.23	9.71%	256,636.70	74,547.58	29.05%
Totals		13,617,894.00	4,338,101.32	31.86%	10,916,443.59	4,116,562.68	37.71%
Payroll Expenses	100-200	8,378,070.00	2,543,296.08	30.36%	5,966,830.75	2,188,573.20	36.68%
Non-Payroll Expenses	300-900	5,239,824.00	1,794,805.24	34.25%	4,949,612.84	1,927,989.48	38.95%
Totals		13,617,894.00	4,338,101.32	31.86%	\$ 10,916,443.59	4,116,562.68	37.71%

**TULSA HONOR ACADEMY 2023-24 FISCAL YEAR
EXPENDITURE BREAKDOWN BY MONTH - CASH BASIS**

	<u>2021-22 Expenditures</u>		<u>2022-23 Expenditures</u>		<u>2023-24 Expenditures</u>	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	279,922.19	195,266.68	227,904.13	44,365.80	265,321.21	120,735.67
August	427,034.30	291,858.38	490,881.05	951,291.60	555,616.57	134,332.98
September	423,394.52	146,671.48	493,253.58	286,808.11	593,769.47	596,083.72
October	437,291.96	497,924.64	489,256.31	255,184.09	564,164.00	466,985.20
November	424,167.32	275,352.16	487,278.13	390,339.88	587,179.52	453,912.98
December	399,426.20	367,045.19	483,910.79	339,330.80		
January	404,925.75	94,937.71	526,369.07	291,368.58		
February	415,788.42	312,274.95	525,081.96	306,535.43		
March	421,982.78	406,964.18	502,677.33	307,919.59		
April	420,916.89	224,931.08	511,382.36	238,250.91		
May	423,938.58	1,115,188.34	462,064.47	354,337.96		
June	629,207.91	1,067,425.86	813,931.94	1,136,719.72		
	<u>\$ 5,107,996.82</u>	<u>4,995,840.65</u>	<u>6,013,991.12</u>	<u>4,902,452.47</u>	<u>2,566,050.77</u>	<u>1,772,050.55</u>
		<u>10,103,837.47</u>		<u>10,916,443.59</u>		<u>4,338,101.32</u>

	<u>2021-22 Expenditures</u>		<u>2022-23 Expenditures</u>		<u>2023-24 Expenditures</u>	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	279,922.19	195,266.68	227,904.13	44,365.80	265,321.21	120,735.67
August	427,034.30	291,858.38	490,881.05	951,291.60	555,616.57	134,332.98
September	423,394.52	146,671.48	493,253.58	286,808.11	593,769.47	596,083.72
October	437,291.96	497,924.64	489,256.31	255,184.09	564,164.00	466,985.20
November	424,167.32	275,352.16	487,278.13	390,339.88	587,179.52	453,912.98
December						
January						
February						
March						
April						
May						
June						
	<u>\$ 1,991,810.29</u>	<u>1,407,073.34</u>	<u>2,188,573.20</u>	<u>1,927,989.48</u>	<u>2,566,050.77</u>	<u>1,772,050.55</u>
		<u>3,398,883.63</u>		<u>4,116,562.68</u>		<u>4,338,101.32</u>

TULSA HONOR ACADEMY - 2023-24 FISCAL YEAR
STATEMENT OF EXPENSES TWO YEAR COMPARISON BY OBJECT - GENERAL FUND - CASH BASIS

<u>Classification</u>	<u>Object</u>	<u>2023-24 Actual</u>	<u>2023-24 11/30/2023</u>	<u>% of YTD to Act.</u>	<u>2022-23 Budgeted</u>	<u>2022-23 11/30/2022</u>	<u>% of YTD to Budg.</u>
Salaries	100	\$ 6,682,874.00	2,141,454.85	32.04%	4,991,262.94	1,833,795.75	36.74%
Employee Benefits	200	1,766,876.00	424,595.92	24.03%	1,022,728.18	369,977.45	36.18%
Contract Services	300	429,059.00	113,455.16	26.44%	594,310.96	330,182.48	55.56%
Purchased Property Services	400	1,440,606.00	424,170.82	29.44%	1,432,027.44	408,728.24	28.54%
Other Purchased Services	500	1,401,547.00	442,814.12	31.59%	1,081,589.78	319,211.93	29.51%
Supplies and Materials	600	693,256.00	679,544.22	98.02%	1,536,722.14	780,119.25	50.77%
Property	700	50,000.00	-	0.00%	1,165.45	-	0.00%
Other Objects	8-900	1,153,676.00	112,066.23	9.71%	256,636.70	74,547.58	29.05%
Totals		<u>13,617,894.00</u>	<u>4,338,101.32</u>	31.86%	<u>10,916,443.59</u>	<u>4,116,562.68</u>	37.71%
Payroll Expenses	100-200	8,449,750.00	2,566,050.77	30.37%	6,013,991.12	2,203,773.20	36.64%
Non-Payroll Expenses	300-900	5,168,144.00	1,772,050.55	34.29%	4,902,452.47	1,912,789.48	39.02%
Totals		<u>\$ 13,617,894.00</u>	<u>4,338,101.32</u>	31.86%	<u>10,916,443.59</u>	<u>4,116,562.68</u>	37.71%

Preventative Maintenance Service Request Form

24hr. Hotline: (323) 721-5018, Toll Free: (800) 797-7782, Fax: (323) 721-3929

To schedule Preventative Maintenance Service, **COMPLETELY FILL OUT** this form with supporting documents and email to: service@800pwrsrc.com

Serial No: _____ Date: _____
Building Name: _____ Phone: _____
Address: _____ Email: _____
City: _____ State: _____ Zip Code: _____ Contact Person: _____

Please answer the following questions to insure an efficient Service Call.

1. Is the unit functional and currently in operation?

Yes ☐ No ☐

If "No", do not complete this form.

Please fill out the "[Service Request Form \(#6002-2322\)](#)"

2. Is the environment temperature of the unit, maintained/controlled?

Yes ☐ No ☐

What is the unit room temperature? minimum/maximum: Minimum: _____ Maximum: _____

3. Is there an ATS (Automatic Transfer System) / Generator feeding this unit?

Yes ☐ No ☐

If yes, Is the ATS set up with a 20 milisecond transition time in both directions? Yes ☐ No ☐

4. Customer Notes: Please describe the problem including details/condition leading up to the issue below.

5. Acknowledgement of Terms and Conditions

I certify that the symptoms and issues described in this Preventive Maintenance Request is accurate and to the best of our knowledge the unit is functional, in operation and has been operated as per the manufacturers specifications required by the manufacturer's technical manual. **I understand that additional charges will be incurred if a return trip must be scheduled due to:** The unit is not qualified for Preventive Maintenance (see Question #1 above), absence of on-site personnel or scheduled access to the unit, unauthorized work or alteration to the unit, load unavailability, an unsafe environment, or any other mitigating factors that require additional parts or service that are outside the parameters of Preventive Maintenance.

Name (print): _____ Company: _____

Signature: _____ Date: _____

Office Use Only	Unit Ship Date:	Start Up Date:
	Start Up Tech:	Service Call Entries:
Notes:		

Activity Fund Deposits				Cleared Activity Fund Expenditures			
Description	Date	Project Code	Total	Description	Date	Project Code	Total
October 2023 Carryover	11/1/23	801 THA HIGH SCHOOL	\$2,886.01	Amazon: Kermes Supplies	11/30/23	802 THA HS STU	\$66.08
October 2023 Carryover	11/1/23	802 THA HS STUDENT COUNCIL	\$3,887.89	Prosperity: Student Council Event Items	11/28/23	802 THA HS STU	352.12
October 2023 Carryover	11/1/23	830 THA MIDDLE SCHOOL	\$2,082.00	Ramal Brown: Homecoming DJ	11/28/23	802 THA HS STU	\$400.00
October 2023 Carryover	11/1/23	861 FLORES MS STUDENT COUNCIL	\$200.00	Amazon: Kermes Supplies	11/30/23	802 THA HS STU	\$17.56
October 2023 Carryover	11/1/23	862 FLORES MIDDLE SCHOOL ATHLETICS	\$890.00	Amazon: Student Council Event Supplies	11/30/23	802 THA HS STU	\$341.11
October 2023 Carryover	11/1/23	863 FLORES MIDDLE SCHOOL CLUBS	\$1,640.00	Total Cleared Expenditures			\$1,176.87
October 2023 Carryover	11/1/23	898 STAFF FUND	\$0.00				
October 2023 Carryover	11/1/23	899 GENERAL FUND REFUND	-\$7,864.64	Subaccount	Amount		
Homecoming	11/7/23	802 THA HS STUDENT COUNCIL	\$1,058.00	801 THA HIGH SCHOOL	\$2,886.01		
THA FMS Spirit Squad fees	11/10/23	863 FLORES MIDDLE SCHOOL CLUBS	\$102.00	802 THA HS STUDENT COUNCIL	\$3,769.02		
THA MS Yearbook	11/10/23	830 THA MIDDLE SCHOOL	59.32	830 THA MIDDLE SCHOOL	\$2,141.32		
THA FMS Spirit Squad fees	11/13/23	863 FLORES MIDDLE SCHOOL CLUBS	\$100.00	861 FLORES MS STUDENT COUNCIL	\$200.00		
\$100 Spirit, \$275 Yearbook	11/20/23	863 FLORES MIDDLE SCHOOL CLUBS	\$375.00	862 FLORES MIDDLE SCHOOL ATHLETICS	\$890.00		
				863 FLORES MIDDLE SCHOOL CLUBS	\$2,217.00		
				898 STAFF FUND	\$0.00		
				899 GENERAL FUND REFUND	-\$7,864.64		
Total Previous Month Carryover			\$3,721.26				
Total Current Month Deposits			\$1,694.32				
Total Current Month Expenditures			-\$1,176.87				
End of Month Balance			\$4,238.71				



TULSA HONOR ACADEMY

... ACADEMICS - CHARACTER - EXCELLENCE ...

VISION STATEMENT

Original Vision Statement:

At Tulsa Honor Academy, our vision is to develop successful college graduates who will become well-rounded, engaged individuals and who will transform their communities. Tulsa Honor Academy ensures that 100% of scholars are on a path to go to and graduate from a college of their choice, beginning in the fifth grade. We believe all children, regardless of race, background, or income, can achieve at high levels. Through a structured, disciplined, and academically rigorous environment, our scholars will be prepared to live a life of excellence, independence, and purpose. We will prepare our scholars to succeed in college and beyond by urgently pursuing rigorous academic goals, exposing them to life's opportunities, and laying the foundation for strong, ethical character.

Proposed New Vision Statement:

*Through a commitment to public education, access, and **EQUITY**, THA graduates will transform Oklahoma.*

THA is focused on developing successful college graduates who will become well-rounded, engaged individuals and who will serve and lead their communities. We ensure that 100% of scholars are on a path to go to and graduate from a college of their choice, ~~beginning in the fifth grade~~. We believe all children, regardless of race, background, or income, can achieve at high levels. Through a structured, disciplined, and academically rigorous environment, our scholars will be prepared to live a life of excellence, independence, and purpose. We will prepare our scholars to succeed in college and beyond by urgently pursuing rigorous academic goals, exposing them to life's opportunities, and laying the foundation for strong, ethical character.

GRADUATE PROFILE

THA develops college ready graduates who are...

Proud to be Nerdy

- Take charge of their own learning
- Build a strong academic foundation, including college-level coursework
- Participate in college-level discourse

Ready to Lead

- Work relentlessly and manage their time to achieve all goals
- Pursue leadership opportunities, including mentoring younger students
- Navigate complex systems confidently

Committed to Community

- Treat others with kindness and respect, modeling CREDIT values to build a stronger community
- Build a school community where everyone feels that they belong
- Engage in school and broader community



TULSA HONOR ACADEMY

... ACADEMICS - CHARACTER - EXCELLENCE ...

CORE VALUES

- **Equity at our Core**

- We believe ALL scholars, regardless of race, background, income or ability, can achieve at high levels.
- We set and strive for rigorous academic goals for ALL scholars.
- Through educational equity, our scholars will have access to more life opportunities.
- Scholars will be able to live a life of independence and purpose.

- **Committed to Community**

- We lead in service of our scholars and our families.
- We strive for ALL of our scholars to thrive and feel like they belong.
- We work to bring out the best in ourselves and each other.
- Decisions are made with our scholars and their futures first in mind.

- **Pursuit of Excellence**

- We continuously seek improvement.
- We value and pursue a unified definition of excellence.

- **Real Change Now**

- Our scholars and community deserve a quality education now.
- We use every minute with scholars with intentionality.
- We value effectiveness and efficiency.

- **We Choose Courage**

- We are unapologetically college prep.
- We make bold choices in pursuit of our mission and vision.

STRATEGIC GOAL

By 2029, THA will begin to serve PK-4 scholars, establishing a PK-12 pathway to college that is grounded in strong early literacy and math skills foundations. At capacity, we will serve 3,000 Tulsa scholars across five* college prep schools.

*2 elementary, 2 middle, 1 high



Dual Enrollment Handbook

VISION STATEMENT

Based on data and trends, what we are seeing is more and more scholars are leaving us to pursue dual enrollment at various different schools across Tulsa. Currently based on THA scholar's GPAs, involvement, and ACT scores, over 50% of scholars are matching at in-state schools. Scholar's are not yet as academically prepared and involved as THA desires to be accepted into Highly Competitive universities across the nation with 100% full aid packages. There is data that says AP courses/exams are best for scholars who plan on attending out of state university and highly competitive universities. This is due to passing exams and their university credits being universally accepted whereas with Dual Enrollment, credit can usually only be accepted with in-state universities. Our ultimate goal is that scholars are attending highly selective universities across the nation with limited to no personal expenses because data says the more selective a school, the more likely a scholar will graduate within 4-years. Thus with the data we currently have, we want to provide more options in order to address the majority of scholars attending in-state schools. The goal is to not overshadow AP courses with dual enrollment but provide more options that will financially benefit scholars and continue to prepare them for college. Data shows that if a scholar takes AP courses and Dual Enrollment courses, they are more likely to persist in college and feel prepared. Furthermore, due to the high cost of tuition & fees in Oklahoma, many of our scholars and their families have to take out loans to cover costs. Thus we want to provide a way that scholars who qualify to participate could save up to 1.5 years on college tuition. By partnering with the local community college and technical college, we are able to provide more class offerings that will provide more opportunities for our scholars to achieve academic growth in high school and beyond in college.

Data Sources-

Speroni, C. (2011). Determinants of students' success: The role of Advanced Placement and dual enrollment programs [Working paper]. New York, NY: Columbia University, Teachers College, National Center for Postsecondary Research. <https://eric.ed.gov/>
 Gruman, D. H. (2013). Advanced Placement versus dual enrollment: Making the best choice for college selection, persistence, early success, and time to completion (Doctoral dissertation, University of Kansas). Retrieved from <https://kuscholarworks.ku.edu/>

THA REQUIREMENTS FOR DUAL ENROLLMENT

- Junior or Senior
- On track to graduate
- 3.0 Unweighted Cumulative GPA for Tulsa Tech and 3.2 GPA for Unweighted Cumulative GPA for Tulsa Community College. [Current count.](#)
- Has transportation to and from classes
- Dual enrollment classes must align with schedule at the high school
- Must complete a full year of dual enrollment classes
- Must complete their 4th year of English at THA at either English IV or AP English Lit

TRANSPORTATION EXPECTATIONS

Scholars must have transportation to and from THA High School, TCC, and Tulsa Tech in order to participate. THA will not be responsible for transportation and cannot make accommodations for scholars.

INTERNSHIP EXPECTATIONS

Regardless of their dual enrollment classes, scholars are expected to complete an internship by their senior year. Thus THA will only accept Dual Enrollment courses that are offered on Tuesdays & Thursdays for seniors and M-Th for Juniors.



TULSA HONOR ACADEMY
... ACADEMICS - CHARACTER - EXCELLENCE ...

TULSA COMMUNITY COLLEGE

Requirements

- Junior - Senior in H.S
- 19 ACT score or 3.0 GPA (Just to be admitted)
 - 3.2 for English classes
 - 3.4 for Math classes
- Must take a placement test in Sophomore Year & score high enough to bypass GPA requirements
- Reading score of a 19 is required to enroll or taking the placement test regardless of classes signing up for
- English & Math score of a 19 is required to enroll in an ENGL or MATH course.

Cost

- The High School Tuition Waiver provides for up to **18 eligible credit hours for all Oklahoma seniors**, and up to **12 eligible credit hours for all Oklahoma juniors**. It is the responsibility of the student to pay for any course fees and materials.
- Junior Maximum Fee Cost - \$352.40 for 12 credits vs. \$88.35 for 3 credit hour class.
- Senior Maximum Fee Cost- \$530.1 for 18 credits vs. \$88.35 for 3 credit hour class.

Amount of Classes per Semester

- Juniors | 2 per semester / 4 per year
- Seniors | 3 per semester / 6 per year

Classes

- Classes are offered at | NSU Campus Broken Arrow, Online, TCC Northeast
- Class are either MW or TR.
- Classes are offered at 8:00 am, 9:30 am, and 11:00 am

Classes THA intends to offer

TULSA TECH

Admissions

-Based on a point system for a total of 100 points. 40 for academic preparedness (min score of 10 required), 30 for admission questions, 30 for program visit (combined minimum score of 40).

Cost

- Free except for any tools or supplies that might be needed.

Amount of Classes per Semester

- Full year of Science or Math
- 2 semester classes based on program

Times

- Monday- Friday | 8:00 - 11:00 am or 12:00 - 3:00 pm

Classes

- Classes are offered at Lemley Campus - 3420 S. Memorial Dr

Biomedical

- PBS-Principals of Biomedical Science
- HBS-Human Body Systems
- MI-Medical Interventions
- BI- Biomedical Innovations

Pre-Engineering

- IED- Intro to Engineering
- POE-Principles of Engineering
- AE-Aerospace Engineering
- CFEA-Civil Engineering & Architecture
- CIM- Computer Integrated Manufacturing
- AP CSP- AP Computer Science Principles
- AP CSA- AP Computer Science A
- DE- Digital Electronics
- Environmental Sustainability
- EDD- Engineering Design and Development

Math Options: Pre-Calculus, AP Pre-Calculus, AP Calculus AB, AP Calculus BC

Science Options: Chemistry I, AP Biology, Physics I, AP Physics I

Teach For America
Ignite Fellowship 2023-2024
School Memorandum of Understanding

Ignite accelerates learning and foster belonging through **high-dosage tutoring**, leveraging research based best practices as defined by the [National Student Support Accelerator](#). Ignite Fellows lead small group learning experiences for ~3 hours per week, at least three times per week in a virtual setting in partnership with school-based educators. School partners play a crucial role in creating conditions of success for the Ignite Fellowship, enabling Fellows to lead effectively and build meaningful relationships with students.

This MOU is made as of _____ by and between Teach For America, Inc. and the school partner, _____, for the Spring 2024 (February 5 - May 3, 2024) Ignite Fellowship semester.

Responsibilities-- Teach For America:

- Shall serve as a liaison for the Ignite Fellowship and shall act as the main point of contact for all program-related matters.
- Prioritizes **school embeddedness** so that we accelerate what the school is already working on with students:
 - Sets customized vision for student impact together with the school
 - Leverages school-based curriculum and assessments for tutoring sessions
 - Directly partners with and supports a school-based educator (Ignite Trainer) who customizes learning objectives and provides ongoing support to tutors
- Recruits, selects, matches **exceptional, equity-oriented college students** to serve as Fellows (tutors):
 - The screening process will include an online application and background checks, including a Social Security Number search, County Criminal Records, National Sex Offender Database, and National Criminal Database searches.
 - Ignite Fellows must successfully clear each background check to be matched to a school. See Addendum A for a detailed description of the background check process facilitated by Teach For America.
 - Notwithstanding the foregoing, Teach For America makes no representations as to the Fellows' performance or quality of work, and Teach For America shall not be held responsible for any acts or omissions of any of the Fellows.
- Onboards Fellows and school-based Trainers and provides ongoing collaboration spaces.
- Provides relationship-building tools and supplementary pedagogical resources to Fellows.
- Shall enforce a Fellow Terms of Participation and responsibilities outlined in the [Ignite Trainer Agreement](#)
- Shall provide a financial fellowship award for Fellows and Trainers.
- Provides short pre- and post-surveys for students, Trainers, and Fellows to understand programmatic impact and inform program improvements.

Responsibilities-- School Partner:

- Determine the strategic focus area for high-impact tutoring in partnership with Teach For America
- Identify Trainer(s) in partnership with Teach For America. Trainer(s) work virtually with approximately 10 Fellows to fulfill the responsibilities outlined in the [Ignite Trainer Agreement](#)
- Ensure Trainers can complete and/or attend approximately 6 hours of Teach For America virtual training and support leading up to and during each Fellowship semester
- The Trainer will be the primary liaison with the Teach For America Ignite Fellowship team. The principal/school leader will join for beginning of year, middle of year, and end of year conversations regarding their Ignite program.
- The Trainer shall be responsible for Identification of students to participate in Ignite tutoring sessions each semester, share the [Ignite Family Info and Consent sheet](#) with parents of participating students, and manage any opt out requests appropriately.

- The School Partner Principal/school leader will help maximize student learning time in Ignite tutoring sessions by supporting Trainer and other school staff to protect tutoring session times, to the extent possible
- Identify consistent schedules for Fellows to work with students virtually during the school day, and share with Teach For America. The Fellow should work with the same group of students at least 3 times per week, with each session running approximately 30-60 minutes, for a total duration of at least two hours of tutoring each week.
- Match Fellows to specific student groups of 2-4 students (minimum of 2 students partnered with each Fellow), and communicate this to Fellows.
- Provide individual devices and headphones with microphones to students to work virtually with Fellows (ex. iPads, computers), relatively quiet space for students to attend virtual Ignite sessions, and tech platforms (such as Zoom, etc.) that Fellows and students can use to conduct sessions.
- Provide daily lesson plans to Fellows, and Trainer supports them to implement them effectively.
- Acknowledges that Teach For America shall review recordings of Ignite tutoring sessions and other content in order to support development and enhancement of programs for Fellow Training and student learning.

Data Sharing Responsibilities-- School Partner & Teach For America

- Share student data ("Student Record Data") with Teach For America to understand Fellowship impact and to further support student achievement in the program, in a form, format, frequency, and security feature mutually agreed by the Parties:
 - District or school-assigned Student ID number
 - Student grade level and Ignite subject area
 - Interim Assessment Data (Beginning of Year, Mid-Year, End of Year) (including growth goals/targets, grade level equivalency, mastery, percentile rank, or other scales available)
- Access to the individual Student Record Data described above will be limited solely to appropriate Teach For America staff for the purposes of reviewing and supporting programming. Student Record Data may not be loaned or otherwise conveyed to anyone other than authorized recipients as outlined in this Agreement.
- Authorize and support Teach For America and Trainer to administer 2 student surveys (pre- and post-) each semester to all students participating in Ignite program ("Student Survey Data").
 - Trainers will receive a unique link for student survey administration through Panorama's Survey Administration Tool, or other applicable survey tool; links and individual access codes will be shared with students and responses will be kept confidential and stored on secure servers.
 - Access to Ignite student Survey Data will be limited solely to Teach For America staff members, Trainers and school leaders for ongoing program improvement and development.
 - No identifiable student information will be reported and all data will be reported in the aggregate.
 - Teach For America agrees that the Survey Data may not be loaned, used or otherwise conveyed to anyone other than internal staff and current and future Trainers, unless otherwise agreed to by the Parties.
- Consistent with FERPA, the School Partner agrees that Teach For America may retain and use aggregate, de-identified Student Record Data and aggregate, de-identified Student Survey Data (collectively, the "Aggregate Student Data") to drive programmatic impact, including but not limited to, developing training; improvement of services; sharing programmatic impact, and other identified program strategies ("Additional Uses"). Teach For America will not externally share or publish conclusions from any analyses that identify the School Partner without the prior consent of the School Partner.
- School Partner acknowledges that Teach For America is performing a legitimate educational service per this Agreement. Teach For America agrees that all data shall be used for the purposes heretofore outlined in this Agreement.
- Teach For America will comply with all FERPA and [] Provisions. Teach For America further agrees to the following:
 - Teach For America agrees to allow School Partner access to any relevant Teach For America records for purposes of completing authorized audits.
 - Require all staff members, contractors and agents to comply with applicable provisions of FERPA [and] with respect to the data shared under this Agreement.

- Maintain reasonable security procedures and practices appropriate to the nature of the covered information, and protect that information from unauthorized access, destruction, use, modification, or disclosure.
- Use data in a manner that does not permit personal identification of parents and students by anyone other than representatives of Teach For America authorized by this Agreement with legitimate educational interests for purposes of this Agreement.
- Destroy all personally identifiable School Partner Data obtained under this MOU when it is no longer needed for the purpose for which it was obtained.
- In the event of Breach, Teach For America shall notify the School Partner in accordance with FERPA and/or any applicable state law or regulation without unreasonable delay. Teach For America shall also cooperate with the School Partner with regard to management and response of any such Breach.

School Partner Name (please print)	Signature	Title	Date
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Name of School: _____

Teach For America Region: _____

Addendum A

Check Type and Descriptions. All checks will be conducted through the vendor, Truescreen. *Ignite Fellows must successfully clear each background check to be matched to a school.*

Background Check Type	Check Description
Social Security Number Search	Social Security Number (SSN) Validation and Verification services help to confirm the Fellow's identity while uncovering past addresses, revealing alias names and helping to spot identity theft.
County Criminal Records Search	County criminal record searches conducted in all counties of residence for the Fellow in the past 7 years.
National Sex Offender Registry Website (NSOPW)	A website operated by the U.S. Department of Justice; confirms that an individual is not listed on the sex offender registry.
National Criminal Database Search	Multi-state National Criminal Database search collected from around the country. Government sources include court systems, corrections departments, law enforcement, sex offender registries and state, county and municipal agencies. Criminal searches will cover the past 7 years of a Fellow's history.

BULLYING PREVENTION POLICY

Students are prohibited from bullying, harassing, threatening, or intimidating other students or school personnel.

Bullying means any behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student

The following steps shall apply to the investigation of reported incidents of harassment, intimidation, bullying, or threatening behavior:

1. If any person is aware of, observes, receives a report of, or is a victim of bullying, harassing, threatening, or intimidating behavior or communications from a student, such person must report the behavior or communication to the school Principal or Assistant Principal of Culture.
2. The Principal or Assistant Principal of Culture will gather information deemed necessary to evaluate the incident to determine the severity of the incident and the potential for future violence.
3. The Principal or Assistant Principal of Culture, after gathering the necessary information, shall determine if the student accused of bullying, harassing, threatening, or intimidating behavior or communications engaged in prohibited conduct and, if so, shall determine the appropriate discipline in alignment with the Scholar and Family Handbook and Culture Handbook.
4. Parents or guardians of both harmed and transferer of harm will be notified by the Principal or Assistant Principal of Culture regarding the situation and steps taken to rectify the actions of students involved. The notification shall not violate the privacy and anonymity of involved students in accordance with the Family Educational Rights and Privacy Act.
5. During the pendency of the investigation, the Principal or Assistant Principal of Culture shall take appropriate action to ensure the safety of all students or school personnel involved.
6. If warranted, the Principal or Assistant Principal of Culture shall notify law enforcement of the reported incident and cooperate with any law enforcement investigation and

notify the Chief Academic Officer.

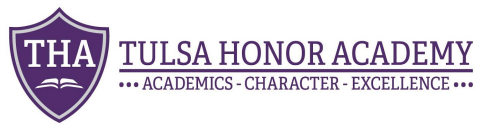
7. If the student's actions are determined to constitute harassing, intimidating, threatening, hazing, or bullying behavior or communications, the Principal may, as a condition and part of any disciplinary action that is taken, recommend that available community mental health care options be provided to the student.
8. If the student's actions are determined to constitute harassing, intimidating, threatening, hazing, or bullying behavior or communications, the Principal will ask the parent or guardian of the student (if under 18) or student themselves (if 18 or over) for consent to inquire of the mental health care provider regarding any explicit threats. Mental Health Care providers are required to follow all mandated reporter laws and privacy laws.
9. The Principal may also require that the student and the student's parent or guardian meet with the Principal or Assistant Principal of Culture, a school counselor, and/or other appropriate school personnel before being allowed to return to school.
10. If a student is found to have falsely accused another student of harassment, intimidation, bullying, or threatening behavior as a means of retaliation, reprisal or as a means of bullying then they may be assigned disciplinary consequences as deemed appropriate by the Principal in accordance with the Scholar and Family Handbook.

Definitions/Terms of this regulation:

- o "At school" means on school grounds, in school vehicles, at school-sponsored activities or at school-sanctioned events.
- o "Electronic communication" means the communication of any written, verbal, pictorial or video content by means of an electronic device, including, but not limited to, a telephone, or mobile or cellular telephone or other wireless telecommunication device or a computer.
- o "Threatening behavior" means any pattern or behavior or isolated action, whether or not it is directed at another person, that a reasonable person would believe indicates potential for future harm to students, school personnel, or school property.
- o Appropriate school personnel consist of site leadership (principal, assistant principal and), counselor, and/or teacher.

Information from this regulation shall be posted in areas deemed appropriate by the school Principal, and will be included in the Scholar and Family Handbook.

The Principal will ensure staff are trained annually in practices associated with preventing, identifying, responding and reporting incidents of bullying. The Principal will also provide for an educational program for students and parents in preventing, identifying, responding to and



reporting incidents of bullying.

LEGAL REFERENCE: 70 O.S. §24-100.3; 21O.S. § 8 50.

REVISED AND ADOPTED: <DRAFT>

Purchase Order Register

Options: Year: 2023-2024, Fund: General Fund, Date Range: 11/23/2023 - 12/16/2023

PO No	Date	Vendor No	Vendor	Description	Amount
270	11/30/2023	1608	Online Power, Inc	Preventative Maintenance	6,600.00
271	12/01/2023	1256	DS Bus Lines, Inc.	8th Grade Shadow Day Transportation- OC to HS	343.21
272	12/04/2023	1609	Advanced Microbial Services, Inc	Cleaning of grease traps (all campuses)	1,200.00
273	12/04/2023	1342	Flavia Dragani	Reimbursement for fingerprints	58.25
274	12/04/2023	1611	BRICIA DENISSE CEJA	Reimbursement for Finger Prints	58.25
275	12/04/2023	1610	ERNEST NEWBY	Reimbursement for Fingerprints	58.25
276	12/07/2023	1499	MARIS CUTSHAW	Reimbursement emergency certification	0.00
277	12/07/2023	1302	Evelyn Gutierrez De Moore	Reimbursement emergency certification	50.00
278	12/11/2023	1606	Keith A Marks, Sr.	7-8th grade boys basketball referee	75.00
279	12/11/2023	1613	Dwight Holdman	7-8th grade boys basketball referee	75.00
280	12/14/2023	608	Imagine Learning, Inc.	Imagine Math and Reading fee to sync with MAP	0.00
281	12/15/2023	1615	Soliant Health, LLC	Special Education Supports	200,000.00
282	12/15/2023	1614	Jonathan Milner	US Gov Supplemental Classroom Resources	500.00
283	12/15/2023	604	Townsend Marketing	Swag for Scholar Recruitment	1,100.00
Non-Payroll Total:					\$210,117.96
Payroll Total:					\$22,260.53
Report Total:					\$232,378.49

Tulsa Honor Academy
Purchase Order Register

Options: Year: 2023-2024, Fund: GIFT FUND, Date Range: 11/23/2023 - 12/16/2023

PO No	Date	Vendor No	Vendor	Description	Amount
44	11/29/2023	1512	CHARLENE RAE JOHNSON	Alumni related mileage and staff travel expenses	1,400.00
Non-Payroll Total:					\$1,400.00
Payroll Total:					\$0.00
Report Total:					\$1,400.00

Tulsa Honor Academy
Purchase Order Register

Options: Year: 2023-2024, Fund: CASUALTY/FLOOD INS FUND, Date Range: 11/23/2023 - 12/16/2023

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

MEMORANDUM OF UNDERSTANDING BETWEEN AMPLIFY, INC. AND TULSA HONOR ACADEMY INC.

This Memorandum of Understanding (MOU) describes and documents the understanding and agreement reached between Amplify, Inc. (“Amplify Youth Health Collective” / “Amplify”) and Tulsa Honor Academy INC (“THA”) to provide the *Positive Prevention Plus (PPP) Middle School and High School Curricula*.

Amplify desires to partner with THA to furnish a comprehensive, evidence-based teen pregnancy and STI/HIV prevention educational curricula to THA students.

The parties agree to the following:

1. TERM

The MOU will be in effect from **June 1, 2024**, through **June 30, 2025**, and can be terminated by either party with a 30-day written notice prior to that time.

2. PURPOSE

The goal of the collaboration is to empower teens to make healthy life choices and to change their behavior in ways that will reduce their risk of an unplanned pregnancy or of becoming infected with Human Immunodeficiency Virus (HIV) and other sexually transmitted diseases (STDs). These evidence-based curricula have been shown to have a positive impact on the choices teens make.

3. CURRICULA

The **Positive Prevention Plus** curriculum is a 13-lesson curriculum that addresses risk factors and behaviors associated with unplanned teen pregnancy by increasing adolescent's ability to use risk-reduction skills including contraceptive use, resistance, and negotiation skills, and accessing reproductive health services. The program seeks to teach adolescents to either delay/abstain from sexual activity or use birth control consistently and correctly when engaging in sexual activity.

The Positive Prevention Plus Middle School curriculum will be implemented in 7th grade science classes. The HIV/AIDS prevention education included in Positive Prevention Plus Middle School aligns with the Oklahoma HIV Education Mandate specification for HIV/AIDS prevention education.

Commented [JB1]: THA, please confirm this as well

The Positive Prevention Plus High School curriculum will be implemented with all 9th grade students. Positive Prevention Plus High School may be implemented in science, advisory, or any other district designated classes that are appropriate for maintaining program fidelity.

Commented [JB2]: THA, can you please confirm this is how you want to move forward? I know when we last met it sounded like you were still deciding who would receive P3 at the high school level.

Student participation is voluntary and confidential. Participation in this program will be opt-out, unless otherwise required by Oklahoma law. Parents / Guardians who do not wish their child to participate will sign an opt-out form.

The **HIV/AIDS Prevention Education Program** is one educational session. The program aligns with the Oklahoma HIV Education Mandate specifications for HIV/AIDS prevention education. The program is medically accurate, inclusive to all people, and regularly updated to reflect the most current information. The education course includes: statistics on HIV/AIDS infection globally, nationally, and locally; how HIV can be transmitted from person to person; which behaviors can contribute to a greater risk of HIV transmission; methods to prevent HIV infection; HIV treatment information; resources for HIV/STI testing in Tulsa, OK.

The HIV/AIDS prevention education will be implemented with all 10th grade students.

Student participation is voluntary and confidential. Participation in this program will be opt-out, unless otherwise required by Oklahoma law. Parents / Guardians who do not want their child to participate will sign an opt-out form.

4. AMPLIFY, INC. RESPONSIBILITIES

For Positive Prevention Plus implementation, Amplify will:

- Serve as the lead coordinating agency and work directly with implementation partners at Youth Services of Tulsa and Tulsa City-County Health Department, to implement the program to fidelity, collect and disseminate the data, and administer the entry and exit surveys for the purposes of data collection and determining the efficacy of the curricula.
- Ensure data collection to analyze survey data and share program evaluation findings upon completion of any such evaluation. Prior to receiving any protected student information, Amplify will execute any necessary data sharing agreements required by THA.
- Provide technical assistance and ongoing support for the implementation of the curricula.
- Serve as a resource and advocate to THA in the provision of the services under this MOU in Tulsa.
- Pay to each individual site coordinator the sum of \$300.00 annually per employee serving as site coordinator during non-contract hours. Site coordinators cannot be an administrator. The payment shall be made directly to these individuals upon fulfillment of duties. Amplify will issue site coordinator a form 1099. Site coordinator is responsible for any related tax or withholdings.

For HIV/AIDS Prevention Education implementation, Amplify will:

- Serve as lead coordinating agency for the program and work directly with implementation partners at Youth Services of Tulsa to implement the program and collect and disseminate the data.
- Ensure data collection and share program reach with THA.
- Provide technical assistance and ongoing support for implementation of the program.
- Serve as a resource and advocate to THA in the provision of the services under this MOU.

5. TULSA HONOR ACADEMY RESPONSIBILITIES

For Positive Prevention PLUS Implementation, THA will provide:

- Scheduling coordination, assistance, and support for the delivery of the curricula for the district.
- Identify a school staff member to serve as a Site Coordinator at each school site. THA employees serving as site coordinators agree to assist in facilitation of the program,

including scheduling of implementation, dissemination of opt-out forms, scheduling of the Parent Preview Night, completing an end-of-implementation feedback survey, and communicating with Amplify as needed throughout implementation.

- Ensure a staff member is in the classroom for the entire length of the curriculum.
- Adequate technology and space to present the curriculum.

For HIV/AIDS Prevention Education implementation, THA will provide the following:

- Scheduling coordination, assistance, and support for the delivery of the program for the district.
- Identify a school nurse or health assistant to facilitate logistics, parent communication, scheduling implementation, and data reporting in each school site.
- Ensure a certified staff member is in the classroom for the entire length of the program.
- Adequate technology and space to present the program.

6. STUDENT SAFETY

The parties agree that student safety is a top priority. In an effort to protect the students' safety, Amplify agrees to not place any individual on THA property, whether as an officer, agent, employee or contractor, if that person has been convicted of a felony or has been convicted of any crime involving moral turpitude. Amplify hereby certifies that none of its respective employees, officers, agents, or contractors placed on THA property are currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders' Registration Act or the Mary Rippy Violent Offender Registration Act. Amplify shall submit written proof to THA that all agents, employees, or representatives coming on to THA property have passed background checks prior to their entering on THA property. All Amplify officers, agents, employees or contractors must have in their possession, at all times, a current photo ID which identifies them as an officer, agent, employee or contractor of Amplify as applicable, and, if required by THA, a photo ID authorizing access to a specific THA site. If at any time an Amplify employee or implementation partner demonstrates actions which are inappropriate or create a disruption within a school, the principal may require that such person leave THA property and not return without specific permission of the principal.

7. CONFIDENTIALITY

Recognizing the interest of THA to provide the most secure environment possible for its students, Amplify agrees to act in compliance with all applicable state and federal laws and to protect the privacy of student information and educational records in accordance with the Family Educational Rights and Privacy Act of 1974, as Amended (FERPA).

8. POINT OF CONTACT

The following individuals will act as the point of contact for this MOU. Should there be a change in personnel; each party agrees to notify the other of the corrected contact information as soon as possible.

Amplify, Inc.
Jennifer Briggs, LMSW
Director of Learning and Impact
1601 S. Main Street, Suite 200
Tulsa, OK 74119
Ph: 918-794-9073
Email: jbriggs@amplifytulsa.org

Tulsa Honor Academy
Kate Freudenheim
Chief Academic Officer
1421 S. Sheridan Rd.
Tulsa, OK 74112
Email: kfreudenheim@tulsahonor.org

9. INSURANCE AND INDEMNITY

Amplify has Commercial General Liability and Professional Liability Coverage that insures Amplify for \$1,000,000 (each occurrence) and \$2,000,000 (general aggregate limit) Further, Amplify has Sexual/Physical Abuse Vicarious Liability Coverage that insures Amplify for \$300,000 (each abusive conduct limit) and \$500,000 (aggregate limit). If requested, Amplify will furnish to THA verification that it has required insurance coverages in place. If the required insurance coverage is cancelled during the term of this MOU, Amplify must immediately notify THA.

Further, Amplify affirms that its employees are covered by Workers Compensation Insurance and shall in no event be entitled to any such coverage from THA.

10. MISCELLANEOUS PROVISIONS

Any party may cancel this MOU with thirty (30) days written notice to the other parties. Notice should be sent to the contact person listed above. All parties shall operate in accordance with applicable federal and state laws and regulations.

It is the express intention of the parties that this MOU shall not be construed as, or given the effect of creating a joint venture, partnership or affiliation or association that would render the parties liable as partners, agents, employer-employee, contractor-sub-contractor, or otherwise create any joint and several liability. The parties intend that each shall be responsible for its own intentional and negligent acts or omissions to act. The parties shall be responsible for acts and omissions to act of their respective officers and employees while acting within the scope of their employment according to the Governmental Tort Claims Act.

All parties agree to the terms of this Memorandum.

SIGNED:

Heather Duvall, Executive Director

AMPLIFY YOUTH HEALTH COLLECTIVE

Date: _____

TULSA HONOR ACADEMY

Name: _____

Date: _____