



## BOARD OF DIRECTORS MEETING AGENDA

**28, NOVEMBER, 2023 | 12:00-5:30 PM**

Board members will meet in person at 4301 S Garnett Road. Public comments submitted in accordance to our public comments policy will be read prior to the relevant agenda item.

Posted on: November 27, 2023 at 12:00 PM

Posted by: Keshia Latham, Board Clerk

### PARTICIPANTS

#### Board Members

Cynthia Jasso (Board Chair)  
Dr. Anna Montgomery (Vice Chair)  
Ryan Myers (Treasurer)  
Ivan Godinez-Reyes  
John Gawey  
Omare Jimmerson  
Ana Ponce  
Ashley Chaney  
Samantha Aponte  
Jimmy Rodriguez

#### THA Executive Leadership Team

Elsie Urueta Pollock (Chief Executive Officer)  
Amanda Yuen (Chief Operations Officer)  
Kate Freudenheim (Chief Academic Officer)

### AGENDA

	Action	Item	Rationale	Lead	Time
1	-	Retreat Opener	Welcome, introductions, self board evaluation work time (if needed), and lunch.	Malka Borrego, Consultant	12:00 PM
2	-	CEO/Board Partnership PD	Board training on board governance.	Malka Borrego, Consultant	1:00 PM
3	-	THA Moving Forward	The CEO presents her recommendations for the new Strategic Plan, Vision Statement, and Core Values.	Elsie Urueta Pollock, CEO	1:30 PM
4	-	Break	-		2:30 PM
5	-	Board Evaluation	Board analyzes the result of the self evaluation and discusses findings.	Malka Borrego, Consultant	2:40 PM
6	-	Setting Board Goals	Based on the finding of the board evaluation and and	Malka	3:10

			board member knowledge and expertise, the board will set new board goals.	Borrego, Consultant	PM
7	-	Break	-		4:10 PM
8	-	Q&A Time	Board members will have an unstructured conversation to discuss any relevant issues impacting THA or questions they may have.	Cynthia Jasso, Board Chair	4:20 PM
9	-	THA Board Meeting Roll Call	Chair will take formal attendance and start off the traditional board meeting.	Cynthia Jasso, Board Chair	4:50 PM
10	-	<p>Approval of Consent Agenda</p> <p>a) November Meeting Agenda</p> <p>b) October Meeting Minutes</p> <p>c) Routine Staffing Items</p> <p>d) Approval of GoGuardian Teacher contract for THA Middle school for scholar Chromebook monitoring software.</p> <p>e) Approval of Mabee Center lease with Oral Roberts University for College Signing Day and Graduation.</p> <p>f) Approval of DS Bus Lines pricing addendum for 2023-2024</p> <p>g) Approval of Oklahoma Department of Mental Health and Substance Abuse Services MOU for overdose reversal training and kits.</p> <p>h) Approval of Goose and Gander contract for video and photography at College Signing Day and Graduation.</p>	<p>a) The meeting's board agenda ensures proper meeting conduct by outlining all matters to be considered by the public body.</p> <p>b) The proceedings of a public body shall be kept by a person so designated by such public body in the form of written minutes which shall be an official summary of the proceedings showing clearly those members present and absent, all matters considered by the public body, and all actions taken by such public body.</p> <p>c) Routine personnel actions implement the various talent strategies and priorities authorized by THA's Board of Directors. All salaries are listed as the prorated total based on start date.</p> <p>d) THA Middle School will utilize GoGuardian Teacher to monitor scholar Chromebook use. Funding (\$2,696.79) will come from the general fund.</p> <p>e) THA will lease the Mabee Center for College Signing Day and the associated breakfast as well as High School Graduation. This is the same venue as last year. The lease will be \$5000 and additional costs to be paid to ORU or their required contractors are expected to be about \$25,0000. Funding will come from the general fund and gift fund.</p> <p>f) The board previously approved a price increase from DS Bus Lines to address increased costs, including for staffing. This is the addendum documenting those costs.</p> <p>g) The OSDE shared information about a Narcan bulk order with schools to prevent youth drug use and ensure that every school has naloxone and appropriate</p>	Cynthia Jasso, Board Chair	4:51 PM

			<p>training. This MOU allows THA access to these resources. There is no associated cost.</p> <p>h)Goose and Gander will provide video and photography services for College Signing Day and Graduation; this is the same provider as last year. Funding (\$5929) will come from the general fund and gift fund.</p>		
11	VOTE	Approval of Soliant Health, LLC contract for special education staffing services, including any future staff-specific addendums for the 2023-2024 school year	To support special education service needs given staffing shortages, Soliant Health, LLC will provide virtual special education teachers. Funding will come from the general fund and is expected not to exceed \$200,000.	Amanda Yuen, COO	4:52 PM
12	VOTE	Approval of Form 307 to increase appropriations based on insurance proceeds.	"Per OAC 210:25-5-2. funds received during the fiscal year, in excess of the original appropriation, also require County Excise Board or County Clerk approval. One option for this is a Form 307. THA is filing a Form 307 to account for the additional funds received this fiscal year from insurance proceeds."	Amanda Yuen, COO	4:57 PM
13	VOTE	2024 Board Meeting Dates		Elsie Urueta Pollock, CEO	5:02 PM
14	VOTE	Approval of addition to staff handbook regarding marijuana.	To clarify our staff handbook policies regarding marijuana, THA is adding this marijuana addendum, proposed by counsel.	Elsie Urueta Pollock, CEO	5:05 PM
15	VOTE	Approval of Enriched Schools, LLC contract for substitute staffing services for the 2023-2024 school year	To support ongoing classroom coverage needs, Enriched Schools, LLC will provide substitute staffing services according to THA needs. Funding will come from the general fund and is expected not to exceed \$135,000.	Amanda Yuen, COO	5:10 PM
16	VOTE	Approval of ONEducational Assessment and Consulting contract for special education services	To support special education compliance and monitoring, ONEducational Assessment and Consulting, recommended by staff at OSDE, provides a wide range of special education services, including psychometry, case management, IEP writing, and support with compliance in State Monitoring. Funding (billed at an hourly rate) will come from the general fund. Costs are expected not to exceed \$50,000.	Kate Freudenheim, CAO	5:15 PM

17	VOTE	Approval of Renaissance Quote for DnA- Assessment Solutions	THA will use DnA (formerly Illuminate) for assessment management and data-driven instruction related to Interim Assessments. During the spring semester, we will be revamping our existing Interim Assessments using DnA's Item bank and working to add common assessments for other core classes. Next school year, teachers will be able to create aligned rigorous questions for formative assessments. Teachers will use the data insights to develop actionable plans for closing mastery gaps with scholars. School leaders will be able to closely monitor mastery of on grade level standards. The total cost is \$17,485. The cost of use (during the assessment writing process) this fiscal year is \$11,245, with the remaining (\$6,240) to be presented to the board for the 2023-2024 fiscal year.	Kate Freudenheim, CAO	5:20 PM
18	VOTE	Approval of New and Modified General Fund and Gift Fund Encumbrances	New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with §70-5-135.	Amanda Yuen, COO	5:25 PM
19	VOTE	Approval of updated Open Transfer seat numbers for the 2023-2024 school year	Per Senate Bill 783, the district must establish the number of transfer students the school district has the capacity to accept in each grade level for each school site within a school district by the first day of January, April, July and October each year.	Amanda Yuen, COO	5:27 PM
20	INFO	Activity Fund Report	CEO gives an update on the expenses and revenue on the activity funds.	Elsie Urueta Pollock, CEO	5:30 PM
21		Adjourn	-		5:30 PM

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