

OLNEY TOWN COUNCIL



Olney Town Council, The Olney Centre, High Street, Olney MK46 4EF
Tel: 01234 711679 Email: townclerk@olneytowncouncil.gov.uk Website: www.olneytowncouncil.gov.uk

To all members of the **Olney Centre Management Committee**

You are hereby invited to attend a meeting of the **Olney Centre Management Committee** to be held in The Olney Centre on **20th November 2023** at **7.30pm** for the purpose of transacting the following business:

There will be a 15-minute open forum at the beginning of the meeting when members of the public resident in Olney are invited to address the Council. Each individual will be limited to speak for no more than 3 minutes.

AGENDA

1. To receive apologies for absence
2. Declaration of interests in items on the agenda
NB During the meeting if it becomes apparent that you have an interest in an item being discussed this must be declared immediately
3. To approve the minutes from the meeting dated 13th March 2023
4. An update on the current schedule of works
5. An update on the works in the centre
6. To consider a baby changing unit in the gents
7. To consider Solar Reflective Film in the atrium
8. To advise on preschool places

Town Clerk: Jane Brushwood

15th November 2023