



BOARD OF DIRECTORS MEETING

Tuesday, October 23, 2018

6:00 pm – 7:30 pm

Tulsa Honor Academy | 209 S. Lakewood Ave.

Posted on: _____ at _____

Posted by: _____

AGENDA

Action	Item	Lead	Time	
1.	-	Welcome	Ben Stewart, Board Chair	6:00 p.m.
2.	-	Roll Call	Ben Stewart, Board Chair	6:02 p.m.
3.	VOTE	Approval of the Consent Agenda a) Meeting Agenda b) August Meeting Minutes	Ben Stewart, Board Chair	6:03 p.m.
4.	INFO	THA High School Expansion a) Review of Application b) Facility Update c) TPS Board Meeting Dates	Elsie Urueta Pollock, Executive Director	6:05 p.m.
5.	INFO	Head of School Report	THA Leadership Team	6:25 p.m.
6.	INFO	Committee Updates a) Finance Committee b) Development Committee c) Governance Committee d) Academic Achievement Committee	Committee Chairs	6:40 p.m.
7.		New Business	Ben Stewart, Board Chair	7:00 p.m.
8.		Adjourn	Ben Stewart, Board Chair	7:05 p.m.

ATTACHMENTS

- A. September Meeting Minutes



BOARD OF DIRECTORS MEETING MINUTES

Tuesday, September 18, 2018

6:00 p.m. – 8:00 p.m.

Tulsa Honor Academy | 209 S Lakewood Ave.

MINUTES

Item 1. Welcome

The Board Chair called the meeting to order at 6:03 p.m.

Item 2. Roll Call

Michael Bretch-Smith – Present
Nancy Carter – Present
Yolanda Charney-Absent
Conor Cleary – Present
Jorge Delgado -Absent
Moises Echeverria-Absent
Jazi Hiriart-Present
Palmer Johnson-Present
Kian Kamas-Absent
Marvin Lizama- Absent
Ben Stewart- Present

Item 3. Approval of the Consent Agenda

- a) **Meeting Agenda**
- b) **August Meeting Minutes**

Mr. Palmer moved, 2nd by Mr. Bretch-Smith.

Michael Bretch-Smith – Present
Nancy Carter – Present
Yolanda Charney-Absent
Conor Cleary – Present
Jorge Delgado -Absent
Moises Echeverria-Absent
Jazi Hiriart-Present
Palmer Johnson-Present
Kian Kamas-Absent
Marvin Lizama- Absent
Ben Stewart- Present

Motion Passed



Item 4. Approval of date change for THA BOD October Board Meeting

Ms. Urueta is calling in to the board meeting today since she is in Boston at the Anchoring Excellence Conference. She will be out of town for the scheduled October meeting as well and does not feel comfortable missing two meetings back to back. The new date where the most board members are available at is Tuesday, October 26th.

Ms. Carter moved, 2nd by Mr. Palmer.

Michael Bretch-Smith – Present
Nancy Carter – Present
Yolanda Charney-Absent
Conor Cleary – Present
Jorge Delgado -Absent
Moises Echeverria-Absent
Jazi Hiriart-Present
Palmer Johnson-Present
Kian Kamas-Absent
Marvin Lizama- Absent
Ben Stewart- Present

Motion Passed

Item 5 & 6. Approval of the Estimate of Needs and the Supplemental Appropriations

Mr. Ibarra shared his excitement in receiving the document provided by Jenkins & Kemper in a timely manner and clarified that this will definitely change in the future according to required modifications, but the approval is solely for the estimate. Mr. Stewart invited the board to join him and Ms. Carter next Thursday, September 27th at 4pm in his office when they will meet with Mr. Jenkins to better understand THA's accounting.

Mr. Palmer moved, 2nd by Mr. Brecht-Smith.

Michael Bretch-Smith – Present
Nancy Carter – Present
Yolanda Charney-Absent
Conor Cleary – Present
Jorge Delgado -Absent
Moises Echeverria-Absent
Jazi Hiriart-Present
Palmer Johnson-Present
Kian Kamas-Absent
Marvin Lizama- Absent
Ben Stewart- Present

Motion Passed



Item 7. Approval Contract with Standley Systems for printing services.

Ms. Urieta emphasized the importance of reliable printing services since there are no textbooks and teachers create their own curriculum.

Mr. Ibarra shared the issues with the current services provided by J.D. Young. The bill is always different each month and the repairing time is too long. He researched options and provided the board with other quotes from other providers.

Mr. Palmer moved, 2nd by Mr. Breth-Smith.

Michael Bretch-Smith – Present

Nancy Carter – Present

Yolanda Charney-Absent

Conor Cleary – Present

Jorge Delgado -Absent

Moises Echeverria-Present

Jazi Hiriart-Present

Palmer Johnson-Present

Kian Kamas-Absent

Marvin Lizama- Absent

Ben Stewart- Present

*Mr. Echeverria arrived late to the meeting.

Motion Passed

Item 8. Review OSTP Results from the 2017-2018 school year.

Ms. Urueta shared highlights and expressed her excitement in that we did very well overall. None of the results were surprising. The 5th grade ELA came in very low, but they grew a lot in comparison to where they would have been. Science is only tested in 5th and 8th. No score for 6th and 7th. She explained the graph that shows a comparison with other charter schools. College Bound is not listed (grades k to 2).

Item 9. Head of School Report

Ms. Urueta shared that TPS has asked for us to submit the Charter Application by October 5th. She will be working while out of town. It is 200 pages and will send for review. The facilities section has to be strong. The Walton Family Foundation has shown a high possibility that they will find a facility for us. After purchasing, renovating it and lease it at 12% of per pupil funds. Very reasonable price every year until it's fully paid off. Then THA becomes the owner.

Ben shared that representatives are coming over Monday to look at facilities from Arkansas.

Mr. Webb shared the classroom culture rubric and process. Site visits pushed back teacher evaluations



Ms. Clements, Dean of Curriculum & Instruction, discussed bus situation routes and number of buses needed. Staff PD off to a good start, Friday, spend half day in training.

Mr. Steger talked about the weekly meeting on Thursday to check in and make adjustments as needed. Upper school cafeteria lunch procedures. Incentives for better behavior, will roll out by October 2nd. Vision to have upper students. Social media role in drama and negatively impacting them in the building. Growth and development youth services of Tulsa – program training for families Ms. Stiles - access to technology, positive, negatives, risks, rights to control. Send info ahead of time to provide materials in Spanish. Provide translation during the event.

Mr. Waters. Science teachers in 7th grade resigned due to medical issues. Ex-marine instructor. New person starting tomorrow. School support position – sent an offer. Replace bell sign, gathering quotes. Meeting with agora outside beer/wine and outside food. May 9th Thursday John chair of THA. Student pictures next week. First yearbook.

Item 10. Committee Updates

a) Finance Committee

Ms. Carter – working to get clarification on 990 form.

Ms. Urueta pointed out that there are currently 7 men, 4 women. She expressed her desire to recruit 2 Hispanic women.

b) Development Committee

John Gawee – attorney in NY recently moved back to Tulsa. Wants to get involved and is a good candidate to join the committee.

c) Governance Committee

Palmer – met some candidates

e) Academic Achievement Committee

Ms. Hiriart is getting familiar with historical documents and requested the board for potential members to build the committee up again. Cynthia Jasso, Rebecca Enriquez, Cristina Mejia, Sara Palacios, Yobana Ruiz, Gitzel Puente - mr Waters candace Waters from quick trip speaks Spanish and husband is latino. Mr. Stewart

Item 11. New Business

No New business.

Adjourn

The meeting adjourned at 7:10 p.m.